SHIRE OF LAVERTON

MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD ON THURSDAY 25 OCTOBER 2018
IN THE SHIRE COUNCIL CHAMBERS AT
9 MACPHERSON PLACE, LAVERTON WA 6440

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OMC181025-10.1.A	President's Report	Attached
OMC181025-10.2.A	Elected Members' Reports	Attached
OMC181025-11.1.1.A	Statement of Financial Activity for the Period to 30 September 2018	Attached
OMC181025-11.1.3.A	Current Policy 02.20 Related Party Disclosure	Attached
OMC181025-11.1.3.B	Current Form 02.20A for Related Party Disclosures and Declaration	Attached
OMC181025-11.1.3.C	Proposed Declaration Form for Related Party Disclosures	Attached
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OMC181025-11.1.6.A	Current Policy 02.11 Corporate Credit Cards - Guidelines	Attached
OMC181025-11.1.6.B	Proposed New Policy 02.23 Corporate Credit Card Usage	Attached
OMC181025-11.1.7.A	Endorsed and Preferred Plan of the Laverton Cemetery by the FLCAG	Attached
OMC181025-11.1.8.A	Statement of Financial Activity for the Period to 31 July 2018	Attached
OMC181025-11.1.8.B	Statement of Financial Activity for the Period to 31 August 2018	Attached
OMC181025-11.1.9.A	GTNA Minutes of 14 September 2018	Attached
OMC181025-11.3.1.A	RFT 02-18 Tender Documentation	Attached
OMC181025-11.3.1.B	RFT 02-18 Drawings	Attached
OMC181025-11.3.1.C	Location Plan	Attached
OMC181025-11.3.2.A	Letter of Agreement	Attached
OMC181025-11.3.2.B	APC Logistics Update	Attached
OMC181025-11.3.3.A	Email of 08/10 2018 from OHDC	Attached
OMC181025-11.4.1.A	SOL Town Planning Scheme No. 2 Amendment 3 V1	Attached
OMC181025-11.4.2.A	Amalgamation Plan	Attached
OMC181025-13.1.A	Minutes of meeting held on 12 September 2018	Attached

MINUTES

OF THE ORDINARY MEETING OF COUNCIL HELD AT 5:05PM ON THURSDAY 25 OCTOBER 2018 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS

1. DECLARATION OF OPENING

The Shire President, Cr Patrick Hill, declared the meeting open at 5:03pm.

2. ANNOUNCEMENT OF VISITORS

There were no visitors present.

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr Patrick Hill	President
Cr Shaneane Weldon	Deputy President (via telephone from 5:08pm)
Cr Rex Ryles	Councillor
Cr Robin Prentice	Councillor
Cr Deanne Ross	Councillor
Cr Rex Weldon	Councillor (via telephone from 5:08pm)
Cr Rosemary Street	Councillor
Mr Peter Naylor	Chief Executive Officer
Mr Phil Marshall	Deputy Chief Executive Officer
Mr Les Vidovich	Executive Manager Technical Services
Ms Robyn Smith	Finance & Administration Manager (from 5:08pm)
Snr Sgt Justin Tarasinski	OIC Laverton Police (from 5:08pm)

3.2 APOLOGIES

Miss Tiffany Farlow	Executive Assistant to the CEO

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

3.4 APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA TELEPHONE (FILE REF: 793)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To approve the participation in this meeting of Cr Shaneane Weldon and Cr Rex Weldon via telephone dial-in from their hotel room in Perth, WA.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable

BACKGROUND

From time to time, Councillors can find themselves unable to attend Council Meetings in person, but may request permission of Council to participate remotely via telephone or video link.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 5.25(ba) - Provides for regulations being able to make provision for the holding of council or committee meetings by telephone, video conference or other electronic means.

Local Government (Administration) Regulations 1996

Regulation 14A – Defines the requirements necessary for approval of remote attendance at a meeting of Council.

POLICY IMPLICATIONS

Council Policy 04.09 Remote Attendance at Meetings covers the requirements for Council to approve remote attendance at a Council meeting if requested.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil

COMMENT

Cr S Weldon and Cr R Weldon are unable to be in Laverton to take part in this Meeting of Council, however they wishe to take part remotely via teleconference as provided for in legislation and the Shire's adopted policy.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC181025.01 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Prentice** **SECONDED:** **Cr D Ross**

That Council:

1. **Approve the Kings Park Motel in Shenton Place, Perth, as a 'suitable' place from which to conduct instantaneous communication with each other person present at this meeting, as it is located in a town site or residential area and is a hotel room, in accordance with Shire Policy 04.09; and**
2. **Approve that Cr Shaneane Weldon and Cr Rex Weldon be taken to be present at this meeting for the duration of the time in which they are in instantaneous communication with each other person present at this meeting, in accordance with Shire Policy 04.09.**

ABSOLUTE MAJORITY	X	VOTES FOR	5	VOTES AGAINST	0

05:08pm Cr Shaneane Weldon and Cr Rex Weldon joined the meeting by telephone.

05:08pm Snr Sgt Justin Tarasinski and Ms Robyn Smith joined the meeting.

4. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for Leave of Absence at the time of preparing this Agenda.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6. PUBLIC QUESTION TIME

There were no notifications of any Public Questions at the time of preparing this Agenda.

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There were no items listed for discussion behind closed doors in Section 14 at the time of printing this Agenda.

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL – 19 SEPTEMBER 2018 (FILE REF: 793)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.02 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Street** **SECONDED:** **Cr R Ryles**

That the Minutes of the Ordinary Meeting of Council held on 19 September 2018, be confirmed as a true and correct record of proceedings.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

Snr Sgt Justin Tarasinski of the Laverton Police addressed Council with recent crime statistical crime information, information about the Police website and available comparison tools for suburban crime statics. He advised that Laverton Police had been nominated for Police Team of the Year and had made it through to the top 10.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 PRESIDENT'S REPORT (FILE REF: 198)

The President, Cr Patrick Hill, read aloud his tabled report (Attachment OMC181025-10.1.A) to Council.

OMC181025.03 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Ryles**

That the President's report (Attachment OMC181025-10.1.A) as tabled, be received.

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

10.2 ELECTED MEMBERS' REPORTS (FILE REF: 198)

Cr Robin Prentice, read aloud her tabled report (Attachment OMC181025-10.2.A) to Council.

OMC181025.04 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr R Ryles** **SECONDED:** **Cr D Ross**

That the Elected Member's Report tabled by Cr R Prentice (Attachment OMC181025-10.2.A) as tabled, be received.

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

11. COUNCIL BUSINESS

11.1 FINANCE AND ADMINISTRATION BUSINESS

11.1.1 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2018 (FILE REF: 1270)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Darren Friend, Special Projects Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To accept the interim abbreviated Statement of Financial Activity for the period ended 30 September 2018.

ATTACHMENTS

OMC251019-11.1.1.A Statement of Financial Activity for the period ending 30 September 2018

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and $10,000, which is the limit set as per Council Resolution, should be reported on.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

The attached abbreviated interim Statement of Financial Activity is presented to Council (Attachment OMC180919-11.1.1.A), having been generated in-house, in lieu of our off-site Consultants, Moore Stephens. It is anticipated that this will be the last "Interim Statement" for the foreseeable future given that a "semblance of normality" is returning to the organisation from a Finance and Administration perspective.

As reported to Council last month, Council's auditors attended on-site on Monday 1 October 2018. Preliminary feedback suggests a smooth process and formal reports – both Audit and Management will be presented to Council next month.

As previously advised, once the formal financial reports are received from Moore Stephens, these will be presented to the November Council meeting which meets the requirements of Regulation 34.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.05 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr R Prentice**

That Council receives the abbreviated interim Statement of Financial Activity for the period ended 30 September 2018 as presented (Attachment OMC181025-11.1.1.A).

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.2 REQUEST FOR RATES CONCESSION (FILE REF: 762)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Resolution OC1011 of the Ordinary Meeting of Council held on 24 October 2013

MATTER FOR CONSIDERATION

To consider the request by White Cliffs Station for rates concession

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

The owner of White Cliffs Station has written to Council as follows:

> "I request a concession of up to 50% of rates levied by the Shire of Laverton. The property is used for a small rural enterprise with no profit margin…."

BACKGROUND

Council at its Ordinary Meeting on 24 October 2013 resolved:

1. "Approves a concession of 3.04 cents in the dollar to bring the increase for the 2013/14 UV pastoral Lease rates to a similar increase to the other 2013/14 rates. This concession is due to the requests received by the pastoralists based on financial hardship. The concession is to be applied to the 2013/14 rates raised for: ….. rates Assessment 8 for White Cliffs Station…"

The 2013/14 Budget was adopted with an increase in Pastoral lease rates with an approximate increase of 80% from the previous year. The Council at the time adopted the rate in the dollar to avoid delays in the adoption process and the Pastoralists were provided with an opportunity to request a concession if they were experiencing hardship. This hardship was taken up by three pastoralists which included White Cliffs Station.

There was no commitment by Council to continue with the concession in subsquent years.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council Policy 03.15 Rates Recovery has the following clause which could assist the repayment of rates should there be such a need.

Clause 1.2 Refers: "Council allow the CEO pursuant to section 6.49 to accept, by application in writing, an alternative payment schedule (an 'Agreement') at his/her discretion. The ratepayer is to specify the dates and amounts that are to be paid (see Delegation 028 – Rate Book)"

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Chief Executive Officer

COMMENT

The rates for the property have progressed as follows:

RATING PERIOD	RATES LEVIED	NOTES
2012/13	$2,539.00	
2013/14	$4,585.48	(Less concession of $1944.86) = $2640.62
2014/15	$4,729.20	
2015/16	$3,710.08	
2016/17	$3,758.97	
2017/18	$3,891.37	

The analysis of the rates progression is clear to see and as such the applicant, apart from 2013/14 financial year, has not received a concession. From Council records, it would appear that White Cliffs has written to the Council with no action taken.

The issue which can be construed from the letter received is nothing more than asking for a concession with no evidence base other than what occurred in 2013/14. Therefore, it would be appropriate to decline the request for a concession. The alternative for Council would be to develop a hardship policy where there is an inability to meet the repayment of rates, however, under the Council's Rate Recovery Policy, there are options where the CEO can enter into arrangements.

In summary, the Council provided the rates concession as a one off. There are mechanisms in place to allow alternative rate repayment arrangements.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.06 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Street**

That Council advise White Cliffs Station that it cannot provide a rate concession and that contact should be made with the Chief Executive Officer to progress the matter further in accordance with Council Policy.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.3 RELATED PARTY DISCLOSURE (FILE REF: 1224)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	OMC170921.22 of the Ordinary Meeting of Council held on 21 September 2017

MATTER FOR CONSIDERATION

Council to consider changes to Policy 2.20 Related Party Disclosures to meet the annual reporting requirements which are as follows:

“Reporting period …. local governments must disclose certain related party relationships and related party transcations together with information associated with those transcations in itys annual financial report in order to comply with Australain Accounting Standard AASB 124 Related Party Disclosures … This is a requirement specified by the Australian Accounting Standard”

Source: Department of Local Government and Communities AASB 124 Related Party Disclosure Implementation Guide.

