SHIRE OF LAVERTON

AGENDA

FOR THE ORDINARY MEETING OF COUNCIL

5:00PM ON THURSDAY 26 SEPTEMBER 2019
IN THE SHIRE COUNCIL CHAMBERS AT
9 MACPHERSON PLACE, LAVERTON WA 6440

SHIRE OF LAVERTON
NOTICE OF ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Laverton Council will be held on Thursday 26 September 2019 at the Shire Council Chambers, commencing at 5:00pm.

Peter Naylor
Chief Executive Officer

19/09/2019
Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Laverton for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST
(Effective 1 July 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

a) In a written notice given to the CEO before the meeting; or
b) At the meeting immediately before the matter is discussed

A member who has declared an interest must not:

* preside at the part of the meeting relating to the matter; or
* participate in, or be present during any discussion or decision making procedure relating to the matter,

unless the member is allowed to do so under Section 5.68 or 5.69, *Local Government Act 1995.*

Ref: *Local Government Act 1995* Division 6 – Disclosure of Financial Interest. Specifically Sections 5.60, 5.61, 5.65 and 5.67

TABLE OF CONTENTS

1. DECLARATION OF OPENING 1

2. ANNOUNCEMENT OF VISITORS 1

3. RECORD OF ATTENDANCE 1

3.1 PRESENT 1

3.2 APOLOGIES 1

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED 1

4. APPLICATIONS FOR LEAVE OF ABSENCE 1

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 1

6. PUBLIC QUESTION TIME 1

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS 2

8. CONFIRMATION OF MINUTES 2

8.1 ORDINARY MEETING OF COUNCIL 22 AUGUST 2019 2

8.2 MEETING OF THE FRIENDS OF LAVERTON CEMETERY ADVISORY GROUP - 11 SEPTEMBER 2019 2

8.3 MEETING OF THE AUDIT AND RISK COMMITTEE - 26 SEPTEMBER 2019 5

9. PETITIONS DEPUTATIONS/PRESENTATIONS 7

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION 7

10.1 PRESIDENT'S REPORT 7

10.2 ELECTED MEMBERS' REPORTS 8

11. COUNCIL BUSINESS 8

11.1 FINANCE AND ADMINISTRATION BUSINESS 8

11.1.1 Accounts Paid as at 31 August 2019 8

11.1.2 Budget Amendments for 2019/2020 - Schedule of Fees and Charges 10

11.1.3 Budget Amendments for 2019/2020 - Road Funding 15

11.1.4 Write-Off of Assets Associated with the Old Swimming Pool 19

11.1.5 Write-Off of Assets Associated with Historical Value Under $5,000 21

11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS 25

11.3 WORKS AND SERVICES BUSINESS 25

11.4 PLANNING AND DEVELOPMENT BUSINESS 25

11.4.1 Transfer of Lot 250 (10) Cable Street, Laverton 25

11.4.2 2019/2020 Christmas/New Year Closure 28
11.4.3 Laverton Aquatic Centre Proposed Opening Hours 31

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 36

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING 36

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS 36

15. NEXT MEETING 37

16. CLOSURE OF MEETING 37

17. CERTIFICATION 37

ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	DISTRIBUTION
OMC190926-8.1.A	Minutes of Ordinary Meeting of Council 22 August 2019	Previously
OMC190926-8.2.A	Minutes of Friends of Laverton Cemetery Advisory Group Meeting 11 September 2019	Attached
OMC190926-8.3.A	Minutes of Audit and Risk Committee Meeting 26 September 2019	To be tabled
OMC190926-10.1.A	President's Report	To be tabled
OMC190926-10.2.A	Elected Members' Reports	To be tabled
OMC190926-11.1.1.A	List of accounts for payment for August 2019	Attached
OMC190926-11.1.4.A	Swimming Pool Asset Listing	Attached
OMC190926-11.1.5.A	Asset Listing	Attached
OMC190926-11.4.1.A	Department of Communities Correspondence	Attached
OMC190926-11.4.1.B	Photo 1 Lot 250 (10) Cable Street, Laverton	Attached
OMC190926-11.4.1.C	Photo 4 Lot 250 (10) Cable Street, Laverton	Attached
OMC190926-11.4.1.D	Photo 3 Lot 250 (10) Cable Street, Laverton	Attached
OMC190926-11.4.1.E	Photo 4 Lot 250 (10) Cable Street, Laverton	Attached

AGENDA

FOR THE ORDINARY MEETING OF COUNCIL
TO BE HELD AT 5:00PM ON THURSDAY 26 SEPTEMBER 2019
IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS

1. DECLARATION OF OPENING

2. ANNOUNCEMENT OF VISITORS

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr Patrick Hill	President
Cr Shaneane Weldon	Deputy President
Cr Robin Prentice	Councillor
Cr Deanne Ross	Councillor
Cr Rex Weldon	Councillor
Mr Peter Naylor	Chief Executive Officer
Mr Les Vidovich	Executive Manager Technical Services
Mr Phil Marshall	Deputy Chief Executive Officer

3.2 APOLOGIES

Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Rex Ryles	Councillor

4. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for Leave of Absence at the time of preparing this Agenda.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6. PUBLIC QUESTION TIME

One Public Question form has been received from Mr AJ Briggs in relation to the Budget allocation of funds for repairs to Wedgewood Close (OMC190926-6.1.A).

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There were no items listed for discussion behind closed doors in Section 14 at the time of printing this Agenda.

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL - 22 AUGUST 2019 (FILE REF: TBA)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** **SECONDED:** **Cr**

That the Minutes of the Ordinary Meeting of Council held on 22 August 2019, be confirmed as a true and correct record of proceedings.

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

8.2 MEETING OF THE FRIENDS OF LAVERTON CEMETERY ADVISORY GROUP - 11 SEPTEMBER 2019 (FILE REF: 00018)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Isaac Stout, Accounts Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That the Council receive the minutes from the FLCAG meeting held on 11 September 2019.

ATTACHMENTS

OMC190926-8.2.A Minutes of the FLCAG meeting held on 11 September 2019

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The FLCAG have been working through the installation of infrastructure at the Cemetary since adopting their masterplan which will continue to be a working document each year. The works provide the community with a sense of pride in the infrastructure held in the community.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

- Proud, spirited, harmonious and connected community
- A strong sense of community pride and ownership

CONSULTATION

Nil.

COMMENT

The minutes of the meeting outline the FLCAG intentions for the Council's budget allocation of $30,000 to improvements at the Cemetery.

The following is taken directly from the minutes and for ease of reference it is appended for the Council:

For determination by the Committee

That the FLCAG recommends that the following infrastructure projects be undertaken in this financial year 2019/2020 and as included in the Laverton Cemetery Master Plan:

1. **$10,000 be allocated to the Outback Grave Markers for their engagement with Laverton**

2. **$5,000 to be allocated to the installation of the Water Tank located near the pump track to the cemetery**

3. **$15,000 to be allocated to the concreting of the existing Gazebo and other areas as required.**

Moved Carol Hill Seconded Rob Wedge Carried

In addition, the Advisory Group are keen to engage the Outback Grave Markers for the work they are undertaking with Leonora and other councils in the area and of importance is the records held by Mount Margaret.

The resolution was passed and taken from the minutes which will be part of the commencement of ensuring that records of the cemeteries within the Shire boundaries are kept intact for future generations:

The FLCAG recommends that:

The CEO write to the Mount Margaret community to determine a level of interest in identifying the grave sites, records etc. held for the Mount Margaret cemetery. A determination of interest to include; what assistance do they need if any? What records are available at this time, and what resources can they garnish to assist in the development and upkeep of the cemetery records and identification of grave sites?

Moved Rob Wedge Seconded Carol Hill Carried

Councillor Shaneane Weldon added pertinent comments which are also appended for ease of reference:

> *"In relation to the graves at Mt Margaret, if you don't hear back from the people out there, Rex and I will be able to help out with the names of those who were buried when we were out there. We could also be able to assist in the identification of those graves. In terms of dates of burial, they were not recorded during my time, but the Laverton undertakers (I assume) would've kept those records in Laverton or Leonora. We were instrumental in getting the current cemetery cleaned up, and putting the new fence up – maybe about 15 years ago. There was also a record of the births and deaths kept at the Mt Margaret office from the earlier Mission days."*

VOTING REQUIREMENTS

Simple majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** _____ **SECONDED:** **Cr** _____

That the Council endorse the actions of the FLCAG which are contained within the minutes of their meeting held on 14 September 2019 and congratulates them on their efforts in the upgrade of the cemetery infrastructure and ongoing planning through the masterplan.

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

8.3 MEETING OF THE AUDIT AND RISK COMMITTEE – 26 SEPTEMBER 2019 (FILE REF: TBA)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Tiffany Farlow, EA to the Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Minutes of the Audit and Risk Committee meeting which was held on 26 September 2019.

ATTACHMENTS

OMC190926-8.3.A	Minutes of the Audit and Risk Committee Meeting of 26 September 2019

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

An Audit and Risk Committee Meeting was held on 26 September 2019 and Council therefore needs to receive the Minutes of this Audit and Risk Committee Meeting and consider the Committee's recommendations to Council.

The recommendation to Council arising from the Audit and Risk Committee Meeting is as follows:

TBA

The Minutes of the Audit and Risk Committee Meeting held on 26 September 2019 are now presented to Council for consideration (Attachment OMC190926-8.3.A).

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) –	Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
Section 3.1 –	Provides that the general function of the local government is to provide for the good government of persons in its district.
Sections 7.1.A, B &C -	Outline the rules for the establishment and conduct of the Audit and Risk Committee.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are no financial implications in respect to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications in respect to this report.

CONSULTATION

Nil.

COMMENT

The Audit and Risk Committee is comprised of the full Council so it is expected that the recommendations of the Committee will be adopted by Council.

VOTING REQUIREMENTS

Simple decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** _____ **SECONDED:** **Cr** _____

That

TBA

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

There were no petitions/deputations or presentations listed for hearing at the time of preparing this Agenda.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Reports from the President and/or Elected Members may be tabled at the meeting.

10.1 PRESIDENT'S REPORT (FILE REF: 0198)

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr** _____ **SECONDED:** **Cr** _____

That the President's report (Attachment OMC190926-10.1.A) as tabled, be received.

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

10.2 ELECTED MEMBERS' REPORTS (FILE REF: 198)

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr _____ **SECONDED:** Cr _____

That the reports from Cr _____ and Cr _____ (Attachments OMC190926-10.2.A/B) as tabled, be received.

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

11. COUNCIL BUSINESS

11.1 FINANCE AND ADMINISTRATION BUSINESS

11.1.1 ACCOUNTS PAID AS AT 31 AUGUST 2019 (FILE REF: 0040)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Isaac Stout, Accounts Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in August 2019 in accordance with Council Delegation 21.

ATTACHMENTS

OMC190926-11.1.1.A List of accounts for payment for August 2019

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in Attachment OMC190926–11.1.1.A for payment in August 2019.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

CONSULTATION

Not applicable.

COMMENT

This report continues to "refine" processes as part of the implementation of the new Synergysoft accounting software to provide Council with the appropriate level of information in accordance with legislative requirements.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** _____ **SECONDED:** **Cr** _____

That Council endorses the list of payments for the month of August 2019 made under Delegation 21 as per Attachment OMC190926–11.1.1.A totalling $2,459,711.76 and summarised as follows:

Direct Debit Payments	**DD795.1-DD795.10, DD819.1, DD821.1, DD822.1, DD823.1, DD824.1, DD826.1, DD827.1, DD828.1 - DD828.2, DD829.1-DD829.10, DD831.1, DD832.1, DD833.1, DD834.1, DD836.1, DD845.1-DD845.4, DD850.1**	**$91,190.28**
EFT Payments	**EFT1545-EFT1715**	**$2,296,073.55**
Trust Payments	**Nil**	**$0.00**
Cheques	**13360 - 13368**	**$72,447.93**
	Total Payments	**$2,459,711.76**

SIMPLE MAJORITY ☐ VOTES FOR ☐ VOTES AGAINST ☐

11.1.2 BUDGET AMENDMENTS FOR 2019/2020 - SCHEDULE OF FEES AND CHARGES (FILE REF: 0017)

SUBMISSION TO: Ordinary Meeting of Council, 26 September 2019

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

OWNER/APPLICANT: Shire of Laverton

AUTHOR: Phil Marshall, Deputy Chief Executive Officer

SENIOR OFFICER: Peter Naylor, Chief Executive Officer

PREVIOUS MEETING REFERENCE: Resolution Nos. OMC190725.06 and OMC190725.07 of the Ordinary Meeting of Council held on 25 July 2019

MATTER FOR CONSIDERATION

That the Council consider the following changes to the Schedule of Fees and Charges for the rubbish collection service provided to Mount Margaret which is included in the budget as a quantum figure but which does not correlate to the Schedule of Fees and Charges.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Council adopted the Budget for 2019/20 along with the Schedule of Fees and Charges at its Ordinary Meeting on 25 July 2019.

Revenue has been recorded of $20,700 under account 3100101 titled "Sanitation – Domestic Services: Mount Margaret Rubbish Collection", however, there is no corresponding fee and charge recorded in the schedule adopted with the budget.

It is considered essential to designate a fee and charge for the collection of rubbish bins and this should correlate to the domestic collection service of $238.00 per bin/per annum. Currently the bin service is charged as follows:

- 39 bins are collected at Mt Margaret – two for the Department of Education and the remaining thirty-seven for the Department of Communities.
- Bin collection is charged at $9.64 per bin/per collection (GST is not applicable) which equates to $501.28 per bin/per annum if collected weekly over the 52 weeks of the year.
- There are a number of other bins which are collected in Mt Margaret. A review of these will be undertaken and bins will only be collected from the designated Departmental houses at Mount Margaret. Council will work with the Department of Communities to ensure the collection service is on a cost recovery basis and only for those bins which have been allocated to a household.

