SHIRE OF LAVERTON

MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD ON TUESDAY 13 NOVEMBER 2018
IN THE SHIRE COUNCIL CHAMBERS AT
9 MACPHERSON PLACE, LAVERTON WA 6440

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ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	DISTRIBUTION
OMC181113-8.1.A	Minutes of Ordinary Meeting of Council 25 October 2018	Previously
OMC181113-10.1.A	President's Report	Attached
OMC181113-10.2.A	Elected Members' Report – Cr D Ross	Attached
OMC181113-11.1.1.A	Statement of Financial Activity for the period ending 30 September 2018	Attached
OMC181113-11.3.1.A	Drum Roller Evaluation	Attached
OMC181113-11.3.2.A	Prime Mover Evaluation	Attached

MINUTES

OF THE ORDINARY MEETING OF COUNCIL
HELD AT 5:00PM ON TUESDAY 13 NOVEMBER 2018
IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS

1. DECLARATION OF OPENING

The Shire President, Cr Patrick Hill, declared the meeting open at 5:00pm.

2. ANNOUNCEMENT OF VISITORS

The President welcomed Sgt Dale Grice, Acting Officer In Charge of the Laverton Police.

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr Patrick Hill	President
Cr Shaneane Weldon	Deputy President
Cr Rex Ryles	Councillor
Cr Robin Prentice	Councillor (via telephone from 5:04pm)
Cr Deanne Ross	Councillor
Cr Rex Weldon	Councillor
Cr Rosemary Street	Councillor
Mr Peter Naylor	Chief Executive Officer
Mr Phil Marshall	Deputy Chief Executive Officer
Miss Tiffany Farlow	Executive Assistant to the CEO
Sgt Dale Grice	AOIC Laverton Police (from 5:08pm)

3.2 APOLOGIES

Mr Les Vidovich	Executive Manager Technical Services

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

3.4 APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA TELEPHONE (FILE REF: 793)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To approve the participation in this meeting of Cr Robin Prentice via telephone dial-in from her residence in Mandurah, WA.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable

BACKGROUND

From time to time, Councillors can find themselves unable to attend Council Meetings in person, but may request permission of Council to participate remotely via telephone or video link.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 5.25(ba) - Provides for regulations being able to make provision for the holding of council or committee meetings by telephone, video conference or other electronic means.

Local Government (Administration) Regulations 1996

Regulation 14A – Defines the requirements necessary for approval of remote attendance at a meeting of Council.

POLICY IMPLICATIONS

Council Policy 04.09 Remote Attendance at Meetings covers the requirements for Council to approve remote attendance at a Council meeting if requested.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil

COMMENT

Cr S Weldon and Cr R Weldon are unable to be in Laverton to take part in this Meeting of Council, however they wishe to take part remotely via teleconference as provided for in legislation and the Shire's adopted policy.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.01 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Weldon** **SECONDED:** **Cr R Ryles**

That Council:

1. **Approve Cr R Prentice's Mandurah residence as a 'suitable' place from which to conduct instantaneous communication with each other person present at this meeting, as it is located in a town site or residential area and is a residential dwelling, in accordance with Shire Policy 04.09; and**
2. **Approve that Cr R Prentice be taken to be present at this meeting for the duration of the time in which she is in instantaneous communication with each other person present at this meeting, in accordance with Shire Policy 04.09.**

ABSOLUTE MAJORITY	X	VOTES FOR	6	VOTES AGAINST	0

05:04pm Cr Robin Prentice joined the meeting by telephone.

4. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for Leave of Absence.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6. PUBLIC QUESTION TIME

There were no Public Questions.

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There were no items listed for discussion behind closed doors in Section 14.

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL – 25 OCTOBER 2018 (FILE REF: 793)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181113.02 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr D Ross**

That the Minutes of the Ordinary Meeting of Council held on 25 October 2018, be confirmed as a true and correct record of proceedings.

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

Sgt Dale Grice, Acting Officer In Charge of Laverton Police, advised Council of the decline in offences in recent weeks and of upcoming personnel changes.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing this Agenda. Reports from the President and/or Elected Members may be tabled at the meeting.

10.1 PRESIDENT'S REPORT (FILE REF: 198)

OMC181113.03 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Prentice**

That the President's report (Attachment OMC181113-10.1.A) as tabled, be received.

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

10.2 ELECTED MEMBERS' REPORTS (FILE REF: 198)

OMC181113.04 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr R Weldon** **SECONDED:** **Cr R Street**

That the Elected Members' Report tabled by Cr Deanne Ross (Attachment OMC181113-10.2.A) as tabled, be received.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11. COUNCIL BUSINESS

11.1 FINANCE AND ADMINISTRATION BUSINESS

11.1.1 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2018 (FILE REF: 1270)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To accept the Statement of Financial Activity for the period ended 30 September 2018.

ATTACHMENTS

OMC181113-11.1.1.A Statement of Financial Activity for the period ending 30 September 2018

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and $10,000, which is the limit set as per Council Resolution, should be reported on. This will commence from the November financials when more detailed financial activity is available to be reported on.

STATUTORY ENVIRONMENT

Local Government Act 1995)

Division 3 – Reporting on activities and finance

Section 5.4 – Financial Report

(1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

(2) The financial report is to –

(a) be prepared and presented in the manner and form prescribed; and

(b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996)

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

The Statements of Financial Activity having been generated and prepared by consultants Moore Stephens are presented to Council in their entirety.

Staff are still working through some issues associated with the establishment and integration of the new software with substantial progress being made to ensure compliance with legislative requirements, which may not have been the case previously.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181113.05 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr S Weldon**

That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the period ending 30 September 2018 as shown in Attachment OMC181115-11.1.1.A.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

05:36pm Cr D Ross declared a proximity interest in Item 11.1.2, as she is an employee of the WA Country Health Service, and left the meeting at 05:36pm.

11.1.2 RATES WRITE OFF – RESIDENTIAL ACCOMMODATION LAVERTON HOSPITAL (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That Council consider the write off of rates levied on the residential accommodation at the Laverton Hospital.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

The salient points are appended within the body of the report.

BACKGROUND

The Council has been investigating the levying of rates on the residential accommodation at the Laverton Hospital for some time. The result was that rates were backdated for the past six financial years and then as the normal process, rates were levied for the 2018/19 financial year and included in the rates levied total.

This has resulted in the following:

Outstanding rates:	$32,569.79
Current financial year 2018/2019	$8249.10
Total	$40,818.89

The WA Country Health services has written to the Council on 02 October 2018 advising: *"… after taking advice from the State Solicitors Office, we have been advised to not pay the revised assessments and to suggest to the Laverton Shire that it take its own advice from its own solicitors….that there are precedents from the WA State Administrative Tribunal involving the State Solicitor's Office that found such quarters were non rateable".*

The Council requested further substantiation from the State Solicitor's office who replied on 10 October 2018 outlining a number of precedents as to why these premises are not rated.

As part of the letter the State Solicitor's Office asked *"… we request that the Shire accepts the State's objection to rates notice on the basis that the property is not rateable and that the Shire amends the rate record accordingly".*

The subject property is located within Lot 213 on Deposited Plan 213363 which is a Crown reserve for "hospital and allied Purposes".

The State Solicitor went on to confirm that the *"… management and control of the reserve is vested in the Health Ministerial Body (HMB). Section (105) of the Health Services Act 2016 (WA) provides that the HMB has the status, immunities and privileges of the Crown".*

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Section 6.53 – **Land becoming or ceasing to be rateable land**

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The financial implication for Council is the amount of $32,569.79 is to be written off as this amount was based upon previous years' rates. The result is a nil impact on the 2018/19 budget.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

The implication for the Council is a reduction in rates income of $8,249.10 which is the amount to be written off as recommended. This amount will be taken into account at the budget review and at this time of writing will have a minimal effect on the overall budget position.

STRATEGIC IMPLICATIONS

Civic Leadership Objective – A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Nil.

COMMENT

The issue is a complex one and it is evident that the properties are non-rateable and that precedents certainly suggest that the Council is not in a legal position to levy rates on the accommodation at the Laverton Hospital. To avoid the cost of engaging a solicitor and going through the process of preparing submissions and attending hearings, it is prudent to write the rates off and let the matter rest.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.06 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr R Street**

That the Council by absolute majority under Section 6.12 (c) of the *Local Governemnt Act 1995* write off $40,818.89 on the rates levied on residential accommodation at the Laverton Hospital (located within Lot 213 within deposited Plan 213363) which is a Crown Reserve.

ABSOLUTE MAJORITY	X	VOTES FOR	6	VOTES AGAINST	0

05:40pm Cr D Ross rejoined the meeting.

11.1.3 RATES WRITE OFF – MINING TENEMENTS – GRAEME JEFFRIES ASSESSMENT A10592 (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Nikki Watene - Rates Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To write off $791.22 in rate charges, interest and legal fees on Assessment 10592 for Graeme Jefferies.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable to this report

BACKGROUND

The tenement was initially granted on 10 January 2017. An interim charge was raised of $225.28, but no payment was received thus incurring penalty annual interest. Annual Rate charges of $390.25 for 2017/18 were raised.

Although the amount outstanding was not large, due to the fact that:

- no payment had ever been received;
- any and all correspondence was being returned; and
- the Shire had no previous history with the tenement owner

the outstanding amount was sent to Debt Recovery on 22 February 2018 and incurred legal fees of $275. On 2 May 2018 a tenement death occurred on the assessment, raising an interim credit of $125.09.

Following Debt Recovery attempts including visiting the address listed in the owner's contact details and several media searches with no results, we received an email from AMPAC recommending writing off the charges due to the minor amount outstanding in comparison with the mounting legal fees that would be incurred to proceed any further.

The assessment currently has outstanding amounts as listed below:

ITEM	CHARGE
Rate Charges	$490.44
Interest	$25.81
Legal Fees	$275.00
TOTAL	**$791.25**

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Section 6.53 – **Land becoming or ceasing to be rateable land**

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.

POLICY IMPLICATIONS

Policy 03.15 Rates Recovery - the process as outlined in this policy was followed.

FINANCIAL IMPLICATIONS

The financial implication for the Council is the amount of $791.25 to be written off with nil impact upon the 2018/19 budget.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Deputy Chief Executive Officer

COMMENT

Given all of the attempts made by both the Shire and its Debt Recovery agent, it is recommended that the amount of $791.25 be wriiten off as the continual cost of debt recovery would far surpass the amount outstanding at present. Mr Jefferies holds no other tenements within the Shire of Laverton.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.07 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Street**

That the Council by absolute majority under Section 6.12 (c) of the *Local Governemnt Act 1995* write off $791.25 on the rates levied on Mining Tenement A10592 held by Graeme Jefferies.

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.4 RATES WRITE OFF – MINING TENEMENTS – ASSESSMENTS A10313 TO A10315 INCLUSIVE - DAVID CROCKER (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Nikki Watene - Rates Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To write off $4,415.99 in outstanding rate charges and fees for David Crocker – Assessments A10313–A10315 inclusive.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable to this report

BACKGROUND

These three tenements were initially granted on 18 June 2014. A partial interim charge was raised for the 2013/14 year prior to the annual rate charge for the 2014/15 year of which the tenement holder made only one first instalment payment on 10 October 2014. No further payments were ever received.

For the following years 2015/16 and 2016/17, annual rates charges were being raised and penalty interest was accruing. Numerous attempts by Shire staff to contact Mr Crocker by letter went unanswered.

On 20 December 2016 all three of the tenements were forfeited raising interim credits, however due to the fact that the Shire had only received one instalment payment in 2014, the tenements were left with an outstanding amount totalling $2,131.84.

After loading these tenements with AMPAC Debt Recovery, the Shire received information that all three tenements had been resurrected on 16 May 2017. It was agreed that recovery would cease until the following year in the hope that Mr Crocker would settle his outstanding debt with the Shire.

Interim notices including the outstanding amounts were sent to the updated contact address. No payment was received. Annual rate charges were raised for 2017/18 and penalty interest charges continued to accrue on the accounts.

On 22 February 2018, all three tenements were sent to AMPAC for recovery. Mr Crocker was located in an Aged Care Facility, however any attempts to make contact with him failed.

In consideration of the fact that these tenements were forfeited and then resurrected several months later, the Shire proceeded with debt recovery. Judgement was granted yet Mr Crocker still did not respond. On 17 June 2018 tenement deaths occurred on all of the tenements leaving an outstanding amount now totalling $4,415.99 inclusive of legal fees for all three tenements.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Section 6.53 – **Land becoming or ceasing to be rateable land**

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.

POLICY IMPLICATIONS

Policy 03.15 Rates Recovery - the process as outlined in this policy was followed.

FINANCIAL IMPLICATIONS

The financial implication for the Council is the amount of $4,415.99 to be written off with nil impact on the 2018/19 budget.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Deputy Chief Executive Officer

COMMENT

Given the extent to which both the Shire and Debt Recovery have gone to to recoup the outstanding amount with no contact being made by Mr Crocker even after being served with Judgement, and with consideration also being given to the state of Mr Crocker's welfare, it is recommended that the outstanding amounts being made up of Rates, interest and legal fees be written off.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.08 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Prentice**

That the Council by absolute majority under Section 6.12 (c) of the *Local Governemnt Act 1995* write off $4,415.99 on the rates levied on Mining Tenements A10313-A10315 inclusive held by David Crocker.

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.5 RATES WRITE OFF – MINING TENEMENTS – ASSESSMENT A6718 – CORSAIR ASSET PTY LTD (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Nikki Watene - Rates Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To write off $517.81 in outstanding rate charges and penalty interest on Assement 6718 for Corsair Asset Pty Ltd.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable to this report

BACKGROUND

This tenement, which was granted on 04 October 2010 and held by Corsair Asset Pty Ltd until the tenement death dated 03 October 2015, has resulted in a debt of $517.81 by continually accruing interest on a small amount of unpaid rates.

Transaction history reveals that for the years 2010 through to 2013 all charges raised on the account were paid in full, ultimately leaving the account with a small credit balance at the time of rates billing for 2014/15 resulting in an amount due of $269.32. An annual rate notice was sent but no payment was received.

A valuation change made on 09 December 2014 raised a small interim charge of $45.52. In the following year, there was a 2015/16 annual rate charge of $280.00. A tenement death on the assessment raised a credit of $208.09, bringing the total amount in outstanding rates to $386.75.

Due to the small amount of rate charges outstanding, Shire staff felt that proceeding with Debt Recovery would be uneconomical and opted to send final demand letters and Notices of Intention to Take Legal Action, however all correspondence was returned to sender and no contact was made.

Due to the fact that no payments have been received since 2014, the outstanding rates balance has continued to incur annual penalty interest since the date of death in the amount of $131.06, raising the overall total currently outstanding to $517.81.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Section 6.53 – **Land becoming or ceasing to be rateable land**

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.

POLICY IMPLICATIONS

Policy 03.15 Rates Recovery - the process as outlined in this policy was followed.

FINANCIAL IMPLICATIONS

The financial implication for the Council is the amount of $517.81 to be written off with nil impact on the 2018/19 budget.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Deputy Chief Executive Officer

COMMENT

In consideration of the expense to proceed with Debt Recovery for a small outstanding amount, originally being solely rate charges, which is presently incurring large annual interest charges, it is recommended that both the rate charges and interest incurred be written off.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.09 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr D Ross**

That the Council by absolute majority under Section 6.12 (c) of the *Local Governemnt Act 1995* write off $517.81 on the rates levied on Mining Tenement A6718 held by Corsair Asset Pty Ltd.

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.6 RATES WRITE OFF – MINING TENEMENTS – ASSESSMENTS A10228 TO A10236 INCLUSIVE – RAZBEL PTY LTD (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Nikki Watene - Rates Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That the Council consider the write off of rates including interest levied on the various mining tenements (Assessments A10228 to A10236 inclusive) held by Razbel Pty Ltd.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable to this report

BACKGROUND

Razbel Pty Ltd (Directors Pearson and Lambrecht) were granted nine mining tenements which commenced on 18 December 2013. The assessments A10228 to A10236 inclusive were paid in full for the years following from 2013/14 through to 2015/16. The first instalment payment was made on each of the tenements for the year 2015/16, however no further payments were made thereafter and no further contact was made.

As there was still a remaining amount on all of the mentioned tenements, they were still incurring penalty interest. Rate charges were raised for the 2017/18 financial year. Tenement deaths occurred on all of the assessments on 15 January 2018, all of which raise an interim credit. Due to the fact that no payment had been made on the tenements for the previous two financial years however, all nine of the tenements were left with outstanding amounts totalling $5,953.85.

The Razbel assessments were sent to Debt Recovery on 22 February 2018 after numerous attempts to make contact failed.

Upon receiving the first demand letter from AMPAC Debt Recovery (Council's Debt Recovery Agent), Director Pearson contacted the Shire immediately explaining that all contact details in relation to the assessments belonged to their Tenement Manager who had passed away in October 2016. Due to family complications, Directors Pearson and Lambrecht did not receive any notices and understood that the tenements had been surrendered.

It was agreed between the Shire and Razbel, that if a total payment of $5,000 was paid on or before 30 June 2018, then the interest of $953.85 would be written off.

Razbel made an initial payment of $2,000 on 29 June 2018. Failure to make the full payment of $5,000 incurred extra annual interest charges totalling $220.65 over all nine tenements raising the outstanding amount due to $1,174.50. Contact was made on 03 September 2018 offering a further seven days to comply with the original offer.

As a result, the further payment of $3,000 was made in full by Razbel on 07 September 2018, however the amount of $1,174.50 (being interest charges) remains outstanding.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Section 6.53 – **Land becoming or ceasing to be rateable land**

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.

POLICY IMPLICATIONS

Policy 03.15 Rates Recovery - the process as outlined in this policy was followed.