ATTACHMENTS

OMC181025-11.1.3.A	Current Policy 02.20 Related Party Disclosure
OMC181025-11.1.3.B	Current Form 02.20A for Related Party Disclosures and Declaration

OMC181025-11.1.3.C Proposed new Declaration Form 02.20A for Related Party Disclosures

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Council at its meeting on the 21 September 2017 resolved:

OMC170921.22 COUNCIL DECISION/OFFICER RECOMMENDATION

Moved Cr R Prentice; Seconded Cr D Ross:

That Council endorses:

1. **Policy 02.20 – Related Party Disclosures (Attachment OMC170921-11.5.6.A); and**
2. **The following Ordinary Citizen Transactions (OCT) as exempt from Related Party Disclosure reporting:**
   - **paying rates, fines or penalties;**
   - **paying application fees for licenses, approvals or permits;**
   - **using Shire owned and operated facilities such as halls, recreation centres, recreation centres, aquatic centres, libraries, parks, ovals, public open space and landfill sites (whether a fee is charged or not); and**
   - **attending Shire functions that are open to the public.**

CARRIED 4/1

STATUTORY ENVIRONMENT

The recommendation of this report has no statutory implications for Council.

POLICY IMPLICATIONS

Policy 02.20 Related Party Disclosures refers.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Chief Executive Officer

COMMENT

It was evident when completing the end of financial year reporting that the Council Policy does not allow the completion of information in accordance with Accounting Standards as the policy states that Councillor information is to be completed prior to any ordinary or extraordinary election, and that the information to be provided by Councillors and key management personnel is lacking (Attachment OMC181025-11.1.3.B refers).

A new standard of form to encompass the required information is shown in Attachment OMC181025-11.1.3.C and contains the relevant information required for reporting requirements. Please note that the form is still to be modified to incorporate Shire of Laverton details.

The following are changes to be made to Council Policy 02.20:

Section 3.2 Key Management Personnel Disclosure

In accordance with this policy, KMP must provide a Related Party Disclosure in the form set in the attachment annually, no later than 30 June each year.

3.3 Councillors

Disclosures must be made by all Councillors by 30 June each year.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.07 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Street**

That Council endorse the changes to Council Policy 02.20 Related Party Disclosures:

1. **Section 3.2 Key Management Personnel Disclosure to read:**

   "In accordance with this policy, KMP must provide a related Party Disclosure in the form set in Form 02.20A annually, no later than 30 June each year."

2. **Section 3.3 Councillors to read:**

   "Disclosures must be made by all Councillors by no later than 30 June each year."

3. That Council endorse the new form 02.20A to contain the required information as shown in Attachment OMC181025-11.1.3.C.

SIMPLE MAJORITY	X	VOTES FOR	6	VOTES AGAINST	1

Cr R Ryles voted against the motion.

11.1.4 WESTERN AUSTRALIAN TREASURY CORPORATION (WATC) (FILE REF: 0808)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Council to consider entering into a Master Lending Agreement (MLA) with the Western Australian Treasury Corporation and to authorise the Shire President and Chief Executive Officer to sign and affix the common seal of the Council to the MLA.

ATTACHMENTS

OMC181025-11.1.4.A	Letter from WATC re Execution of Local Government Master Lending Agreement
OMC181025-11.1.4.B	Master Lending Agreement (MLA) between WATC and Shire of Laverton

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The WATC has implemented a MLA for local governments. The MLA has been developed to improve the efficiency of the lending process to local governments.

THE MLA incorporates all future and existing loans together under the one agreement therefore removing the need for individual loan agreements to be executed under seal each time loan funds are advanced by WATC.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 6.20 – Power to Borrow

(1) Subject to this Act, a local government may:

(a) borrow or re-borrow; or

(b) obtain credit; or

(c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit, to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.

Section 6.21 – Restrictions on Borrowing

(2) Where, under section 6.20(1), a local government borrows money, obtains credit or arranges for financial accommodation to be extended to the local governemnt that money, credit or financial accommodation is only to be secured by giving security over the general funds of the local government.

POLICY IMPLICATIONS

Council Policy 02.07 – Execution of Documents

It is Council's Policy that, for a document to be validly executed, the common seal is to be affixed to the document and the President and the Chief Executive Officer attest the affixing of the seal. Any documents executed in this manner must be endorsed by Council resolution.

Council Policy 02.23 – Legislative Compliance

To ensure that the Shire of Laverton complies with legislative requirements, a fundamental principle of good public administration is that public officials comply with both the letter and the spirit of the law.

The Shire of Laverton has an obligation to ensure that legislative requirements are complied with. The community and those working at the Shire have an expectation that the Council will comply with applicable legislation and will take all appropriate measures to ensure that expectation is met.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Objective 4 of the Strategic Community Plan July 2016-2026:

‘‘A financially strong and knowledgeable Shire, leading an empowered community”

CONSULTATION

Chief Executive Officer
WATC Officers

COMMENT

The reason for this report is to secure the Loan funding from the WATC for loans approved in the 2018/19 budget, these being:

- $550,000 for the Community Hub Project
- $250,000 for new Council housing

Additionally the introduction of the Master Lending Agreement provides security for WATC of loan funds and assists in streamlining the raising of future loans by the Council.

The recommendation words have been proposed by the WATC as outlined in Attachment OMC181025-11.1.4.A and have been copied to ensure consistency for the WATC requirements and those of the Council.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.08 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Prentice**

That the Shire of Laverton hereby resolves:

1. **That the Shire of Laverton enters into a Master Lending Agreement with Western Australian Treasury Corporation as per the document tabled at this meeting.**
2. **To approve the affixation of the Common Seal of the Shire of Laverton to the said Master Lending Agreement in the presence of the Mayor or President and the Chief Executive Officer or an Agent or a Senior Employee of the Shire of Laverton authorised by the Chief Executive Officer each of whom shall sign the document to attest the affixation of the Common Seal thereto; and**
3. **That the Chief Executive Officer, Agent or any one of the Senior Employees of the Shire of Laverton authorised by the Chief Executive Officer from time to time is authorised to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Laverton.**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.5 APPROVAL FOR PAYMENT OF TRAVEL (FILE REF: 0904)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	Peter Naylor, the Chief Executive Officer, declares a financial interest in this item.
OWNER/APPLICANT:	Not applicable
AUTHOR:	Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Council is requested to approve payment of travel costs for the CEO's spouse to acccompany him to the 2018 Local Government Professionals Australia WA Annual State Conference between 7 and 9 November 2018.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Shire Policy 03.10 states:

> Council believes that the attendance of Councillors and Staff at relevant Conferences, Seminars, Training Courses and the like is very important as it increases their knowledge in matters pertaining to local government and therefore of benefit to Council.

and

> The following principles apply:-
>
> (a) Council shall pay registration fees.
>
> (b) *Council shall pay accommodation costs for the person attending and their spouse.*
>
> (c) For Conferences and the like that run for more than one day, Council will meet the cost of meals to a maximum of $75 per person per day.

(d) Council shall meet travelling costs in accordance with these guidelines:-

(i) Travel costs will be paid for the Councillor or Staff Member only. Travel costs for spouses will not be met by Council *unless agreed to by Council, beforehand*.

(ii) If travel is by air, then *airfares must be at the discounted Shire rate offered by Skippers when flying out of Laverton and economy airfare on all other flights*.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Policy 03.10 Attendance of Councillors and Staff at Conferences, Seminars, Training Courses etc.

FINANCIAL IMPLICATIONS

The discounted Shire rate for a return flight between Laverton and Perth of $734.86 (inclusive of taxes, charges and GST) applies. There is no additonal charge applicable for Mrs Naylor's accommodation other than food and beverage.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

No application for payment of spouse travel has been made by the CEO during the past year since he commenced in November 2017. Payment of food and beverage charges is not sought.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.09 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Ryles** **SECONDED:** **Cr R Prentice**

That:

1. **Council approves the payment for a return flight between Laverton and Perth at Shire rates to enable Mrs H Naylor to accompany the CEO to the 2018 LGMA WA State Conference.**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.6 CORPORATE CREDIT CARD USAGE POLICY (FILE REF: 0095)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That Council considers the new policy shown as Attachment OMC181025-11.1.6.B and revokes the old policy shown as Attachment OMC181025-11.6.1.A.

ATTACHMENTS

OMC181025-11.1.6.A	Current Policy 02.11 Corporate Credit Cards - Guidelines
OMC181025-11.1.6.B	New Policy 02.23 Corporate Credit Card Usage Policy

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council has had the current policy in place since 2002. Following review of the Policy Manual and to ensure governance of the Council is maintained, it is appropriate to review the Policy and set out new parameters for the use of the Corporate Credit Cards which meet the requirements of the following:

- Report titled "Controls Over Corporate Credit Cards" compiled by the Western Australian Auditor General's office; May 2018
- Local Government Operational Guidelines titled "Use of Corporate Credit Cards" by the Department of Local Government and Communities, September 2006.

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 2.7 - **Role of council**

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

Section 6.5 - **Accounts and records**

The CEO has a duty —

(a) to ensure that there are kept, in accordance with regulations, proper accounts and records of the transactions and affairs of the local government; and

(b) to keep the accounts and records up to date and ready for inspection at any time by persons authorised to do so under this Act or another written law.

Local Government (Financial Management) Regulations 1996

Section 5 - **CEO's duties as to financial management**

(1) Efficient systems and procedures are to be established by the CEO of a local government —

(a) for the proper collection of all money owing to the local government; and

(b) for the safe custody and security of all money collected or held by the local government; and

(c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and

(d) to ensure proper accounting for municipal or trust —

(i) revenue received or receivable; and

(ii) expenses paid or payable; and

(iii) assets and liabilities;

and

(e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and

(f) for the maintenance of payroll, stock control and costing records; and

(g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

(2) The CEO is to —

(a) ensure that the resources of the local government are effectively and efficiently managed; and

Section 11 - **Payments, procedures for making etc.**

(1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —

(a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained;

Section 12 - **Payments from municipal fund or trust fund, restrictions on making**

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO;

Section 13 - **Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction.

and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

Council's current Policy 02.11 Corporate Credit Cards - Guidelines is shown as Attachment OMC181025-11.1.6.A.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Chief Executive Officer
Special Projects Officer
Finance and Administration Manager

COMMENT

The aim is to review Council's Policy Manual in its entirety, however as matters are drawn to the attention of the administration then these will be addressed as a priority. In the normal course of duty, the Policy Manual will be reviewed every two years to tie into the election cycle so that Councillors are provided with the opportunity to review the relevance of the Council's Policies.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.10 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Weldon** **SECONDED:** **Cr R Ryles**

That Council revoke Policy 02.11 Corporate Credit Cards – Guidelines (Attachment OMC181025-11.6.1.A) and adopt a new Policy 02.23 Corporate Credit Card Usage (Attachment OMC181025-11.6.1.B) effective 25 October 2018.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.7 FRIENDS OF THE LAVERTON CEMETERY ADVISORY GROUP (FLCAG) (FILE REF: 988)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That Council consider the report for planned works at the Cemetery as advised by the community committee members at the FLCAG meeting on 16 October 2018.