The current loose agreement between the Department of Communities and the Council is based upon historic email exchanges going back to the 2016/2017 financial year and the cost of the collection service incorporates a travel component and fair wear and tear on Council's machinery. This arrangement will be formalised by an MOU to ensure that there are no further issues and that it forms a basis for future charges which will be based on the Perth annual CPI index and any additional Council costs incurred, e.g. wages, fuel etc.

COMMUNITY AMENITIES			
Sanitation Charges			
Domestic and Commercial **–** per bin per service	**238.00**	**N/A**	**238.00**
Domestic Collection Service to Mount Margaret (based on $9.64 per weekly collection per bin per annum with a travelling component added being for fuel, wear and tear, wages) **–** Subject to annual Perth CPI Increase during budget deliberations.	**501.28**	**N/A**	**501.28**

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.16 – **Imposition of fees and charges**

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

(2) A fee or charge may be imposed for the following —

(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

(b) supplying a service or carrying out work at the request of a person;

(c) subject to section 5.94, providing information from local government records;

(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

(e) supplying goods;

(f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed* during a financial year; and

(b) amended* from time to time during a financial year.

* Absolute majority required.

Section 6.17 **–** **Setting level of fees and charges**

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —

(a) the cost to the local government of providing the service or goods; and

(b) the importance of the service or goods to the community; and

(c) the price at which the service or goods could be provided by an alternative provider.

(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.

(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —

(a) under section 5.96; or

(b) under section 6.16(2)(d); or

(c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

(4) Regulations may —

(a) prohibit the imposition of a fee or charge in prescribed circumstances; or

(b) limit the amount of a fee or charge in prescribed circumstances.

Section 6.18 **– Effect of other written laws**

(1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —

(a) determine an amount that is inconsistent with the amount determined under the other written law; or

(b) charge a fee or charge in addition to the amount determined by or under the other written law.

(2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

Section 6.19 **– Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and

(b) the date from which it is proposed the fees or charges will be imposed.

Local Government (Financial Management) Regulations 1996

Section 25 **– Revenue from fees and charges, estimate of required**

In relation to fees and charges imposed under the Act or any other written law, the annual budget is to include an estimate of the total revenue from the fees or charges from each program.

POLICY IMPLICATIONS

Council has no policies in respect to this matter, however a Memorandum of Understanding shall be drawn up to reflect the collection service and the arrangements to be entered into between the Council and both the Department of Communities and the Department of Education.

FINANCIAL IMPLICATIONS

The Council has allocated $20,700.00 under Operating Revenue 3100101 – Sanitation Domestic Services - Mount Margaret Rubbish Collection.

Using the present formula, the Council will achieve an income of $19,549.92, leaving a deficit of $1,150.08. It is important to note that the Council, through the municipal budget, supports the Rubbish Collection service at approximately $195,140 per annum. This figure excludes administration and depreciation costs.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

Outcome 4.2 Organisational Development

4.2.2 Provide high level of services.

Outcome 4.3 Improved Planning

4.3.1 Continue to review and improve organisational plans; and
4.3.2 Seek high level of statutory compliance

CONSULTATION

Peter Naylor – Chief Executive Officer

COMMENT

The aim is to allow the charging of the scheduled collection service at Mount Margaret and to set the scene for the years ahead with agreements in place to ensure understanding and acceptance by the parties involved.

VOTING REQUIREMENTS

Absolute majority of Council required.

OFFICER RECOMMENDATION

MOVED: _____ **SECONDED:** _____

1. **That the Council by an absolute majority approve under the Schedule of Fees and Charges the inclusion of:**

COMMUNITY AMENITIES			
Sanitation Charges			
Domestic and Commercial – per bin per service	**238.00**	**N/A**	**238.00**
Domestic Collection Service to Mount Margaret (based on 9.64 per weekly collection per bin per annum with a travelling component added being for fuel, wear and tear, wages) – Subject to annual Perth CPI Increase during budget deliberations	**501.28**	**N/A**	**501.28**

2. **That the Council authorise the Chief Executive Officer to advertise the amendment of the inclusion of the Domestic Collection Service to Mount Margaret in accordance with Section 25 of the *Local Government (Finanacial Management) Regulations 1996* with a commencement date of 25 July 2019.**

3. **That the Council authorise the Chief Executive Officer to set up Memoranda of Understanding (MOU) or similar instruments with the Department of Communities and the Department of Education to provide a clear and concise platform for the collection of domestic waste at Mount Margaret.**

ABSOLUTE MAJORITY		VOTES FOR		VOTES AGAINST	

11.1.3 BUDGET AMENDMENTS FOR 2019/2020 – ROAD FUNDING (FILE REF: 0017)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Resolution No. OMC190725.08 of the Ordinary Meeting of Council held on 25 July 2019

MATTER FOR CONSIDERATION

That the Council adopt the following proposed changes to road funding through Main Roads WA and the Financial Assistance Grants (FAG).

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The following amendments are to occur for the Adopted Budget for 2019/2020:

KEY: Debit Credit					
GL Code	Description	Adopted Budget	New Allocation	Difference	Reason
3030210	Financial Assistance Grants – General	758,500	729,264	-28,876	Allocations advised by Department of Local Government
3030211	Financial Assistance Grants – Roads	361,700	451,043	89,343	Allocations advised by Department of Local Government
			Sub Total for Grants	60,467	
3120117	Remote Access Roads	209,000	40,000	-169,000	Advice from Main Roads – Great Central Road funding to be made part of overall allocation
3020117	Remote Access Roads	0	86,667	86,667	Allocation by Department of Local Government – Aboriginal Access Roads - Not included in original budget determinations as no advice received
			Sub Total for Remote Access Roads	-82,333	
4120159	Remote Access Roads RAR 087	209,000	126,667	82,333	
			Sub Total	82,333	
3120110	Regional Road Group				
RRG 1901	Bandya Road	122,636	118,885	-3,751	Original allocations adjusted by Main Roads
RRG 1902	Lancefield Diversion Road	106,868	103,600	-3,268	Original allocations adjusted by Main Roads
RRG 1903	Old Laverton Road	105,117	101,902	-3,215	Original allocations adjusted by Main Roads

KEY: Debit Credit					
GL Code	Description	Adopted Budget	New Allocation	Difference	Reason
RRG 1904	Laverton-Mount Margaret Road	17,519	16,984	-535	Original allocations adjusted by Main Roads
			Sub Total	-10,769	
RRG 1901	Bandya Road	178,329	158,509	19,820	Reduction in Council's contribution to ⅓ of Main Roads Grant
RRG 1902	Lancefield Diversion Road	155,401	138,130	17,271	Reduction in Council's contribution to ⅓ of Main Roads Grant
RRG 1903	Old Laverton Road	152,853	135,596	17,257	Reduction in Council's contribution to ⅓ of Main Roads Grant
RRG 1904	Laverton-Mount Margaret Road	25,476	22,644	2,832	Reduction in Council's contribution to ⅓ of Main Roads Grant
			Sub Total	57,180	
21100732	Direct Grant	176,000	189,041	13,041	
			Sub Total	13,041	
4120158	Bandya Road – Modify Road Geometry	0	224,067	224,067	This amount was not included in the Adopted Budget, due to insufficient funds
			Sub Total	224,067	
	RBS009 Bandya Road	0	-298,749	-298,749	Expenditure including Council's ⅓ contribution
			Sub Total	-298,749	
			Nett Difference	45,237	This amount will be adjusted during the Budget Review.

The spreadsheet above is self-explanatory with the bottom line being a surplus position of $45,237.00 through these various transactions.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.8 – **Expenditure from municipal fund not included in annual budget**

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

(1a) In subsection (1) —

Additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The council has adopted the budget on 25 July 2019 as a balanced budget and this will commence the scene for the mid year budget review. As a result of these changes, a surplus position of $45,237.00 will apply as a starting point.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Peter Naylor – Chief Executive Officer

COMMENT

The adjustments are purely bringing the budget in line with final allocations from Main Roads WA and the Financial Assistance Grants and are to ensure that the Council meets its legislative requirements with funding of ⅓ contributions for the Regional Road Group allocations.

It will also ensure that the Council recoups the correct amounts through the Regional Road Group program.

VOTING REQUIREMENTS

Absolute majority of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** **SECONDED:** **Cr**

1. That the Council by an absolute majority authorise and approve the amended transactions encompassed in the body of this report titled "Budget Amendments for 2019/2020 – Road Funding".

ABSOLUTE MAJORITY		VOTES FOR		VOTES AGAINST	

11.1.4 WRITE-OFF OF ASSETS ASSOCIATED WITH THE OLD SWIMMING POOL (FILE REF: TBA)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Darren Friend, Special Projects Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to write-off assets associated with the old Laverton Swimming Pool as listed in Attachment OMC190926-11.1.4.A.

ATTACHMENTS

OMC190926-11.1.4.A Swimming Pool Asset Listing

APPLICANT'S SUBMISSION

Not applicable to this report.

BACKGROUND

As part of the recently opened Laverton Community Hub, there is a requirement for Council to adjust its 2018/2019 books with writing out/off of its Asset Register all associated assets belonging to the former Swimming Pool facility as per the attached listing.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.10 – **Financial management regulations**

Regulations may provide for —

(a) the security and banking of money received by a local government; and

(b) the keeping of financial records by a local government; and

(c) the management by a local government of its assets, liabilities and revenue; and

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Local Government (Financial Management) Regulations 1996

27(d) – in relation to the disposal of a class of assets —

(i) the net book value of that class of assets; and

(ii) an estimate of the sale price of the class of assets; and

(iii) an estimate of the profit or loss on the sale of that class of assets;

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The transactions involved in writing off the old assets (Note – Only the Pool Blankets have been retained) will have a financial impact on Council's 2018/2019 annual Financial Statements given that the assets have been "disposed of" at nil return/income.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Chief Executive Officer
Deputy Chief Executive Officer

COMMENT

Not applicable.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** **SECONDED:** **Cr**

That Council, by absolute majority under Section 6.10 of the *Local Government Act 1995*, write-off the old swimming pool assets as listed in Attachment OMC190926-11.1.4.A

ABSOLUTE MAJORITY		VOTES FOR		VOTES AGAINST	

11.1.5 WRITE-OFF OF ASSETS WITH HISTORICAL VALUE UNDER $5,000 (FILE REF: TBA)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Darren Friend, Special Projects Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to write-off assets listed in Attachment OMC190926-11.1.5.A as previously being disposed of or having an historical value under $5,000.

ATTACHMENTS

OMC190926-11.1.5.A Asset Listing

APPLICANT'S SUBMISSION

Not applicable to this report.

BACKGROUND

On 26 June 2018, the *Local Government Regulations Amendment (Auditing) Regulations* was passed which, in part amended the *Local Government (Financial Management) Regulations* and its treatment of assets.

The regulation was part of the *Local Government Regulations Amendment (Auditing) Regulations 2018*. Regulation 2(b) of this regulation states the *Local Government (Financial Management) Regulation 17A (5)* which reads "An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under $5,000." only comes into operation on the 1 July 2018. No prior year correction for the application of the regulation is required in the 2018-19 Annual Financial Report despite the regulation amendment having been made on 26 June 2018.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.10 – **Financial management regulations**

Regulations may provide for —

(a) the security and banking of money received by a local government; and

(b) the keeping of financial records by a local government; and

(c) the management by a local government of its assets, liabilities and revenue; and

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

* Absolute majority required.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Local Government (Financial Management) Regulations 1996

17A – **Assets, valuation of for financial reports etc.**

(1) In this regulation —

carrying amount, in relation to an asset, means the carrying amount of the asset determined in accordance with the AAS;

fair value, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.

(2) Subject to subregulation (3), the value of an asset shown in a local government's financial reports must be the fair value of the asset.

(3) A local government must show in each financial report —

(a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and

(b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government —

(i) that are plant and equipment; and

(ii) that are —

(I) land and buildings; or

(II) infrastructure;

and

(c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

(4) A local government must revalue an asset of the local government —

(a) whenever the local government is of the opinion that the fair value of the asset is likely to be materially different from its carrying amount; and

(b) in any event, within a period of at least 3 years but no more than 5 years after the day on which the asset was last valued or revalued.

(5) An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under $5 000.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The transactions involved in writing off the assets will have a financial impact on Council's 2018/2019 annual Financial Statements given that the assets have been "disposed of" at nil return/income and that those assets were revalued in the last two years. This will impact on the ratios although to what extent is unknown at this stage.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Chief Executive Officer
Deputy Chief Executive Officer

COMMENT

The "exercise" in transacting the entries required to comply with the changed legislation is by no means straight forward.

Consideration has been given to assets with small values that are part of a larger asset group and may be treated as a single asset in some instances i.e. patios, carports and outbuidings on properties. Where possible these assets have been retained rather than written-off. Staff have taken advice from Moore Stephens who compile Council's financial reports and interpreted information supplied on this matter.

This is based on Treasury Instructions, particularly TI1101 which in part states "There may be circumstances where agencies should apply the standard asset capitalisation threshold of $5,000 to the aggregate value of a group or network of assets (a group is a collection of similar assets and a network is a chain of interconnected but dissimilar assets for the provision of one simultaneous service e.g. computer system or office furniture). That is, the cost of individual items (assets) may be below the threshold but collectively the cost of items in the group or network exceeds the threshold."