FINANCIAL IMPLICATIONS

The financial implication for the Council is the amount of $1,174.50 81 to be written off with nil impact on the 2018/19 budget.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Deputy Chief Executive Officer

COMMENT

Given the response to the initial demand letter from Mr Pearson explaining the situation and offering a solution for payment and their eventual compliance with their commitment to repay the $5,000.00, in order to save any further Debt Recovery Costs and Interest charges, it is recommended to write off the outstanding Interest of $1,174.50 as there was an agreement entered into to this effect.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.10 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles **SECONDED: Cr R Street**

1. **That the Council by absolute majority under Section 6.12 (c) of the *Local Governemnt Act 1995* write off $1,174.50 on the rates levied on Mining Tenements A10228 to A10236 inclusive) held by Razbel Pty Ltd.**
2. **That the Council set up a register of all Rates including Mining Tenements which are written off and if a situation should arise where the applicant is known to the Council, then the adminstration be tasked to follow up and recover the write off amounts.**

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.7 RATES WRITE OFF – MINING TENEMENTS – ASSESSMENTS A10085, A10086, A10176, A10189 AND A10212 - TIMOTHY AND JULIETT WESTCOTT (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Nikki Watene - Rates Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To write off $1,956.84 in rate charges and interest on five separate Assessments for A10085, A10086, A10176, A10189 and A10212 held by Timothy and Juliett Westcott.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable to this report

BACKGROUND

Of the five assessments currently under the names of either or both Timothy and/or Juliett Westcott as listed below, only A10085 and A10086 had payments made on them. Both of these were granted on 14 January 2013 raising interim charges for the 2012/13 year. Annual rate charges raised for 2013/14 and 2014/15 were raised and all of these were paid in full within a timely manner. Shire rates raised for 2015/16 on both assessments remained outstanding and continued to accrue penalty interest. Tenement deaths dated 03 May 2016 raised small interim credits, however neither was enough to clear the amounts outstanding.

A10085 - Timothy Westcott, C/- RLG Exploration, Leonora 6438
A10086 - Timothy Westcott, C/- RLG Exploration, Leonora 6438

The following tenements (A10176 granted 15 August 2013 and A10189 granted 04 October 2015) were both transferred into the names of Timothy and Juliett Westcott from The Lagoon Superfund (believed to be owned by the Westcott's, however never confirmed) on 02 February 2014. Full payment was made on both assessments from the previous holder. All Rate charges and penalty interest raised after the tenements were transferred remained outstanding at the time of the tenement deaths dated 06 July 2015. Interim credits raised on the tenements were not enough to clear the overdue amounts, which continued to incur penalty interest.

A10176 – Juliett Westcott, C/- RLG Exploration, Marmion 6020
Timothy Westcott, 26 Moonlighter Way, Yanchep 6035

A10189 – Juliett Westcott, C/- RLG Exploration, Marmion 6020
Timothy Westcott, 26 Moonlighter Way, Yanchep 6035

The final tenement A10212 was granted on 29 November 2013 in the names of The Lagoon Superfund and Juliett Westcott. An interim charge was raised for 2013/14 and Shire rates for 2014/15 and 2015/16 were raised. At the time of the tenement death dated 06 July 2015, no payments had been received and the account continued to accrue penalty interest.

A10212 – Juliett Westcott, C/- RLG Exploration, Marmion, 6020
The Lagoon Superfund, 31 Tower Street, Leonora, 6438

Any and all correspondence has been returned to sender marked 'not known at this address'. All efforts by Shire staff to locate the tenement holders through various searches have returned no results.

Consideration has been given to the fact that the current outstanding charges per assessment (shown in the table below) in comparison to the initial cost of legal fees being $250 (excl GST) per tenement to proceed with Debt Recovery would be deemed futile.

Assessment No	Rates Charges	Interest	Outstanding
A10085	278.41	70.65	349.06
A10086	234.94	59.47	294.41
A10176	278.29	101.55	379.84
A10189	277.73	97.01	374.74
A10212	389.56	169.23	558.79
Total	**$1,458.93**	**$497.91**	**$1,956.84**

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.12 – **Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Section 6.53 – **Land becoming or ceasing to be rateable land**

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.

POLICY IMPLICATIONS

Policy 03.15 Rates Recovery - the process as outlined in this policy was followed.

FINANCIAL IMPLICATIONS

The financial implication for the Council is the amount of $1,956.84 to be written off with nil impact upon the 2018/19 budget.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Deputy Chief Executive Officer

COMMENT

Given all of the efforts made by Shire staff and in consideration of the added expense of legal fees to proceed with debt recovery, it is recommended that the current amount outstanding of $1,956.84 in rate charges and interest covering the five separate assessments be written off prior to proceeding with debt recovery.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.11 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Weldon**

That the Council by absolute majority under Section 6.12 (c) of the *Local Governemnt Act 1995* write off $1,956.84 on the rates levied on Mining Tenements A10085, A10086, A10176, A10189 and A10212 held in the name of Westcott.

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.8 RESERVE 34152 LAVERTON LOT 661 CROWN LAND TITLE 3131/4, ADDITIONAL USE OF CAR PARKING TO BE MADE TO THE MANAGEMENT ORDER, THE DEALING NO 1578772 (FILE REF: 239)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	OMC180919.10 of the Ordinary Meeting of Council held on 19 September 2018

MATTER FOR CONSIDERATION

That the Council authorise the Chief Executive Officer to work with the various government departments to change the purpose (Management Order) of the Reserve from Park to include car parking as approved at the Ordinary Meeting of Council held on 19 September 2018:

From OMC180919.06

1. c. **All approved informal car parking areas shall be provided and maintained to a trafficable standard to the satisfaction of the Shire's Chief Executive Officer.**

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Council has been endeavouring to expedite the change in the use of the Reserve 34152 from Park to including Car Parking as part of the use description. This is to facilitate the use of the car parking by the emerging business being relocated from the current Augusta Street premises.

For some five months the CEO has been endeavouring to progress the matter and has finally hit a hurdle. Following is the sequence of events which have progressed following the initial contact:

Email dated 29 October from the Department of Planning, Lands and Heritage (DPLH*):*

> *"I refer to our telephone conversation of last week regarding Reserve 34152 and your request for an update on the Shire's request to amend the purpose of Reserve 34152 to including Car Parking with power to lease.*
>
> *I wish to advise that the Department of Planning, Lands and Heritage (DPLH) has reviewed your request and determined that Native Title rights and interests do not exist over the subject land and the matter has been administratively referred to the Department of Mines, Industry Regulation and Safety (DMIRS) for approval under section 16(3) of the Mining Act 1973.*
>
> *In regards to the amendment of the purpose of the reserve from "Park" to "Park and Car Parking", DPLH has no objections as Car Parking being included as a purpose as it can be considered an ancillary use to the current reserve purpose. Please note that power to lease will be subject to the section 18 of the Land Administration Act 1997 (LAA) and every proposed leasing arrangement will need to be forwarded to DPLH for approval. Each leasing arrangement will be assessed on a case-by-case scenario.*
>
> *DPLH will endeavour to keep the Shire of Laverton updated of further progress"*

Additional email from DLPH dated 01 November 2018:

> *"I refer to my previous email dated 29th October 2018 (shown below).*
>
> *I've noted that the initial request was received as a simple message via the department's website. In order for the Shire of Laverton's request to progress past the referral stage, the Department of Planning, Lands and Heritage will require a Council resolution or a letter under delegation (to which a copy of this year's delegation allowing the author to make such requests be attached) for this request.*
>
> *I look forward to receiving a copy of Council's resolution or a letter under delegation in due cours*e."

The simple message took five months to arrive at what they require and the opening of the facility and available usage of the land draws nearer.

A reserve is Crown land that has been set aside for a particular purpose in the public interest. It is a form of tenure of Crown land and is not an interest in land.

Part 4 of the *Land Administration Act 1997* (LAA) provides the legislative basis for the creation, management, amendment and cancellation of reserves of Crown land.

The process can be as follows:

> 8 Change of Purpose of Reserve
>
> *"The Minister for Lands has power under s.51 of the LAA to change the purpose of a reserve by Ministerial Order lodged and registered with the Registrar of Titles under the TLA.*

Management Orders usually state the purpose of the reserve within the document so where a reserve purpose is changed, any Management Order over the reserve is usually revoked before the Change of Reserve Purpose document is registered as the purpose stated in the Management Order may no longer be compatible with the new purpose of the reserve. A new Management Order stating the new purpose of the reserve may follow the Change of Reserve Purpose document.

Where a Class A reserve purpose is being changed, the Department of Planning, Lands and Heritage is responsible for tabling the proposal in parliament and advertising in a newspaper circulating throughout the State.

9 Amendment of Reserve

Reserves may be amended by Ministerial Order under s.51 of the LAA and the amendment is effected by the lodgement and registration of an Amendment of Reserve document. The reserve amendment may entail a lot being included or excluded or may require a subdivision of lots already within the reserve.

Where a reserve with Management Order is being amended, the Department of Planning, Lands and Heritage may or may not lodge simultaneously, a revocation and new Management Order, depending on the extent of the amendment.

Where a Class A reserve or a reserve for the purpose of conservation park or national park is being amended, the Department of Planning, Lands and Heritage must follow the protocols set out in the LAA. This may include tabling the proposal in parliament and/or advertising in a newspaper circulating throughout the State."

STATUTORY ENVIRONMENT

The Land Administration Act 1997 refers.

The Local Government Act 1995 refers:

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council, however this will depend on any charges to be encumbered from DPLH.

STRATEGIC IMPLICATIONS

Economic Objective - Prosperous local economy attracting businesses, opportunities and people.

Outcome 2.2 Improved economic development opportunities

2.2.1 Continue to work with industry for the economic development of the district

CONSULTATION

Nil.

COMMENT

The Council is well aware that the area of Reserve 34152 adjacent to the proposed development has been utilised as a parking/rest area for motor vehicles and trucks.

The area is barren in vegetation and is currently being utilised as a holding area for the mixing of concrete for the Aquatic Centre. In saying all of this, the Council is mindful to facilitate business development and to beautify the area will not only enhance the business but the western entrance to the town.

The purpose of this email is to allow the CEO to progress this matter in a timely fashion and as such the DPLH requires a Council recommendation to allow the CEO to deal with this matter.

Therefore the recommendation is twofold, one to allow the CEO to progress the change to the management order and secondly to allow the Shire President and CEO to affix the Common Seal and sign on behalf of Council should this be required in the process.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181113.12 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr R Weldon**

1. **That the Council authorise the Chief Executive Officer to act on behalf of the Council to facilitate the change of use at Reserve 34152 (Laverton Lot 661 on Deposited Plan 36226) to include car parking in the current Management Order of Park.**
2. **That the Council authorise the Shire President and Chief Executive Officer to sign and affix the seal of the Council on any documents which may be required to be executed to change the use of Reserve 34152.**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.9 OUTSTANDING DEBTORS WRITE OFF (FILE REF: 1279)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That the Council consider writing off the amounts of $71,011.49 (Ad Astral Aviation Services) and $7.241.84 (Advance Aviation).

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable to this report

BACKGROUND

The Council has outstanding Debtors for fuel purchases from the Airport for two charter companies:

1. **Ad Astral Aviation Services** – for fuel purchases from July 2017 to April 2018 plus airport landing fees through AVDATA totalling $4,732.84 making a total loss outstanding of $71,011.49.

   Ernst and Young were appointed as Receivers and Managers in July 2017.

   What Happened to the Business of the Companies?

   As discussed in our previous report to creditors, in the Directors' opinion, the causes of the failure of the Companies can be attributed to the following reasons:

   - ► *The loss of the Companies' chief pilot in a fatal accident that occurred during May 2017 whom they were ultimately unable to replace due to short term cash flow restraints;*
   - ► *The subsequent suspension of the Companies' Air Operating Certificate ("AOC") resulting in the Companies' fleet of aircraft being grounded indefinitely and unable to generate income to meet ongoing financing and maintenance costs; and*

- *The proceeds received from the insurance claim for the incident resulted in a payout of $1.75mil which was remitted to NAB in respect of their security interest over the irreparable aircraft.*

Based on our investigations we have no reason to dispute the Directors' reasons for the Companies entering into external administration. Our assessment of the Companies' financial affairs and operating history highlighted the following key conditions, circumstances and events which led to our appointment as Administrators and then Liquidators

Continuing losses.

The Companies made collective losses of $112k, $892k and $1.3m for FY2016, FY2017 and FY2018 respectively which resulted in working capital deficiencies.

3.2 Business Premises

The Companies operated primarily from leased premises located at building 130, James SchofieldDrive, Adelaide Airport, SA 5950 and Perth Flight Centre, 155 Fauntleroy Avenue, Perth Airport WA6105. On 10 July 2018, we provided our notice of intention not to occupy the premises to theCompanies' landlords.

4.2.3 Unsecured Creditors

The Directors disclosed in their RATA, ordinary unsecured creditors totaling $1,487,607 and$390,960 for AE Charter and Rossair respectively. As at the date of this report, we have received formal proof of debt forms ("PODs") from unsecured creditors totaling $1,412,437.70 and $448,002.60 in respect of AE Charter and Rossair respectively.

5.5.1 Indicators of Insolvency

In our review of the historical solvency of the Companies, we have considered whether there are present those matters described as the "usual indicators of insolvency". The fourteen (14) indicators of insolvency as set out in the ASIC v Plymin (2003) 46 ASCR 126 case are as follows, along with our comments in relation the Companies.

This indicator is present in the consolidated financial records with continuing losses in FY 16, FY 17 and FY 18. We note that the Companies (on a consolidated basis) made losses totalling $112k, $892k and $1.3m for the respective financial years above.

Current asset ratio below 1.0

This indicator is present.

The Companies' consolidated financial records indicated that the Companies had a current ratio (current assets divided by current liabilities) of 0.33 at 30 June 2017 and 0.11 as at 3July 2018.

Overdue Commonwealth & State taxes

This indicator is present.

The Companies' outstanding taxation liabilities began to accrue from at least 24 March 2017. The Companies' entered into payment arrangements with the Deputy Commissioner of Taxation ("DCT") on 7 September 2016, 5 April 2017 and 23 January 2018 in order to repay the debt incurred. As at the date of our appointment the ATO was owed an amount totalling $801,646.

Poor relationship with present bank including inability to borrow additional funds

This indicator is present.

The Companies were funded primarily by the NAB. Following the fatal incident in May 2017 the NAB exercised it rights under its security agreements and retained the entire insurance proceeds. As the NAB was not prepared to provide further working capital this placed further pressure on the Companies to pay their debts as and when they fell due.

No access to alternative finance With the exception of director contributions (that were insufficient to discharge the accruing liabilities), we have not sighted evidence to suggest that the Companies had access to alternative finance. Inability to raise further equity

Capital With the exception of director contributions (that were insufficient to discharge the accruing liabilities), we have not sighted evidence to suggest that the Companies had the ability to raise further equity capital.

6. Estimated Return to Creditors

As set out in section 4 and 5 above, there is significant uncertainty regarding the position in respect of the realisable value of the assets of the Companies, the value of the claims available to us as liquidators and the amount of creditors and their estimated claims. As such, we are currently unable to quantify an estimated return to creditors in this report

8.2 Further Report to Creditors

Upon conclusion of our investigations, we may furnish creditors with a further report in order to provide an update on the conduct of the liquidation and the likelihood of a dividend becoming payable in the liquidation."

2. Advance Aviation

Administrators were appointed to The Advance Aviation Group on 09 March 2016 and at a meeting of the creditors on 20 May 2016 it was resolved that the Company be wound up.

The interesting fact is that this company availed itself of fuel on 05 and 07 January 2017 and incurred the debt.

Council registered the formal proof of debt on 19 October 2017.

The Liquidators have advised the following:

"We anticipate that we will be in a position to finalise the liquidation by December 2018."

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The financial implication for the Council is the amount of $78,253.33 to be written off.

A provision has been made at the conclusion of the 2017/18 financial year to write off $336,838 which will reflect in the financial statements. The provision for bad and doubtful debts is based on an assumption on outstanding debtors which includes rates. An allowance for doubtful debts is raised when there is objective evidence that they will not be collected.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

The lesson to be learned from these two matters is to be vigilant in the monitoring of outstanding debtors and that even larger companies who all appear to be well on the surface have their issues from time to time.

In regards to both Ad Astral Aviation Services and Advance Aviation, there is no likelihood of receiving any return from the liquidation of these companies, so therefore, the amount to be written off to the provision of bad and doubtful debts which has no impact on the council 2018/19 budget year.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181113.13 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Street** **SECONDED:** **Cr R Ryles**

That the Council by absolute majority under Section 6.12 (c) of the *Local Government Act 1995* write off $71,011.49 on the outstanding Debtors of Ad Astral Aviation Services and $7,241.84 on the outstanding Debtors of Advance Aviation.

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.2 ENVIRONMENTAL HEALTH/BUILDING BUSINESS

There was no Environmental Health/Building business listed for this meeting at the time of preparing this Agenda.

11.3 WORKS AND SERVICES BUSINESS

11.3.1 PURCHASE AND DISPOSAL OF DRUM ROLLER (FILE REF: 1284)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Sean Wells, Engineering Technical Officer
SENIOR OFFICER:	Les Vidovich, Executive Manager Technical Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to consider all quotations received in respect to the purchase of a new drum roller in line with its adopted 2018/19 annual budget.

ATTACHMENTS

OMC181113-11.3.1.A Drum Roller Evaluation and Price List

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Requests for quotation were called via the WALGA preferred supplier panel (eQuotes) on 12 September 2018. The Preferred Supplier arrangements was established to combine the purchasing power of Local Governments to deliver both a price saving and administrative efficiency to the sector.

While in most cases Local Governments are required to tender for any supplies or contracts over $150,000 in value, there is a regulatory exemption that applies to WALGA Preferred Supplier Contracts. Under the Local Government (Functions and General Regulations) Act 1996 11 2b, members can access WALGA's set of Preferred Suppliers without the need to independently tender, irrespective of the value of the purchase.