ATTACHMENTS

OMC181025-11.1.7.A Endorsed and Preferred Plan of the Laverton Cemetery by the FLCAG

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The scheduled meeting of the FLACG was set for 16 October 2018. Unfortunately due to other commitments, a quorum could not be achieved.

The CEO was keen to move the progression of the Cemetery forward and asked the present committee members to make recommendations to Council on the Cemetery Plan and the infrastructure (equipment) to be installed at the Cemetery.

The following has been decided to be installed at the Cemetery based upon budget approvals of $30,000 which will be further described under financial implications.

Fencing – rabbit netting, steel posts with new gates including small pedestrian gate	$5,500.00
Vegetation planting along the fence line	$1,000.00
Picnic seating – placement to be determined	$4,700.00
Gazebo shelter - placement in the middle of the cemetery	$12,000.00
Seating inside Gazebo x 3	$4,200.00
Total Cost	**$27,400.00**

The prime objective is to undertake the drainage of the cemetery to protect the grave sites from water flows and this will be encompassed into Council's budget for roadworks, drainage, and parking areas. A budget allocation of $78,076.00 is available for these works.

It was also recommended that the shelters etc. be in a "Pommel Blue" colour, either powder coated or colourbond.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

Council has approved the following in the 2018/19 budget:

General ledger 4100380 – Cemetery Improvements	$30,000.00
General ledger 4120173 Cemetery Carpark	$78,076.00

STRATEGIC IMPLICATIONS

The Cemetery falls under section 3.2.2 of the Strategic Plan which states:

Outcome 3.2 Modern, well maintained other built infrastructure

3.2.2 Well maintained service provision buildings

CONSULTATION

Nil

COMMENT

The aim is to progress works at the Cemetery and the need is to attain Council's approval of the works recommended by the FLCAG.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.11 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Prentice**

That Council approves the FLACG recommendation for the Cemetery Plan (Attachment OMC181025-11.1.7.A) and that it endorses the works to be undertaken (parking, drainage and installation of infrastructure as outlined in this report) within budget allocations in the 2018/19 financial year.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.8 STATEMENTS OF FINANCIAL ACTIVITY FOR THE PERIODS ENDED 31 JULY 2018 AND 31 AUGUST 2018 (FILE REF: 1270)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Darren Friend, Special Projects Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To accept the Statements of Financial Activity for the periods ended 31 July 2018 and 31 August 2018..

ATTACHMENTS

OMC251019-11.1.8.A	Statement of Financial Activity for the period ending 31 July 2018
OMC251019-11.1.8.B	Statement of Financial Activity for the period ending 31 August 2018

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and $10,000, which is the limit set as per Council Resolution, should be reported on.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

As reported to Council over the last two months, the Statements of Financial Activity having been generated and prepared by consultants Moore Stephens are presented to Council in their entirety.

These will be provided under separate cover prior to the Council meeting.

Staff are still working through some issues associated with the establishment and integration of the new software with substantial progress being made to ensure compliance with legislative requirements, which may not have been the case previously.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.12 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Street** **SECONDED:** **Cr D Ross**

That Council receives the Statements of Financial Activity for the periods ended 31 July 2018 (Attachment OMC181025-11.8.1.A) and 31 August 2018 (Attachment OMC181025-11.1.8.B) as tabled.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.9 GOLDFIELDS TOURISM NETWORK ASSOCIATION INC (FILE REF: 0320)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Goldfields Tourism Network Association Inc
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Nil

MATTER FOR CONSIDERATION

Goldfields Tourism Network Association (GTNA) Inc Minutes of 14 September 2018.

ATTACHMENTS

OMC181025-11.1.9.A GTNA Minutes of 14 September 2018

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The minutes from the GTNA Inc Meeting held on 14 September 2018 are presented for Council consideration.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council. 2018/2019 Budget provision has already been allocated.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

The future of the GTNA has been a matter of some conjecture in recent times, however the member Councils have agreed for the GTNA to continue in its current format for the 2018/19 financial year during which time the Association's operations will be reviewed.

The GTNA meeting moved two recommendations for the member Councils to consider and endorse to enable their operations to contiinue until 30 June 2019; these being:

> *Item 5: That the remaining shires honour their financial obligations until 30 June 2019 in accordance with Goldfields Tourism Networks Constitution.*

Item 11: That each delegate takes back to their Council for clarification that they will support Goldfields Tourism Network Association up to June 2019 and authorise their Chief Executive Officer to continue operations.

It seems quite reasonable that Council endorses the two recommendations to enable a review of the GTNA functions and operations to be carried out over the remainder of the financial year.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.13 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles **SECONDED: Cr R Prentice**

That Council:

1. **Receives the minutes of the Goldfields Tourism Network Association Inc held on 14 September 2018.**
2. **Endorses the recommendations contained at items 5 and 11, as hereunder:**

   Item 5: That the remaining shires honour their financial obligations until 30 June 2019 in accordance with Goldfields Tourism Networks Constitution.

   Item 11: That each delegate takes back to their Council for clarification that they will support Goldfields Tourism Network Association up to June 2019 and authorise their Chief Executive Officer to continue operations.

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

11.1.10 ACCOUNTS PAID AS AT 31 JULY 2018 (FILE REF: 1276)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Natasha Fuamatu, Accounts Officer
SENIOR OFFICER:	Robyn Smith, Finance and Administration Manager
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS

Nil.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Creditor	Type	Date	Description	Amount
Atom Supply	EFT	13/07/18	Parts for sprinklers	-25.58
Australian Super	Debit	3/07/18	Employee Superannuation	-858.81
Australian Super	Debit	17/07/18	Employee Superannuation	-754.78
Australian Super	Debit	31/07/18	Employee Superannuation	-551.65
Australian Taxation Office	EFT	30/07/18	June BAS	-176,546.00
BCF Kalgoorlie	13207	27/07/18	Items for youth activites	-3,586.86
BOC Limited	EFT	13/07/18	Gas charges	-53.04
Building & Construction Industry Training Fund	13203	27/07/18	BCITF Levy	-14,243.13
Building Commission/DMIRS	EFT	27/07/18	BSL June 2018	-113.30
Bunnings Group Limited	EFT	13/07/18	Items for CDC office & youth activities	-443.26
Business and Safety Printing	EFT	13/07/18	Pre-start books for Shire machines	-1,012.00
C & A Taylor Grading Pty Ltd	EFT	27/07/18	Supply of plant & operators for Great Central Roadworks	-306,651.07
Clark Equipment	EFT	13/07/18	Freight & part charges	-33.68
Dept of Fire & Emergency Services	EFT	13/07/18	Emergency Services Levy	-160.04
Desert Sands Cartage Contractors	EFT	13/07/18	Supply of plant/operators for WANDRRA project and aggregate sealing	-153,881.31
Desert Sands Cartage Contractors	EFT	26/07/18	Supply of plant/operators for WANDRRA project and aggregate sealing	-74,705.49
Eastgold Dairy Distributors	EFT	26/07/18	Great Beyond Café Goods	-249.85
Eastgold Dairy Distributors	EFT	27/07/18	Great Beyond Café Goods	-787.25
Goldrush Tours	EFT	13/07/18	Bus charges	-903.55

Creditor	Type	Date	Description	Amount
GTS Gauges Transmitters Switches Pty Ltd	EFT	13/07/18	Parts & repairs for Shire vehicles	-493.68
HESTA Super Fund	Debit	3/07/18	Employee Superannuation	-81.76
HESTA Super Fund	Debit	31/07/18	Employee Superannuation	-36.54
Horizon Power	13201	27/07/18	Electricity usage on Shire of Laverton properties	-17,698.57
Horizon Power	EFT	13/07/18	Electricity usage on Shire of Laverton properties	-290.35
Horizon Power	13205	27/07/18	Electricity usage on Shire of Laverton properties	-1,731.66
HOST PLUS Superannuation Fund	Debit	3/07/18	Employee Superannuation	-179.59
HOST PLUS Superannuation Fund	Debit	17/07/18	Employee Superannuation	-146.55
HOST PLUS Superannuation Fund	Debit	31/07/18	Employee Superannuation	-102.83
Jason Signmakers	EFT	13/07/18	Road signage	-99.00
Kalgoorlie Furniture	EFT	13/07/18	Furniture for Shire properties	-7,020.00
Kalgoorlie Salvage & Demolition	EFT	27/07/18	Demolishing of pool	-36,514.50
Landgate	EFT	13/07/18	Land rate enquiries	-100.10
Laverton Post Office	EFT	13/07/18	Postage charges	-218.60
Laverton Supplies Motors	EFT	13/07/18	Gas charges	-50.00
MLC Masterkey Superannuation	Debit	3/07/18	Employee Superannuation	-447.55
MLC Masterkey Superannuation	Debit	17/07/18	Employee Superannuation	-211.34
MLC Masterkey Superannuation	Debit	31/07/18	Employee Superannuation	-450.07
Moore Stephens	EFT	13/07/18	Financial services	-13,518.45
National Australia Bank	1	4/07/18	Credit card charges	-9,520.26
National Australia Bank	EFT	4/07/18	Employee Salaries	-91,173.76
National Australia Bank	EFT	16/07/18	Employee Salary	-3,731.48
National Australia Bank	EFT	18/07/18	Employee Salaries	-81,872.48
National Australia Bank	EFT	31/07/18	Employee Salaries	-99,000.05
National Australia Bank	Debit	31/07/18	Bank & Interest Fees	-1,651.25
National Pumps & Energy	EFT	13/07/18	Hire of pump equipment - Great Central Road works	-19,545.41
Outback Geek	EFT	27/07/18	Set up of new equipment	-180.00
Pete's Carpet Cleaning	EFT	19/07/18	Steam Clean Carpets	-180.00
PFD Food Services Pty Ltd	EFT	27/07/18	Great Beyond Café Goods	-117.15

Creditor	Type	Date	Description	Amount
Pindan Contracting	EFT	27/07/18	Progress Claim - Laverton Community Hub project	-168,172.83
Pivotel Satellite Pty Limited	13206	27/07/18	Standard Fees & Charges for satellite phone	-93.00
Powerchill	EFT	13/07/18	Electrical repairs to Shire properties	-231.00
PWT Electrical	EFT	13/07/18	Electrical repairs to Shire properties	-219.46
Remote Roads	EFT	13/07/18	Supply of supervisor for Great Central Roadworks & Shire operations	-7,807.91
Shaneane Weldon	EFT	13/07/18	Councillor attendance fees	-3,475.00
Sigma Chemicals	EFT	13/07/18	Swimming pool chemicals	-903.91
Sunsuper	Debit	3/07/18	Employee Superannuation	-545.02
Sunsuper	Debit	17/07/18	Employee Superannuation	-585.53
Sunsuper	Debit	31/07/18	Employee Superannuation	-585.53
T & R Homes	EFT	13/07/18	Progress Claim for Executive Housing	-86,490.49
Telstra	13202	27/07/18	Telephone charges for Shire operations	-5,196.73
Truckline	EFT	13/07/18	Parts & repairs for Shire vehicles	-438.24
WA Local Government Superannuation	Debit	3/07/18	Employee Superannuation	-17,695.32
WA Local Government Superannuation	Debit	3/07/18	Employee Superannuation	-842.65
WA Local Government Superannuation	Debit	16/07/18	Employee Superannuation	-400.00
WA Local Government Superannuation	Debit	17/07/18	Employee Superannuation	-14,676.18
WA Local Government Superannuation	Debit	31/07/18	Employee Superannuation	-18,531.20
Wurth Australia	EFT	13/07/18	Parts & repairs for Shire vehicles	-313.01
			Total	**-$1,449,126.64**