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** _____ **SECONDED:** **Cr** _____

That Council, by absolute majority under Sections 6.10 and 6.12 of the *Local Government Act 1995*, write-off the historical assets with a value under $5,000 as listed in Attachment OMC190926-11.1.5.A.

ABSOLUTE MAJORITY		VOTES FOR		VOTES AGAINST	

11.2 ENVIRONMENTAL HEALTH & BUILDING SERVICES BUSINESS

There is no Environmental Health & Building Services business listed for this meeting.

11.3 WORKS AND SERVICES BUSINESS

There is no Works and Services Business listed for this meeting.

11.4 PLANNING AND DEVELOPMENT BUSINESS

11.4.1 TRANSFER OF LOT 250 (10) CABLE STREET, LAVERTON (FILE REF: TBA)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Department of Communities
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Nil

MATTER FOR CONSIDERATION

The Department of Communities is proposing to offer and transfer the ownership of Lot 250 (10) Cable Street, Laverton, to the Shire of Laverton.

ATTACHMENTS

OMC19092611.4.1.A	Department of Communities Correspondence
OMC19092611.4.1.B	Photo 1 Lot 250 (10) Cable Street, Laverton
OMC19092611.4.1.C	Photo 4 Lot 250 (10) Cable Street, Laverton
OMC19092611.4.1.D	Photo 3 Lot 250 (10) Cable Street, Laverton
OMC19092611.4.1.E	Photo 4 Lot 250 (10) Cable Street, Laverton

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

*"The Housing Authority (formerly known as The State Housing Commission) (**Housing**) and Lutko Baltic (deceased) (**Co-owner**) are the owners as tenants in common of the property at Lot 250 (10) Cable Street, Laverton (**Property**). Keystart Loans Limited (**Keystart**) hold a mortgage over the Co-owner's share.*

Housing sold 58 undivided one-hundredth shares in the Property to the Co-owner in December 1993 and retained the balance of 42 undivided one-hundredth shares. The Co-owner obtained a loan from Keystart to fund the purchase of his shares.

*It was not until March 2018 that Housing was advised that the Co-owner had passed away. This triggered a requirement in a Co-owners Deed (**Deed**) for the Property to be sold. However, the sale of the Property stalled because:*

- *No will or letter of administration for the estate of the Co-owner was received.*
- *A probate search failed to reveal any record of an application being made in the name of the estate of the Co-owner.*
- *Attempts to ascertain next of kin or beneficiaries were unsuccessful.*

Keystart intends to exercise its mortgagee-in-possession powers to effect a sale."

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

A Contract of Sale is subject to and conditional upon approvals (if any) required under the *Housing Act 1980* or the *Government Employees' Housing Act 1964* being obtained by the Seller within 60 days of the date of acceptance of the offer.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no immediate financial implications for Council, however substantial work will be required to bring the property up to a habitable condition. Costs associated with these works will need to be included in future budget considerations.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

"The Property is a single storey house of fibre cement construction with an asbestos roof built around 1974 on a 575m² block. The dwelling comprises three bedrooms, one bathroom and a freestanding single open carport. The dwelling is currently not fit for habitation.

The Property was valued at $5,000 on 12 July 2018. There are outstanding shire rates of $5,142.92 and Water Corporation charges of $7,260.96 on the Property as at 26 August 2019.

Housing had an option to purchase the Co-owner's share but declined to acquire full ownership of the Property on the basis that it already has a presence on Cable Street.

Due to the amounts owing on the Property and the time and cost that would be involved in selling the Property on the open market, Housing would like to first offer the Property to the Shire of Laverton on terms including:

1. *Housing to pay outstanding Water Corporation charges at settlement.*
2. *The Shire to accept the Property 'as-is'.*
3. *The Shire to forgo outstanding rates as consideration for the Property. No other consideration will be required from the Shire for the Property.*
4. *Each party to pay its own costs and expenses of and and incidental to the preparation and completion and stamping of the contract of sale and all transfer duty (if any).*
5. *Housing to bear the costs of preparing and registering the transfer of land.*

Housing respectfully request the Shire consider the proposal."

The Shire CEO and EMTS have visited the property and as can be seen from the attached photos, the property is in a very substandard state of disrepair and would become a liability to Council and not an asset. The property would only add to already existing housing stock that is in need of substantial maintenance.

It is very difficult to state a reasonable case for Council to accept the Department of Communities' offer for transfer of ownership of the property to the Shire of Laverton.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: _____ **SECONDED:** _____

That Council:

1. **Acknowledges and receives the correspondence from the Department of Communities.**
2. **Informs the Department of Communities that given the extremely poor condition of the property at Lot 250 (10) Cable Street, Laverton, it is not prepared to accept their offer for transfer of the ownership of the property.**
3. **Encourages the Department of Communities to remove the dwelling and other infrastructure located on Lot 250, clean the site free of all materials and rubble, and Council may then be in a position to accept transfer of ownership for the vacant land.**

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

11.4.2 2019/2020 CHRISTMAS/NEW YEAR CLOSURE (FILE REF: 0018)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Resolution No. OMC180919.04 of the Ordinary Meeting of Council held on 19 September 2018

MATTER FOR CONSIDERATION

That the Council approve the dates for the Christmas/New Year Closure for the Administration office as a focal point and then the staff will provide information on opening hours for the operational areas of Council once refined and to be advertised for reference by all.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The council has previously closed the office over the Christmas/New Year period to meet the requirements of staff travelling to be with family and friends over the festive season.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

The Chief Executive Officer on the basis of the Administration/CRC closure and further consultation with all other operational areas of Council.

COMMENT

The Council has in the past approved a closure period and the purpose of this report is for the closure of the Administration and CRC offices. The Operational areas of Council including the Great Beyond, Youth Centre, Community Development, Works and Services, Rubbish Collection etc. will be developed and provided to the Council and community alike before the end of October 2019.

The hours to be closed will be as follows: From 12 noon Friday 20 December 2019 to Friday 03 January 2020 inclusive.

Staff will have time accrued or take annual leave to cover the absence. Included in this break are the following Public Holidays:

- Christmas Day – Wednesday 25 December 2019
- Boxing Day – Thursday 26 December 2019
- New Year's Day – Wednesday 01 January 2020
- Local Government approved day - Thursday 02 January 2020

Therefore, staff will need to avail themselves to their own leave entitlements totalling 6 days.

As with all matters, Council and senior staff are available through mobile contact should an event arise where contact is necessary and cannot be dealt with by staff on call over the break.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** _____ **SECONDED:** **Cr** _____

That the Council approve for the Chief Executive Officer to close the Admistration Office and the Community Resource Centre for the Christmas/New Year Break, effective from 12 noon on Friday 20 December 2019 until Friday 03 January 2020 inclusive, and reopening on Monday 06 January 2020..

SIMPLE MAJORITY		VOTES FOR		VOTES AGAINST	

11.4.3 LAVERTON AQUATIC CENTRE PROPOSED OPERATING HOURS (FILE REF: 00021)

SUBMISSION TO:	Ordinary Meeting of Council, 26 September 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That the Council endorse the proposed pool hours for the 2019/2020 swimming pool season.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The aim is to ensure that the Council approves the proposed hours and then advertise them to the community for their understanding and commitment along with having the flexibility to change as circumstances dictate.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

The Council's current Policy is appended for ease of reference and it is fair to say that the descriptions do not match the reality of what is occurring at the swimming pool. The Pool Manager has a set of standards and they are highlighted on signage which has been run past the Council's insurer LGIS.

06.06 Swimming Pool

No running, pushing, ducking or bombies allowed.

No dogs, littering, swearing, alcohol or abusive language permitted on the premises.

No child under the age of 10 years to enter the pool without a parent or guardian being present, unless at the discretion of the Swimming Pool Manager.

The Shire accepts no responsibility for loss of possessions (clothing, money, equipment etc).

Respectable swimming costumes must be worn at all times.

No food or drinks may be brought into the premises without the approval of the Swimming Pool Manager.

The Swimming Pool Manager has the right to refuse any person wishing to enter the premises.

In conjunction with the Education Department guidelines, Laverton School, when involved in water-based activities, will supply as a minimum, the following supervisory staff:

- One qualified supervisor for every 32 students or part thereof, and
- For every 12 students or part thereof, there will be one supervisor (inclusive of the qualified supervisor)

The following conditions will also apply:

- At all times the school staff (including teacher in charge (TIC) and supervisor) will exercise its 'Duty of Care' toward its students, under the Education Department's guidelines.
- A suitable number of supervisors will be on duty while the students are in and around the pool, with the School accepting the leading combat authority role for any incident occurring, relating to the school, before, during and after any swimming or water based activity.
- The school will notify all relevant authorities of the date and time of all water based excursions, including the pool manager, the Hospital and any other relevant agencies the School feels are a priority.
- In the event of a student emergency, the TIC will seek assistance from the Pool Manager (who will in his/her capacity as Pool Manager, be on scene) who will work together to rectify the problem. At all times the school TIC will be responsible for all or any actions that may arise during any part of the student emergency.
- The Pool Manager will provide a safe physical aquatic environment for the purpose of public recreation. He/she will make available, the pool's first aid facilities, and the use of a phone.
- In addition, as centre lifeguard, the Pool Manager may be available for some supervisory requirements when needed during lesson times, or any water based activities.
- In the event of a student emergency he/she will render assistance to the TIC and offer his/her skills as a pool lifeguard to help.

In the event of pool (plant) emergency, the Pool Manager will liaise with the TIC who will comply with all instructions given, and in the event of any help being needed, will offer assistance as required.

FINANCIAL IMPLICATIONS

The hours do not have an effect on the financial implications especially this year as with the opening of the new facility it will be a watch and tell scenario.

The Council has engaged the Swimming Pool Manager on a Full Time basis with a clear understanding that the hours required will be worked including the opening and closing of the pool seasons and that all additional hours worked will be accrued as time in lieu and then the pool manager will avail herself to additional leave away from the Aquatic Centre until the next opening season. In essence, the Pool Manager's salary will be spread over the full 12 months of the year.

The Council's Pool Manager is governed by the hours as outlined in the Enterprise Bargaining Agreement 2017 and it is not one of amending the Agreement at this time but working within the Agreement to achieve an outcome for the Community and Council alike.

STRATEGIC IMPLICATIONS

Outcome 1.1A A strong sense of community pride and ownership

- 1.1.1 Encourage community participation
- 1.1.2 Enhance community safety
- 1.1.3 Maintain and develop community spaces and resources
- 1.1.4 Develop youth, family and community services

CONSULTATION

Swimming Pool Manager
Chief Executive Officer

COMMENT

The following is a schedule of proposed hours for the opening of the Laverton Aquatic Centre.

DAY	HOURS	COMMENTS Please note that these hours can be amended depending on circumstances at the time needing change
	6.30am - 7.30am	For lap swimmers - Pool access up until 8.00am

DAY	HOURS	COMMENTS Please note that these hours can be amended depending on circumstances at the time needing change
Monday, Tuesday and Thursday	10.00am - 1.00pm 2.00pm - 7.00pm	Normal hours and can incorporate lap swimmers if so required in the afternoon
Wednesday	Pool Closed	**Manager's day off**
Friday	6.30am - 7.30am	For lap swimmers - Pool access up until 8.00am
	10.00am - 1.00pm 2.00pm - 6.00pm daily	Normal hours to accommodate public time.
Saturday and Sunday	10.00am - 6.00pm daily	Normal hours
ALTERNATIVE EVENTS AND USES		
Tuesday and Thursday	3.00pm - 4.00pm	Swim for Fruit Hour
Tuesday	5.00pm - 6.00pm	Aqua Aerobics (to be confirmed)
Saturday	9.00am - 12 noon	Swimming Lessons (private) depending upon demand
Education Department lessons and Life Saving program with the High School students	To be advised	If the Manager is undertaking these clasees then the Pool will be closed to the public – safety issue The aim is to have properly trained and accredited Life Guards within the Community and Local Government in general
Hot Weather	To be determined	If the weather is of such intensity, then the hours are flexible enough to accommodate swimmers either before or after the normal hours of operation and will be governed by the Pool Manager
Events such as for the Youth etc.	To be determined by the Pool Manager	
Christmas Day	25 December 2019	Closed
New Year's Day	01 January 2020	Closed

VOTING REQUIREMENTS

Simple majority decision of Council required.

OFFICER RECOMMENDATION

MOVED: **Cr** **SECONDED:** **Cr**

That the Council endorse the following Operating Hours of the Laverton Aquatic Centre for the 2019/2020 Season:

DAY	HOURS	COMMENTS Please note that these hours can be amended depending on circumstances at the time needing change
Monday, Tuesday and Thursday	6.30am - 7.30am	For lap swimmers - Pool access up until 8.00am
	10.00am - 1.00pm 2.00pm - 7.00pm	Normal hours and can incorporate lap swimmers if so required in the afternoon
Wednesday	Pool Closed	Manager's day off
Friday	6.30am - 7.30am	For lap swimmers - Pool access up until 8.00am
	10.00am - 1.00pm 2.00pm - 6.00pm daily	Normal hours to accommodate public time
Saturday and Sunday	10.00am - 6.00pm daily	Normal hours
ALTERNATIVE EVENTS AND USES		
Tuesday and Thursday	3.00pm - 4.00pm	Swim for Fruit Hour
Tuesday	5.00pm - 6.00pm	Aqua Aerobics (to be confirmed)
Saturday	9.00am - 12 noon	Swimming Lessons (private) depending upon demand
Education Department lessons and Life Saving program with the High School students	To be advised	If the Manager is undertaking these clasees then the Pool will be closed to the public – safety issue The aim is to have properly trained and accredited Life Guards within the Community and Local Government in general
Hot Weather	To be determined	If the weather is of such intensity, then the hours are flexible enough to accommodate swimmers either before or after the normal hours of operation and will be governed by the Pool Manager
Events such as for the Youth etc.	To be determined by the Pool Manager	
Christmas Day	25 December 2019	Closed
New Year's Day	01 January 2020	Closed

SIMPLE MAJORITY ☐ **VOTES FOR** ☐ **VOTES AGAINST** ☐

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions from Elected Members of which previous notice has been given at the time of preparing this Agenda.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

There was no business of an urgent nature to be introduced by decision of the meeting at the time of preparing this Agenda.