This allows a local government to go to market on behalf of the sector and establish preferred supplier relationships. The intent of the preferred supplier arrangement is to not only save administration time (in developing and administering tender processes) but WALGA are also firmly of the view that it will result in significant financial savings on the capital purchase price.

The request for quote was structured in two independent parts, one seeking the purchase price of a new roller against a pre-determined list of desirable specifications, and the other being for the disposal of the existing machine. Respondents were also given the option to offer an independent price for Council's existing 2010 Cat CS64 roller, or to make the price conditional as a trade-in.

At close of submissions on 25 October 2018 a total of seven quotes were received from five suppliers, with each quote including a trade in price. No independent offers were received for the purchase of Council's Cat CS64 drum roller.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.57 – A local government is required to invite tenders before it enters into a contract under which another person is to supply goods or services.

Section 3.58 – A local government can only dispose of property to —

(b) the person who at public tender makes what is the most acceptable tender, whether or not it is the highest tender.

Local Government (Functions and General) Regulations 1996

Section 11(2) – Tenders do not have to be publicly invited according to the requirements of this Division if

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program

Section 30(3) – A disposition of property other than land is exempt [from Section 3.58 of The *Local Government Act 1995)* if —

(a) its market value is less than $20 000; or

(b) the entire consideration received is used to purchase other property, where the total consideration for the other property is not worth more $75,000.

POLICY IMPLICATIONS

Policy 02.18 (5.6) - An exemption to publicly invite tenders may apply in the following instances:

The purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program

FINANCIAL IMPLICATIONS

The adopted 2018/2019 budget includes estimates for the capital purchase and an associated estimate for the disposed asset. Council has allocated a provision of $135,000 (Ex GST) for the changeover of its 2010 Cat drum roller.

PURPOSE	BUDGET CAPITAL ESTIMATE (Excl gst)	BUDGET TRADE ESTIMATE (Excl GST)	BUDGET CHANGEOVER (Excl gst)	RECOMMENDED CHANGEOVER (Excl gst)
Council's Roller	$180,000	$45,000	$135,000	$107,300

STRATEGIC IMPLICATIONS

The recommendation that follows is consistent with Councils long term Plant Replacement Program and the Institute of Public Works Engineering Australia Plant and Vehicle Management Manual which specifies that the optimum replacement timing for a roller be 8 years or 5000 hours.

CONSULTATION

Consultation in respect to the changeover of the roller has occurred between the Shire of Lavertons EMTS, Works Supervisor, Mechanic and Operators.

Works and Services staff will also notify all companies that have sent in quotes as per the recommendation which is adopted by Council.

COMMENT

Attachment OMC181113-11.3.1.A shows the evaluation of each item against the pre-determined specifications. In general all items were able to meet most if not all of the requested specifications. All quoted items were considered to be potentially suitable.

Further consultation was undertaken to evaluate each item. Factors such as compatibility with the Shire's operators and ease of use, reliability and ease of maintenance and access to parts and repairs were considered.

On this basis, the CAT CS64B Roller is recommended as the most suitable option to meet the Shire's needs. This model is the new equivalent of Council's current CS64 roller and having performed well it was determined that this option would be the best fit for Council's operators and fleet.

This also happens to be the most economical option overall.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181113.14 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr R Prentice**

That Council

1. **Accepts WesTrac's quotation for the purchase of one new Caterpillar CS64B Roller for $144,300.00, and**
2. **Authorises the trade-in of Council's existing 2010 Caterpillar CS64 registration 1DPD782 for $37,000.00.**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.3.2 PURCHASE AND DISPOSAL OF PRIME MOVER (FILE REF: 1284)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Sean Wells, Engineering Technical Officer
SENIOR OFFICER:	Les Vidovich, Executive Manager Technical Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The purchase of one new prime mover and the disposal of Council's existing 2010 Caterpillar CT630 prime mover.

ATTACHMENTS

OMC181113-11.3.2.A Prime Mover Evaluation and price list

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

As previously advised, the Western Australian Local Government Association (WALGA) has developed purchasing arrangements for Local Governments to access preferred supplier panels. These panels are provided under the *Local Government (Function and General) Regulations 1996* which provides a tender exemption to WALGA's Preferred Supplier Contracts. WALGA claim that most brands are represented and discounted prices can be obtained on machinery of up to 30% below market price.

Requests for quotation were called via the WALGA preferred supplier panel (eQuotes) on 11 January 2018. The purchase was deferred to the 2018/19 financial year and quotes were again sought on 03 October 2018.

The request for quote was structured in two independent parts, one seeking the purchase price of a new prime mover against a pre-determined list of desirable specifications, and the other being for the disposal of the existing machine. Respondents were also given the option to offer an independent price for Council's existing 2010 Cat CT630 prime mover, or to make the price conditional as a trade-in.

At close of submissions on 25 October 2018 a total of seven quotes were received from seven suppliers, with each quote including a trade in price. No independent offers were received for the purchase of Council's Caterpillar CT630 prime mover.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.57 – A local government is required to invite tenders before it enters into a contract under which another person is to supply goods or services.

Section 3.58 – A local government can only dispose of property to —

(b) the person who at public tender makes what is the most acceptable tender, whether or not it is the highest tender.

Local Government (Functions and General) Regulations 1996

Section 11(2) – Tenders do not have to be publicly invited according to the requirements of this Division if

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program

Section 30(3) – A disposition of property other than land is exempt [from Section 3.58 of The *Local Government Act 1995)* if —

(a) its market value is less than $20 000; or

(b) the entire consideration received is used to purchase other property, where the total consideration for the other property is not worth more $75 000.

POLICY IMPLICATIONS

Policy 02.18 (5.6) - An exemption to publicly invite tenders may apply in the following instances:

The purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program

FINANCIAL IMPLICATIONS

The adopted 2018/2019 budget includes estimates for the capital purchase and an associated estimate for the disposed asset. Council has allocated a provision of $205,000 (Ex GST) for the changeover of its 2010 Caterpillar Prime Mover.

PURPOSE	BUDGET CAPITAL ESTIMATE (Excl gst)	BUDGET TRADE ESTIMATE (Excl GST)	BUDGET CHANGEOVER (Excl gst)	RECOMMENDED CHANGEOVER (Excl gst)
Prime Mover	$260,000	$55,000	$205,000	$184,500

STRATEGIC IMPLICATIONS

The recommendation that follows is consistent with Council's long term Plant Replacement Program and the Institute of Public Works Engineering Australia Plant and Vehicle Management Manual which specifies that the optimum replacement timing for a prime mover be 8 years or 500,000 kilometers.

CONSULTATION

Consultation in respect to the changeover of the roller has occurred between the Shire of Lavertons EMTS, Works Supervisor, Mechanic and operators.

Works and Services staff will also notify all companies that have sent in quotes as per the recommendation which is adopted by Council.

COMMENT

Attachment OMC181113-11.3.2.A shows the evaluation of each item against the pre-determined specifications. In general all machines were able to meet all of the requested specifications and all quotes received were considered to be potentially suitable.

Further consultation was undertaken with the EMTS, Workshop Manager and operators to evaluate each vehicle. Factors such as compatibility with the Shire's operators, ease of use, reliability, maintenance and access to parts and repairs were considered.

Staff was of the opinion that the Mack Trident 535 was the best overall value/machine for Council. The Shire of Laverton already has another Mack truck in its fleet and this machine is performing well with no known issues.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181113.15 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr R Weldon**

That Council:

1. **Accepts Mack's quotation for the purchase of one new Trident 535 6x4 Prime Mover for $249,500.00, and**
2. **Authorises the trade-in of Council's existing 2010 Caterpillar CT630 registration 1DVF359 for $65,000.00.**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.4 PLANNING AND DEVELOPMENT BUSINESS

There was no Planning and Development business listed for this meeting at the time of preparing this Agenda.

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions from Elected Members of which previous notice has been given at the time of preparing this Agenda.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

OMC181113.16 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Prentice**

That Council accept:

- **Item 13.1 Stage 2 Expansion of the Great Beyond Visitor Centre; and**
- **Item 13.2 Accounts Paid as at 31 October 2018**

as late items of an urgent nature to be considered by decision of the meeting.

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

13.1 STAGE 2 EXPANSION OF THE GREAT BEYOND VISITOR CENTRE (FILE REF: 0884)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	OMC171123.13 of the Ordinary Meeting of Council held on 23 November 2017

MATTER FOR CONSIDERATION

That the Council consider the allocation of $1,000,000 in principle consideration to support the grant application to Building Better Regions Fund (BBRF) as a grant is prepared for submission at a total cost of $2.5 million approximately

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Nil to this report

BACKGROUND

The Council at its meeting on the 23 November 2017 made the following recommendation:

OMC171123.13 COUNCIL DECISION/OFFICER RECOMMENDATION 1

Moved Cr S Weldon; Seconded Cr R Weldon:

That:

1. **An interim Working Group of Cr P Hill, Cr R Prentice, the Chief Executive Officer and the Great Beyond Visitor Centre Manager be established to review the plans and costings for the Great Beyond Visitor Centre additions and renovations.**
2. **Core Business be appointed to prepare a funding application, for submission to the Building Better Regions Fund, at a cost of $10,450 plus GST.**

CARRIED 7/0

OMC171123.14 COUNCIL DECISION/OFFICER RECOMMENDATION 2

Moved Cr S Weldon; Seconded Cr D Ross:

That a Shire of Laverton financial contribution of $500,000 be made for the additions and refurbishment of the Great Beyond Visitor Centre.

CARRIED BY ABSOLUTE MAJORITY 7/0

The background to the recommendation is appended for ease of Council's reference:

> *"The Shire received funding of $72,500 for the development of plans for the Stage 2 Expansion of the Great Beyond Visitor Centre. On 15 December 2016, Council appointed MCG Architects to undertake the work. Plans have now been completed, together with probable project cost.*
>
> *Council is required to address three issues. Firstly, the probable cost of $2.489M is excessive however there is scope to significantly reduce this. It is recommended that an interim working group be established to review the plans and costings prior to application for funding being submitted. Secondly, Council needs to determine the Shire's contribution so this commitment can be incorporated in the application for funding. It is recommended that this be set at $500,000. Finally, Council needs to appoint a consultant to prepare a funding application. The application for funding will be submitted to the Building Better Regions Fund (BBRF), which closes 15 December 2017."*

As part of the Council's determination at that stage was to appoint a consultant to prepare and submit the application and unfortunately the application failed the test of approval at that time.

The original application was trimmed back with a number of areas not included in the quantity surveyor's report including landscaping and the Laverton building factor.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There is no budget allocation in the 2018/19 budget for Stage 2 of the Great Beyond Visitor Centre.

The Council will consider the costs of the consultants as follows during the budget review.

The administration has engaged the consultant Core Business to review and prepare the submission for a cost in the vicinity of $10,000 and an extra cost of $1,790 for the quantity surveyor to review the current cost structure as well as adding back in the landscaping and other factors to ensure a turn key operation effect is achieved.

The key factor in all grant applications is the maintenance and management of the facility. There is no doubt that there will be an increase in staff and operational costs and, all being equal, an offset with a rise in the income streams to the facility. It would be appropriate to undertake an internal business case (to complement the external business proposal completed) for the entire facility and determine whether any other facilities could be added to enhance the overall complex.

STRATEGIC IMPLICATIONS

The Council Community Strategic Plan states:

Economic Objective - Prosperous local economy attracting businesses, opportunities and people

Community Feedback

The Laverton community understands the important role the mining industry plays in the economic prosperity of the district. Member of the community recognise the district is well placed to grow and provide enhanced tourism services and infrastructure, providing it can leverage a range of opportunities and overcome key constraints.

Economic Opportunities Developing infrastructure which leverages off the attributes of the district for the economic prosperity of the community is key to the district's future. With an increase in interest from tourists to visit and travel through the area, development of services and infrastructure to cater for this is necessary. Given the established mining community in the area and potential for growth, encouraging this sector to continue to expand their involvement is viewed as advantageous.

Desired Outcomes and Strategies

The following desired outcomes and strategies have been identified as being required to achieve this objective.

Outcome 2.1 Sustainable tourism

2.1.1 Develop tourism strategy

2.1.2 Continue to provide and enhance tourism services and infrastructure

CONSULTATION

- Chief Executive Officer
- Great beyound Visitor Centre Manager
- Consultant Core Business who prepared the previous submission and is finalising the new submission

COMMENT

The Council has previously voted to secure funding by leveraging Council's funds of $500,000 towards the upgrade to the Great Beyond Visitor Centre. As Councillors are aware, the Shire in the eyes of the Grants Commission, and also for this grant application, has a high disability factor which goes well for the consideration of this grant. To leverage $1,000,000 to achieve a further $1,500,000 is good business and is a clear indicator to support tourism and the community alike as the Great Central Road route attracts more visitors and additionally adds to the infrastructure of the town in promoting the town and drawing attention to these facilities for locals and tourists.

The Council, following the decline of the original application, had sought meetings with the funding body and has addressed the issues where the application was deficient and not meeting the needs of the funding body.

The consideration of this amount is for an in principal approval and subject to the success of the grant application and at the same time leverage Council's funds in the best way possible.

The Building Better Regions Fund (BRRF) guidelines have changed and a key component under Round Three is that up to $45 million has been earmarked for tourism related infrastructure projects that will help stimulate local economies by investing in the tourism sector.

The closing date for applications is Thursday, **15 November 2018.**

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181125.17 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Weldon**

That the Council by an absolute majority reaffirm its decison of allocating $500,000 to Stage 2 of the Great Beyond Visitor Centre (Recommendation *OMC171123.13)* and add a further $500,000, making an in principle contribution of $1,000,000 to the funding application to Building Better Regions Funds.

ABSOLUTE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

13.2 ACCOUNTS PAID AS AT 31 OCTOBER 2018 (FILE REF: 1276)

SUBMISSION TO:	Ordinary Meeting of Council, 13 November 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Natasha Fuamatu, Accounts Officer
SENIOR OFFICER:	Robyn Smith, Finance and Administration Manager
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS

Nil.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Date	Type	Creditor	Description	Amount
08/10/18	13226	Horizon Power - CHQ	Electricity charges 14-07-2018 to 19-09-2018; Lot 454 Augusta St	18835.37
08/10/18	13227	Department of Transport	Registration renewal for Nissan XTRAIL, 1 year P378, 163LA	402.75
19/10/18	13228	Horizon Power - CHQ	Electricity charges 01-09-2018 to 30-09-2018, Street lights	1797.45
19/10/18	13229	Petty Cash Tin - Shire of Laverton	Petty Cash Reimbursement	235.60
19/10/18	13230	Pivotel Satellite Pty Limited	Satellite phone charges, monthly service fees	93.00
19/10/18	13231	Telstra	Landline Phone Charges	3050.74
19/10/18	13232	Water Corporation	Water use charges 23-07-2018 to 24-09-2018 & service charges.19 Craiggie St	15065.06
19/10/18	13233	Roy Quartermaine	Reimbursement for police clearance, pre-employment for Police Complex caretaker	108.60
09/10/18	DD190.1	WA Local Government Superannuation	Employee Superannuation	14710.24
09/10/18	DD190.2	AUSTRALIAN SUPER	Employee Superannuation	1181.30
09/10/18	DD190.3	Sunsuper	Employee Superannuation	563.45
09/10/18	DD190.4	HESTA Super Fund	Employee Superannuation	73.07
09/10/18	DD190.5	HOST PLUS SUPERANNUATION FUND	Employee Superannuation	147.58
09/10/18	DD190.6	REST Superannuation	Employee Superannuation	64.50
23/10/18	DD223.1	WA Local Government Superannuation	Employee Superannuation	18143.57
23/10/18	DD223.2	AUSTRALIAN SUPER	Employee Superannuation	2235.79
23/10/18	DD223.3	Sunsuper	Employee Superannuation	585.53
23/10/18	DD223.4	HESTA Super Fund	Employee Superannuation	73.07
23/10/18	DD223.5	HOST PLUS SUPERANNUATION FUND	Employee Superannuation	90.19
23/10/18	DD223.6	REST Superannuation	Employee Superannuation	64.50
11/10/18	DD247.1	SkyMesh	NBN Satellite CEO House	59.95

Date	Type	Creditor	Description	Amount
02/10/18	EFT315	Shire of Leonora	Health/Building services report per contract #109 from 08-05-2018 to 16-05-2018	1753.76
02/10/18	EFT316	Aerodrome Management Services	Annual Technical Inspection of Laverton Aerodrome plus disbursements	11440.00
02/10/18	EFT317	Desert Sands Cartage Contractors	Supply of plant & operators for WANDRRA Road Flood Damage Repairs per terms & conditions of RFT 14/17	101863.96
02/10/18	EFT318	McMahon Burnett Transport	Freight Charges	1412.26
02/10/18	EFT319	Outback Geek	Business Support @ Great Beyond Visitor Centre	225.00
02/10/18	EFT320	Pier Street Medical Pty Ltd	Medical Services Retainer 01-10-2018 to 31-12-2018 & CPI increase not previously invoiced for	58398.89
02/10/18	EFT321	Moore Stephens	Compilation of 2018/19 annual budget in statutory format	10517.65
02/10/18	EFT322	Onedex Communications Pty Ltd	Solar lights supplied for Wongatha path	5249.31
08/10/18	EFT323	Goldfields Aboriginal Language Centre	Great Beyond Merchandise	180.00
08/10/18	EFT324	Friends of the Great Victoria Desert	Great Beyond Maps plus Postage	139.35
08/10/18	EFT325	Examiner Newspapers	Advertisement in Examiner Newspaper	550.00
08/10/18	EFT326	HEMA Maps Pty Ltd	Great Beyond Merchandise	913.84
08/10/18	EFT327	Department of Biodivertisty, Conservation & Attractions	Annual All Park Pass	331.19
08/10/18	EFT328	Ashdown Ingram	Parts & Repairs	495.00
08/10/18	EFT329	Australian Taxation Office	FBT payment 2018/19	7079.74
08/10/18	EFT330	Australian Wildflower Seeds	Great Beyond Merchandise	318.00
08/10/18	EFT331	Bindi Bindi Publishing	Great Beyond Merchandise	180.00
08/10/18	EFT332	Bridgestone Australia	Tyres for vehicles - department allocations	1562.15