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

A listing of payments made providing more detail can be found in the Information Bulletin for the preceding month.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.14 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr D Ross** **SECONDED:** **Cr R Street**

That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling $1,449,126.64 and summarised as following:

Cheque Numbers	**13201 – 13207**	**$42,549.95**
Direct Debit Payments	**01/07/2018 to 31/07/2018**	**$57,682.90**
Licensing Transfers	**01/07/2018 to 31/07/2018**	**$0.00**
Bank Fees	**01/07/2018 to 31/07/2018**	**$1,651.25**
VISA Payments	**01/07/2018 to 31/07/2018**	**$9,520.26**
EFT Payments	**01/07/2018 to 31/07/2018**	**$1,061,944.51**
Salary and Wages	**01/07/2018 to 31/07/2018**	**$275,777.77**
Total Payments		**$1,449,126.64**

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

11.1.11 ACCOUNTS PAID AS AT 31 AUGUST 2018 (FILE REF: 1276)

SUBMISSION TO:	Ordinary Meeting of Council, 31 August 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Natasha Fuamatu, Accounts Officer
SENIOR OFFICER:	Robyn Smith, Finance and Administration Manager
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS

Nil.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Creditor	Type	Date	Description	Amount
Allied Projects Pty Ltd	EFT	31/08/18	Project Management Fee for Community Hub	-105,60.00
Alu Glass	EFT	31/08/18	Supply & install security screens for 6 Craiggie St	-44,877.97
Andrew Sutcliffe	EFT	30/08/18	Expenses incurred for Truck Box	-881.82
Armadale Lock & Key Service	EFT	07/08/18	Masterkey padlocks for oval security	-315.00
Atom Supply	EFT	07/08/18	Paper towel dispenser for public toilets	-2,063.41
Australia Post	EFT	07/08/18	Reflex Stationery and Postage Charges June 2018	-340.32
Australian Super	Debit	14/08/18	Employee Superannuation	-464.14

Creditor	Type	Date	Description	Amount
Australian Super	Debit	28/08/18	Employee Superannuation	-870.42
Australian Wildflower Seeds	EFT	07/08/18	Great Beyond Merchandise	-848.00
Australia's Golden Outback	EFT	07/08/18	2018/19 Membership renewal	-295.00
BCJ Plastic Products	EFT	07/08/18	Perspex Windows for replacement on Shire properties	-1,584.00
Bruce Rock Engineering	EFT	31/08/18	Bottom Retainer, Shar Block & Lift Pin	-153.01
Building Commission/DMIRS	EFT	30/08/18	July BSL	-9,743.59
Bunnings Group Limited	EFT	31/08/18	Setting Piece Marquee Steel for SOL Housing	-1,030.52
C & A Taylor Grading Pty Ltd	EFT	07/08/18	Supply of plant & operators for Great Central Roadworks	-341,426.12
C & A Taylor Grading Pty Ltd	EFT	13/08/18	Supply of plant & operators for Great Central Roadworks	-322,496.48
C & A Taylor Grading Pty Ltd	EFT	31/08/18	Hire of Dozer & Float Hire for GCR & Bandya Roadworks	-26,189.90
Canine Control	EFT	07/08/18	Ranger services for Shire of Laverton	-1,833.34
Canine Control	EFT	31/08/18	Ranger services for Shire of Laverton	-1,833.34
Chefmaster Australia	EFT	07/08/18	Rubbish bag & bin liners for litter control	-362.15
Coca-Cola Amatil (Aust) Pty Ltd	EFT	07/08/18	Great beyond Cafe goods	-381.20
Coffee & Tea Supplies	EFT	07/08/18	Great beyond Cafe goods	-786.15
Coffee & Tea Supplies	EFT	31/08/18	Great Beyond Cafe Goods	-435.15
Concept Media TA Have A Go News	EFT	31/08/18	Advertisements in featured magazines	-269.77
Cooper Fluid Systems	EFT	31/08/18	Parts & repairs for Shire vehicles	-58.21
Courier Australia	EFT	07/08/18	Freight charges	-250.94
Courier Australia	EFT	13/08/18	Freight Charges	-584.74
Covs Auto, Mining & Industrial Supplies	EFT	30/08/18	Parts & repairs for Shire vehicles	-149.40
Covs Auto, Mining & Industrial Supplies	EFT	31/08/18	Parts & repairs for Shire vehicles	-1445.12
Coyles Mower & Chainsaw Centre	EFT	31/08/18	Parts & repairs for Shire vehicles	-620.00
David Gray & Co Pty Ltd	EFT	07/08/18	Purchase of rubbish bins	-2,622.40
Desert Inn Hotel	EFT	07/08/18	Catering for council meeting dinner	-320.00

Creditor	Type	Date	Description	Amount
Desert Sands Cartage Contractors	EFT	07/08/18	Supply of plant & operators for WANDRRA Flood Damage	-157,318.88
Desert Sands Cartage Contractors	EFT	20/08/18	Supply of plant & equipment for Laverton WANDRRA 2017 Flood Damage	-229,293.24
Desert Sands Cartage Contractors	EFT	30/08/18	Supply of plant and operators for WANDRRA Flood Damage 2017	-186,009.78
Desert Sands Cartage Contractors	EFT	31/08/18	Parts & repairs for Shire vehicles	-51.15
Downer EDI Engineering Power Pty Ltd	EFT	24/08/18	Maintenance for CCTV	-5,962.00
Eastgold Dairy Distributors	EFT	07/08/18	Great beyond café goods	-244.10
Elite Electrical Contracting	EFT	24/08/18	Lighting Upgrade @ Laverton Airport	-165,275.00
Elite Gym Hire	EFT	31/08/18	Gym equipment hire	-660.00
Fairfax Media Publications P/L	EFT	07/08/18	GB Advert in WA Travel Feature June Edition	-218.07
Fairfax Media Publications P/L	EFT	31/08/18	Advert in WA travel Feature, July Edition	-218.07
First National Real Estate - EFT	EFT	31/08/18	Community Resources Centre Rental	-2,090.00
Forman Brothers Pty Ltd	EFT	07/08/18	Plumbing repairs for Shire properties	-889.02
Forman Brothers Pty Ltd	EFT	13/08/18	Plumbing repairs for Shire properties	-206.25
Forman Brothers Pty Ltd	EFT	31/08/18	Connection of plumbing for airport ablution @ SOL Airport	-5,976.52
Gary Buckmaster	EFT	07/08/18	Minor repairs to GB incl. office, display areas & equipment	-325.00
Goldfields Sign Works	EFT	07/08/18	Trophies for NAIDOC activities	-1,116.60
Goldline Distributors	EFT	07/08/18	Great Beyond café goods	-1,688.23
Goldrush Tours	EFT	31/08/18	Bus Charges	-759.05
Harvey Norman	EFT	07/08/18	Hardware purchases for Shire offices	-174.00
Hesperian Press	EFT	31/08/18	Great Beyond Merchandise	-2,262.70
HESTA Super Fund	Debit	14/08/18	Employee Superannuation	-73.07
HESTA Super Fund	Debit	28/08/18	Employee Superannuation	-73.07
Hitachi Construction Machinery (Aust	EFT	07/08/18	Parts & repairs for Shire vehicles	-416.33

Creditor	Type	Date	Description	Amount
Hitachi Construction Machinery (Aust	EFT	31/08/18	Parts & repairs for Shire vehicles	-491.63
Horizon Power	13208	17/08/18	Electricity usage charges for Shire properties	-1,863.15
HOST PLUS Superannuation Fund	Debit	14/08/18	Employee Superannuation	-87.46
HOST PLUS Superannuation Fund	Debit	28/08/18	Employee Superannuation	-71.06
Humes Wembley Cement	EFT	07/08/18	Headwall to suit pipe for GCR	-580.80
In2Balance	EFT	31/08/18	Data Extraction for System change over	-5,500.00
IT Vision User Group Inc	EFT	07/08/18	User group subscription	-748.00
Janine Rowe	EFT	24/08/18	Administration purchases	-322.86
Jason Signmakers	EFT	31/08/18	Road signage	-525.80
Johanna McGuire	EFT	30/08/18	Pre-employment medicals	-54.30
Landgate	EFT	31/08/18	Data extraction for Road & Rectified Aerial Imagery	-1,221.00
Laurinda Anne Hill	EFT	30/08/18	Fuel & Meals whilst at training	-154.71
Laverton Post Office	EFT	31/08/18	Telstra Phone Credits for Cashless Debit Card operations	-80.00
Laverton School	EFT	20/08/18	Donation/contribution for Scholastic Book Fair	-100.00
Laverton Supplies	EFT	13/08/18	Food items for NAIDOC opening	-754.30
Laverton Supplies	EFT	31/08/18	Coat hangers for GB merchandise & Cleaning products	-34.40
Laverton Supplies Motors	EFT	13/08/18	Fuel for small equipment use	-189.90
Laverton Supplies Motors	EFT	31/08/18	Weekly Newspapers	-22.60
LGISWA	EFT	07/08/18	LGIS WorkCare	-138,488.70
Local Government Professionals Australia	EFT	31/08/18	2018-19 Corporate Membership	-2,004.00
Lone Star Surveys	EFT	31/08/18	Provision of survey services for GCR Roadworks	-4,537.50
Marketforce	EFT	07/08/18	Advertisement for Shire operations	-259.18
McMahon Burnett Transport	EFT	07/08/18	Freight Charges	-163.76
Miller's Fabrication Services	EFT	07/08/18	Welding Repairs to portable water tanker	-4,950.00

Creditor	Type	Date	Description	Amount
MLC Masterkey Superannuation	Debit	14/08/18	Employee Superannuation	-206.95
Mount Romance	EFT	07/08/18	Great Beyond merchandise	-1,493.91
Nathan Wasson	EFT	30/08/18	Pre-employment clearances	-54.30
National Australia Bank	Debit	02/08/18	Credit card purchases	-8,699.48
National Australia Bank	EFT	14/08/18	Employee Salaries	-77,360.27
National Australia Bank	EFT	28/08/18	Employee Salaries	-88,913.52
National Australia Bank	Debit	31/08/18	Bank Fees & Charges	-323.76
National Pumps & Energy	EFT	31/08/18	Hire of pumping equipment for Great Central Road	-19,859.84
Outback Geek	EFT	07/08/18	Computer support for various offices	-450.00
Outback Parks & Lodges	EFT	24/08/18	Accomodation for curtin volunteer students for NAIDOC	-1,740.00
Ozzi Express	EFT	24/08/18	Freight Charges	-1,174.80
Peerless Jal Pty Ltd	EFT	31/08/18	Toilet Refills for Depot, Public Toilets & Airport Terminal	-449.98
Petty Cash Tin - Shire of Laverton	13211	27/08/18	Petty Cash Recoup	-456.05
PFD Food Services Pty Ltd	EFT	07/08/18	Great Beyond Cafe Goods	-1,166.70
PFD Food Services Pty Ltd	EFT	31/08/18	Great Beyond Cafe Goods	-233.55
Phil Marshall	EFT	30/08/18	Pre-employment requirements & for fuel	-659.44
Pier Street Medical Pty Ltd	EFT	31/08/18	Medical services	-409.20
Pindan Contracting	EFT	30/08/18	Construction works for Community Hub	-120,144.68
Pipeline Technics Pty Ltd	EFT	07/08/18	Hire of Excavator	-8,805.50
Puzzle Consulting	EFT	24/08/18	Preparation of Business Plan	-1,584.00
PWT Electrical	EFT	31/08/18	Supply & install various components for Air-Con in seat container	-6,205.10
Quick Corporate	EFT	31/08/18	Stationery Items - Department Allocations	-620.97
RAMM Software Pty Ltd	EFT	31/08/18	Renewal of Technical services software	-11,460.97
Remote Roads	EFT	07/08/18	Supply of supervisor for WANDRRA Flood Damage Project	-19,016.14