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items listed for consideration behind closed doors at the time of preparing this Agenda.

Items in this section of the Agenda are presented to Council for consideration behind closed doors in accordance with the provisions of Section 5.23 of the *Local Government Act 1995* as listed below:

Section 5.23 of the *Local Government Act 1995* - Meetings generally open to public

(1) Subject to subsection (2), the following are to be open to members of the public -

(a) all council meetings and

(b) all meetings of any committee to which a local government power or duty has been delegated.

are to be open to members of the public. Subsection (3) allows that if a meeting is being held by a council or a committee referred to in subsection (1)(b),

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

and

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 24 October 2019 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at

17. CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 26 September 2019 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 24 October 2019.

SIGNED: ..... **DATED:** **24 OCTOBER 2019**

ORDINARY MEETING OF COUNCIL
26 SEPTEMBER 2019

AGENDA ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	DISTRIBUTION
OMC190926-8.1.A	Minutes of Ordinary Meeting of Council 22 August 2019	Previously
OMC190926-8.2.A	Minutes of Friends of Laverton Cemetery Advisory Group Meeting 11 September 2019	Attached
OMC190926-8.3.A	Minutes of Audit and Risk Committee Meeting 26 September 2019	To be tabled
OMC190926-10.1.A	President's Report	To be tabled
OMC190926-10.2.A	Elected Members' Reports	To be tabled
OMC190926-11.1.1.A	List of accounts for payment for August 2019	Attached
OMC190926-11.1.4.A	Swimming Pool Asset Listing	To be tabled
OMC190926-11.1.5.A	Asset Listing	Attached
OMC190926-11.4.1.A	Department of Communities Correspondence	Attached
OMC190926-11.4.1.B	Photo 1 Lot 250 (10) Cable Street, Laverton	Attached
OMC190926-11.4.1.C	Photo 4 Lot 250 (10) Cable Street, Laverton	Attached
OMC190926-11.4.1.D	Photo 3 Lot 250 (10) Cable Street, Laverton	Attached
OMC190926-11.4.1.E	Photo 4 Lot 250 (10) Cable Street, Laverton	Attached

MINUTES

FRIENDS OF LAVERTON CEMETERY ADVISORY GROUP MEETING (FLCAG)

Held on Wednesday 11th September 2019, commencing at 5.07pm in the Shire of Laverton Council Chambers

1. DECLARATION OF OPENING

The Presiding Member, Rod Hill welcomed all members and declared the meeting open at 5.07pm

2. RECORD OF ATTENDANCE

2.1 Members Present

• Rod Hill	Presiding Member
• Carol Hill	Committee Member
• Rob Wedge	Committee Member
• Peter Naylor	Chief Executive Officer
• Les Vidovich	Executive Manager Technical Services
• Phil Marshall	DCEO
• Cr Patrick Hill	Shire President (Observer)

2.2 Apologies

• Cr Shaneane Weldon	Deputy Presiding Member
• Cr Robin Prentice	Committee Member
• Cr Deanne Ross	Committee Member
• Cr Rex Weldon	Committee Member

3. CONFIRMATION OF MINUTES

3.1 Unconfirmed Minutes of FLCAG Meeting 28th February 2019

Committee Recommendation

The minutes of the FLCAG meeting held on the 28th February 2019 be confirmed as a true and accurate record of proceedings

Moved: Carol Hill Seconded: Rob Wedge Carried

4. OTHER BUSINESS

4.1 Master Plan

Laverton Cemetery Master Plan – Project based Initiatives

SHIRE OF LAVERTON
Discover the Outback Spirit

Laverton Cemetery Master Plan – Project based Initiatives

Introduction

The purpose of this paper is to determine the direction and implementation of projects to improve the Laverton Cemetery.

The Shire of Laverton together with the Friends of Laverton Cemetery Advisory Committee are committed in moving forward with the revitalisation of the cemetery.

The Cemetery is recognised in the Councils Community Strategic Plan to develop "…modern, well maintained other built infrastructure"

As the Plan is to set the strategic vision for the development of this important facility within the Shire, it is imperative that the Community come together and develop a facility which acknowledges all cultural differences of Australians and to ensure that the history of the Cemetery is preserved for future generations.

Master Plan Summary

This paper is built upon the need to revitalise the cemetery and develop the cemetery through project based initiatives.

The vision is for the "Laverton Cemetery to be a valued community asset that is appreciated for its excellent service, quality of grounds and facilities and its long term cultural significance"

The vision will be underpinned by four key strategies which are:

A Planned Future

Guiding development through a strategic approach that recognises the long-time view in which the site will be developed and to put in place resources and budget allocations for the orderly roll out of new projects.

Circulation and Access

A framework for connection assists visitors to find their way around the cemetery. Vehicle and pedestrian movement into and through the site needs to be simple, convenient and a positive experience for all visitors.

Comfort and Amenity

Catering for the living recognises that a high level of amenity and excellent facilities are important at all times for families and friends. Initial and subsequent visits should deliver peace, comfort and tranquillity.

Operations and Infrastructure

Building efficiencies through a targeted works program focussed on improved resources and support.

Master Plan Projects

The Cemetery projects arise and respond to identified strategies underpinning the future vision for the Cemetery. The projects will be budgeted and priorities will correlate annually in accordance with the Shires annual budget processes. The projects may be implemented independently or concurrently and respond to trends and demands for operations, burials and /or memorisation.

To date the cemetery plan has identified projects that range between critical through to desirable.

Adopt the Master Plan - Council to endorse and implement the Master Plan and it is to be treated as a flexible plan as issues and concerns are raised within the community. The importance of the effort and contributions by the Friends of the Laverton Cemetery Advisory Group is critical in achieving results.

Project based initiatives to be considered:

- Development of a base plan to be continually refined as issues develop by the committee and approved by the council
- The construction of drainage and barriers to prevent wash out of the cemetery and grave areas
- The construction of external and internal roads and pathways
- The construction of entrance road including crossover to lead visitors to the entrance
- The replacement of the existing fencing
- The construction of an information board/shelter
- Research and background to the cemetery to be included on the information board/shelter
- The construction of a shelter for visitors
- The implementation of gardens both along the boundary fences and internal areas to be designated and developed
- Interpretative signage
- The construction of a niche wall
- Placement of seating in strategic areas
- Construction of toilets
- Incorporate disability access into all project considerations
- Plan the 4 quadrants of the cemetery
- Develop a maintenance program for the cemetery
- Ensure the water supply to the cemetery with appropriate infrastructure
- The construction of car parks at the front of the cemetery including the designation of disabled parking

The list is not exhaustive and starts the planning process for the Laverton cemetery and denotes the role of the Friends and Council working together for the community.

Committee Recommendation

That the FLACG reaffirms the Laverton Cemetery Master Plan as outlined within the agenda without change.

Moved Rob Wedge Seconded Carol Hill Carried

4.2 Adopted Budget for the 2019/20 financial year

The Council has approved an allocation of $30,000 to assist in the infrastructure development of the Cemetery.

Note 1: Approval has been provided to move the tank located between the pump track and youth centre to the cemetery to enhance the water supply to plantings undertaken earlier this year.

Note 2: To consider the aspect of Grave marking which is currently being undertaken at Leonora. Please refer to attached newsletter from Outback Grave Markers.

Note 3: Rod Hill presented a memorandum from Steve Koeman and in essence raised concerns about the state of records and the identification of grave sites at Mount Margaret.

For determination by the Committee

That the FLCAG recommends that the following infrastructure projects be undertaken in this financial year 2019/2020 and as included in the Laverton Cemetery Master Plan:

1. $10,000 be allocated to the Outback Grave Markers for their engagement with Laverton

2. $5,000 to be allocated to the installation of the Water Tank located near the pump track to the cemetery

3. $15,000 to be allocated to the concreting of the existing Gazebo and other areas as required.

Moved Carol Hill Seconded Rob Wedge Carried

5. GENERAL BUSINESS

The FLCAG recommends that:

The CEO write to the Mount Margaret community to determine a level of interest in identifying the grave sites, records etc. held for the Mount Margaret cemetery. A determination of interest to include; what assistance do they need if any? What records are available at this time, and what resources can they garnish to assist in the development and upkeep of the cemetery records and identification of grave sites?

Moved Rob Wedge Seconded Carol Hill Carried

6. NEXT MEETING

The next meeting of the Committee will be held on Wednesday 12th February 2020 at the Council Chambers.

7. CLOSURE OF MEETING

The Chairman declared the meeting closed at 5.38pm and thanked all members for their attendance and input.

8. CERTIFICATION BY PRESIDING PERSON

I Rod Hill presiding member of FLCAG, hereby certify that the Minutes of the meeting held on the 11th September 2019 are confirmed as a true and correct record of the proceedings of the committee and reported to the council accordingly.

Signed: _____ Date: _____

LIST OF ACCOUNTS FOR PAYMENT AUGUST 2019

Chq/EFT	Date	Name	Description	Amount
13360	05/08/19	Horizon Power - CHQ	Electricity Charges for 31 Days from 01/07/2019 to 31/07/2019; Laverton Street Lights	$19,896.39
13361	07/08/19	Petty Cash Tin - Shire of Laverton	Petty Cash Top Up July 2019; Consumables for office kitchen, Fuel, Police Check Application	$214.25
13362	07/08/19	Telstra	Mobile Phone Charges August 2019	$1,175.56
13363	09/08/19	Pivotel Satellite Pty Limited	Satellite Phone Charges; Calls made up to 31/07/2019	$872.50
13364	09/08/19	Department of Transport	Change of Licence Status for P367; Variation Fee	$59.05
13365	20/08/19	Horizon Power - CHQ	Horizon Power Electrical Installation charge; 7 Laver Pl (Swimming Pool)	$47,348.68
13366	20/08/19	Water Corporation	Water Usage Charges for 9 Macpherson Pl;	$498.97
13367	23/08/19	Pivotel Satellite Pty Limited	Monthly Satellite Phone Charges	$93.00
13368	23/08/19	Telstra	Monthly Landline and Internet Charges; August 2019	$2,289.53
Chq No. 13360 - 13368			TOTAL CHEQUES	$72,447.93
DD795.1	13/08/19	WA Local Government Superannuation	Payroll deductions	$16,588.22
DD795.2	13/08/19	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	$49.71
DD795.3	13/08/19	AUSTRALIAN SUPER	Superannuation contributions	$1,833.08
DD795.4	13/08/19	Sunsuper	Superannuation contributions	$882.81
DD795.5	13/08/19	HESTA Super Fund	Superannuation contributions	$75.08
DD795.6	13/08/19	BT Super For Life	Superannuation contributions	$662.60
DD795.7	13/08/19	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	$78.63
DD795.8	13/08/19	REST Superannuation	Superannuation contributions	$121.08

Chq/EFT	Date	Name	Description	Amount
DD795.9	13/08/19	Commonwealth Essential Super	Superannuation contributions	$203.22
DD795.10	13/08/19	Cbus Super Australia	Superannuation contributions	$209.38
DD819.1	26/08/19	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement - P Naylor; Charge 21 of 35 August 2019	$1,703.53
DD821.1	26/08/19	National Australia Bank (NAB)	Direct Entry Credit Payments - 273 @ $0.2272 from 01-07-2019 to 31-07-2019	$68.23
DD822.1	14/08/19	AirBP	Airport Fuel 5000.00L @ $1.50641 plus Excise Duty	$8,480.18
DD823.1	14/08/19	3E Advantage Pty Ltd	Printing Costs for all Departments	$3,071.68
DD824.1	12/08/19	SkyMesh Pty Ltd	NBN-SB-60-140 Plan (shireoflaverton)	$59.95
DD826.1	10/08/19	WESTERN AUSTRALIA TREASURY CORPORATION (WATC)	Loan No. 81 Interest payment - Burt Street Units	$25,320.75
DD827.1	02/08/19	Australian Private Networks Pty Ltd T/a Activ8me	Activ8me - WIFI for 12 McPherson Place & 4 McPherson Place	$99.90
DD828.1	13/08/19	WA Local Government Superannuation	Superannuation contributions	$437.02
DD828.2	27/08/19	WA Local Government Superannuation	Payroll deductions	$150.70
DD829.1	27/08/19	WA Local Government Superannuation	Payroll deductions	$17,161.73
DD829.2	27/08/19	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	$121.08
DD829.3	27/08/19	AUSTRALIAN SUPER	Superannuation contributions	$2,254.45
DD829.4	27/08/19	Sunsuper	Superannuation contributions	$902.40
DD829.5	27/08/19	HESTA Super Fund	Superannuation contributions	$75.08
DD829.6	27/08/19	BT Super For Life	Superannuation contributions	$801.64