Date	Type	Creditor	Description	Amount
08/10/18	EFT333	Bunnings Group Limited	Lock & secutity for Great Beyond Visitor Centre	286.90
08/10/18	EFT334	C & A Taylor Grading Pty Ltd	Supply of plant & operators for GCR roadworks per RFT 14/17: 01-09-2018 to 15-09-2018	326491.84
08/10/18	EFT335	Canine Control	Ranger Services for Shire of Laverton, 12-08-2018 to 13-08-2018	1833.34
08/10/18	EFT336	Chefmaster Australia	Rubbish Bags for Admin Office	360.15
08/10/18	EFT337	Coca-Cola Amatil (Aust) Pty Ltd	Great Beyond Cafe Goods	351.80
08/10/18	EFT338	Coffee & Tea Supplies	Great Beyond Cafe Goods	1520.63
08/10/18	EFT339	Complete Services Pty Ltd	Supply of parts and repairs for Shire Vehicles	1510.79
08/10/18	EFT340	Cooper Fluid Systems	Parts & Repairs	105.66
08/10/18	EFT341	Covs Auto, Mining & Industrial Supplies	Parts & Repairs	2491.05
08/10/18	EFT342	Cutting Edges Equipment Parts	Parts & Repairs	467.50
08/10/18	EFT343	Daphne Florist Kalgoorlie	Floral arrangement for S Weldon's graduation 19-09-2018	100.00
08/10/18	EFT344	Dean's Autoglass	Supply & Fit Screen to Shire Vehicles	709.50
08/10/18	EFT345	Desert Inn Hotel	Meals for NAIDOC Snrs Dinner on 11-07-2018	1810.00
08/10/18	EFT346	Eastgold Dairy Distributors	Great Beyond Cafe Goods	681.55
08/10/18	EFT347	Elite Gym Hire	Cross Trainer, Treadmill Circle, Johnson Upright Bike & Barbell set w/ Rack Gym Equipment Hire 23-08-2018 to 23-09-2018	1320.00
08/10/18	EFT348	Flex Industries Pty Ltd	Parts & Repairs for Prime Mover	2310.71
08/10/18	EFT349	Forman Brothers Pty Ltd	Repair Toilets @ Leahy Park Toilets	1332.87
08/10/18	EFT350	Goldfields Records Storage	Member Contribution Goldfields Record Facility 18/19 FY 01-07-2018 to 30-06-2019	18118.95
08/10/18	EFT351	Goldfields Toyota	Parts & Repairs	929.59
08/10/18	EFT352	Goldline Distributors	Great Beyond Cafe Goods	2643.62
08/10/18	EFT353	Goldrush Tours	Bus charge to 31-08-2018	950.30

Date	Type	Creditor	Description	Amount
08/10/18	EFT354	Harvey Norman	Netgear Modem for GB	199.00
08/10/18	EFT355	Concept Media TA Have A Go News	Have A Go News Advert on 18 September 2018	629.47
08/10/18	EFT356	Hitachi Construction Machinery (Aust	Parts & Repairs	4337.53
08/10/18	EFT357	JB Books	Great Beyond Merchandise	3790.66
08/10/18	EFT358	JCB Construction Equipment Australia	Parts & Repairs for Backhoe	2889.04
08/10/18	EFT359	Komatsu Australia Pty Ltd	Parts & Repairs for stock for Maintenance & Construction Grader	2361.71
08/10/18	EFT360	Landgate	Mining Tenements, Schedule M2018/7 08-06-2018 to 04-07-2018	175.80
08/10/18	EFT361	Laverton Supplies	Food Items for Book Week 2018	235.77
08/10/18	EFT362	Laverton Supplies Motors	Gas Bottle for 14 Boomerang St	242.80
08/10/18	EFT363	Lone Star Surveys	Final seal alignment pegging and as built surveys for Great Central Road	13000.90
08/10/18	EFT364	Marketforce	Kal Miner Advert; Sale of 8 Cable St	545.34
08/10/18	EFT365	Mt Romance Australia Pty Ltd	Great Beyond Merchandise	510.47
08/10/18	EFT366	Nature's Botanical Pty Ltd	Great Beyond Merchandise	1025.75
08/10/18	EFT367	Office National	Printer Cartridges for CDC office	125.60
08/10/18	EFT368	Outback Chef	Great Beyond Merchandise	708.50
08/10/18	EFT369	Peerless Jal Pty Ltd	Cleaning Products - Department Allocations	1775.63
08/10/18	EFT370	PFD Food Services Pty Ltd	Great Beyond Cafe Goods	2375.10
08/10/18	EFT371	Pier Street Medical Pty Ltd	Staff Vaccinations - Tetanus & Flu	1073.28
08/10/18	EFT372	Powerchill	Electricity repairs and works for Shire properties	2252.80
08/10/18	EFT373	PWT Electrical	Electricity repairs and works for Shire properties	1092.45
08/10/18	EFT374	Quick Corporate	Stationery Items - Department Allocations	246.24
08/10/18	EFT375	Boomers Accomodation Village	Curtin Volunteer Accomodation Stay 24-08 to 27-08	2310.00
08/10/18	EFT376	Scott Printers Pty Ltd	Magnetic Leaflet Printing	529.10

Date	Type	Creditor	Description	Amount
08/10/18	EFT377	Laverton Post Office	Phone Recharge for CDC Phone	80.00
08/10/18	EFT378	Goldfields Voluntary Regional Organisation of Councils	Annual Contribution 2018/19	11000.00
08/10/18	EFT379	Janelle Duncan	Great Beyond Merchandise	1450.00
08/10/18	EFT380	Janine Rowe	Police clearance, F endorsement & meals for youth centre trip to Kalgoorlie	122.97
08/10/18	EFT381	Phil Marshall	Personal Mobile used for Office duties	109.00
08/10/18	EFT382	LMW Property Manager	Full valuation of 8 Cable St, Laverton	770.00
08/10/18	EFT383	Brand Success	Custom Embroidered Badge Labels for Employee Name Badges	462.00
08/10/18	EFT384	Rosemary Street	For purchase of alcohol beverages for councillors fridge	41.00
08/10/18	EFT385	Laverton Race Club	Contribution 2018/19 per delegation 054 & budget 2018/19	2000.00
08/10/18	EFT386	Julie (Tiffany) Farlow	Pre-paid VISA load & go card, funds added to VISA load & go and travel expenses for urgent purchase	1064.45
08/10/18	EFT387	Wendy Binks	Great Beyond Merchandise	660.01
08/10/18	EFT388	State Library of Western Australia	Annual Fee for Lost & Damaged Public Library Materials 2018/19	220.00
08/10/18	EFT389	PFD Food Services Pty Ltd	Great Beyond Cafe Goods	282.25
08/10/18	EFT390	Stabilised Pavements of Australia	Supply of cement stabilisation services for GCR roadworks per RFT 08/17, SMC 20171103	56870.00
08/10/18	EFT391	State Library of WA	Delivery of Better Beginnings Program 2018/19	55.00
08/10/18	EFT392	Sunny Sign Company Pty	Signs for GB	804.65
08/10/18	EFT393	Truckline	Truckwash	1153.86
08/10/18	EFT394	Visit Merchandise	Great Beyond Merchandise	2681.58
08/10/18	EFT395	Westland Autos Pty Ltd	Switch Door Lamp	28.01
08/10/18	EFT396	Westrac Pty Ltd	Parts & Repairs for Shire Vehicles	1546.68
08/10/18	EFT397	Winc Australia Pty Ltd	Stationery - Department Allocations	1240.96
08/10/18	EFT398	WML Consultants Pty Ltd	Laverton WANDRRA 2017	10178.85

Date	Type	Creditor	Description	Amount
08/10/18	EFT399	Wurth Australia	Workshop Consumables	514.26
08/10/18	EFT400	T & R Homes	Supply & Delivery of Installation for DCEO/EMCCS housing plus variations or improvements as approved/agreed, Claim 4	60123.60
11/10/18	EFT401	Steven Long	Refund of tenant bond for 3 Mikado Way Housing	600.00
15/10/18	EFT402	Boya Equipment	Blades for mowers & whipper snippers	311.52
15/10/18	EFT403	Bunnings Group Limited	Paint for curbs	2259.22
15/10/18	EFT404	Desert Sands Cartage Contractors	Supply of plant & operators for Laverton WANDRRA 2017 Flood Damage @ Whitecliffs	326702.59
15/10/18	EFT405	Regis Resources	Rates refund for assessment A10050 E38/02723 Mining Tenement LAVERTON WA 6440	20575.00
15/10/18	EFT406	Alu Glass	Supply & delivery of stainless steel securiuty screens for 11 Boomerang St	19664.95
19/10/18	EFT407	Vanessa Australia	Great Beyond Merchandise	1322.00
19/10/18	EFT408	Allied Projects Pty Ltd	Project Management Fee - September 2018	10560.00
19/10/18	EFT409	Australia Post	Late fee payment charge	6.90
19/10/18	EFT410	HI Constructions (Aust) Pty Ltd	Carry over amounts; upgrade renovations to playgroup bathrooms, decking & ramps	20032.65
19/10/18	EFT411	IT Vision	Implementation services for 6 monthly installments	41299.50
19/10/18	EFT412	National Pumps & Energy	BBA 4 Silenced pump for GCR from 01-09-2018 to 30-09-2018"	11519.20
19/10/18	EFT413	WML Consultants Pty Ltd	Geotechnical Advices for Laverton Pool	6165.50
19/10/18	EFT414	Remote Roads	Supervision for Flood Damage Repairs @ Whitecliffs Road 07-09-2018 to 27-09-2018	59615.60
19/10/18	EFT415	Pindan Contracting	Laverton Community Hub Acquatic Centre & Building Project: Project Design 2018/19	696226.40

Date	Type	Creditor	Description	Amount
19/10/18	EFT416	Robyn Smith	Various good purchased for staff/councillor kitchen, CDC office & 14 Boomerang St plus shared costs of travel to purchase	625.92
19/10/18	EFT417	Laverton Supplies Community Post Office	Contribution towards training for Community Post Office as agreed	999.87
19/10/18	EFT418	Sean Wells	For fuel & accomodation to attend technical road group meeting in Kal 2018-10-09	240.34
19/10/18	EFT419	Jo Morgan	Conference, youth supplies/resources & CDC items	777.50
29/10/18	EFT420	Griffiths Engineering	Inspection & maintenance of Laverton Airport Jet A1 fuel facility & fuel tank	28534.00
29/10/18	EFT421	Baileys Fertiliser	Fertiliser Supply for Oval.	9800.45
29/10/18	EFT422	Aflex Technology (NZ) Ltd.	Inflatable waterslide sections, catch pool, airtflow blower & high pressure blower	18685.70
29/10/18	EFT423	Multiple Trades & Maintenance	Repairs to leaking pipe @ Burt St Units driveway	2542.64
29/10/18	EFT424	Sheffield Metal Fabrication	Purchase of cat trap	550.00
29/10/18	EFT425	Australian Potash Limited	Rates refund for assessment A9492 E38/01903 Mining Tenement LAVERTON WA 6440	617.58
29/10/18	EFT426	Central Australian Rare Earths Pty Ltd	Rates refund for assessment A6588 M38/00954 MINING TENEMENT LAVERTON WA 6440	255.17
29/10/18	EFT427	Piper Preston Pty Ltd	Rates refund for assessment A10037 E38/02710 MINING TENEMENT LAVERTON WA 6440	1783.18
29/10/18	EFT428	Ashdown Ingram	Parts & Repairs for CAT prime mover	28.05
29/10/18	EFT429	Atom Supply	Workshop Consumables	2097.30
29/10/18	EFT430	Bunnings Group Limited	Items and tools for workshop/depot operations.	314.02
29/10/18	EFT431	CBC Australia Pty Ltd	Parts & Repairs	83.74
29/10/18	EFT432	Chefmaster Australia	Bin liners & 240Lt Rubbish bags for litter control activities	527.35
29/10/18	EFT433	Complete Services Pty Ltd	Supply & fit condenser for Fuso backtank airconditioning.	1381.63

Date	Type	Creditor	Description	Amount
29/10/18	EFT434	Covs Auto, Mining & Industrial Supplies	Parts & Repairs	541.29
29/10/18	EFT435	Dean's Autoglass	Supply & fit windscreen to 2016 toyota prado	440.00
29/10/18	EFT436	First National Real Estate - EFT	CRC & Library floor rental 01-11-2018 to 30-11-2018	2090.00
29/10/18	EFT437	Forman Brothers Pty Ltd	Plumbing repairs for Shire properties	3559.05
29/10/18	EFT438	Hitachi Construction Machinery (Aust	Parts & Repairs	584.30
29/10/18	EFT439	Jason Signmakers	Various signage for use on Bandya Roadworks	1581.30
29/10/18	EFT440	Kalgoorlie Retravision	Purchases for Shire housing & CDC office	3149.00
29/10/18	EFT441	Komatsu Australia Pty Ltd	Parts & Repairs	350.28
29/10/18	EFT442	Laverton Supplies	Dog impounding maintenance	48.32
29/10/18	EFT443	Laverton Supplies Motors	Weekly Newspapers 25-06-2018 to 01-07-2018	67.80
29/10/18	EFT444	LGISWA	LGIS Workcare cover 30-06-2018 to 30-06-2018	79583.69
29/10/18	EFT445	Peerless Jal Pty Ltd	Roll towels for public toilets	60.46
29/10/18	EFT446	Sunny Sign Company Pty	Signage for Road and Town Crew works	187.00
29/10/18	EFT447	Truckline	Parts & Repairs	1754.92
29/10/18	EFT448	VisiMax Safety Products	Trap Dog Hook Release	799.80
29/10/18	EFT449	Westrac Pty Ltd	Compressor, core charge, seal press & o-rings (assorted) and various filters	3992.18
29/10/18	EFT450	Workwear Group	Uniforms per policy 5.06 - M Mearns	4068.47
29/10/18	EFT451	BOC Limited	Gas Charges	54.88
29/10/18	EFT452	Laurinda Anne Hill	Refund of hall hire bond for 16 June 2018	200.00
29/10/18	EFT453	Parkitect Australia Pty Ltd	Composite modular pumptrack incl. city armour & ant-vandal hardware	24794.00
29/10/18	EFT454	Fitzgerald Strategies	Employee relations services	4297.00
30/10/18	EFT455	Australian Taxation Office	BAS July, 01-07-2018 to 31-07-2018	147677.00

Date	Type	Creditor	Description	Amount
31/10/18	EFT485	Steven Long	Refund of Pet Bond for 3 Mikado Way Housing	260.00
05/07/18	JUL18004	Activ8	NBN connection for Youth/CDM office	99.90
11/07/18	JUL18005	SkyMesh	NBN Satellite CEO House	59.95
16/07/18	JUL18006	3E Advantage	Printing charges - department allocations	3097.79
16/07/18	JUL18007	AirBP	Jet A1 Fuel	30355.35
23/07/18	JUL18008	WA Treasury	Loan Interest Repayments	2694.73
25/07/18	JUL18009	Easifleet	Novated Lease Agreement	1703.53
30/09/18	SEP002	Activ8 & Skymesh	NBN connection for Youth/CDM office & CEO House	-119.90
30/09/18	SEP00318	Easifleet	Novated Lease Agreement (August & September charges)	3407.06
30/09/18	SEP00418	AirBP	Jet A1 Fuel	106863.40
10/08/18	SEP00418	WA Treasury	Loan Principal Repayments	25320.75
31/08/18	SEP00518	WA Treasury	Loan Principal Repayments	16687.10
14/08/18	SEP0618	3E Advantage	Printing charges - department allocations	2941.29
14/09/18	SEP07818	3E Advantage	Printing charges - department allocations	4282.78
29/10/18	SP0401	Muni Trust	Correction of Debtors account raised #12 & #14 - BCITF & BSL charges	2145.30
04/10/18		NAB	Credit Card September 2018	11135.21
09/10/18		NAB	Net salaries & wages for employees, FE 08/10/2018	72176.38
09/10/18		NAB	Net salary & wage for employee FE 08/10/2018	1323.35
23/10/18		NAB	Net salaries & wages for employees FE 22/10/2018	94159.25
			Total	$2,787,589.66

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

This report includes the direct debits incurred in July, August and September 2018 that were unable to be reported in previous accounts paid listings due to the system changeover and training of staff. Also, staff are currently undertaking training in the bank reconciliation module and as a result of this certain direct debits including bank fees and charges are expected to be reported in the accounts paid lising for December 2018.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181125.18 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Street** **SECONDED:** **Cr S Weldon**

That Council endorses the list of payments for the month of November 2018 made under Delegation 21 as per the submitted list totalling $2,787,589.66 and summarised as following:

Cheque Numbers	13226-13233	$39,588.57
Direct Debit Payments	DD190.1-DD247.1, JUL18004-JUL18009, SEP002, SEP00318-SEP00718	$235,386.47
Bank Fees	01/10/2018 – 31/10/2018	0.00
VISA Payments	01/10/2018 – 31/10/2018	$11,135.21
EFT Payments	EFT315-EFT485	$2,332,960.43
Salary and Wages	01/10/2018 – 31/10/2018	167,658.98
TRUST Payments	01/10/2018-31/10/2018	860.00
Total Payments		$2,787,589.66

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items listed for consideration behind closed doors at the time of preparing this Agenda.

Items in this section of the Agenda are presented to Council for consideration behind closed doors in accordance with the provisions of Section 5.23 of the *Local Government Act 1995* as listed below:

Section 5.23 of the *Local Government Act 1995* - Meetings generally open to public

(1) Subject to subsection (2), the following are to be open to members of the public -

(a) all council meetings and

(b) all meetings of any committee to which a local government power or duty has been delegated.

are to be open to members of the public. Subsection (3) allows that if a meeting is being held by a council or a committee referred to in subsection (1)(b),

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

and

	(g)	information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
	(h)	such other matters as may be prescribed.
(3)	A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.	