Creditor	Type	Date	Description	Amount
Remote Roads	EFT	24/08/18	Supply of supervisor for WANDRRA Flood Damage Project	-3,843.29
REST Superannuation	Debit	28/08/18	Employee Superannuation	-74.42
Rex Weldon	EFT	30/08/18	Travel & food expenses whilst at WALGA training	-198.86
Robyn Smith	EFT	30/08/18	Purchases for Staff Housing & Kitchen/Staff Items	-1,209.56
Shaneane Weldon	EFT	30/08/18	Travel & food expenses whilst at WALGA training	-233.76
Shire of Coolgardie	EFT	31/08/18	Contribution towards economic development conference	-1,622.87
Shire of Laverton Social Club	EFT	07/08/18	Social club contribution	-690.00
Sunsuper	Debit	14/08/18	Employee Superannuation	-475.14
Sunsuper	Debit	28/08/18	Employee Superannuation	-585.53
T & R Homes	EFT	24/08/18	Supply & Delivery of Installation for Executive housing	-60,238.93
Talis Consultants Pty Ltd	EFT	24/08/18	Provision of consultancy services	-6,600.00
Telstra	13209	17/08/18	Phone charges for Shire operations	-587.82
Telstra	13212	27/08/18	Phone charges for Shire operations	-2,574.69
Tourism Council Western Australia Ltd	EFT	07/08/18	Membership renewal	-1,328.00
Truckline	EFT	31/08/18	Parts & repairs for Shire vehicles	-2,057.02
Tudor House Pty Ltd	EFT	31/08/18	Replacement Banner for WALGA convention	-345.40
VisiMax Safety Products	EFT	07/08/18	Items for dog pound maintenance	-370.20
WA Local Government Association	EFT	31/08/18	Subscriptions to WALGA	-27,193.70
WA Local Government Superannuation	Debit	14/08/18	Employee Superannuation	-14,672.72
WA Local Government Superannuation	Debit	28/08/18	Employee Superannuation	-16,802.62
Water Cooler Superstore	EFT	30/08/18	Water Cooler for youth centre	-1,423.00
Water Corporation	13210	17/08/18	Water use chargers for Shire properties	-20,737.78
Water Corporation	13213	27/08/18	Water use chargers for Shire properties	-602.87

Creditor	Type	Date	Description	Amount
Wayfound	EFT	31/08/18	Entry sign for the Anne Beaddell entrance	-3,861.00
Westate Publishers Pty Ltd T/A Western 4W Driver	EFT	31/08/18	Supply Great Beyond merchandise/books	-398.55
Westrac Pty Ltd	EFT	31/08/18	Parts & repairs for Shire vehicles	-466.19
Winc Australia Pty Ltd	EFT	31/08/18	Stationery Items - Department Allocations	-1,492.67
WML Consultants Pty Ltd	EFT	07/08/18	2018 WANDRRA Flood Damage submssions on behalf of the SOL	-6,760.60
WML Consultants Pty Ltd	EFT	31/08/18	Laverton Pool Geotech 2018	-8,574.50
			Total	**-$2,247,592.65**

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

A listing of payments made providing more detail can be found in the Information Bulletin for the preceding month.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.15 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Prentice** **SECONDED:** **Cr R Street**

That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling $2,258,107.65 and summarised as following:

Cheque Numbers	**13208-13213**	**$26,822.36**
Direct Debit Payments	**01/08/2018 to 31/08/2018**	**$34,456.60**
Bank Fees	**01/08/2018 to 31/08/2018**	**$323.76**
VISA Payments	**01/08/2018 to 31/08/2018**	**$2,021,531.66**
EFT Payments	**01/08/2018 to 31/08/2018**	**$8,699.48**
Salary and Wages	**01/08/2018 to 31/08/2018**	**$166,273.79**
	Total Payments	**$2,258,107.65**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.1.12 ACCOUNTS PAID AS AT 30 SEPTEMBER 2018 (FILE REF: 1276)

SUBMISSION TO: Ordinary Meeting of Council, 25 October 2018

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

OWNER/APPLICANT: Shire of Laverton

AUTHOR: Natasha Fuamatu, Accounts Officer

SENIOR OFFICER: Robyn Smith, Finance and Administration Manager

PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS

Nil.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Creditor	Type	Date	Description	Amount
All Toilets	EFT	14/09/18	Treatment for portable toilet	-362.89
Allied Projects Pty Ltd	EFT	07/09/18	Undertaking drafting work for various projects	-6,788.43
Allied Projects Pty Ltd	EFT	21/09/18	Project Management Fee for Community hub	-10,560.00
Australasian Performing Right Association Limited (APRA)	EFT	07/09/18	Licensing fees for town hall	-71.73
Australia Post	EFT	21/09/18	Postage Charges & Reflex Paper	-949.23
Australian Super	Debit	11/09/18	Employee Superannuation	-358.46
Australian Super	Debit	04/09/18	Employee Superannuation	-287.49
Australian Super	Debit	25/09/18	Employee Superannuation	-2,055.34
Bernfried Gunter Fra Wasse	EFT	21/09/18	Rates refund for mining tenement	-51.65
BOC Limited	EFT	21/09/18	Gas Charges	-108.52
Boulder Medical & Occupational Health Centre	EFT	07/09/18	Medical services	-76.30
Bruce Rock Engineering	EFT	07/09/18	Deposit for custom built accomodation caravan	-16,632.00
Bunnings Group Limited	EFT	21/09/18	Various items for building operations & stationery use	-221.98
C & A Taylor Grading Pty Ltd	EFT	07/09/18	Supply of Outback plant and operators for Great Central Roadworks	-353,140.11
C & A Taylor Grading Pty Ltd	EFT	07/09/18	Supply of Outback plant and operators for Great Central Roadworks	-242,187.29
C & A Taylor Grading Pty Ltd	EFT	21/09/18	Supply of Outback plant and operators for Great Central Roadworks	-488,470.88
Civic Legal	EFT	21/09/18	Legal services for Shire operations	-275.00
Courier Australia	EFT	21/09/18	Freight Charges	-2,281.26

Creditor	Type	Date	Description	Amount
Deanne Ross	EFT	21/09/18	Council Attendance Fees	-2,350.00
Department of Transport	13221	21/09/18	Registration renewal for Shire Vehicles	-402.75
Desert Sands Cartage Contractors	EFT	14/09/18	Supply of Plant & Operators for WANDRRA 2017 Flood Damage	-323,929.83
Desert Sands Cartage Contractors	EFT	21/09/18	Supply & Delivery of Aggregate Sealing for Great Central Roadworks	-234,214.30
E Stokes	EFT	21/09/18	Rates refund for mining tenement	-3,104.53
Eagle Petroleum (WA) Pty Ltd	EFT	21/09/18	Supply & delivery of diesel	-89,623.08
Eastgold Dairy Distributors	EFT	07/09/18	Great Beyond Cafe Goods	-1,060.05
Eastgold Dairy Distributors	EFT	21/09/18	Great Beyond Cafe Goods	-395.00
Examiner Newspapers	13222	21/09/18	Advertisement for Great Beyond operations	-950.00
First National Real Estate - EFT	EFT	21/09/18	Community Resource Centre rent	-4,180.00
Gold Road (North Yamarna) Pty Ltd	EFT	21/09/18	Rates refund for mining tenement	-2,413.28
Goldfields Tourism Network Assoc	EFT	21/09/18	Contribution to Goldfields Tourism Network	-40,150.00
Heather Hutchinson	EFT	07/09/18	Nurse Incentive per Shire Policy 9.80	-2,000.00
HESTA Super Fund	Debit	11/09/18	Employee Superannuation	-73.07
HESTA Super Fund	Debit	25/09/18	Employee Superannuation	-36.54
Horizon Power - EFT	13217	21/09/18	Electricity use for Shire properties	-1,857.35
Horizon Power - EFT	EFT	07/09/18	Electricity use for Shire properties	-105,659.95
Horizon Power - EFT	EFT	07/09/18	Electricity use for Shire properties	-143,991.43
HOST PLUS Superannuation Fund	Debit	11/09/18	Employee Superannuation	-62.86
HOST PLUS Superannuation Fund	Debit	04/09/18	Employee Superannuation	-45.09
HOST PLUS Superannuation Fund	Debit	25/09/18	Employee Superannuation	-131.87
In2Balance	EFT	21/09/18	Maintenance & Support Fees for administration software	-6,600.00
IT Vision	EFT	21/09/18	Training for system changeover	-41,533.00
Jaclyn Isobel Jones	EFT	07/09/18	Travel & food expenses for training	-390.30
Jason Signmakers	EFT	07/09/18	Signs & Posts for GCR Road Guides	-16,279.88

Creditor	Type	Date	Description	Amount
Laura Beth Shardlow	EFT	07/09/18	Nurse Incentive per Shire Policy 9.80	-2,000.00
Laurinda Anne Hill	EFT	21/09/18	Taxi fares & meals to attend conference	-138.01
Local Health Authorities Analytical Committee	EFT	07/09/18	Analytical Service 2018/19 Subscription for testing	-504.90
Midland Toyota	EFT	27/09/18	Purchase of Landcruiser Prado 2018	-30,336.49
Moore Stephens	EFT	21/09/18	Statutory Compliance Services (Quarterly Fee)	-22,745.25
Murrin Murrin Operations Pty Ltd	13225	21/09/18	Rates refund for mining tenement	-8,326.60
National Australia Bank	Debit	03/09/18	Credit Card Purchases 28-07-2018 to 28-08-2018	-8,281.39
National Australia Bank	EFT	04/09/18	Employee Salaries	-50,220.82
National Australia Bank	EFT	11/09/18	Employee Salaries	-32,530.27
National Australia Bank	EFT	28/09/18	Employee Salaries	-87,776.99
National Australia Bank	Debit	28/09/18	Bank & Interest fees	-719.10
National Pumps & Energy	EFT	21/09/18	Hire of pump equipment for Great Central Roadworks	-26,939.31
Parmelia Hilton	EFT	07/09/18	Accomodation for councillors to attend WALGA convention	-4,433.00
Patrick Hill	EFT	21/09/18	Council Attendance Fees	-8,850.00
Phil Marshall	EFT	21/09/18	Telstra Mobile Phone Use for Shire Operations	-175.80
Pindan Contracting	EFT	14/09/18	Laverton Community Hub Acquatic Centre & Building Project	-298,622.01
Pivotel Satellite Pty Limited	13215	07/09/18	Satellite Phone Charges	-1,307.55
Pivotel Satellite Pty Limited	13218	21/09/18	Satellite Phone Charges	-790.03
PsiTech Pty Ltd	EFT	07/09/18	WFBS Renewal for Trend Micro, Antivirus	-6,098.35
Quadrio Earthmoving Pty Ltd	EFT	14/09/18	De Mobilisation from Site	-12,533.40
Remote Roads	EFT	21/09/18	Supervision for Flood Damage Repairs @ Whitecliffs Road	-35,702.59
REST Superannuation	Debit	11/09/18	Employee Superannuation	-64.50
REST Superannuation	Debit	25/09/18	Employee Superannuation	-66.67
Rex Ryles	EFT	21/09/18	Council Attendance Fees	-2,350.00
Rex Weldon	EFT	21/09/18	Council Attendance Fees	-2,350.00