Chq/EFT	Date	Name	Description	Amount
DD829.7	27/08/19	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	$11.23
DD829.8	27/08/19	REST Superannuation	Superannuation contributions	$118.53
DD829.9	27/08/19	Commonwealth Essential Super	Superannuation contributions	$226.20
DD829.10	27/08/19	Cbus Super Australia	Superannuation contributions	$36.60
DD831.1	01/08/19	National Australia Bank (NAB)	EFTPOS fee Settlement Summary for the month of July 2019	$38.90
DD832.1	01/08/19	National Australia Bank (NAB)	NAB Settlement fee for Transport for July 2019 - Department of Transport	$38.90
DD833.1	01/08/19	National Australia Bank (NAB)	NAB Merchant EFTPOS Terminal Fees - Great Beyond Visitor Centre 01/07/2019 to 31/07/2019	$38.90
DD834.1	01/08/19	National Australia Bank (NAB)	EFTPOS Terminal Fee Settlement at Great Beyond	$220.59
DD836.1	19/08/19	SkyMesh Pty Ltd	NBN Connection Fee Great Beyond Visitor Centre & Community Resource Centre 19/08/2019 to 18/09/2019	$119.90
DD845.1	05/08/19	Credit Card Purchases - CEO	JUL DD CC: One Way flights for President P Hill to attend WALGA week	$4,117.66
DD845.2	05/08/19	Credit Card Purchases - DCEO	JUL DD CC: NAB DCEO Credit card fee	$2,682.85
DD845.3	05/08/19	National Australia Bank (NAB)	JUL DD CC: Interest on overseas purchases Time Doctor (DCEO Credit Card)	$9.50
DD845.4	05/08/19	Credit Card Purchases - EMTS	JUL DD CC: NAB Credit Card Fee	$1,067.14
DD850.1	30/08/19	National Australia Bank (NAB)	NAB; Merchant EFTPOS Terminal Fees @ Admin 01/08/2019 to 31/08/2019	$1,051.25
DD 795.1 - 850.1			TOTAL DIRECT DEBITS	$91,190.28
EFT1545	01/08/19	Henry Pawlaczyk	Gold Nuggets for GB Gift Shop	$778.00
EFT1546	01/08/19	Jump4us	Inflatables for NAIDOC 2019 event	$2,090.00

Chq/EFT	Date	Name	Description	Amount
EFT1547	01/08/19	Neil Duchan	Reimbursement for Fuel purchased to travel to Kal, purchase Tap Key and get Power point installed at Swimming Pool	$288.02
EFT1548	01/08/19	Cartridge World Kalgoorlie	Printer Ink for CDC Office Printer	$137.50
EFT1549	01/08/19	Australian Airports Association Ltd	Australian Airports Association Membership Renewal 01-07-2019 to 30-06-2019; Cat Q - Under 5000	$1,305.70
EFT1550	01/08/19	KeepCup Pty Ltd	GB Reusable Travel Mugs for GB Cafe & Gift Shop	$2,604.80
EFT1551	01/08/19	Isaac Stout	Water for Council Kitchen & Cleaning and Door parts for Building Operations	$179.93
EFT1552	01/08/19	Atom Supply	25 x Fluorescent Tube 36W 1200mm for Various Shire Properties	$127.05
EFT1553	01/08/19	Bunnings Group Limited	Cleaning Materials for Works Depot Cleaner	$512.78
EFT1554	01/08/19	C & A Taylor Grading Pty Ltd	Supply of Plant and Operators for the Upgrade of Mt Weld Rd 01-06-2019 to 12-06-2019	$574,706.00
EFT1555	01/08/19	Coffee & Tea Supplies	Coffee and Tea Supplies for GB Cafe	$411.40
EFT1556	01/08/19	Covs Auto, Mining & Industrial Supplies	Filter Kit to Repair P377 and Loctite for Depot Workshop	$560.00
EFT1557	01/08/19	Daphne Florist Kalgoorlie	Congratulation Hamper for Staff Member	$100.00
EFT1558	01/08/19	Desert Sands Cartage Contractors	Supply and Transport of Sealing Aggregate for Mt Weld Rd Upgrade; 01-07-19 to 06-07-19	$78,759.03
EFT1559	01/08/19	Eastgold Dairy Distributors	Milk and Soft Drinks for GB Cafe	$535.60
EFT1560	01/08/19	Elite Gym Hire	Monthly Hire Fee of Gym Equipment 23-07-2019 to 23-08-2019	$660.00
EFT1561	01/08/19	BIDFOOD	Consumables for GB Cafe	$839.36
EFT1562	01/08/19	Harvey Norman	Samsung 75 inch TV for Council Chambers	$2,295.00

Chq/EFT	Date	Name	Description	Amount
EFT1563	01/08/19	Concept Media TA Have A Go News	GB Advertisement in Have a Go New 08/07/2019	$287.76
EFT1564	01/08/19	Laverton Supplies	Consumables for Youth Centre Activities	$166.98
EFT1565	01/08/19	Laverton Supplies Motors	Weekly Newspapers 15/07/2019 to 21/07/2019	$11.70
EFT1566	01/08/19	McMahon Burnett Transport	Freight Charges 28/03 & 08/04	$184.22
EFT1567	01/08/19	Office National	A4 Copy Paper 100gsm pack x2; for Shire Brochure	$44.56
EFT1568	01/08/19	Outback Highway Development Council	Outback Highway Development Council Inc. Annual Membership 19/20	$28,820.00
EFT1569	01/08/19	PFD Food Services Pty Ltd	Consumables for GB Cafe	$796.70
EFT1570	01/08/19	PWT Electrical	Repairs to Sensor Lights at Laverton Airport	$480.00
EFT1571	01/08/19	Remote Roads	Supply of Supervisor (Mal Taylor), Vehicle and Daily Living Expenses; 21/06/2019 to 10/07/2019	$37,371.73
EFT1572	01/08/19	Moore Stephens	Travel & Accommodation for 2018-19 in relation to onsite delivery of the Statutory Compliance Services	$560.64
EFT1573	01/08/19	Shire of Laverton Social Club	Payroll deductions	$480.00
EFT1574	01/08/19	RAMM Software Pty Ltd	RAMM Annual Membership Renewal	$9,589.00
EFT1575	01/08/19	Gary Buckmaster	Demolition of 12 Weld Dr; Final Payment	$3,780.00
EFT1576	01/08/19	Local Government Professionals Australia	19/20 Local Government Professionals Membership Corporate Membership	$2,004.00
EFT1577	01/08/19	Long Neck Creek Holdings	Supply of Plant and Labour for the drilling of Bores &Demobilisation from Water Bore Drilling; Lake Wells Rd	$35,038.19
EFT1578	01/08/19	Janelle Duncan	Handmade Bull Ants with Gold Nuggets for GB Gift Shop	$2,650.00

Chq/EFT	Date	Name	Description	Amount
EFT1579	01/08/19	Phil Marshall	Reimbursement of Mobile Phone Charges; July 2019	$109.00
EFT1580	01/08/19	Roy & Gail Quartermaine - Police Complex Caretakers	Caretaker fees for Laverton Police Complex - 04/07/2019 to 07/08/2019	$1,000.00
EFT1581	01/08/19	Department of Human Services	Payroll deductions	$1,389.84
EFT1582	01/08/19	Wanneroo Uniforms (The Trustee for Manji Vaghjiani Trust & Trustee for Mavji Vaghjiani Trust & Trustee for Pravin Vaghjiani Trust t/a)	Deposit for Staff Uniforms for Shire Office Staff	$851.62
EFT1583	07/08/19	Long Neck Creek Holdings	Supply of Plant and Labour for Drilling of Bores on Lake Wells Rd	$12,170.40
EFT1584	09/08/19	Shire of Leonora	Supply of Plant and Operators for Flood Damage Repairs; GCR AGRN 743	$1,753.76
EFT1585	09/08/19	HEMA Maps Pty Ltd	Hema Maps & Books for GB Gift Shop	$771.82
EFT1586	09/08/19	Snap Kalgoorlie	Creation of Brochure for GB	$964.81
EFT1587	09/08/19	LGIS WA (JLT Insurance Broking)	Shire Motor Vehicle and Plant Attachment Insurance for 2019-2020 Renewal; Policy No. 634008375 VFT	$57,808.60
EFT1588	09/08/19	Eva Fono	To repay payroll deductions for Unit 6, 5 Burt Street following removal of bonds from staff housing	$180.00
EFT1589	09/08/19	Quremed Pty Ltd	Recalibration of regulator for Swimming Pool	$153.67
EFT1590	09/08/19	Global Spill Control Pty Ltd	Bunded decant safety stands for Swimming Pool Chemicals	$807.40
EFT1591	09/08/19	Len Beadell Publications	Books and AudioBooks for GB Gift Shop	$2,154.96
EFT1592	09/08/19	Atom Supply	Expendable Items for Depot Workers and MSDS Binders for Swimming Pool	$1,212.83
EFT1593	09/08/19	Canine Control	Ranger Service Provided; 25/07/2019	$1,833.34

Chq/EFT	Date	Name	Description	Amount
EFT1594	09/08/19	Chefmaster Australia	90ltr and 240ltr Bin Liners for Shire Public Bins	$367.15
EFT1595	09/08/19	Desert Inn Hotel	Platters for lunch at GB for 10 People	$150.00
EFT1596	09/08/19	Desert Sands Cartage Contractors	Supply and Transport of Sealing Aggregate for Mt Weld Rd; 08-07-19 to 13-07-19	$67,186.74
EFT1597	09/08/19	Eastgold Dairy Distributors	Milk Consumables for GB Cafe	$291.10
EFT1598	09/08/19	Flex Industries Pty Ltd	FLEX INDUSTRIES; Parts to repair P321	$366.75
EFT1599	09/08/19	BIDFOOD	Consumables for GB Cafe	$437.40
EFT1600	09/08/19	Concept Media TA Have A Go News	Have a Go New Advertisement published on 08/03/2019	$359.70
EFT1601	09/08/19	Hesperian Press	Books for GB Gift Shop	$949.45
EFT1602	09/08/19	Invarion RapidPlant Pty Ltd	Annual Subscription Fee 19/20; Rapid Plan	$412.50
EFT1603	09/08/19	IT Vision	Synergy Soft Monthly Subscription Fee; July 2019	$4,858.34
EFT1604	09/08/19	JB Books	Books for the GB Gift Shop	$453.26
EFT1605	09/08/19	Laverton Supplies	Milk for GB Cafe	$19.80
EFT1606	09/08/19	LGISWA	LGIS Workcare (Workers Compensation) Renewal 30-06-2019 to 30-06-2020; Policy No. 000047; Instalment 1	$95,449.35
EFT1607	09/08/19	Local Health Authorities Analytical Committee	Analytical Services Renewal for the period 01-07-2019 to 30-06-2020	$509.30
EFT1608	09/08/19	McMahon Burnett Transport	Freight Charges; 30-07-2019 to 23-07-2019	$1,206.73
EFT1609	09/08/19	Nature's Botanical Pty Ltd	Fly Creme for GB Gift Shop	$957.00
EFT1610	09/08/19	Outback Parks & Lodges	Accommodation for Curtin Volunteers; 08-07-19 to 11-07-19	$1,080.00
EFT1611	09/08/19	Peerless Jal Pty Ltd	Toilet Rolls and Paper Towel for Toilets	$759.14
EFT1612	09/08/19	PFD Food Services Pty Ltd	Consumables for GB Cafe	$518.40

Chq/EFT	Date	Name	Description	Amount
EFT1613	09/08/19	Pier Street Medical Pty Ltd	Pre Employment Medical Assessment; L Cooke	$346.00
EFT1614	09/08/19	Quick Corporate	Stationery Order; July 2019	$116.60
EFT1615	09/08/19	St John Ambulance WA Ltd	3 x First Aid Kits for Laverton Swimming Pool	$434.02
EFT1616	09/08/19	Stark Aviation Pty Ltd	Water detection capsules for Airport Fuel Facility	$343.50
EFT1617	09/08/19	Sunny Sign Company Pty	Portable Roadworks Signs 900x600x1.6 and Stands	$347.60
EFT1618	09/08/19	WA Local Government Association (WALGA)	WALGA; Annual Membership Renewal for 19/20	$20,223.74
EFT1619	09/08/19	Winc Australia Pty Ltd	Stationery Order; July 2019	$1,306.28
EFT1620	09/08/19	Remote Roads	Supply of Supervisor (Gary Smith) & Daily Living Expenses for Various Rds 01/07/2019 to 10/07/2019	$10,368.71
EFT1621	09/08/19	Moore Stephens	Preparation of 2019-20 Annual Budget Template	$844.80
EFT1622	23/08/19	Shire of Leonora	Health/Building Services provided 17/07/2019	$2,421.19
EFT1623	23/08/19	Multiple Trades & Maintenance (MTM)	Gas works completed on new Grader Accommodation P389 and P388	$4,495.74
EFT1624	23/08/19	Vanessa Australia	Gold Bottles, Magnets & Pens for GB Gift Shop	$986.07
EFT1625	23/08/19	Knitwit Creations	Handmade Beanies, Scarves, Clothing & Toys for GB Gift Shop	$525.00
EFT1626	23/08/19	Snap Kalgoorlie	2 x A1 Colour Prints Single Sided	$72.01
EFT1627	23/08/19	Henry Pawlaczyk	Gold Nuggets & Specimens for GB Gift Shop	$2,191.00
EFT1628	23/08/19	Focus Productions Pty Ltd	Ceiling Mount Projector Bracket for GB Projectors	$556.60
EFT1629	23/08/19	Precision Enterprises Pty Ltd	Peg Perimeter of the Rubbish Tip	$272.25
EFT1630	23/08/19	Linkwest Inc.	Registration fee to attend 2019 Linkwest Conference; J McGuire	$1,348.00