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 13 December 2018 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 6:03pm.

17. CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 13 November 2018 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 13 December 2018.

SIGNED: ..... **DATED:** **13 DECEMBER 2018** .....

ORDINARY MEETING OF COUNCIL
13 NOVEMBER 2018

ATTACHMENTS

ATTACHMENT NO	DESCRIPTION
OMC181113-8.1.A	Minutes of Ordinary Meeting of Council 25 October 2018
OMC181113-10.1.A	President's Report
OMC181113-10.2.A	Elected Member's Report – Cr D Ross
OMC181113-11.1.1.A	Statement of Financial Activity for the period ending 30 September 2018
OMC181113-11.3.1.A	Drum Roller Evaluation
OMC181113-11.3.2.A	Prime Mover Evaluation

President's Report
Ordinary Meeting of Council - 13 November 2018

27/10/2018

The running of the Laverton Cup at the Laverton Race Day and an enjoyable day was had by many. A big thanks to the Laverton Race Club for a great event and the volunteers and Shire work crew that made the event possible. There were about 250 people in attendance and they were also able to watch the 2018 Shelia Laver 2018 Award being presented to Rosemary Street for her commitment to Laverton and all the volunteer work she does for the community. Congratulations Rosemary, a well-deserved award for all the work you have done. Thank you also to the Councillors and Staff that attended and supported the Race Day.

2/11/2018

Laurinda Hill, Great Beyond Visitor Centre Manager and myself attended the Goldfields Tourism Networking Association AGM in Menzies. This was a well-attended meeting with a lot of discussion. Mandy Reidy, CEO of the GTNA gave her report which very informative of the year's work and marketing. A recommendation was put forward to adopt a new constitution but this was rejected at this stage until the Councils involved have time to meet over the next month to determine the future direction of the GTNA.

It was an informative meeting and another meeting has been called for 12 December to develop a future strategy for the GTNA.

7/11/2018

Councillors Deanne Ross and Cr Rex Weldon along with myself and a number of Laverton residents attended a meeting in the LLCA with the Federal Minister for Families and Social Services, the Hon. Paul Fletcher MP. Also in attendance was the Federal Member for O'Conner, Mr Rick Wilson MP. This was a good gathering where the Minister heard from all that were in attendance of their thoughts and comments on the Cashless Card. Everyone had the opportunity to give their point of view and all spoke in favour of its introduction.

Thanking you

Patrick Hill
President

Cr Deanne Ross
Elected Member's Report
Ordinary Meeting of Council - 13 November 2018

25/10/2018

Before the last Council meeting, Neil Duchan took President Pat Hill, Cr Robyn Prentice, Peter Naylor and myself on a tour of the new pool and old Hall. It was great to see the progress of work to date and it will be exciting next year when they are complete.

27/10/2018

Attended Laverton Race Day – did my money on the horses but won it all back on two-up! Congratulations to Rosemary Street on being awarded the 2018 Sheila Laver Award – it is well deserved! Congratulations and thank you also to the Race Club, Sports Club, Shire and all those involved for an absolutely wonderful day.

7/11/2018

Attended a meeting with Minister Paul Fletcher, Rick Wilson and Grant McIntyre about the Cashless Debit Card. It was great to see all the Laverton Representatives and Elders there as well. Everyone at this meeting had all positive things to say about the Indue Card and its impact on Laverton, so hopefully it is here to stay.

11/11/2018

Attended a wet but moving day for our Remembrance Day celebration. Thank you to Robyn Smith and helpers for a lovely service. Afterwards, Des Cannons took President Pat Hill, Cr Rosemary Street, Mr Peter Sheedy and myself on an impromptu walk through of his upcoming roadhouse. It was very interesting and he has left no stone unturned! I am looking forward to the Opening Day!

Deanne Ross
Councillor

SHIRE OF
LAVERTON
Discover the Outback Spirit

Statement of Financial Activity for the Period Ended 30 September 2018

SHIRE OF LAVERTON

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 September 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 October 2018

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

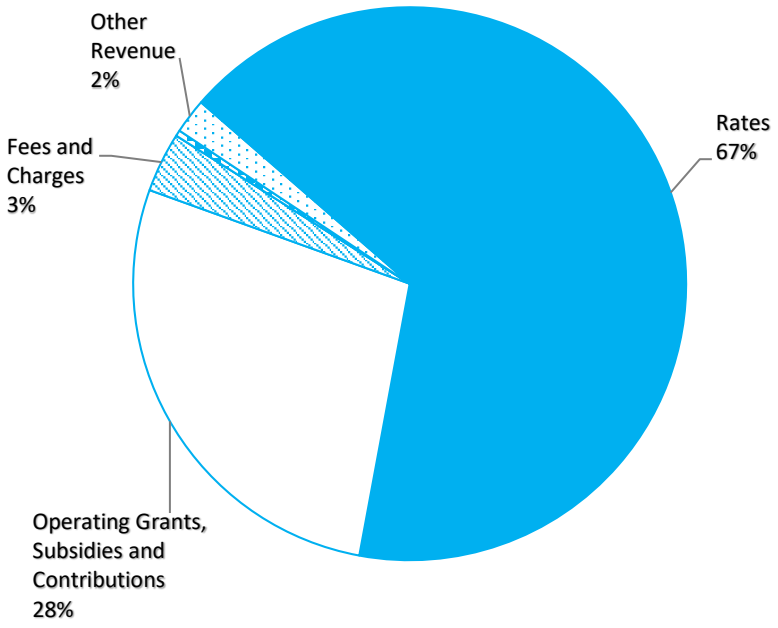
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

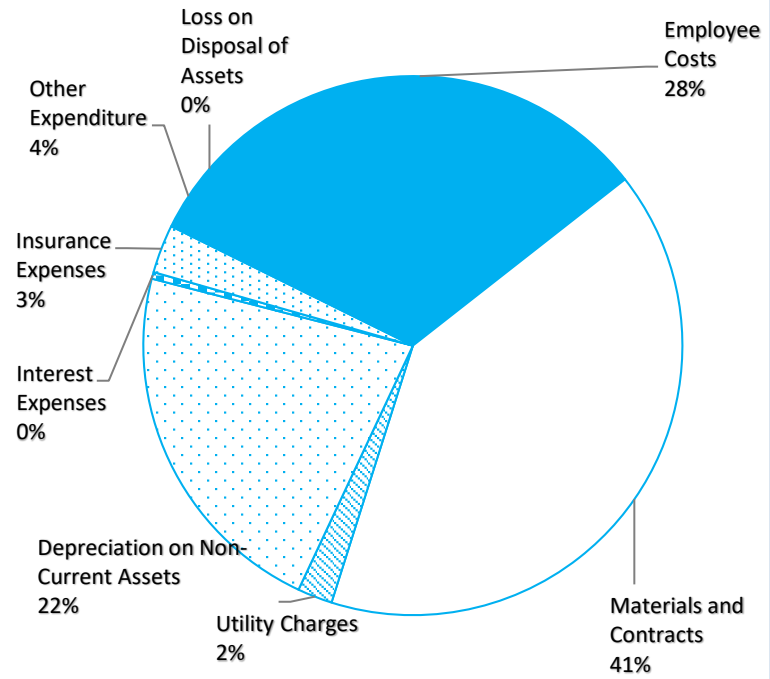
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

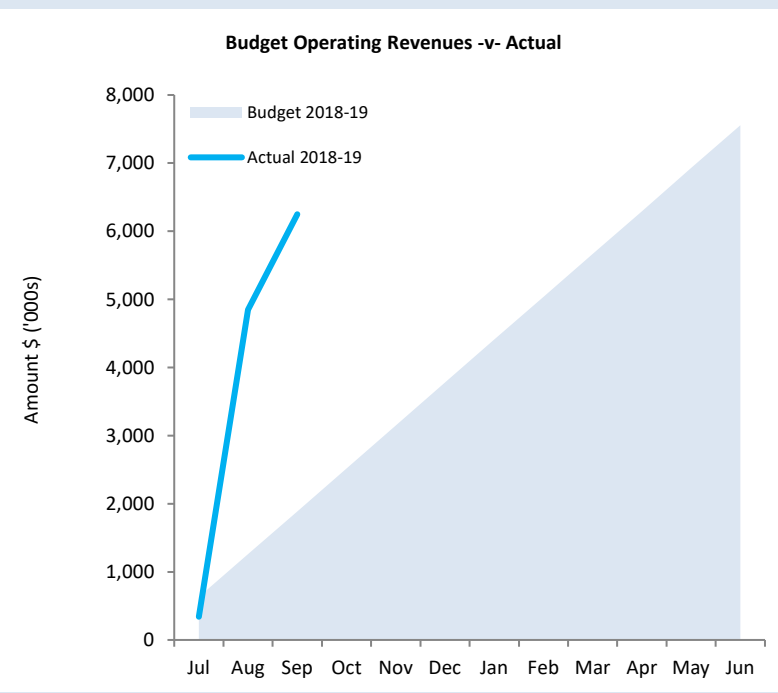
SUMMARY GRAPHS

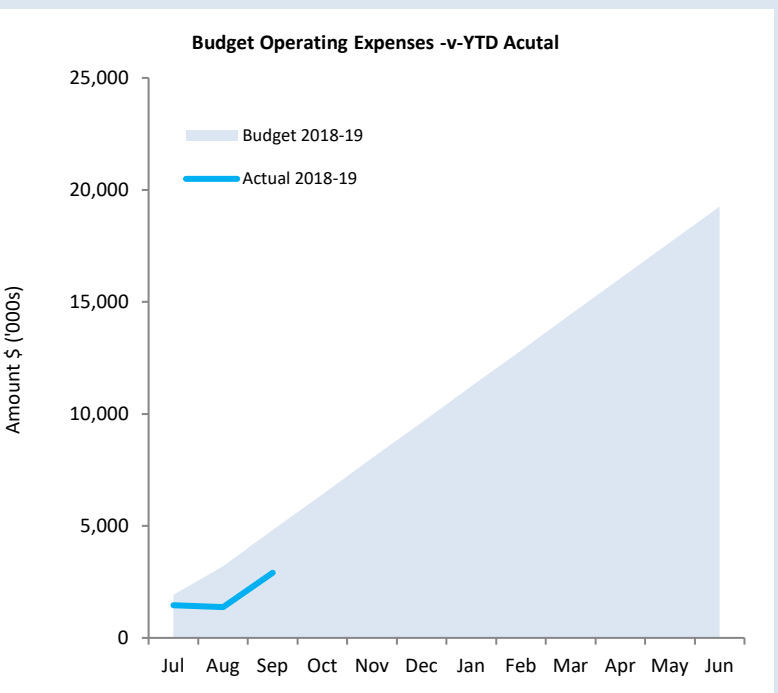
OPERATING REVENUE



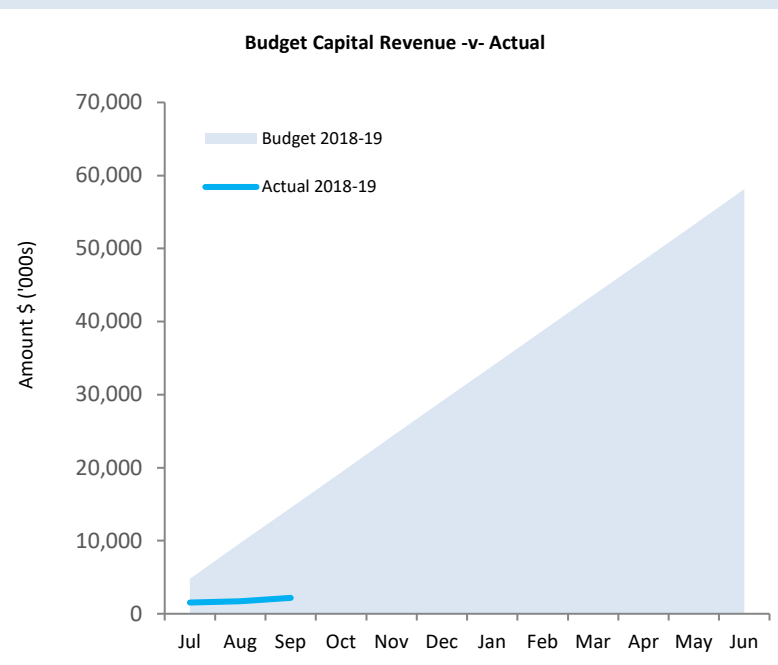
OPERATING EXPENSES



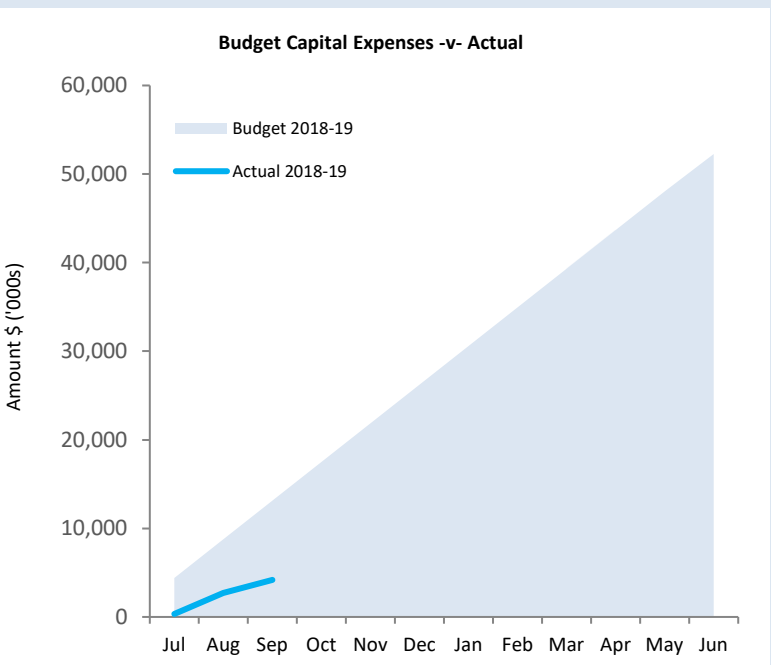




CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assessing Elected Members and Ratepayers on matters which do not concern specific Council Services.
GENERAL PURPOSE FUNDING	Rates, General Purpose Government Grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	Supervision of various laws, fire prevention, emergency services and animal control.
HEALTH	Food control, maintenance of child health clinics and health administration, and the retention of a full time doctor in Laverton.
EDUCATION AND WELFARE	Maintenance of pre-school facilities, day care centre, donations to school and assistance to welfare groups and the Youth Development Program are reported under this objective.
HOUSING	Provision of staff housing as well as private housing for the retention of professionals in Laverton.
COMMUNITY AMENITIES	Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of cemeteries and maintenance of public conveniences.
RECREATION AND CULTURE	Provision of public hall, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.
TRANSPORT	Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.
ECONOMIC SERVICES	Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorer's Hall of Fame, community resource centre and building control.
OTHER PROPERTY AND SERVICES	Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening Funding Surplus(Deficit)	1(b)	3,384,183	3,384,183	**7,031,916**	3,647,733	107.79%	
Revenue from operating activities							
General Purpose Funding - Rates	5	4,266,180	1,066,545	**4,157,161**	3,090,616	289.78%	▲
General Purpose Funding - Other		1,327,956	331,971	**305,700**	(26,271)	(7.91%)	
Law, Order and Public Safety		15,880	3,960	**40**	(3,920)	(98.99%)	
Health		107,800	26,949	**26,755**	(194)	(0.72%)	
Education and Welfare		298,150	74,532	**32,692**	(41,840)	(56.14%)	▼
Housing		150,000	37,494	**110,242**	72,748	194.03%	▲
Community Amenities		135,000	33,744	**109,727**	75,983	225.17%	▲
Recreation and Culture		3,967,600	29,394	**1,001,693**	972,299	3307.81%	▲
Transport		663,215	165,795	**384,874**	219,079	132.14%	▲
Economic Services		355,050	88,749	**86,869**	(1,880)	(2.12%)	
Other Property and Services		119,000	29,742	**33,055**	3,313	11.14%	
		11,405,831	**1,888,875**	**6,248,808**			
Expenditure from operating activities							
Governance		(565,365)	(141,324)	**(122,987)**	18,337	12.98%	▲
General Purpose Funding		(516,595)	(129,132)	**(86,519)**	42,613	33.00%	▲
Law, Order and Public Safety		(168,340)	(42,063)	**(50,504)**	(8,441)	(20.07%)	
Health		(316,973)	(79,221)	**(93,658)**	(14,437)	(18.22%)	▼
Education and Welfare		(708,413)	(177,018)	**(126,199)**	50,819	28.71%	▲
Housing		(182,105)	(44,988)	**(112,272)**	(67,284)	(149.56%)	▼
Community Amenities		(492,446)	(123,042)	**(129,152)**	(6,110)	(4.97%)	
Recreation and Culture		(1,024,643)	(255,972)	**(221,541)**	34,431	13.45%	▲
Transport		(13,650,065)	(3,412,290)	**(1,844,910)**	1,567,380	45.93%	▲
Economic Services		(1,438,548)	(359,451)	**(301,371)**	58,080	16.16%	▲
Other Property and Services		(194,898)	(48,639)	**180,681**	229,320	471.47%	▲
		(19,258,391)	**(4,813,140)**	**(2,908,432)**			
Operating activities excluded from Actual							
Add Back Depreciation		2,143,100	535,749	**640,455**	104,706	19.54%	▲
Adjust (Profit)/Loss on Asset Disposal	6	171,571	42,888	**0**	(42,888)	(100.00%)	▼
Adjust non-current deferred rates		0	0	**(2,113)**	(2,113)		
Amount attributable to operating activities		**(5,537,889)**	**(2,345,628)**	**3,978,718**			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	10	53,321,623	14,292,897	**2,148,783**	(12,144,114)	(84.97%)	▼
Proceeds from Disposal of Assets	6	164,000	28,182	**28,182**	0	0.00%	
Capital Acquisitions	7	(52,261,917)	(13,065,354)	**(4,181,931)**	8,883,423	67.99%	▲
Amount attributable to investing activities		**1,223,706**	**1,255,725**	**(2,004,966)**			
Financing Activities							
Proceeds from New Debentures		800,000	0	**0**	0		
Transfer from Reserves	9	830,000	0	**0**	0		
Repayment of Debentures	8	(200,000)	33,057	**(33,057)**	(66,114)	200.00%	
Transfer to Reserves	9	(500,000)	0	**0**	0		
Amount attributable to financing activities		**930,000**	**33,057**	**(33,057)**			
Closing Funding Surplus(Deficit)	1(b)	**0**	**2,327,337**	**8,972,611**			