Creditor	Type	Date	Description	Amount
Robin Prentice	EFT	21/09/18	Council Attendance Fees	-2,350.00
Robyn Smith	EFT	21/09/18	For purchase made for various buildings and department allocations	-620.25
Rosemary Street	EFT	21/09/18	Council Attendance Fees	-2,350.00
Rubek Automatic Doors	EFT	07/09/18	Supply, Install & Commission Sliding Doors for main office	-11,759.00
Satellite Television & Radio Australia	EFT	07/09/18	Balance Payment for Supply & Installation of new Satellite Dish	-17,453.70
Shaneane Weldon	EFT	21/09/18	Council Attendance Fees	-3,475.00
Shire of Laverton Social Club	EFT	21/09/18	Employee Contributions	-910.00
Shire of Leonora	EFT	21/09/18	Northern Goldfields Tourism Brochure	-809.56
Squire Patton Boggs (AU)	EFT	21/09/18	Native Title Watching Brief Wutha	-663.30
Sunsuper	Debit	11/09/18	Employee Superannuation	-292.78
Sunsuper	Debit	04/09/18	Employee Superannuation	-292.78
Sunsuper	Debit	25/09/18	Employee Superannuation	-563.45
T & R Homes	EFT	07/09/18	Supply & Delivery of Executive Housing	-66,574.53
Telstra	13219	21/09/18	Landline Telephone & Internet Charges	-3,884.04
WA Local Government Superannuation	Debit	11/09/18	Employee Superannuation	-6,649.95
WA Local Government Superannuation	Debit	04/09/18	Employee Superannuation	-8,939.51
WA Local Government Superannuation	Debit	25/09/18	Employee Superannuation	-17,009.53
Water Corporation	13216	07/09/18	Water use charges for Shire properties	-98.29
Water Corporation	13220	21/09/18	Trade waste permit for public toilets	-388.28
WML Consultants Pty Ltd	EFT	21/09/18	Outback Way Project Management Services	-162,160.23
			Total	**-$3,097,419.93**

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

A listing of payments made providing more detail can be found in the Information Bulletin for the preceding month.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.16 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Street** **SECONDED:** **Cr D Ross**

That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling $3,097,419.93 and summarised as following:

Cheque Numbers	**13215-13225**	**$18,004.89**
Direct Debit Payments	**01/09/2018 to 30/09/2018**	**$36,929.89**
Bank Fees	**01/09/2018 to 30/09/2018**	**$719.10**
VISA Payments	**01/09/2018 to 30/09/2018**	**$8,281.39**
EFT Payments	**01/09/2018 to 30/09/2018**	**$2,862,956.58**
Salary and Wages	**01/09/2018 to 30/09/2018**	**$170,528.08**
	Total Payments	**$3,097,419.93**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.2 ENVIRONMENTAL HEALTH & BUILDING SERVICES BUSINESS

There was no Environmental Health & Building Services business listed for this meeting.

11.3 WORKS AND SERVICES BUSINESS

11.3.1 RFT 02/18 BANDYA ROAD CULVERT INSTALLATION (FILE REF: 0272)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Les Vidovich, Executive Manager Technical Services
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To seek Council approval to advertise RFT 02/18 for the Installation of Culverts on Bandya Road.

ATTACHMENTS

OMC181025-11.3.1.A	RFT 02-18 Tender Documentation
OMC181025-11.3.1.B	RFT 02-18 Drawings
OMC181025-11.3.1.C	Location Plan

APPLICANT'S SUBMISSION

Not applicable

BACKGROUND

In 2018/19 Council was successful in obtaining $193,133 through the State Blackspot Program to install culverts at a creek crossing on Bandya Road. The proposal to install culverts on Bandya Road at SLK 36.5 was identified following a road safety audit which was performed by Shawmac Consulting Civil and Traffic Engineers in July 2015.

The main nature of concern identified in the road safety audit was that the vertical geometry on the approach to the creek crossing restricted sight distance to the creek bed which is significantly lower than the general road level approaching the creek. This has the potential to be hazardous to road users due to restricted sight lines, particularly at times of flash flooding from upstream storm events.

Flood indicators and signage to Australian Standards are also proposed to be installed on the section of road to assist users during times of flooding.

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 3.57 - Requires a local government to invite tenders before entering into a contract of a prescribed kind for the supply of goods or services.

Local Government (Functions and General) Regulations (1996)

Part 4 - Provision of Goods and Services – Provides the detail of when tenders are required to be called and the process for dealing with and awarding tenders.

In accordance with the Tender Regulations of the *Local Government Act (1995)*, Councils are required to call tenders for works where the value of works will exceed $150,000.

POLICY IMPLICATIONS

Council Policy 02.18 – “Purchasing” will be applied by staff when calling for tenders.

FINANCIAL IMPLICATIONS

An amount of $289,700 has been allocated in Council’s 2018/19 budget to complete the installation of the culverts on Bandya Road. This project is 75% funded through the State Blackspot Program.

STRATEGIC IMPLICATIONS

This tender does not contain any notable strategic implications.

CONSULTATION

Consultation in respect to this project has occurred between the Shire of Laverton’s Chief Executive Officer, Executive Manager Technical Services and Engineering Technical Officer.

COMMENT

Installing culverts and modifying the vertical and horizontal geometry of the road will resolve the concerns idenifited in the road safety audit. It is planned that the project will be managed by staff at the Shire of Laverton and is expected to take 8 weeks to complete.

It is proposed that the advertising will commence once the detailed design is completed, with the item returning back to an Ordinary Meeting of Council for determination once advertised.

Copies of the tender document (Attachment OMC181025-11.3.1.A) and associated drawings (Attachment OMC181025-11.3.1.B) are attached and permission to advertise this tender is now sought from Council.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.17 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Prentice** **SECONDED:** **Cr R Ryles**

That Council,

1. **Receives the Request for Tender document - 0218 Bandya Road Culvert Installation.**

2. **Approves the Selection Criteria and Weightings as follows:**

A:	**Organisational Experience and Capacity** (a) Provide details of similar work; (b) Provide reference sheet; (c) Provide referees;	**40%**
B:	**Experience with Working in Remote Regional Locations** (d) Nominate specific examples in previous projects reference sheet; (e) Provide details of the organisation's Occupational Health and Safety records;	**20%**
C:	**Key Personnel Experience and Overall Capacity** (f) Provide details of past relevant experience of key staff; (g) Provide CV's or, as a minimum, employment history; (h) Provide referees;	**40%**

3. **Endorses the calling of Tenders for the installation of culverts on Bandya Road at SLK 36.5, with the item being brought back to an Ordinary Meeting of Council for determination once advertised.**

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

06:04pm Cr D Ross declared a Financial Interest in Item 11.3.2 and left the meeting.

11.3.2 AUSTRALIAN POTASH – FUTURE MAINTENANCE/UPGRADE LAKE WELLS ROAD (FILE REF: 1289)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Australian Potash/Shire of Laverton
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Nil

MATTER FOR CONSIDERATION

Council to endorse the actions of the Chief Executive Officer in entering into a formal Letter of Agreement with Australian Potash for the future maintenance/upgrade of Lake Wells Road.

ATTACHMENTS

OMC181025-11.3.2.A Letter of Agreement

OMC181025-11.3.2.B APC Logistics Update

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

As previously reported to Council there have been some concerns raised by Australian Potash (APC) in regards to the future rating of their mining leases, and the Shire's requirements for the maintenance/upgrade of Lake Wells Road once the mining operations commence.

The area of the overall lease area is very substantial which will result in a massive increase in rates to be levied. Based on the current rate in the dollar for Unimproved Capital Value properties, this could possibly be in excess of $500,000 per annum. This amount of rates will be difficult for a fledgling company to sustain in their initial years of operation.

Provisions within the *Local Government Act 1995*, and associated Regulations, do not provide for Council to allow a rate concession or discount, or the phasing in of rates.

Therefore, with Council consent, the Chief Executive Officer (CEO) has been investigating options with APC as to how the maintenance/upgrade of Lake Wells Road can be absorbed into the rates levied on the mining leases.

The most suitable outcome has been determined as per the Letter of Agreement (Attachment OMC181025-11.3.2.A).

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Division 6 – Rates and service charges – Provides for the levying of property rates on rateable land within a local government area.

Valuation Land Act 1978

Part 3 – Valuation – Provides for the Valuer General to provide valuations to rating authorities for the purpose of levying rates against rateable properties.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no particular strategic implications for Council, other than achieving an amicable working relationship with a new mining enterprise within the Shire of Laverton.

CONSULTATION

Australian Potash

COMMENT

After many discussions and negotiations with Australian Potash the arrangements as per the Letter of Agreement were deemed as the most suitable outcome for both the Shire of Laverton and APC.

This provides for Council to levy the rates as required under the provisions of the *Local Government Act 1995*, and for the cost of the road works to be absored against those rates up to a maximum amount of the rates levied.

It is pertinent to note that whilst the Letter of Agreement is binding and to remain in effect whilst one or more of the Mining Leases are live, the terms and conditions can be reviewed in five (5) years, on 01 October 2023. This provides Council with the opportunity to renegotiate should circumstances change.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.18 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Prentice** **SECONDED:** **Cr S Weldon**

That Council:

1. **Endorses the Chief Executive Officer's actions in entering into a Letter of Agreement on behalf of the Shire of Laverton with Australian Potash.**
2. **Endorses the Letter of Agreement between the Shire of Laverton and Australian Potash, and the terms and conditions contained therein, as per Attachment OMC181025-11.3.2.A.**

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	6	0

06:06pm Cr D Ross rejoined the meeting.

11.3.3 OUTBACK HIGHWAY DEVELOPMENT COUNCIL (FILE REF: 0022)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Outback Highway Development Council
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Nil

MATTER FOR CONSIDERATION

Council to consider endorsing two (2) resolutions from the Outback Highway Development Council Annual General Meeting held in Alice Springs on Thursday 27 September 2018.

ATTACHMENTS

OMC181025-11.3.3.A	Email of 08 October 2013 from Outback Highway Development Council

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Annual General Meeting (AGM) for the Outback Highway Development Council (OHDC) was held in Alice Springs on Thursday 27 September 2018.