Chq/EFT	Date	Name	Description	Amount
EFT1631	23/08/19	Allied Projects Pty Ltd	Project Management Fees - Community Hub Project; July 2019	$10,560.00
EFT1632	23/08/19	Anderson Munro & Wyllie	Audit of the Royalties for Regions Laverton Community Hub Project 2018	$1,650.00
EFT1633	23/08/19	Atom Supply	2 x Key Star 8 Piece Gorillagrip Set	$78.52
EFT1634	23/08/19	Australia Post	Australia Post Freight Charges for July 2019	$236.02
EFT1635	23/08/19	Bunnings Group Limited	Items for the Swimming Facility; BBQ, Blower Vac, Line Trimmer and Tools	$932.37
EFT1636	23/08/19	C & A Taylor Grading Pty Ltd	Supply of Plant and Operators relating to Mt Weld Upgrade for the period - 17/07/2019 to 31/07/2019	$669,735.00
EFT1637	23/08/19	Canine Control	Ranger Service Provided 06/08/2019	$1,833.34
EFT1638	23/08/19	Dean's Autoglass	Supply & Fit Windscreen to Vehicle P372; LA53	$412.50
EFT1639	23/08/19	Desert Sands Cartage Contractors	Supply and Transport of Sealing Aggregate for the upgrade of Mt Weld Rd	$52,553.16
EFT1640	23/08/19	Eagle Petroleum (WA) Pty Ltd	19,502L of Fuel delivered to Laverton Shire Works Depot; 3 Cox St	$29,072.02
EFT1641	23/08/19	Eastgold Dairy Distributors	Milk Products for GB Cafe	$271.35
EFT1642	23/08/19	First National Real Estate	Monthly Rent for CRC/Library Building; 01/09/2019 to 30/09/19	$2,090.00
EFT1643	23/08/19	Action Bay Pty Ltd T/a Goldfields Toyota	Parts to Repair P372	$266.27
EFT1644	23/08/19	BIDFOOD	Consumables for GB Cafe	$669.77
EFT1645	23/08/19	Goldrush Tours	Bus Bookings made at GB for July 2019	$1,903.15
EFT1646	23/08/19	Concept Media TA Have A Go News	Advertisement 09/08/2019 10cm x 2col	$287.76
EFT1647	23/08/19	Heather Hutchinson	Nurses Incentive Payment as per shire policy 9.8; period worked 03/02/19 to 03/08/19	$2,000.00

Chq/EFT	Date	Name	Description	Amount
EFT1648	23/08/19	Landgate	Mining Tenement Rolls; M2019/7 25-06-19 to 11-07-19	$128.00
EFT1649	23/08/19	Laverton Supplies	Consumables for Monthly Seniors Morning Tea @ CRC	$109.98
EFT1650	23/08/19	Laverton Supplies Motors	LPG Gas Bottle for CDC Office Building	$540.53
EFT1651	23/08/19	Martins Trailer Parts Pty Ltd	Expendable tools and Various Parts for Plant P50, P389	$387.35
EFT1652	23/08/19	PFD Food Services Pty Ltd	Consumables for GB Cafe	$334.55
EFT1653	23/08/19	PWT Electrical	Labour and Parts to Replace Faulty Fluoro Light	$465.95
EFT1654	23/08/19	Sigma Chemicals	Chemicals for Pool	$561.50
EFT1655	23/08/19	Sunny Sign Company Pty	Signs for grader drivers and Stands	$347.60
EFT1656	23/08/19	The Wanneroo Agricultural Machinery Unit	Mirror Arm to Repair P343	$493.10
EFT1657	23/08/19	IT Vision User Group Inc	IT Vision User Group Inc. Annual Membership Subscription	$748.00
EFT1658	23/08/19	Remote Roads	Supply of Supervisor (Mal Taylor), Light Vehicle and Daily Living Expenses - Mt Weld Upgrade - 19/07/2019 to 07/08/2019	$43,326.69
EFT1659	23/08/19	Shire of Laverton Social Club	Payroll deductions	$240.00
EFT1660	23/08/19	Australasian Performing Right Association Limited (APRA)	Music for Councils Annual subscription Renewal 19/20	$350.00
EFT1661	23/08/19	Phil Marshall	Purchase of 5 x 24 Waters for Shire Kitchen	$30.00
EFT1662	23/08/19	Andrew Sutcliffe	Reimbursement for parts purchased to repair P388 & P389 - 8 x 2" Flex Bellows - Carline Mufflers"	$120.00
EFT1663	23/08/19	Johanna McGuire	Working with Children Application & Police Check Application for CRC Staff Employee	$224.20

Chq/EFT	Date	Name	Description	Amount
EFT1664	23/08/19	Laverton Race Club	Cash contribution towards the Laverton Race Day in October	$2,000.00
EFT1665	23/08/19	Roy & Gail Quartermaine - Police Complex Caretakers	Caretakers fee for WE 14/08/2019 & WE 28/08/2019	$400.00
EFT1666	23/08/19	Department of Human Services	Payroll deductions	$453.95
EFT1667	23/08/19	Wanneroo Uniforms (The Trustee for Manji Vaghjiani Trust & Trustee for Mavji Vaghjiani Trust & Trustee for Pravin Vaghjiani Trust t/a)	Staff Uniforms; Final Payment	$851.62
EFT1668	26/08/19	Action Bay Pty Ltd T/a Goldfields Toyota	Trade in of Landcruiser 200 series 4WD; 2017; CEO for a new Landcruiser 200 series 4WD; 2019; CEO	$10,456.31
EFT1669	29/08/19	Multiple Trades & Maintenance (MTM)	Gas and Water Installation to Grader Accommodation P389	$1,951.64
EFT1670	29/08/19	State Library of Western Australia	Annual fee for Lost & Damaged Public library materials 2019-20	$220.00
EFT1671	29/08/19	Goldfields truck power	Seat Suspension for Fuso P336	$2,113.98
EFT1672	29/08/19	MJB Industries Pty Ltd	Concrete Pipes for Mt Weld Road Upgrade	$6,561.39
EFT1673	29/08/19	Cockburn Cement Ltd	1000kg Bulka Bags of General Purpose Cement	$687.50
EFT1674	29/08/19	Precision Enterprises Pty Ltd	Surveying Services Provided; Mt Weld Rd Upgrade; 01/07/2019 to 31/07/2019	$13,370.50
EFT1675	29/08/19	Castle Civil	Installation of Culverts on Bandya Road SLK 36 as per Tender 02-18/19 Bandya Rd	$206,065.20
EFT1676	29/08/19	TPG Network Pty Ltd	Public Wifi Service provided for Great Beyond Visitor Centre; July 2019	$111.33
EFT1677	29/08/19	Ashdown Ingram	9inch LED Light Bar for Landcruiser P372	$572.55

Chq/EFT	Date	Name	Description	Amount
EFT1678	29/08/19	Atom Supply	Engine Mounts for P389	$341.00
EFT1679	29/08/19	Coca-Cola Amatil (Aust) Pty Ltd	Drinks for GB Cafe	$212.05
EFT1680	29/08/19	Cooper Fluid Systems	20kg Grease Pumps x 2	$3,299.89
EFT1681	29/08/19	Toll Transport Pty Ltd	Freight Charges; 22/07/2019 to 26/07/2019	$1,023.37
EFT1682	29/08/19	Desert Sands Cartage Contractors	Supply and Transport of 14mm Sealing Aggregate for Mt Weld Rd; RFT05-1819	$15,811.02
EFT1683	29/08/19	Eagle Petroleum (WA) Pty Ltd	16,997 litres of Diesel Purchased for Depot Pump	$25,128.37
EFT1684	29/08/19	Eastgold Dairy Distributors	Milk Products for GB Cafe	$186.55
EFT1685	29/08/19	Elite Gym Hire	Monthly Hire Fee of Treadmill, Cross Trainer and Rower; 23/08/2019 to 23/09/2019	$671.00
EFT1686	29/08/19	Flex Industries Pty Ltd	Parts for Radiator Repairs, Hoses, Oils and Coolants for Mack Truck P321	$6,731.42
EFT1687	29/08/19	Focus Minerals (Laverton) Pty Ltd	Water abstracted from Gladiator Pit during July 2019; 7157kl @ $3.50 per kl	$25,049.50
EFT1688	29/08/19	Action Bay Pty Ltd T/a Goldfields Toyota	Vehicle Mirror parts for Landcruiser P381	$669.59
EFT1689	29/08/19	Hitachi Construction Machinery (Aust	Air Filter Parts to Service John Deere Grader P303	$72.97
EFT1690	29/08/19	JB Books	Books for GB Gift shop & Freight	$970.86
EFT1691	29/08/19	Komatsu Australia Pty Ltd	Replacement Grader Blades for Graders P303, P368 & P369	$8,058.60
EFT1692	29/08/19	Laverton Supplies	Consumables for Better Beginnings Program Book Week 2019	$165.82
EFT1693	29/08/19	Laverton Supplies Motors	9kg Gas Bottle for Accommodation Trailer P50	$61.70
EFT1694	29/08/19	MCG Architects Pty Ltd	Stages 1 & 2 including 1 site visit for the Schematic Design @ Laverton Airport	$7,700.00

Chq/EFT	Date	Name	Description	Amount
EFT1695	29/08/19	Paradise Lawns	Installation of automatic reticulation system to new lawn areas at Laverton Pool	$13,964.50
EFT1696	29/08/19	PFD Food Services Pty Ltd	Consumables for GB Cafe	$241.95
EFT1697	29/08/19	PWT Electrical	Replaced Fluoro Tubes and Globes throughout the Great Beyond Visitor Centre	$1,072.50
EFT1698	29/08/19	Quick Corporate	Monthly Shire Stationery Order; August 2019	$301.91
EFT1699	29/08/19	Satellite Television & Radio Australia	Supply equipment upgrade for Digital Retransmission Station	$3,047.00
EFT1700	29/08/19	Squire Patton Boggs (AU)	Native Title Claim Watching Brief: Tjiwari 1 & 2 12/06/2019	$303.60
EFT1701	29/08/19	Star Track Express	Freight Costs 20/08/2019	$598.56
EFT1702	29/08/19	The Workers Shop	Shire Uniforms for Admin and GB Staff	$1,079.00
EFT1703	29/08/19	Truckline	Various 6mm Fittings for Workshop	$2,679.23
EFT1704	29/08/19	Westland Autos Pty Ltd	Aircon Compressor, Belt and O Ring	$1,066.99
EFT1705	29/08/19	Westrac Pty Ltd	Cab Filters and Dust Filter F Compactor P387 and Multi-tyre Roller P375	$987.14
EFT1706	29/08/19	Wurth Australia	Workshop Consumables and Tools	$506.09
EFT1707	29/08/19	BOC Limited	Monthly Oxygen and Acetylene Charges ; 28-06-2019 to 28-27-2019	$68.88
EFT1708	29/08/19	Shire of Laverton Social Club	Payroll deductions	$240.00
EFT1709	29/08/19	Janine Rowe	Items for Swimming Pool First Aid and Staff Room	$113.00
EFT1710	29/08/19	Brand Success	Staff Uniforms for Admin and Engineering Staff	$311.70
EFT1711	29/08/19	Onedex Communications Pty Ltd	Final Payment for the Installation of 32 Solar lights along Wongatha Path.	$6,578.22

Chq/EFT	Date	Name	Description	Amount
EFT1712	29/08/19	Roy & Gail Quartermaine - Police Complex Caretakers	Caretakers fee per memorandum of understanding - 22/08/2019 to 18/09/2019	$800.00
EFT1713	29/08/19	Jo Morgan	Refreshments for Business Conference 5th and 8th August 2019;	$40.05
EFT1714	29/08/19	Bridgestone Service Centre Kalgoorlie	2 235/85R Tyres for Plant P377 and 15 x Tyre Valve Extensions for workshop repairs	$842.00
EFT1715	29/08/19	Department of Human Services	Payroll deductions	$453.95
EFT1545 - EFT1715			TOTAL EFT PAYMENTS	$2,296,073.55
			TOTAL PAYMENTS	$2,459,711.76

Government of **Western Australia**
Department of **Communities**

ENQUIRIES: Allan Pereira
DIRECT LINE: (08) 9222 8147
OUR REF: F93022Y98A

RECEIVED
26 AUG 2019
BY:
ENTERED

Mr Peter Naylor
Chief Executive Officer
Shire of Laverton
PO Box 42
LAVERTON WA 6440

By email to ceo@laverton.wa.gov.au

Dear Mr Naylor

TRANSFER OF LOT 250 (10) CABLE STREET, LAVERTON

The Housing Authority (formerly known as The State Housing Commission) (**Housing**) and Lutko Baltic (deceased) (**Co-owner**) are the owners as tenants in common of the property at Lot 250 (10) Cable Street, Laverton (**Property**). Keystart Loans Limited (**Keystart**) hold a mortgage over the Co-owner's share.

Housing proposes to offer ownership of the Property to the Shire of Laverton (**Shire**).

Background
Housing sold 58 undivided one-hundredth shares in the Property to the Co-owner in December 1993 and retained the balance of 42 undivided one-hundredth shares. The Co-owner obtained a loan from Keystart to fund the purchase of his shares.

It was not until March 2018 that Housing was advised that the Co-owner had passed away. This triggered a requirement in a Co-owners Deed (**Deed**) for the Property to be sold. However, the sale of the Property stalled because:

- no will or letter of administration for the estate of the Co-owner was received
- a probate search failed to reveal any record of an application being made in the name of the estate of the Co-owner
- attempts to ascertain next of kin or beneficiaries were unsuccessful.