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 13 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2018-19 year is $10,000 or 10.00% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)
		$	$	$	$	%
Opening Funding Surplus (Deficit)	1(b)	3,384,183	3,384,183	**7,031,916**	3,647,733	107.79%
Revenue from operating activities						
Rates	5	4,266,180	1,066,545	**4,157,161**	3,090,616	289.78%
Operating Grants, Subsidies and Contributions	10	6,211,041	590,226	**1,723,427**	1,133,201	191.99%
Fees and Charges		420,700	105,141	**218,692**	113,551	108.00%
Service Charges		0	0	**0**	0	
Interest Earnings		175,000	43,743	**21,294**	(22,449)	(51.32%)
Other Revenue		331,000	82,743	**128,083**	45,340	54.80%
Profit on Disposal of Assets	6	1,910	477	**0**	(477)	(100.00%)
		11,405,831	**1,888,875**	**6,248,657**		
Expenditure from operating activities						
Employee Costs		(3,961,536)	(990,135)	**(815,212)**	174,923	17.67%
Materials and Contracts		(11,720,935)	(2,929,455)	**(1,176,754)**	1,752,701	59.83%
Utility Charges		(257,550)	(64,179)	**(60,875)**	3,304	5.15%
Depreciation on Non-Current Assets		(2,143,100)	(535,749)	**(640,455)**	(104,706)	(19.54%)
Interest Expenses		(88,000)	(21,999)	**(11,646)**	10,353	47.06%
Insurance Expenses		(153,009)	(38,160)	**(84,486)**	(46,326)	(121.40%)
Other Expenditure		(760,780)	(190,098)	**(118,853)**	71,245	37.48%
Loss on Disposal of Assets	6	(173,481)	(43,365)	**0**	43,365	100.00%
		(19,258,391)	**(4,813,140)**	**(2,908,281)**		
Operating activities excluded from Actual						
Add back Depreciation		2,143,100	535,749	**640,455**	104,706	19.54%
Adjust (Profit)/Loss on Asset Disposal	6	171,571	42,888	**0**	(42,888)	(100.00%)
Adjust non-current deferred rates		0	0	**(2,113)**	(2,113)	
Amount attributable to operating activities		**(5,537,889)**	**(2,345,628)**	**3,978,718**		
Investing activities						
Non-operating grants, subsidies and contributions	10	53,321,623	14,292,897	**2,148,783**	(12,144,114)	(84.97%)
Proceeds from Disposal of Assets	6	164,000	28,182	**28,182**	0	0.00%
Capital acquisitions	7	(52,261,917)	(13,065,354)	**(4,181,931)**	8,883,423	67.99%
Amount attributable to investing activities		**1,223,706**	**1,255,725**	**(2,004,966)**		
Financing Activities						
Proceeds from New Debentures		800,000	0	**0**	0	
Transfer from Reserves	9	830,000	0	**0**	0	
Repayment of Debentures	8	(200,000)	(33,057)	**(33,057)**	0	0.00%
Transfer to Reserves	9	(500,000)	0	**0**	0	
Amount attributable to financing activities		**930,000**	**(33,057)**	**(33,057)**		
Closing Funding Surplus (Deficit)	1(b)	**0**	**2,261,223**	**8,972,611**		

KEY INFORMATION
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

NOTE 1(a)
NET CURRENT ASSETS

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS
Short-term employee benefits
Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits
The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)
Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS
Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

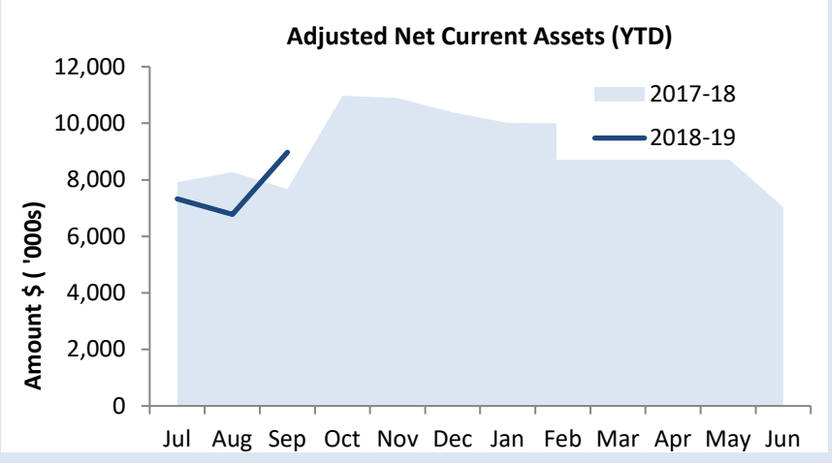
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Ref Note	Last Years Closing 30 Jun 2018	This Time Last Year 30 Sep 2017	Year to Date Actual 30 Sep 2018
		$	$	$
Current Assets				
Cash Unrestricted	2	2,195,028	923,536	2,534,554
Cash Restricted Municipal	2	3,146,570	5,449,604	3,146,570
Cash Restricted Reserves	2	2,766,336	3,286,309	2,766,336
Rates outstanding	3	261,744	4,223,508	1,147,704
Sundry debtors	3	2,464,293	466,264	2,384,441
GST receivable	3	0	0	188,057
Other receivables	3	0	0	(9,353)
Provision for doubtful debts	3	(336,838)	(329,000)	(336,838)
Accrued income	3	19,081	0	19,081
Inventories		175,760	97,153	175,760
		10,691,974	14,117,374	12,016,312
Less: Current Liabilities				
Payables	4	(893,722)	(2,043,454)	(277,365)
Provisions - employee		(295,410)	(471,644)	(295,410)
		(1,189,132)	(2,515,098)	(572,775)
Unadjusted Net Current Assets		**9,502,842**	**11,602,276**	**11,443,537**
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(2,766,336)	(3,286,309)	(2,766,336)
Add: Provisions - employee		295,410	471,644	295,410
Adjusted Net Current Assets		**7,031,916**	**8,787,611**	**8,972,611**

SIGNIFICANT ACCOUNTING POLICIES
Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION
The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



This Year YTD Surplus(Deficit)
$8.97 M

Last Year YTD Surplus(Deficit)
$8.79 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

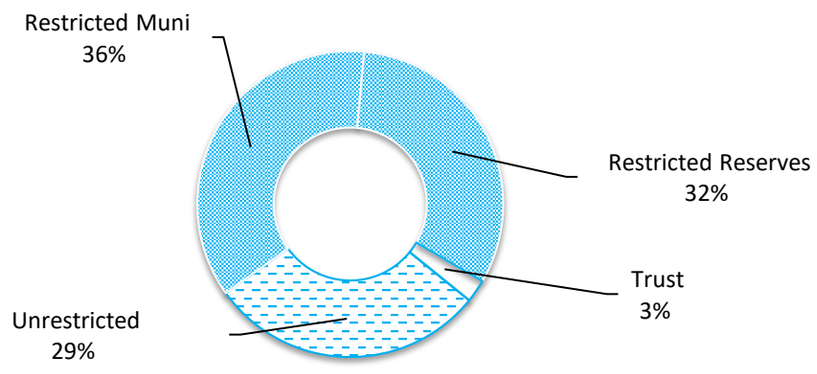
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

OPERATING ACTIVITIES
NOTE 2
CASH AND INVESTMENTS

Description	Type	Unrestricted	Restricted Muni	Restricted Reserves	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		$	$		$	$			
Municipal Bank Account	Cheque	2,532,854				2,532,854	NAB	0.00%	
Petty Cash & Cash On Hand - Administration	Cash	1,700				1,700	Cash on hand	0.00%	
Reserve Bank Account	Investment			2,766,336		2,766,336	NAB	2.75%	31/12/18
Restricted Cash; Other	Investment		3,146,570			3,146,570	WATC	1.45%	ongoing
Trust - Outback Highway investment	Term deposit				171,026	171,026	NAB	2.70%	27/03/19
Trust - Outback Highway development fund	Cheque				6,533	6,533	NAB	variable	ongoing
Trust Funds	Cheque				32,487	32,487	NAB	variable	ongoing
Total		**2,534,554**	**3,146,570**	**2,766,336**	**210,046**	**8,657,506**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
$8.66 M	$2.53 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2018

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

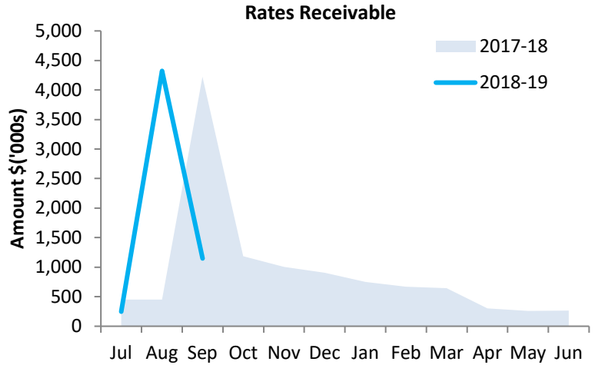
Rates Receivable	30 Jun 2018	30 Sep 18
	$	$
Opening Arrears Previous Years	473,729	261,744
Levied this year	0	4,157,161
Less Collections to date	(211,985)	(3,271,201)
Equals Current Outstanding	**261,744**	**1,147,704**
Net Rates Collectable	**261,744**	**1,147,704**
% Collected	44.7%	74%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - General	0	17,362,076	898	290,618	1,473,763	19,127,355
Percentage	0%	90.8%	0%	1.5%	7.7%	
Balance per Trial Balance						
Sundry debtors		61,164	1,345,186	1,462,969	119,593	2,384,441
GST receivable						188,057
Other receivables						(9,353)
Provision for doubtful debts						(336,838)
Accrued income						19,081
Total Receivables General Outstanding						**2,245,388**

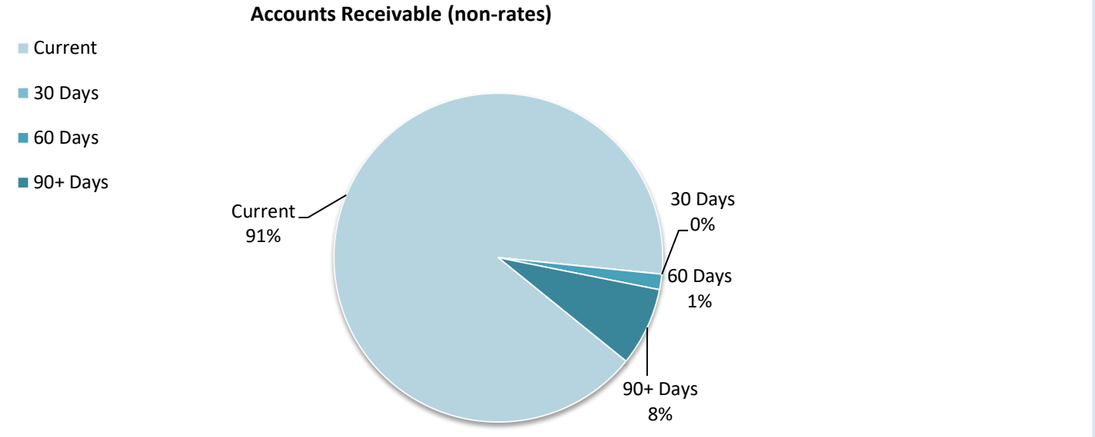
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
74%	$1,147,704



Debtors Due
$2,245,388

Over 30 Days
9%

Over 90 Days
7.7%

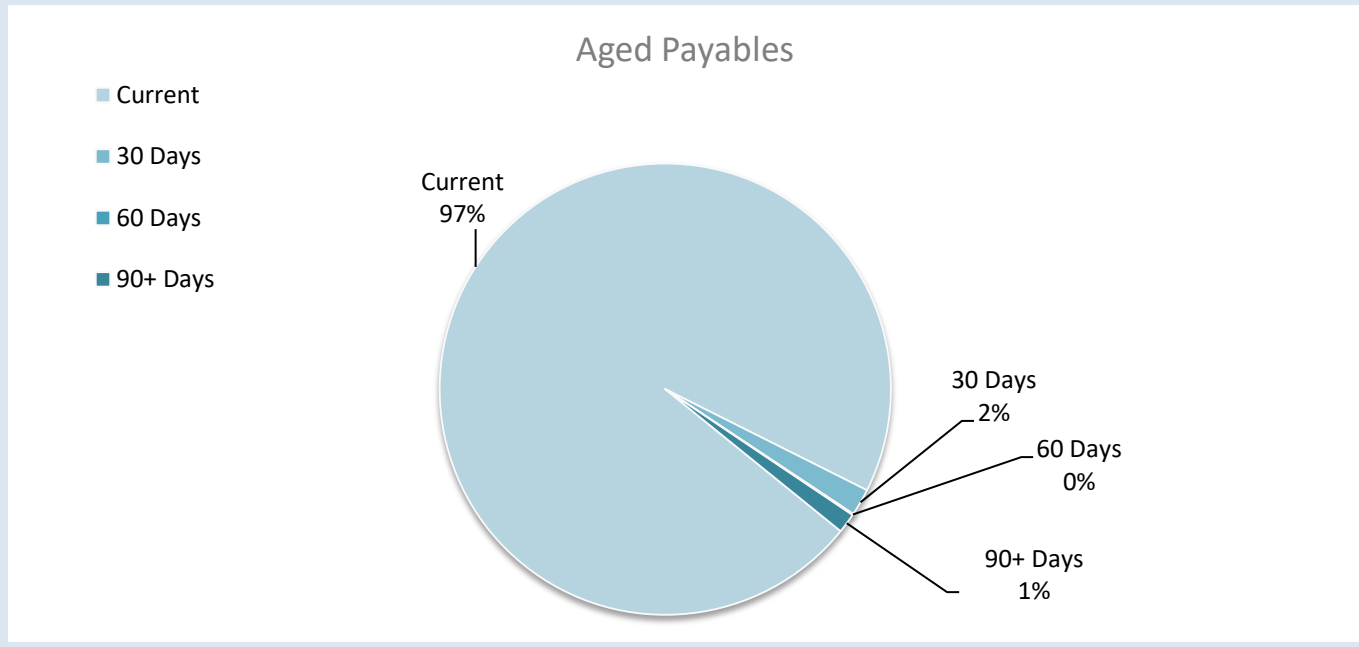
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

OPERATING ACTIVITIES
NOTE 4
Payables

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - General	0	151,401	3,027	151	2,215	156,794
Percentage	0%	96.6%	1.9%	0.1%	1.4%	
Balance per Trial Balance						
Sundry creditors						156,794
Accrued interest on debentures						8,772
ATO liabilities						41,690
Payroll creditors						989
Other payables						69,120
Total Payables General Outstanding						**277,365**
Amounts shown above include GST (where applicable)						

KEY INFORMATION

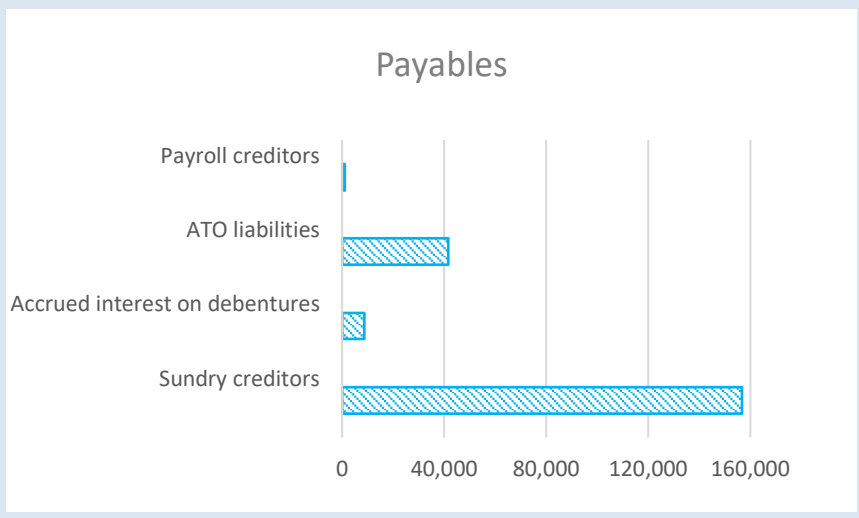
Trade and other payables respresent liaibilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