The following two (2) resolutions, adopted at the AGM, are being referred to each of the Financial Member Councils of the OHDC for endorsement:

11.0 "That the OHDC Inc, formally acknowledges that the financial member local government councils are an Alliance of Local Government Councils, and will be referred to as such"

Moved Damien Ryan, Seconded Rick Britton *Result: CARRIED*

13.0 'That each Council do an Outback Way signage audit' -

Moved Glen Auricht, Seconded Gavin Baskett *Result: CARRIED*

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

The two recommendations are quite straight forward and can be supported by Council.

It is interesting to note that the next Outback Highway Development Council Annual General Meeting has been scheduled to be held in Laverton on 3-4 September 2019.

This will be an excellent opportunity for Council to showcase new improvements within the townsite to members of the OHDC.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.19 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Ryles**

That Council:

1. **Endorses the following two recommendations from the Outback Highway Development Council Annual General Meeting held in Alice Springs on Thursday 27 September 2018:**

   11.0 'That the OHDC Inc, formally acknowledges that the financial member local government councils are an Alliance of Local Government Councils, and will be referred to as such'.

   14.0 'That each Council do an Outback Way signage audit'

2. **Informs the Outback Highway Development Council that it will be pleased to host the next OHDC AGM on 3-4 September 2019.**

SIMPLE MAJORITY	VOTES FOR	VOTES AGAINST
X	7	0

11.4 PLANNING AND DEVELOPMENT BUSINESS

11.4.1 AMENDMENT 3 TO THE SHIRE OF LAVERTON TOWN PLANNING SCHEME NO 2 (FILE REF: 201)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	Liz Bushby, Town Planning Innovations *Financial Interest disclosed as the Author receives planning fees for advice to the Shire – Section 5.60A of Local Government Act 1995*
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Liz Bushby, Town Planning Innovations
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Council is to consider adopting Amendment 3 to the Shire of Laverton Town Planning Scheme No 3 to modernise the scheme format and bring it into conformance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

ATTACHMENTS

OMC181025-11.4.1.A Draft Amendment 3

APPLICANT'S SUBMISSION (TPI ON BEHALF OF THE SHIRE)

The ***Planning and Development (Local Planning Schemes) Regulations 2015*** were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations have introduced 'Deemed Provisions' that automatically apply to every Local Planning Scheme in Western Australia including the Shire of Laverton Town Planning Scheme No 2.

The 'Deemed Provisions' mean that there are now whole sections under the Shire's Scheme which are superfluous and are no longer required.

If there is a conflict between the Shires Town Planning Scheme and the Deemed Provisions, the Deemed Provisions in the Regulations prevail. To avoid any conflict, a scheme amendment is proposed to ensure that a revised Scheme is consistent with the *Planning and Development (Local Planning Scheme) Regulations 2015.*

The 'Deemed Provisions' cover matters that are generally administrative and are common to most town planning schemes throughout Western Australia, including;

- Content and process for Structure Plans
- Heritage
- Information to be lodged for planning applications
- What requires planning approval
- Advertising of applications
- Matters to be considered by the local government
- Powers of the Scheme
- Offences
- Planning Policies – advertising and adoption process
- Delegation powers
- Entry powers for officers

The Deemed Provisions also include a generic planning application form to be used by all local governments, and a standard determination notice.

Amendment No 3 will delete entire sections of the Shire's Scheme as summarised in the table below. There are 'Deemed Provisions' in the Regulations that already cover the same planning matters as outlined in the table:

SUMMARY OF MAIN PARTS AND SECTIONS BEING DELETED FROM THE SHIRE OF LAVERTON TOWN PLANNING SCHEME NO 2	**EQUIVALENT UNDER THE DEEMED PROVISIONS OF THE *PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEME) REGULATIONS 2015.***
Part 2 – Local Planning Policy Framework	Schedule 2, Part 2, Division 2 – Local Planning Policies
Clause 5.13.2 Structure Plan Requirements (applicable to the Residential zone)	Schedule 2, Part 4 – Structure Plans
Part 7 – Heritage Protection	Schedule 2, Part 3 – Heritage Protection
Part 8 – Development of Land	Schedule 2, Part 7 – Requirement for development approval
Part 9 – Application for Planning Approval	Schedule 2, Part 8 – Applications for development approval
Part 10 – Procedure for dealing with applications	Schedule 2, Part 9 - Procedure for dealing with applications for development approval (includes Clause 67 which outlines the matters to be considered by the local government)
Part 11 – Enforcement and Administration	Schedule 2, Part 10 – Enforcement and administration

The Regulations also contain 'Model Provisions for local planning schemes' ('Model Provisions') which is essentially a template for a modern scheme format with cross referencing to relevant Deemed Provisions. The Model Provisions are contained in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The intention of Amendment 3 is to:

A. Delete those sections in the existing Scheme which have become superceded by the Deemed Provisions of the Regulations and/or outdated as a result of the new Regulations.

B. Update terms used in the Scheme to be consistent with current legislation.

C. Ensure landuse definitions are generally consistent with the Regulations.

D. Generally update the format of the Scheme to ensure consistency with Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

BACKGROUND INFORMATION

In November 2014, a discussion paper and consultation draft were released for the proposed Planning and Development (Local Planning Schemes) Regulations ('the Regulations').

The Planning and Development (Local Planning Schemes) Regulations 2015 replace the previous Town Planning Regulations 1967 which were recognised as being outdated and needing improvement. The Regulations were a result of an initiative of the State Government's planning reform agenda.

STATUTORY ENVIRONMENT

Shire of Laverton Town Planning Scheme No 2

The essence of the existing Town Planning Scheme will not change. No zoning, mapping or landuse permissibilities are proposed to change.

Any sections of the Scheme being deleted have already been replaced by equivellent controls under the Deemed Provisions of the Regulations.

Planning and Development (Local Planning Schemes) Regulations 2015 –

The *Planning and Development (Local Planning Schemes) Regulations 2015* make provision for Scheme Amendments to be processed as either Basic, Standard or Complex Scheme Amendments.

Amendment No 3 is proposed to be processed as a Basic Amendment as it is to bring the existing Scheme into line with the Regulations.

A Basic Amendment only has to be adopted by Council and lodged with the Western Australian Planning Commission seeking approval by the Minister for Planning. No public advertising is required.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The Shire pays planning consultancy fees to Town Planning Innovations (TPI).

STRATEGIC IMPLICATIONS

There are no known strategic implications.

CONSULTATION

No public consultation has been conducted.

COMMENT

Any planning application has to be assessed in accordance with both the Shire of Laverton Town Planning Scheme No 2 and the Regulations.

The Amendment proposed is administrative in nature and has the following benefits:

i. It will ensure that there are no legal issues between any conflict arising from the Scheme where it differs from the Regulations.
ii. It is a good interim step to ensure that the existing Scheme complies with the Regulations.

iii. It will simplify future reports to Council on planning applications as there are existing Scheme provisions that overlap with Deemed Provisions in the Regulations. Currently both the Scheme and Regulation requirements have to be identified in agenda reports.

iv. It will modernise the Shire's Scheme Text and update the Scheme without going through a lengthy Local Planning Strategy and Local Planning Scheme Review process.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.20 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr S Weldon **SECONDED: Cr R Street**

That Council:

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, resolve to adopt Amendment No 3 (without modification) to the Shire of Laverton Town Planning Scheme No. 2 by:

   (a) Deleting the following Parts and Clauses (in their entirety) from the Scheme Text, as they have been superceded by the deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:

   - PART 2 – LOCAL PLANNING POLICY FRAMEWORK
   - Clause '5.13.2 Structure Plan Required'
   - PART 7 - HERITAGE – PROTECTION
   - PART 8 – DEVELOPMENT OF LAND
   - PART 9 – APPLICATIONS FOR PLANNING APPROVAL
   - PART 10 – PROCEDURE FOR DEALING WITH APPLICATIONS
   - PART 11 – ENFORCEMENT AND ADMINISTRATION

   (b) Deleting references to the following terms and replacing them with the corresponding term throughout the Scheme Text:

   - 'Town Planning Scheme' replaced with 'Local Planning Scheme';
   - 'TPS' replaced with 'LPS' ; (including in the footer of the Scheme Text);
   - 'Responsible authority' with 'responsible local government';
   - 'Town Planning Act' with 'Act';
   - 'Planning approval' with 'development approval' (as applicable);
   - 'Clause 9.4' with 'clause 64 of the deemed provisions';

- 'Department of Industry and Resources' with 'Department of Mines, Industry Regulation and Safety'; and
- '*Town Planning and Development Act 1928*' with '*Planning and Development Act 2005*'.

(c) In the preamble of Scheme modify the existing sentence which states 'The Scheme Text should be read with the Local Planning Strategy for the Shire.' to state that 'The Scheme Text should be read with the Local Planning Strategy for the Shire and the deemed provisions set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2.'

(d) Update the following clauses (including renumbering as required):

- Add to Clause '1.4 CONTENTS OF THE SCHEME:' the following:

  'b) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2;

- Revise the last sentence under Clause '1.4 CONTENTS OF THE SCHEME:' which currently states 'The Scheme Text is to be read in conjunction with the Local Planning Strategy' to state 'The Scheme Text is to be read in conjunction with any Local Planning Strategy for the Scheme area.'
- Modify Clause 1.5(g) which currently states 'address other matters contained in the First Schedule to the Town Planning Act.' to state 'address other matters referred to in Schedule 7 of the Act.'
- Under Clause 1.7.1(b)(i) delete the words 'Dictionary of defined'.
- Under Clause 1.7.2 delete the words 'in the dictionary of defined words and expressions'.
- Renumber '**PART 3 – RESERVES**' TO '**PART 2 RESERVES**'
- Modify Clause 3.4.2(a) which currently states 'the matters setout in clause 10.2; and' to state as renumbered Clause 2.4.2(a) 'the matters set out in clause 67 of the deemed provisions (set out in the the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2); and'
- Renumber '**PART 4 – ZONES AND USE OF THE LAND**' TO '**PART 3 – ZONES AND USE OF LAND**'
- Modifying and renumber Clause 4.3.2 which currently states:

  '4.3.2 The symbols used in the cross reference in the Zoning Table have the following meanings:

  "P" means that the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme.

  "D" means that the use is not permitted unless the local government has exercised its discretion by granting planning approval.

"A" means that the use is not permitted unless the local government has exercised its discretion by granting planning approval approval after giving special notice in accordance with clause 9.4.

"X" means a use that is not permitted by the Scheme.'

To state:

'3.3.2 The symbols used in the cross reference in the Zoning Table have the following meanings:

"P" means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme.

"D" means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

"A" means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

"X" means that the use that is not permitted by this Scheme.

- Delete the entire Clause 4.3.3 relating to a change in the use of land from one use to another.
- Modify Notes 1 and 2 under Clause 4.3.3 which currently state:

Note: 1. The planning approval of the local government is required for the development of land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the use and development of land.

2. The local government will not refuse a 'P' use because of the unsuitability of the use for the zone but may impose conditions on the use of the land to comply with any relevant development standards or requirements of the Scheme, and may refuse or impose conditions on any development of the land.