Keystart intends to exercise its mortgagee-in-possession powers to effect a sale.

Current Status
The Property is a singe storey house of fibre cement construction with an asbestos roof built around 1974 on a 575m^2 block. The dwelling comprises three bedrooms, one bathroom and a freestanding single open carport. The dwelling is currently not fit for habitation.

The Property was valued at $5 000 on 12 July 2018. There are outstanding shire rates of $5 142.92 and Water Corporation charges of $7 260.96 on the Property as at 26 August 2019.

Housing had an option to purchase the Co-owner's share but declined to acquire full ownership of the Property on the basis that it already has a presence on Cable Street.

Proposal
Due to the amounts owing on the Property and the time and cost that would be involved in selling the Property on the open market, Housing would like to first offer the Property to the Shire on terms including:

1. Housing to pay outstanding Water Corporation charges at settlement.
2. The Shire to accept the property 'as-is'.
3. The Shire to forego outstanding rates as consideration for the Property. No other consideration will be required from the Shire for the Property.
4. Each party to pay its own costs and expenses of and incidental to the preparation and completion and stamping of the contract of sale and all transfer duty (if any).
5. Housing to bear the costs of preparing and registering the transfer of land.

A proposed set of special conditions for the sale is attached.

We respectfully request the Shire consider this proposal.

Please contact me if you have any further queries.

Yours sincerely

ALLAN PEREIRA
MANAGER SECURITIES AND CONVEYANCING
26 August 2019

Encl.

ANNEXURE 'A'
SPECIAL CONDITIONS

1. Conditions precedent

1.1 This Contract is subject to and conditional upon approvals (if any) required under the *Housing Act 1980* or the *Government Employees' Housing Act 1964* being obtained by the Seller (which approvals may be granted or refused) within 60 days of the date of acceptance of this offer.

1.2 Clause 1.1 is for the sole benefit of the Seller, and may only be waived by the Seller in its sole and absolute discretion

1.3 If the condition in clause 1.1 is not satisfied within 60 days of the date of acceptance of this offer (or such other period agreed in writing), then this Contract comes to an end, the Seller must refund the Deposit to the Buyer and neither Party has any rights against the other in relation to this Contract.

2. Variation of 2018 General Conditions

2.1 The Buyer and Seller agree that the 2018 General Conditions are varied as follows:

(a) general condition 2.9 is deleted;

(b) general conditions 4.2 and 4.5 are deleted;

(c) general conditions 9, 10 ,14 and 18 are deleted;

(d) general conditions 15.3 to 15.5 (inclusive) are deleted;

(e) a new general condition 7.1(c) is inserted as follows:

"(c) Outgoing referred to in clause 7.1(a) excludes all rates, taxes and charges owed to the Shire of Laverton; and"

(f) a new general condition 7.1(d) is inserted as follows:

"(d) the Buyer must pay all rates, taxes and charges owed to the Shire of Laverton payable up to and including the Possession Date."; and

(g) any references elsewhere in the General Conditions to those general conditions referred to in special conditions 2.1(a) to (f) inclusive above (if any such references exist) are deleted.

2.2 Words and expressions which are defined in the General Conditions have the meanings therein ascribed.

2.3 To the extent that there is any inconsistency between any of these special conditions and the General Conditions, these special conditions shall prevail.

3. Acknowledgements and Covenants

3.1 The Buyer represents and warrants to the Seller that the Buyer has:

(a) inspected, or had the opportunity to inspect;

(b) undertaken, or had the opportunity to undertake, due diligence investigations of; and

(c) made all enquiries as the Buyer saw fit with respect to:

the Property, any improvements erected or installed thereon and the Land, and that the Buyer buys the Property in the condition it is in as at the Contract Date.

3.2 The Buyer agrees that the Buyer is satisfied and shall for all purposes be taken to be satisfied:

(a) by enquiry to relevant Authorities as to:

(i) the zoning of the Property;

(ii) any planning restrictions or other restrictions that may be imposed on the use(s) to which the Property can be put;

(iii) the fitness and suitability of the Property (and any improvements thereon) for any particular purpose or use;

(iv) any development which may take place on the Property;

(v) the location of the boundaries of the Property;

(vi) any improvements approved for construction on the Property; and

(vii) the status of compliance with the requirements of any law applicable to the Property; and

(b) by inspection as to:

(i) the nature, quality and state of repair and condition of the Property and all improvements thereon (if any);

(ii) the type and manner of construction of all improvements on the Property (if any);

(iii) the location of all boundaries, retaining walls, fences and services on or within the Property;

(iv) the nature and type of any services connected to the Property;

(v) any patent or latent defect in the Property whatsoever;

(vi) the value of the Property;

(vii) any financial return or income which may be able to be derived from the Property; and

(viii) all other matters or things whatsoever relating to the Property (and the Seller's title thereto).

3.3 The Buyer acknowledges and agrees that:

(a) it has entered into this Contract in reliance solely on its inspection of the Property and has not relied on any brochures, plans, illustrations, photographs and other marketing or similar material provided by or on behalf of the Seller;

(b) the neighbouring properties to the Property may form part of the Seller's rental or sale programs; and

(c) the Seller reserves the right, in its absolute discretion, to lease or sell those neighbouring properties within its programs and gives no warranty or commitment to the Buyer to make any unsold properties available for private usage in the future.

3.4 This Contract and the Annexures together constitute the entire agreement between the parties with respect to the subject matter of this Contract and contain all of the representations, warranties, covenants and agreements of the Parties in relation to the subject matter of this Contract as at the Contract Date.

3.5 Each Party acknowledges that it has not relied on any oral statement, representation, undertaking, covenant or agreement made before the date of this Contract relating to the subject matter of this Contract and not contained in this Contract or an Annexure to this Contract.

3.6 Without limiting clause 3.5, the Seller makes no representation or warranty as to whether, or not, any asbestos products may be present in the Property, and it is agreed that under no circumstances shall the Seller have any liability to the Buyer, or any person claiming under or through the Buyer, for any liability, loss or damage suffered or incurred by the Buyer or any

third party, or any harm or injury to or death of any person, caused or contributed to by the presence of any asbestos products at or in the Property.

3.7 The Buyer agrees that the Property is sold "as is, where is" and with all faults and defects (including, but not limited to, any defect in title) existing therein or thereon, whether they are apparent or ascertainable on inspection or not, and without any obligation on the Seller to disclose or particularise any faults or defects known to it. The Seller shall not be liable under any circumstances to make an allowance or pay compensation to the Buyer for any fault, defect or damage to the Property, nor shall the Purchase Price be reduced thereby.

3.8 The Buyer agrees that it is wholly its responsibility to make enquiries in determining whether or not the Property has been connected to deep sewerage and that all costs and expenses (if any) that may be charged by the Water Corporation or other relevant Authority in relation to any connection of the Property to deep sewerage (if such connection is not in place as at the Contract Date) will be at the Buyer's expense (and this will be the case notwithstanding that the Seller has or may have already agreed to, or been obliged to, complete the deep sewerage connection as at the Contract Date).

4. Settlement Date

4.1 Settlement is to be effected at the offices of the Seller at 99 Plain Street, East Perth, or such other address as agreed by the Parties, on the later of the date that is (or such other period agreed in writing):

(a) 14 days after satisfaction of the condition in clause 1.1; or

(b) 28 days after the date of acceptance of this offer.

5. Encumbrances

5.1 The Seller notifies the Buyer that the Property is sold subject to any Encumbrance noted on a title search for the Land at the Contract Date, except for any mortgage, charge or other encumbrance notifying of a security interest or any caveat.

5.2 The Buyer is not entitled to make any objection, any claim for a reduction in the Purchase Price or claim for compensation arising from the matters specified in clause 5.1.

6. Risk

6.1 Notwithstanding any rule of law or equity to the contrary, the Property is at the risk of the Buyer from the Contract Date in all respects (including, without limitation, in respect of any damage to or destruction thereof) and in respect of any requirement or demand made between the Contract Date and the Possession Date by any Authority in respect of the Property or arising out of the ownership thereof. If any such requirement or demand is made, the Buyer shall indemnify the Seller against all liability and costs in respect thereof.

6.2 If the Property is destroyed or damaged prior to Settlement, that damage or destruction does not affect the Buyer's liability under this Contract.

7. General

7.1 The Buyer is satisfied and shall be deemed to have satisfied itself:

(a) that any and all buildings, fences and other improvements are on the Property and as to the condition and state of repair of them; and

(b) as to any matters concerning rights of adjoining owners or occupiers, rights of way and liability to contribute to or maintain fences.

7.2 Further to clause 7.1, the Buyer acknowledges and agrees that the Seller shall not be responsible for any costs or expenses of, or associated with, the construction of any dividing fence between the Land and any adjoining land (whether arising under the *Dividing Fences Act 1961* or otherwise and irrespective of when the said obligation shall arise), which costs and expenses shall be the sole responsibility of the Buyer and, for the avoidance of doubt, the Buyer may not make any claim or demand against the Seller in respect of any of the matters referred to in this special condition and has made and relied on the Buyer's own enquiries in relation to these matters.

8. GST

8.1 In this clause:

(a) words or expressions used which are defined in *the A New Tax System (Goods and Services Tax) Act 1999* (Cth) ('**GST Act**') have the same meaning in this clause;

(b) in addition to the definition of 'GST' in the GST Act, any reference to 'GST' also includes any voluntary or notional GST equivalent payments a Party is obliged to make under or in relation to the State Entities (Payments) Act 1999 (WA) or any successor legislation ('SEP Act');

(c) **Recipient** means the Party acquiring the relevant supply; and

(d) **Supplier** means the Party making the relevant supply.

8.2 The Parties acknowledge and agree that the Purchase Price is inclusive of GST.

8.3 If the Supplier makes a supply under or in connection with this Contract on which GST is imposed, in whole or in part (not being a supply the consideration for which is specifically described in this Contract as inclusive of GST) then:

(a) the consideration payable or to be provided for that supply under this Contract but for the application of this clause ('**GST exclusive consideration**') is increased by, and the Recipient of the supply must also pay to the Supplier, an amount equal to the GST payable on the supply ('**GST Amount**'); and

(b) the GST Amount must be paid to the Supplier by the Recipient without set off, deduction or requirement for demand, at the same time as the GST exclusive consideration is payable or to be provided, subject to the Supplier giving the Recipient a tax invoice in respect of that taxable supply.

8.4 If a payment to a Party under this Contract is a reimbursement or indemnification, calculated by reference to a loss, cost or expense incurred by that Party, then the payment will be reduced by the amount of any input tax credit to which that Party, or the representative member of a GST group of which that Party is a member, is entitled for that loss, cost or expense.

8.5 If an adjustment event arises in respect of a supply made under or in connection with this Contract, then:

(a) the Supplier must issue an adjustment note to the Recipient within 7 days of the adjustment event occurring or otherwise as soon as it becomes aware of the adjustment event, outlining the revised amount of GST payable in respect of that supply ('**Corrected GST Amount**');

(b) if the Corrected GST Amount is less than the previously attributed GST Amount, the Supplier shall refund the difference to the Recipient within 15 days of the adjustment note being issued by the Supplier; and

(c) if the Corrected GST Amount is greater than the previously attributed GST Amount, the Recipient shall pay the difference to the Supplier within 15 days of the adjustment note being issued by the Supplier.

8.6 The Parties agree that the margin scheme as set out in Division 75 of the GST Act will apply to the supply of the Property being made under or in connection with this Contract to the extent that the Seller is eligible to apply the margin scheme to the supply of the Property.

8.7 Rights under this clause 8 continue after Settlement, and do not merge upon Settlement.

9. GST Withholding

9.1 Subject to clause 8, in complying with its obligations under section 14-255 of Schedule 1 to the *Tax Administration Act 1953* (Cth) (**TAA**), the Seller hereby notifies the Buyer that the Buyer has no obligation to withhold an amount under section 14-250 of Schedule 1 to the TAA.