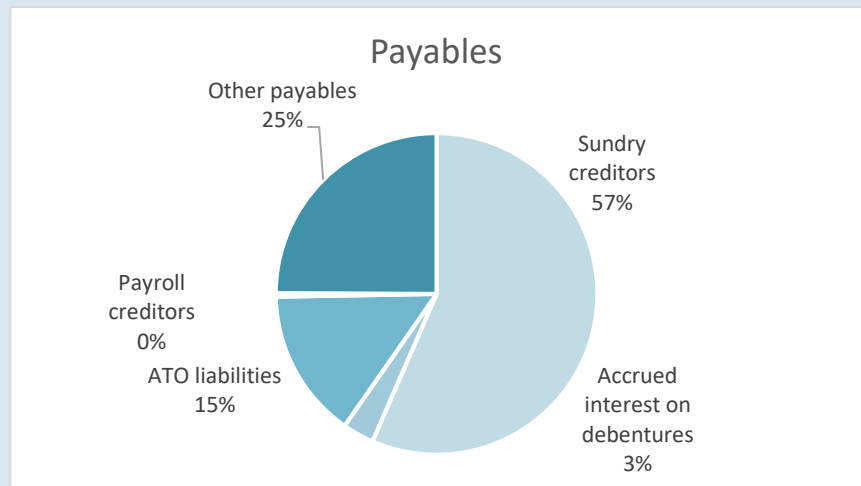


Creditors Due
$277,365

Over 30 Days
3%

Over 90 Days
1.4%



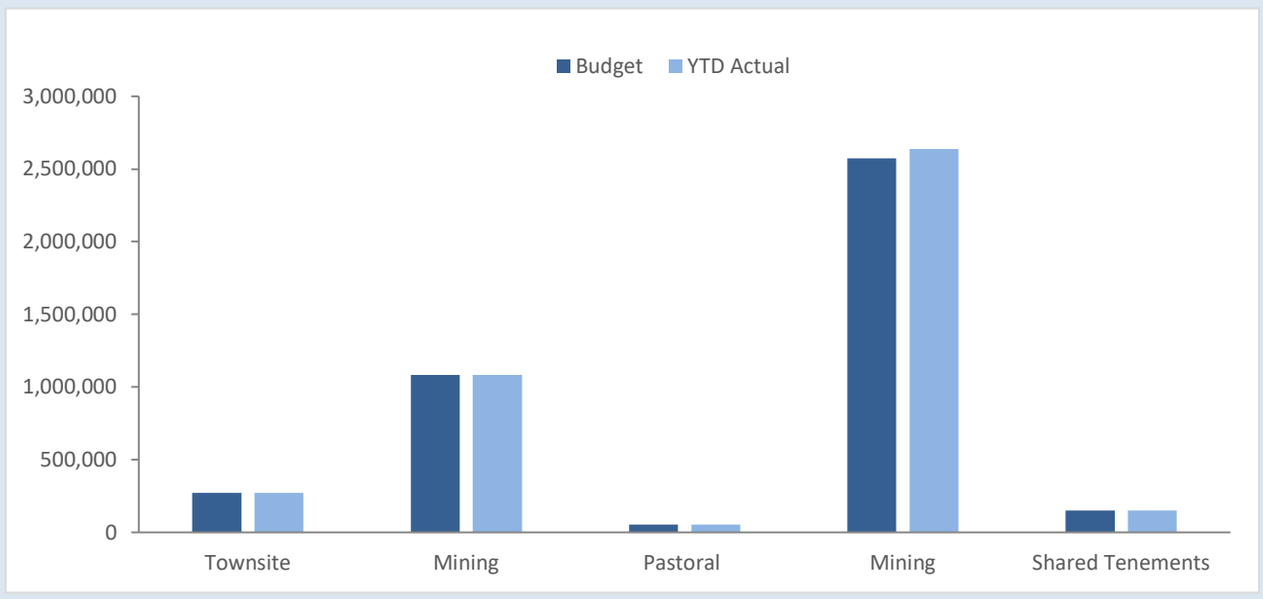


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

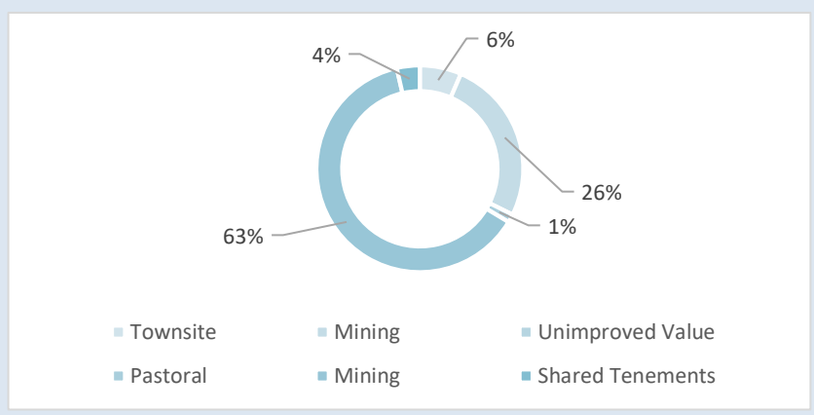
OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

General Rate Revenue				Budget				YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	$			$	$	$	$	$	$	$	$
Differential General Rate											
Gross Rental Value											
Townsite	0.111600	178	2,447,628	273,155	0	0	273,155	273,158	0	0	273,158
Mining	0.086200	12	12,580,457	1,084,435	0	0	1,084,435	1,084,439	0	0	1,084,439
Unimproved Value											
Pastoral	0.094100	17	581,775	54,745	0	0	54,745	54,745	0	0	54,745
Mining	0.159200	734	16,169,962	2,574,258	0	0	2,574,258	2,589,286	48,837	556	2,638,679
Shared Tenements	0.159200	28	948,462	150,995	0	0	150,995	150,995	0	38	151,033
Sub-Total		969	32,728,284	4,137,588	0	0	4,137,588	4,152,623	48,837	594	4,202,054
Minimum Payment	**Minimum $**										
Gross Rental Value											
Townsite	304	49	16,767	14,896	0	0	14,896	14,896	0	0	14,896
Mining	304	1	20	304	0	0	304	304	0	0	304
Unimproved Value											
Pastoral	304	3	3,000	912	0	0	912	104,272	0	0	104,272
Mining	304	349	336,320	106,096	0	0	106,096	912	0	0	912
Shared Tenements	304	21	13,343	6,384	0	0	6,384	1,672	0	0	1,672
Sub-Total		**423**	**369,450**	**128,592**	**0**	**0**	**128,592**	**122,056**	**0**	**0**	**122,056**
Discount											(166,949)
Amount from General Rates							**4,266,180**				**4,157,161**
Total General Rates							**4,266,180**				**4,157,161**

KEY INFORMATION
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



General Rates		
Budget	**YTD Actual**	**%**
$4.27 M	**$4.16 M**	**0.9744**

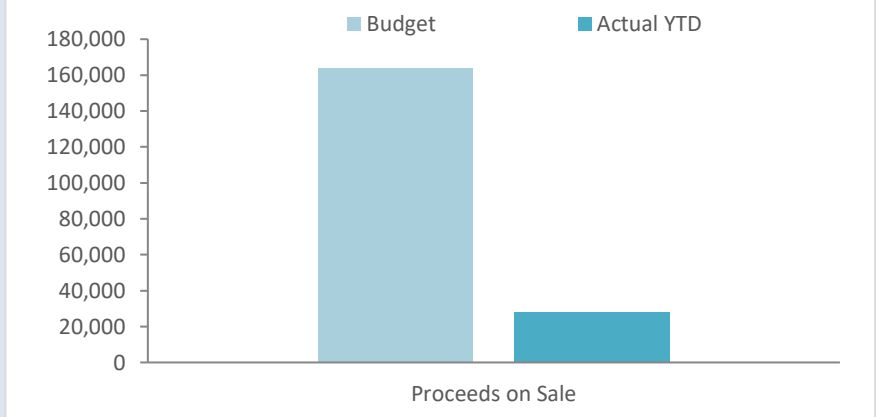


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset Description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Recreation and culture								
	P300 Ford Ranger 4x4	16,143	10,000	0	(6,143)		28,182		
	Transport								
	40032 Maintenance trailer accomm #1	1,045	2,000	955	0				
	P260 Maintenance trailer accomm #2	1,045	2,000	955	0				
	P272 Cat CS64 vibe roller	168,077	45,000	0	(123,077)				
	P294 Prime mover	71,219	55,000	0	(16,219)				
	P335 Nissan Patrol T/back	11,570	10,000	0	(1,570)				
	P338 Nissan Navara Ute	21,841	10,000	0	(11,841)				
	Other property and services								
	P297 Toyota Prado Admin EMCCS	44,631	30,000	0	(14,631)				
		335,571	**164,000**	**1,910**	**(173,481)**	**0**	**28,182**	**0**	**0**

KEY INFORMATION



Proceeds on Sale		
Annual Budget	**YTD Actual**	**%**
$164,000	**$28,182**	**17%**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

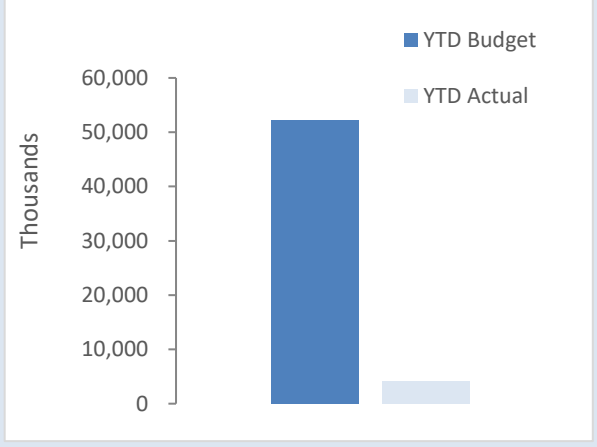
INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Land	**30,000**	**7,500**	**0**	(7,500)
Land & Buildings	**4,323,790**	**1,080,924**	**826,947**	(253,977)
Furniture & Fittings	**128,123**	**32,022**	**43,478**	11,456
Plant & Equipment	**790,400**	**197,586**	**70,479**	(127,107)
Infrastructure Roads	**43,400,808**	**10,850,154**	**2,862,359**	(7,987,795)
Infrastructure Other	**3,504,894**	**876,198**	**378,668**	(497,530)
Infrastructure Parks & Ovals	**50,000**	**12,495**	**0**	(12,495)
Infrastructure Footpaths & Cycleways	**33,902**	**8,475**	**0**	(8,475)
Capital Expenditure Totals	**52,261,917**	**13,065,354**	**4,181,931**	**(8,883,423)**
Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	**53,321,623**	**14,292,897**	**2,148,783**	(12,144,114)
Borrowings	**800,000**	**0**	**0**	0
Other (Disposals & C/Fwd)	**164,000**	**28,182**	**28,182**	0
Cash Backed Reserves				
Aquatic facilities reserve	**125,000**		**0**	0
Great Beyond reserve	**30,000**		**0**	0
Council building reserve	**560,000**		**0**	0
Economic development reserve	**30,000**		**0**	0
Coach house renovation reserve	**85,000**		**0**	0
Contribution - operations	**(2,853,706)**	**(1,255,725)**	**2,004,966**	3,260,691
Capital Funding Total	**52,261,917**	**13,065,354**	**4,181,931**	**(8,883,423)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$52.26 M	**$4.18 M**	**8%**

Capital Grant	Annual Budget	YTD Actual	% Received
	$53.32 M	**$2.15 M**	**4%**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital Expenditure Total
Level of Completion Indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Actual
Expenditure over Actual highlighted in red.

% of Completion	#	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		Capital Expenditure				
		Land & Buildings				
0.00	4050210	ANIMAL - Building; Capital	5,000	1,248	0	1,248
0.00	4080210	PRESCHOOL - Building; Capital	50,000	12,492	0	12,492
0.00	4080310	OTHERED - Building; Capital	50,000	12,492	0	12,492
0.00	4080410	COM DEV - Building; Capital	52,000	12,999	57	12,942
2.53	4090110	STF HOUSE - Building; Capital	448,000	111,999	185,256	-73,257
2.47	4110110	HALLS - Building; Capital	720,000	180,000	302,218	-122,218
0.86	4110210	SWIM - Building ; Capital	2,803,790	700,947	323,874	377,073
33.23	4120110	ROADC - Building; Capital	20,000	4,998	4,852	146
0.00	4130310	HERITAGE - Building; Capital	175,000	43,749	0	43,749
1.00	4130410	GREAT BEYOND - Building; Capital	0	0	4,985	-4,985
1.00	4140410	ADMIN - Building; Capital	0	0	5,705	-5,705
3.26	**Land & Buildings Total**		**4,323,790**	**1,080,924**	**826,947**	**253,977**
		Plant & Equipment				
0.00	4110330	REC OTHER - Plant & Equipment; Capital	40,000	9,999	0	9,999
0.10	4120330	PLANT - Plant & Equipment; Capital	665,000	166,242	15,120	151,122
0.00	4120430	AERO - Plant & Equipment; Capital	8,150	2,037	0	2,037
0.00	4130530	CRC - Plant & Equipment; Capital	10,245	2,559	0	2,559
0.00	4140230	PWOH - Plant & Equipment; Capital	7,005	1,749	0	1,749
1.37	4140430	ADMIN - Plant & Equipment; Capital	60,000	15,000	55,359	-40,359
0.55	**Plant & Equipment Total**		**790,400**	**197,586**	**70,479**	**127,107**
		Infrastructure Other				
21.12	4050380	OLOPS - Infrastructure Other	20,000	4,998	4,772	226
0.00	4080480	COM DEV - Infrastructure Other	18,200	4,548	0	4,548
0.00	4100380	COM AMEN - Infrastructure Other; Capital	30,000	7,494	0	7,494
0.40	4110280	SWIM - Infrastructure Other; Capital	3,000,000	750,000	213,096	536,904
1.56	4110380	TV - Infrastructure Other	15,000	3,750	10,500	-6,750
0.00	4110580	REC OTHER - Infrastructure Other	10,000	2,499	0	2,499
0.00	4120173	ROADC - Infrastructure Other	136,694	34,161	50	34,111
1.39	4120480	AERO - Infrastructure Other	170,000	42,498	150,250	-107,752
0.00	4130180	ECON DEV - Infrastructure Other	75,000	18,750	0	18,750
0.00	4130280	TOURISM - Infrastructure Other	30,000	7,500	0	7,500
0.76	**Infrastructure Other Total**		**3,504,894**	**876,198**	**378,668**	**497,530**
		Furniture & Fittings				
0.00	4110420	LIBRARIES - Furniture & Fittings	5,000	1,248	0	1,248
0.00	4130420	GREAT BEYOND - Furniture & Fittings; Capital	53,000	13,248	0	13,248
0.00	4130520	CRC - Furniture & Fittings	5,000	1,248	0	1,248
1.60	4140420	ADMIN - Furniture & Fittings; Capital	65,123	16,278	43,478	-27,200
3.80	**Furniture & Fittings Total**		**128,123**	**32,022**	**43,478**	**-11,456**
		Infrastructure Parks & Ovals				
0.00	4110570	REC OTHER - Infrastructure Parks & Gardens; Capital	50,000	12,495	0	12,495
0.00	**Infrastructure Parks & Ovals Total**		**50,000**	**12,495**	**0**	**12,495**
		Infrastructure Roads				
0.00	4120141	ROADC - Sealed; Council Funded	166,815	41,697	0	41,697
1.27	4120148	ROADC - Gravel; Roads to Recovery Funded	1,830,055	457,503	255,935	201,568
0.31	4120151	ROADC - Sealed; Regional Road Group Funded	40,500,000	10,125,000	2,407,054	7,717,946
22.43	4120152	ROADC - Gravel; Regional Road Group Funded	467,572	116,880	111,892	4,988
0.00	4120158	ROADC - Gravel; Black Spot Funded	289,700	72,420	0	72,420
1.72	4120165	ROADC - Gravel; Other Grant Funding	146,666	36,654	87,479	-50,825
0.36	**Infrastructure Roads Total**		**43,400,808**	**10,850,154**	**2,862,359**	**7,987,795**
		Infrastructure Footpaths & Cycleways				
0.00	4120172	ROADC - Footpaths	33,902	8,475	0	8,475
0.00	**Infrastructure Footpaths & Cycleways Total**		**33,902**	**8,475**	**0**	**8,475**
		Land				
0.00	4130109	ECON DEV - Land; Capital	30,000	7,500	0	7,500
0.00	**Land Total**		**30,000**	**7,500**	**0**	**7,500**
0.47	**Grand Total**		**52,261,917**	**13,065,354**	**4,181,931**	**8,883,423**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - Borrowings

Information on Borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	01-07-18	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	$	$	$	$	$	$	$	$	$
Housing									
Loan 79B Executive Housing	90,187			33,057	30,000	57,130	60,187	10,192	6,000
Loan 81 Burt St Group Housing	261,950				40,000	261,950	221,950		16,000
Loan 82 Staff Housing			250,000		20,000		230,000		20,000
Recreation and culture									
Loan 83 Swimming Pool			550,000		30,000		520,000		30,000
Economic services									
Loan 80 Underground Power	396,057				80,000	396,057	316,057	1,453	16,000
Total	748,194	0	800,000	33,057	200,000	715,137	1,348,194	11,645	88,000

All debenture repayments were financed by general purpose revenue.

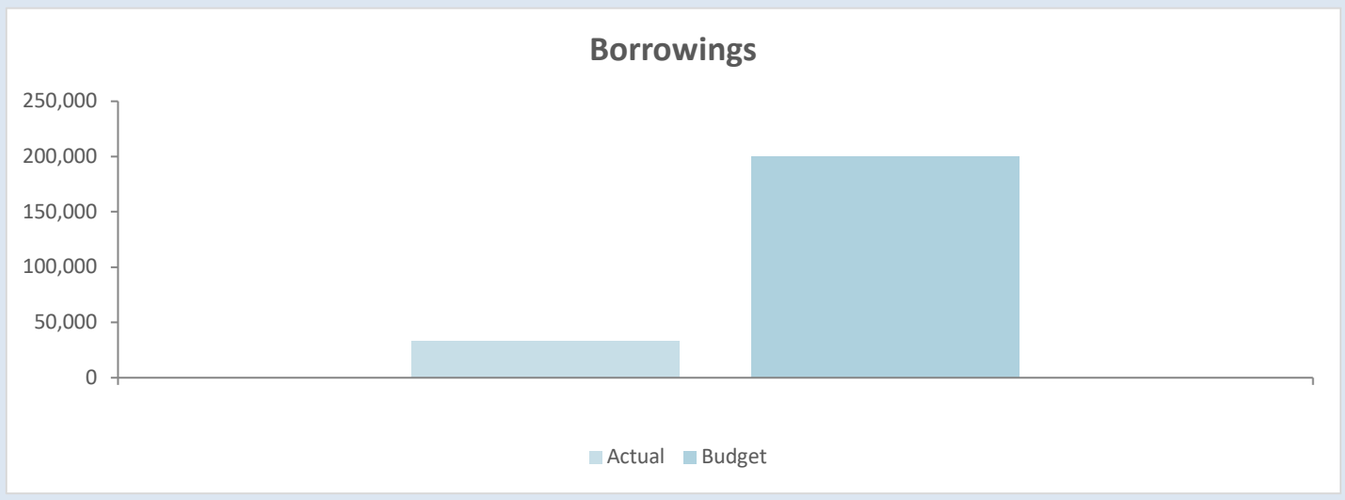
New Borrowings 2018-19

Particulars	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$				$	%	$	$	$
Loan 82 staff housing	250,000	WATC	Debenture	10		3		250,000	
Loan 83 swimming pool	550,000	WATC	Debenture	10		3		450,000	
	800,000				0		0	700,000	0

Unspent Borrowings

The Shire has no unspent debenture funds as at 30th June 2017, nor is it expected to have unspent funds as at 30th June 2018.

KEY INFORMATION
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
$33,057	

Interest Earned	Interest Expense
$21,294	$11,645

Reserves Bal	Loans Due
$2.77 M	$.72 M

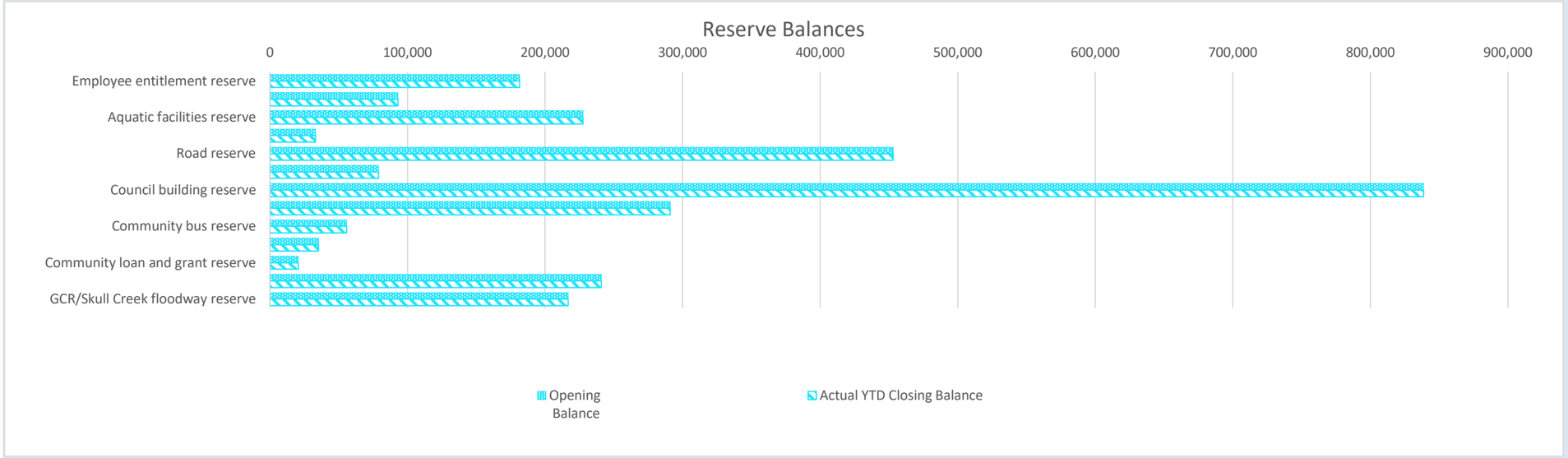
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Employee entitlement reserve	181,379							181,379	181,379
Plant replacement reserve	93,014			200,000				293,014	93,014
Aquatic facilities reserve	227,645					(125,000)		102,645	227,645
Aerodrome reserve	33,223			100,000				133,223	33,223
Road reserve	453,085							453,085	453,085
Great Beyond reserve	79,066					(30,000)		49,066	79,066
Council building reserve	838,718			200,000		(560,000)		478,718	838,718
Economic development reserve	291,006					(30,000)		261,006	291,006
Community bus reserve	55,656							55,656	55,656
Town site revitalisation reserve	35,358							35,358	35,358
Community loan and grant reserve	20,638							20,638	20,638
Coach house renovation reserve	240,825					(85,000)		155,825	240,825
GCR/Skull Creek floodway reserve	216,723							216,723	216,723
	2,766,336	**0**	**0**	**500,000**	**0**	**(830,000)**	**0**	**2,436,336**	**2,766,336**

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

NOTE 10
GRANTS AND CONTRIBUTIONS

Grants and Contributions

Grant Provider	Adopted Budget Operating	Adopted Budget Capital	YTD Budget	Annual Budget (d)	Budget Variations (e)	Expected (d)+(e)	YTD Actual Revenue (b)
	$	$	$				$
General purpose funding							
WA Grants Commission - General Grant	752,483	0	188,118	752,483		752,483	189,626
WA Grants Commission - Road Grant	379,173	0	94,791	379,173		379,173	90,424
Rates - Reimbursement of debt collection costs	20,000	0	4,998	20,000		20,000	410
Law, order, public safety							
DFES operational grant	2,380	0	594	2,380		2,380	0
Other contributions	2,000	0	498	2,000		2,000	0
Health							
Preventions - Reimbursements	2,500	0	624	2,500		2,500	0
Other contributions	105,000	0	26,250	105,000		105,000	25,475
Education and welfare							
Youth Services Contributions	15,000	0	3,750	15,000		15,000	0
Youth Services Grants	125,000	0	31,248	125,000		125,000	30,647
Community Development Contributions	41,200	0	10,299	41,200		41,200	0
Community Development Grants	116,950	0	29,235	116,950		116,950	0
Housing							
Staff rental reimbursements	20,000	0	4,998	20,000		20,000	1,972
Housing grants	100,000	0	24,999	100,000		100,000	100,000
Recreation and culture							
Halls grants	0	678,272	169,566	678,272		678,272	0
Swimming Pools operating grant	0	3,850,000	0	3,850,000		3,850,000	1,000,000
TV Radio reimbursements	5,000	0	1,248	5,000		5,000	729
Other contributions	110,000	0	27,498	110,000		110,000	0
Transport							
Regional Roads Group (MRWA)	0	311,174	77,793	311,174		311,174	124,470
Roads to Recovery	0	1,615,660	403,914	1,615,660		1,615,660	167,500
Black Spot Grant	0	193,133	48,282	193,133		193,133	77,253
Other grants	0	40,500,000	0	40,500,000		40,500,000	1,402,482
Remote access roads	86,666	0	21,666	86,666		86,666	77,090
Flood damage	0	9,946,384	2,486,595	9,946,384		9,946,384	377,078
Road contribution income	111,200	0	27,798	111,200		111,200	0
Direct Road Grant MRWA	108,439	0	27,108	108,439		108,439	176,244
Aero grants	25,000	0	6,249	25,000		25,000	0
Economic services							
Economic development reimbursements	50	0	12	50		50	0
Tourism reimbursements	3,000	0	750	3,000		3,000	0
Heritage grants	0	60,000	15,000	60,000		60,000	0
Great Beyond grants	0	17,000	4,248	17,000		17,000	0
CRC - Contributions & Donations	130,000	0	0	130,000		130,000	30,788
CRC grants	5,000	0	1,248	5,000		5,000	0
Other property and services							
Fuel Tax Credits Grant Scheme	95,000	0	23,748	95,000		95,000	0
TOTALS	**2,361,041**	**57,171,623**	**3,763,125**	**59,532,664**	**0**	**59,532,664**	**3,872,189**
SUMMARY							
Operating grants, subsidies and contributions	2,361,041	3,850,000	557,727	6,211,041	0	6,211,041	1,723,406
Non-operating grants, subsidies and contributions	0	53,321,623	3,205,398	53,321,623	0	53,321,623	2,148,783
TOTALS	**2,361,041**	**57,171,623**	**3,763,125**	**59,532,664**	**0**	**59,532,664**	**3,872,189**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2018

NOTE 11 TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01-07-18	Amount Received	Amount Paid	Closing Balance 30 Sep 2018
	$	$	$	$
Housing bonds	2,660			**2,660**
BCITF	2,385	1,200		**3,585**
Unclaimed monies	1,000			**1,000**
Youth advisory committee	1,029			**1,029**
Clubs and discos	1,530			**1,530**
North East Goldfields LCDC	14,333			**14,333**
Sport & recreation grant funds	6,000			**6,000**
Donations received	9,044			**9,044**
Outback Highway development fund	176,364	1,195		**177,559**
Department of Transport		43,211		**43,211**
Builders Services Levy		1,007		**1,007**
	214,345	**46,613**	**0**	**260,958**

KEY INFORMATION
Total of trust bank and investments is $210,046. The difference to the liability accounts is $50,912.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

NOTE 12
BUDGET AMENDMENTS

KEY INFORMATION
There have been no amendments to original budget since budget adoption.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

NOTE 13
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2018-19 year is $10,000 or 10.00% whichever is the greater.

Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	$	%			
Revenue from operating activities					
General Purpose Funding - Rates	3,090,616	289.78%	▲	Timing	
General Purpose Funding - Other	(26,271)	(7.91%)		Timing	
Education and Welfare	(41,840)	(56.14%)	▼	Timing	
Housing	72,748	194.03%	▲	Timing	
Community Amenities	75,983	225.17%	▲	Timing	
Recreation and Culture	972,299	3307.81%	▲	Timing	
Transport	219,079	132.14%	▲	Timing	
Economic Services	(1,880)	(2.12%)		Timing	
Expenditure from operating activities					
Governance	18,337	12.98%	▲	Timing	
General Purpose Funding	42,613	33.00%	▲	Timing	
Health	(14,437)	(18.22%)	▼	Timing	
Education and Welfare	50,819	28.71%	▲	Timing	
Housing	(67,284)	(149.56%)	▼	Timing	
Recreation and Culture	34,431	13.45%	▲	Timing	
Transport	1,567,380	45.93%	▲	Timing	
Economic Services	58,080	16.16%	▲	Timing	
Other Property and Services	229,320	471.47%	▲	Timing	
Investing Activities					
Non-operating Grants, Subsidies and Contribu	(12,144,114)	(84.97%)	▼	Timing	
Capital Acquisitions	8,883,423	67.99%	▲	Timing	

KEY INFORMATION

DRUM ROLLER EVALUATION

For each of the Required Features and Optional Features provide one of the following responses:
Yes - this feature is included on the item as standard
Dollar Value **- the cost (ex. GST) in addition to the Base Cost to add this feature to the item, whether factory fitted or after-market**
No - this feature is not available on this item

Supplier	BT Equipment	Conplant	JCB	JCB	Semco	WesTrax	WesTrac
Make	BOMAG	Ammann	Dynapac	Dynapac	HAMM	CAT	CAT
Model	BW216D-5	ASC150DT3	CA4600D	CA5000D	3414	CS64B	CS74B
Delivery Time Frame (weeks)	2-3Weeks	14 - 18	2-4	12-14	1	0	0
Base Cost:	$171,500.00	$ 169,000.00	$ 141,592.00	$ 154,016.00	$139,200	$ 144,300.00	$ 172,440.00
Required Features		YES					
~115kW Engine	YES	YES	128kW	128kW	100kW	YES	129kW
~15,000kg Operating Weight	15990KG	YES	YES	18,700kg	14,240kg	12,355kg	16,055kg
ROPS/FOPS Cab	YES	YES	YES	YES	YES	YES	YES
Air Condintioned Cab	YES	YES	YES	YES	YES	YES	YES
UHF Radio	YES	YES	YES	YES	$600	YES	YES
Rotating Amber Beacon	YES	YES	YES	YES	YES	YES	YES
Spare Tyre	$2,700	YES	YES	YES	$3,400	NO	NO
Shire of Laverton Decals	YES	YES	YES	YES	$250	YES	YES
~350l Fuel Tank	250l	410l	272l	272l	290l	242l	332l
Vibratory System							
Maximum Centrifugal Force ~280kN	YES	325/237	YES	330kN	256/215	234kN	332kN
Vibratory Frequency ~30Hz	YES	YES	YES	YES	YES	YES	28Hz
Total Cost (including above features):	$174,200.00	$ 169,000.00	$ 141,592.00	$ 154,016.00	$ 143,450.00	$ 144,300.00	$ 172,440.00
Trade in Offer:	$ 53,000.00	$ 51,000.00	$ 35,000.00	$ 35,000.00	$ 26,000.00	$ 37,000.00	$ 37,000.00
Changeover:	**$ 121,200.00**	**$ 118,000.00**	**$ 106,592.00**	**$ 119,016.00**	**$ 117,450.00**	**$ 107,300.00**	**$ 135,440.00**

Optional Features							
No EGR	NO	YES	NO	NO	NO	NO	NO
No AdBlue	NO	YES	NO	NO	NO	NO	NO
Extended Warranty/Maintenance Contract	$1,800.00	$4,000.00			YES	YES	YES
Fitted Spare Tyre Carrier	NO	NO	NO	NO	NO	NO	NO
Options Cost:	$1,800.00	$4,000.00			$2,883.00		

PRIME MOVER EVALUATION

For each of the Required Features and Optional Features provide one of the following responses:
Yes - this feature is included on the item as standard
Dollar Value **- the cost (ex. GST) to add this feature to the item, whether factory fitted or after-market**
No - this feature is not available on this item

Supplier	**Daimler**	**Iveco**	**Mack**	**Kenworth**	**Scania**	**Volvo**	**Western Star**
Make	**Freightliner**	**INTERNATIONAL**	**Mack**	**Kenworth**	**Scania**	**Volvo**	**MAN**
Model	**Coronado 114**	**PROSTAR**	**Trident 535**	**T409SAR**	**R520 B6x4HZ**	**FMX 540**	**TGS 26.480**
Delivery Time Frame (weeks)	**10-12**	**6-8**	**26**		**22-24**	**26**	**24**
Base Cost:	**$216,040**	**$209,800**	**$219,435**	**$280,589**	**$240,000**	**$212,303**	**$212,850**
Required Features							
6x4 Configuration	YES	YES	YES	YES	YES	YES	YES
4400 - 5000mm Wheel Base	YES	YES	YES	YES	YES	3865 mm	YES
90 Ton rating	YES	YES	YES	97T	YES	YES	YES
Day Cab	YES	YES	YES	28" IT	YES	YES	YES
High Ground Clearance option/package	NO	NO	YES	NO	YES	YES	YES
Inter-axle cross locking differentials	YES	YES	YES	YES	YES	YES	YES
520 - 540 BHP engine	YES	YES	YES	YES	YES	YES	480BHP
Non EGR	YES	YES	SCR only	YES	YES	SCR only	YES
Bull Bar	YES	$6,450	YES	YES	YES	$7,132	$6,450
Premium Quality/Heavy Duty Spot Lamps	YES	$1,240	$1,625	YES	YES	$1,625	$1,601
Heavy Duty towing eye	YES	YES	YES	YES	YES	YES	YES
TX 4400 UHF Radio	YES	$780	YES	YES	TX 4500		$714
Hot Shift PTO	YES	$9,480	$9,480	YES	YES	$9,480	YES
2x Roof Mounted rotating amber LED beacons	YES	$1,480	$1,480	YES	YES	$1,480	YES
Vorlandi rear ring-feder	YES	$3,460	$3,460	YES	$31,600	$3,460	$1,240
K-Hitch 10090203IM3 Turntable + Ball Roll	YES	$5,280	$5,280	YES	incl	$5,280	$4,850
Glad Hand connectors behind cab	YES	$450	$1,320	YES	incl	$1,320	$72
Glad Hand connectors at rear tow hitch	YES	$1,320	incl	YES	incl	incl	$72
Heavy Duty mud guards	YES	$2,960	$1,880	YES	incl	$1,880	$3,450
2x Spare Wheel Carriers behind cab	YES	$2,460	$2,460	YES	incl	$2,460	$5,750
2x Spare Wheels	YES	$2,390	$2,000	YES	YES	$2,000	$1,800
Wheel Winch behind cab	YES	YES	incl	YES	incl	incl	YES
2x 400L minimum fuel tanks (balanced mounting)	YES	NO	YES	YES	YES	YES	$5,200
Sun visor	YES	YES	YES	YES	YES	YES	YES
Windscreen Stone Guard	YES	$650	YES	YES	YES	YES	$450
2x 12V sockets in cab	YES	$450	YES	YES	YES	YES	$760
Hydraulic Controls to suit double side tipper & water cart functions, with 4x on/off functions	YES	$1,080	$1,080	YES	incl	$1,080	$14,080
Total Cost (including above features):	**$261,590**	**$249,730**	**$249,500**	**$280,589**	**$271,600**	**$249,500**	**$259,339**
Trade In Offer:	$59,100	$31,818	$65,000	$39,000	$40,000	$65,000	$26,000
Changeover:	$202,490	$217,912	$184,500	$241,589	$231,600	$184,500	$233,339

Optional Features							
Leaf Spring Suspension	NO	NO	YES	$9,855	incl	YES	YES
Hub Reduction Differential	NO	NO	NO	NO	incl	YES	YES
Drum Brakes	YES	YES	YES	YES	incl	YES	REAR DRUMS
Shire of Laverton Decals	YES	$350	YES	$300	$300	YES	$650
Bluetooth Compatible stereo	YES	YES	YES	YES	incl	YES	YES
Manual Gearbox *OR*	YES	-$2,985		YES			
Automated Manual Gearbox	NO	YES	YES	$8,486	AUTO	YES	YES
Options Cost:	**$0**	**-$2,635**	**$0**	$18,641	**$300**		**$650**