_____	____/____/____	_____	____/____/____
BUYER		BUYER	

_____	____/____/____
HOUSING AUTHORITY	

ATTACHMENT OMC190926-11.4.1.B

ATTACHMENT OMC190926-11.4.1.C

Asset Code	Asset Name	Group Code	Group Name	Date Acquired	Opening Valuation	Current Value	Opening Depreciation	YTD Depreciation	Current Depreciation	Written Down Value	FAO - Acquisition Cost	
30001	GBC 4240X Shredder	3	Furniture & Fittings	30/06/2017	$300.00	$300.00	$30.00	$22.51	$52.51	$247.49	$3,182.00	
30002	Digital Camara with two lenses; CRC	3	Furniture & Fittings	30/06/2017	$350.00	$350.00	$35.00	$26.25	$61.25	$288.75	$0.00	
30006	B Makutz Floor Safe; Shire Offices	3	Furniture & Fittings	30/06/2017	$500.00	$500.00	$50.00	$37.52	$87.52	$412.48	$0.00	
30005	Buffalo River Rifle Safe with Rifle; Shire Offices	3	Furniture & Fittings	30/06/2017	$500.00	$500.00	$50.00	$37.52	$87.52	$412.48	$0.00	
30004	Piano; Yamaha; Town Hall	3	Furniture & Fittings	30/06/2017	$500.00	$500.00	$50.00	$37.52	$87.52	$412.48	$0.00	
30003	PA System; wireless lectern; two speakers; Shire O	3	Furniture & Fittings	30/06/2017	$700.00	$700.00	$70.00	$52.52	$122.52	$577.48	$0.00	
30018	Council Refridgerator	3	Furniture & Fittings	30/06/2017	$1,100.00	$1,100.00	$110.00	$82.59	$192.59	$907.41	$2,700.00	
30010	Council Chambers Table	3	Furniture & Fittings	30/06/2017	$1,100.00	$1,100.00	$110.00	$82.59	$192.59	$907.41	$4,512.00	
30009	Office IT Renewal	3	Furniture & Fittings	30/06/2017	$1,332.42	$1,332.42	$0.00	$100.07	$100.07	$1,232.35	$1,332.42	
30015	Great Beyond Desktop computer	3	Furniture & Fittings	30/06/2017	$2,133.05	$2,133.05	$132.66	$160.22	$292.88	$1,840.17	$2,133.05	
30011	Office Records Compactus	3	Furniture & Fittings	30/06/2017	$3,900.00	$3,900.00	$780.00	$586.02	$1,366.02	$2,533.98	$4,500.00	
30014	Lap top - Youth Officer	3	Furniture & Fittings	30/06/2017	$3,964.57	$3,964.57	$246.56	$297.81	$544.37	$3,420.20	$3,964.57	
30016	Upright piano	3	Furniture & Fittings	30/06/2017	$4,200.00	$4,200.00	$71.34	$315.53	$386.87	$3,813.13	$4,200.00	
		3 Total				**$20,580.04**					**$26,524.04**	
40037	Chemical dosing system; chlorine pump acid stirre	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Addnl S/Pool Asset to be W/Off
40063	Station wagon; 4x2 diesel automatic troop carrier	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
40138	Toyota Landcrusier 1GCB456	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$12,258.17	
40095	Dual Axle Fire Trailer	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$17,589.00	
40102	2011 JH HOlden Cruz CD Sedan	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$19,230.72	
40101	2011 Ford Ranger 4x2 KL Single Cab Chassis	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$25,089.45	
40084	Kubota Toro Z593D Front Deck Mower	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$26,186.00	Plant & Equipment disposed of prior to 30 June 2018
40004	Semi Side Tipper - Road	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$53,982.00	
40129	Toyota Wagon EMTS White LC200 GX	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$56,939.11	
40080	Bobcat 2006 Model S185 High Flow Skid Steer	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$71,758.82	
40137	Toyota Landcrusier 1GCB456	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$81,046.99	
40111	2013 Fuso Fighter Rubbish Compactor Truck	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$216,276.36	
40112	2013 Mack Trident 6x4 Prime Mover	4	Plant & Equipment	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$279,000.00	
40020	Vacuum; Self Propelled Vacuum chipper shredder	4	Plant & Equipment	30/06/2017	$250.00	$250.00	$25.00	$18.72	$43.72	$206.28	$0.00	
40149	Boc Mig Welder 320R WF2 Industrial	4	Plant & Equipment	30/06/2017	$300.00	$300.00	$30.00	$22.51	$52.51	$247.49	$2,272.73	
40012	Water Pump Honda 5HP Fire	4	Plant & Equipment	30/06/2017	$500.00	$500.00	$100.00	$75.06	$175.06	$324.94	$0.00	
40013	Fibre Tank 6800 Ltrs	4	Plant & Equipment	30/06/2017	$500.00	$500.00	$100.00	$75.06	$175.06	$324.94	$4,720.00	
40150	Scaffold and Stablisers	4	Plant & Equipment	30/06/2017	$1,000.00	$1,000.00	$600.00	$75.06	$675.06	$324.94	$4,788.00	
40018	Air Compressor; receiver mounted	4	Plant & Equipment	30/06/2017	$400.00	$400.00	$40.00	$29.98	$69.98	$330.02	$0.00	
40035	Cable locator in case	4	Plant & Equipment	30/06/2017	$500.00	$500.00	$50.00	$37.52	$87.52	$412.48	$0.00	
40032	Oil tank; mild steel storage tank 1.8m x 3m	4	Plant & Equipment	30/06/2017	$500.00	$500.00	$50.00	$37.52	$87.52	$412.48	$0.00	
40127	Dry Chlorine Dosing System	4	Plant & Equipment	30/06/2017	$500.00	$500.00	$50.00	$37.52	$87.52	$412.48	$32,966.18	Addnl S/Pool Asset to be W/Off
40041	Breathing apparatus; cylinder; regulator and mask	4	Plant & Equipment	30/06/2017	$550.00	$550.00	$55.00	$41.25	$96.25	$453.75	$0.00	
40043	Emergency safety shower; eye wash	4	Plant & Equipment	30/06/2017	$600.00	$600.00	$60.00	$45.05	$105.05	$494.95	$0.00	
40019	Emergency Shower Wash;Eye Wash	4	Plant & Equipment	30/06/2017	$600.00	$600.00	$60.00	$45.05	$105.05	$494.95	$0.00	
40038	Filter trolley mounted pump with cartridge	4	Plant & Equipment	30/06/2017	$700.00	$700.00	$70.00	$52.52	$122.52	$577.48	$0.00	
40017	Air Compressor; receiver mounted	4	Plant & Equipment	30/06/2017	$1,000.00	$1,000.00	$100.00	$75.06	$175.06	$824.94	$0.00	
40039	Resuscitator; Oxygen with cylinder; regulator; fit	4	Plant & Equipment	30/06/2017	$1,300.00	$1,300.00	$130.00	$97.66	$227.66	$1,072.34	$0.00	
40040	Resuscitator; Oxygen with cylinder; regulator; fit	4	Plant & Equipment	30/06/2017	$1,300.00	$1,300.00	$130.00	$97.66	$227.66	$1,072.34	$0.00	
40026	Sweeper attachment; bobcat	4	Plant & Equipment	30/06/2017	$1,300.00	$1,300.00	$130.00	$97.66	$227.66	$1,072.34	$0.00	
40082	Flat Top Trailer 3m x 1.8m	4	Plant & Equipment	30/06/2017	$2,000.00	$2,000.00	$400.00	$300.47	$700.47	$1,299.53	$4,121.00	
40024	Auger Attachment	4	Plant & Equipment	30/06/2017	$1,700.00	$1,700.00	$170.00	$127.66	$297.66	$1,402.34	$0.00	
40036	Laser level with tripod	4	Plant & Equipment	30/06/2017	$1,800.00	$1,800.00	$180.00	$135.20	$315.20	$1,484.80	$0.00	
40034	Air compressor; receiver mounted; portable	4	Plant & Equipment	30/06/2017	$2,100.00	$2,100.00	$210.00	$157.73	$367.73	$1,732.27	$0.00	
40030	Clasher; three point linkage slasher attachment	4	Plant & Equipment	30/06/2017	$2,300.00	$2,300.00	$230.00	$172.80	$402.80	$1,897.20	$0.00	
40025	Auger Attachment	4	Plant & Equipment	30/06/2017	$2,400.00	$2,400.00	$240.00	$180.27	$420.27	$1,979.73	$0.00	
40023	Generator	4	Plant & Equipment	30/06/2017	$2,600.00	$2,600.00	$260.00	$195.34	$455.34	$2,144.66	$0.00	
40029	Mechanical Broom three point linkage mechanical b	4	Plant & Equipment	30/06/2017	$2,600.00	$2,600.00	$260.00	$195.34	$455.34	$2,144.66	$0.00	
40033	Oil tank; mild steel storage tank 1m x 2.5m; bund	4	Plant & Equipment	30/06/2017	$2,600.00	$2,600.00	$260.00	$195.34	$455.34	$2,144.66	$0.00	
40031	Waste compactor; hydraulic with feeder conveyor	4	Plant & Equipment	30/06/2017	$2,700.00	$2,700.00	$270.00	$202.81	$472.81	$2,227.19	$0.00	
40093	Sea Container 20'	4	Plant & Equipment	30/06/2017	$3,500.00	$3,500.00	$700.00	$525.88	$1,225.88	$2,274.12	$3,950.00	
40053	Utility; 4x4 diesel manual	4	Plant & Equipment	30/06/2017	$3,000.00	$3,000.00	$300.00	$225.35	$525.35	$2,474.65	$0.00	

Asset Code	Asset Name	Group Code	Group Name	Date Acquired	Opening Valuation	Current Value	Opening Depreciation	YTD Depreciation	Current Depreciation	Written Down Value	FAO - Acquisition Cost
40027	Boom sprayer; three point linkage boom sprayer att	4	Plant & Equipment	30/06/2017	$3,100.00	$3,100.00	$310.00	$232.86	$542.86	$2,557.14	$0.00
40049	Trailer; double axle bobcat trailer	4	Plant & Equipment	30/06/2017	$3,400.00	$3,400.00	$340.00	$255.39	$595.39	$2,804.61	$0.00
40045	Trailer; Single axle; Dual toilets	4	Plant & Equipment	30/06/2017	$3,400.00	$3,400.00	$340.00	$255.39	$595.39	$2,804.61	$0.00
40114	Seacontainer second hand	4	Plant & Equipment	30/06/2017	$3,500.00	$3,500.00	$350.00	$262.93	$612.93	$2,887.07	$3,000.00
40074	Pressure Washer	4	Plant & Equipment	30/06/2017	$3,415.71	$3,415.71	$211.49	$256.62	$468.11	$2,947.60	$3,415.71
40022	Water Pump;Diesel driven	4	Plant & Equipment	30/06/2017	$3,600.00	$3,600.00	$360.00	$270.46	$630.46	$2,969.54	$0.00
		4 Total				**$61,515.71**					**$918,590.24**
50017	Trampoline; large fold up	5	Infrastructure - Other	30/06/2017	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
50075	Flag Poles - Macpherson Place	5	Infrastructure - Other	30/06/2017	$780.00	$780.00	$109.20	$81.99	$191.19	$588.81	$0.00
50030	Picnic Bench - Playground	5	Infrastructure - Other	30/06/2017	$860.00	$860.00	$111.80	$83.93	$195.73	$664.27	$0.00
50078	Concrete picnic bench and table	5	Infrastructure - Other	30/06/2017	$860.00	$860.00	$68.80	$51.63	$120.43	$739.57	$0.00
50083	Shelter - Laverton Cemetary	5	Infrastructure - Other	30/06/2017	$1,400.00	$1,400.00	$224.00	$168.28	$392.28	$1,007.72	$0.00
50027	AFL Goal Posts Sports Oval	5	Infrastructure - Other	30/06/2017	$1,550.00	$1,550.00	$186.00	$139.71	$325.71	$1,224.29	$0.00
50067	Fencing	5	Infrastructure - Other	30/06/2017	$1,950.00	$1,950.00	$117.00	$87.85	$204.85	$1,745.15	$0.00
50072	Basket Board Backboard and ring	5	Infrastructure - Other	30/06/2017	$2,250.00	$2,250.00	$270.00	$202.81	$472.81	$1,777.19	$0.00
50061	Poly Water Tank	5	Infrastructure - Other	30/06/2017	$2,100.00	$2,100.00	$168.00	$126.17	$294.17	$1,805.83	$0.00
50038	Fencing - Sports Oval	5	Infrastructure - Other	30/06/2017	$2,250.00	$2,250.00	$180.00	$135.20	$315.20	$1,934.80	$0.00
50084	Concrete picnic bench and table	5	Infrastructure - Other	30/06/2017	$2,200.00	$2,200.00	$132.00	$99.15	$231.15	$1,968.85	$0.00
50034	Fencing - Skate park	5	Infrastructure - Other	30/06/2017	$2,550.00	$2,550.00	$255.00	$191.54	$446.54	$2,103.46	$0.00
50080	Steel mesh fencing	5	Infrastructure - Other	30/06/2017	$2,850.00	$2,850.00	$256.50	$192.68	$449.18	$2,400.82	$0.00
50085	Flood light on a pole	5	Infrastructure - Other	30/06/2017	$2,950.00	$2,950.00	$265.50	$199.43	$464.93	$2,485.07	$0.00
50040	Fencing - Sports Oval	5	Infrastructure - Other	30/06/2017	$3,000.00	$3,000.00	$180.00	$135.20	$315.20	$2,684.80	$0.00
50004	Integrated activity centre with tower 2 slides	5	Infrastructure - Other	30/06/2017	$4,000.00	$4,000.00	$680.00	$510.87	$1,190.87	$2,809.13	$0.00
50036	Cricket Net - Sports Oval	5	Infrastructure - Other	30/06/2017	$4,350.00	$4,350.00	$609.00	$457.55	$1,066.55	$3,283.45	$0.00
50082	Ringlock perimeter fencing - Laverton Cemetary	5	Infrastructure - Other	30/06/2017	$3,900.00	$3,900.00	$351.00	$263.67	$614.67	$3,285.33	$0.00
50064	Water Tank	5	Infrastructure - Other	30/06/2017	$3,900.00	$3,900.00	$312.00	$234.38	$546.38	$3,353.62	$0.00
50005	Integrated activity centre with 2x towers 2x slid	5	Infrastructure - Other	30/06/2017	$4,000.00	$4,000.00	$280.00	$210.34	$490.34	$3,509.66	$0.00
50013	Gazebo; Metal Clad; MacPherson Place	5	Infrastructure - Other	30/06/2017	$4,250.00	$4,250.00	$106.25	$79.75	$186.00	$4,064.00	$0.00
		5 Total				**$51,950.00**					**$0.00**
		Grand Total				**$134,045.75**					**$945,114.28**
					$134,045.75	**$268,091.50**	**$13,769.10**	**$10,599.50**	**$24,368.60**	**$109,677.15**	

ATTACHMENT OMC190926-11.4.1.D

ATTACHMENT OMC190926-11.4.1.E