To state as follows:

Note: 1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and use of, land. For development on land that does not require development approval see clause 61 of the deemed provisions.

2. In considering an application for development approval, the local government will have regard to clause 67 of the deemed provisions.

- Delete Notes 3 and 4 under Clause 4.3.3 in their entirety.

- Modify/renumber and expand 'Clause 4.4 INTERPRETATION OF THE ZONING TABLE' which currently states:

'**4.4 INTERPRETATION OF THE ZONING TABLE**

4.4.1 Where a specific use is mentioned in the Zoning Table, it is deemed to be excluded from the general terms used to describe any other use.

4.4.2 If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use the local government may:

(a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;

(b) determine that the proposed use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or

(c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.'

To state as follows:

'**3.4 INTERPRETATION OF THE ZONING TABLE**

3.4.1 A specific use class referred to in the Zoning Table is excluded from any other use class described in more general terms.

3.4.2 The local government may, in respect of a use that is not specifically referred to in the Zoning Table and that cannot reasonably be determined as falling within a use class referred to in the Zoning Table –

(a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or

(b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for use of the land; or

(c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.

3.4.3 If a use of land is identified in a zone as being a class P use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.

3.4.4 If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless –

(a) the development approval application relates to land that is being used for a non-conforming use; and

(b) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.'

- Modify/renumber Clauses '**4.5 ADDITIONAL USES**', '**4.6 RESTRICTED USES**' and '**4.7 SPECIAL USE ZONES**' with their associated notes which currently state:

'**4.5 ADDITIONAL USES**

Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the specific use or uses that are listed in addition to any uses permissible in the zone in which the land is situated subject to the conditions set out in Schedule 2 with respect to that land.

Note: An additional use is a land use that is permitted on a specific portion of land in addition to uses already permissible in that zone that applies to the land.

There are no Additional Uses which apply to the Scheme.

4.6 RESTRICTED USES

Despite anything contained in the Zoning Table, the land specified in Schedule 3 may only be used for the specific use or uses that are listed and subject to the conditions set out in Schedule 3 with respect to that land.

Note: A restricted use is the only use or uses permitted on a specific portion of land and other uses that would otherwise be permissible in the zone are not permitted.

There are no Restricted Uses which apply to the Scheme.

4.7 SPECIAL USE ZONES

Special Use Zones are set out in Schedule 4 and are in addition to the zones in the Zoning Table.

A person must not use any land, or any structure or buildings on land, in a Special Use Zone except for the purpose set out against that land in Schedule 4 and subject to compliance with any conditions set out in Schedule 4 with respect to that land.

Note: Special Use Zones apply to special categories of land use that do not comfortably sit within any other zone in the Scheme.'

To state as follows:

'**3.5 ADDITIONAL USES**

Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

There are no Additional Uses which apply to the Scheme.

3.6 RESTRICTED USES

Despite anything contained in the Zoning Table, land that is specified in Schedule 3 may only be used for the restricted class of use set out in respect of that land subject to the conditions that apply to that use.

There are no Restricted Uses which apply to the Scheme.

3.7 SPECIAL USE ZONE

Special Use Zones are set out in Schedule 4 and are in addition to the zones in the Zoning Table.

A person must not use any land, or any structure or buildings on land, in a Special Use Zone except for a class of use that is permissible in that zone and subject to compliance with any conditions that apply to that use as set out in Schedule 4.

Note: Special Use Zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.'

- Delete the Notes under 'Clause 4.5 ADDITIONAL USES' and 'CLAUSE 4.6 RESTRICTED USES'.

(e) Modify 'Table 1 – Zoning Table' as follows:

USES	RESIDENTIAL	COMMERCIAL	INDUSTRIAL	SETTLEMENT	RURAL	PASTORAL & MINING	SPECIAL USE
1 abattoir	X	X	X	*See Schedule 5.17*	X	A	See Schedule 4
2 aged or depended persons' dwelling	D	X	X		X	X	
3 agriculture-intensive	X	X	X		P	P	
4 caretaker's dwelling	X	D	D		D	D	
5 civic use	D	D	X		X	X	
6 educational establishment	A	A	X		X	A	
7 fuel depot	X	X	D		X	D	
8 garden centre	A	A	P		P	D	
9 grouped dwelling	D	X	X		X	D	
10 home business	D	X	X		D	D	
11 hotel	X	A	X		X	A	
12 industry ~~– extractive~~	X	X	~~X~~D		X	~~D~~X	
13 industry – ~~general~~ extractive	X	X	~~D~~X		X	~~X~~D	
14 industry	X	X	P		X	X	
~~14 industry – mining~~	~~X~~	~~X~~	~~X~~		~~X~~	~~P~~	
15 industry – ~~rural~~ primary production	X	X	A		D	D	
16 mining operations	X	X	X		X	P	
17 motor vehicle repair	X	X	P		X	X	
18 place of worship	D	D	X		X	X	
~~18 plant nursery~~	~~A~~	~~A~~	~~P~~		~~P~~	~~D~~	
19 residential building	D	X	X		X	D	
20 restaurant/café	X	D	X		X	X	
21 roadhouse	X	A	D		X	D	
22 rural pursuit	X	X	X		A	P	
23 shop	X	D	X		X	X	
24 single house	P	X	X		P	P	
25 tavern	X	A	X		X	A	
26 tourist ~~accommodation~~ development	A	D	X		D	D	
27 transport depot	X	X	P		X	X	
28 veterinary centre	X	A	A		A	D	

Note: The changes to Table 1 – Zoning Table are shown in red text for the ease of public consultation only.

(f) Update the following clauses (including renumbering as required):

- Delete the Note under 'Clause 4.8 NON CONFORMING USES'
- Delete 'Clause 4.11 TERMINATION OF A NON CONFORMING USE' in its entirety including the note under Clause 4.11.

- Renumber '**PART 5 – GENERAL DEVELOPMENT REQUIREMENTS**' to '**PART 4 – GENERAL DEVELOPMENT REQUIREMENTS**'
- Modify and renumber Clause 5.5.3 to Clause 4.5.3 and replace the words 'the criteria set out in clause 10.2' with 'clause 67 of the deemed provisions'.
- Modify and renumber Clause 5.6 which currently states:

5.6 ENVIRONMENTAL CONDITIONS

5.6.1 Environmental conditions to which the Scheme is, or amendments to the Scheme are, subject are incorporated into the Scheme by Schedule 10 of the Scheme.

5.6.2 Where appropriate, the environmental conditions are indicated on the Scheme Map by the symbol 'EC' to indicate that environmental conditions apply to the land.

5.6.3 The local government is to:

(a) maintain a register of all relevant Statements published under section 48F and 48G of the EP Act; and

(b) make the statements available for public inspection at the offices of the local government.

Note: Environmental conditions are those required to be incorporated into a Scheme or an amendment to a Scheme following assessment under the *Environmental Protection Act 1986.*

There are no environmental conditions imposed by the Minister for Environment which apply to the Scheme.

To state as follows:

4.6 ENVIRONMENTAL CONDITIONS

4.6.1 The conditions set out in Schedule 10 are environmental conditions that apply to this Scheme as a result of an assessment carried out under the Environmental Protection Act 1986 Part IV Division 3.

4.6.2 The environmental conditions are indicated on the Scheme Map by the symbol 'EC' to indicate that environmental conditions apply to the land.

4.6.3 The local government -

(a) must make available for public inspection during business hours at the offices of the local government all statements relating to this Scheme published under the Environmental Protection Act 1986 Part IV Division 3; and

(b) may publish those statements on the website of the local government.

There are no environmental conditions imposed by the Minister for Environment which apply to the Scheme.

- Delete the Note under Clause 5.6.3(b) in its entirety.
- Modify and renumber Clause 5.8 which currently states:

'5.8 TRANSPORTED BUILDINGS

5.8.1 A person is not to transport a building and place it on land in the Laverton townsite and use it as a dwelling unless planning approval has been granted by the local government. The local government is not to grant planning approval if the land is within a Heritage Area designated in accordance with clause 7.2.

5.8.2 The local government must only grant planning approval in accordance with clause 5.8.1 if the transported building:

(a) complies with the provisions of the Scheme, the Residential Design Codes, and any Local Laws applicable both to the transported building and the land on which it is to be situated; and

(b) is, in the opinion of the local government, in a satisfactory condition and will not detrimentally affect the amenity of the locality.'

To state as follows:

'4.8 REPURPOSED OR SECOND HAND DWELLING

4.8.1 A person is not to transport a repurposed or second hand dwelling and place it on land in the Laverton townsite unless planning approval has been granted by the local government. The local government is not to grant planning approval if the land is within an area designated under this Scheme as a Heritage Area.

4.8.2 The local government must only grant planning approval in accordance with clause 4.8.1 if the repurposed or second hand hand dwelling:

(a) complies with the provisions of the Scheme, the Residential Design Codes, and any Local Laws applicable both to the dwelling and the land on which it is to be situated; and

(b) is, in the opinion of the local government, in a satisfactory condition and will not detrimentally affect the amenity of the locality.'

- Modify Clause 5.14.2(b)to replace the words 'the following' with 'clause 67 of the deemed provisions', delete Clause 5.14.2(b)(i) to Clause 5.14.2(b)(vii).

- Renumber Clause 5.15.2 (a) to Clause 4.15.2(a) and insert the words 'local government may require' after the word 'the' and before the word 'first 5 metres'.
- Renumber '**PART 6 SPECIAL CONTROL AREAS**' to '**PART 5 SPECIAL CONTROL AREAS**'

(g) In SCHEDULE 1 – DICTIONARY OF DEFINED WORDS AND EXPRESSIONS':

- Insert the words 'used in the Scheme' following '1. General definitions';
- Under the heading '1. General definitions' replace the sentence 'In the Scheme' with 'If a word or expression used in this Scheme is listed in this clause, its meaning is as follows – '
  - Delete the definitions under '1. General definitions' for 'advertisement, amenity, conservation, cultural heritage significance, Gazettal date, height, local government, Local Planning Strategy, lot, owner, place, premises, region scheme, Residential Design Codes, substantially commenced, Town Planning Act' and 'zone' listed under '1. General definitions';
  - Modifying the existing definitions under '1. General definitions' for the terms 'building envelope, floor area, frontage, incidental use, minerals, net lettable area, non conforming use, plot ratio', and 'predominant use' to be consistent with the equivalent definitions contained in the Model Provisions for local planning schemes contained in the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 1, Part 6.
  - Insert new definitions under '1. General definitions' for the terms 'building height, cabin, chalet, commencement day, commercial vehicle, short term accommodation' and 'wall height' to be consistent with the equivalent definitions contained in the Model Provisions for local planning schemes contained in the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 1, Part 6.
  - Insert the following at the end of the list of definitions listed under '1. General definitions' and prior to '2. Land use terms' as follows:

    '2. A word or expression that is not defined in this Scheme —

    (a) has the meaning it has in the *Planning and Development Act 2005*; or

    (b) if it is not defined in that Act — has the same meaning as it has in the R-Codes.'

- Insert the words 'terms used' following '2. Land use', renumbering it to '3. Land use' and replace the words 'In the Scheme' with the following sentence:

  'If this Scheme refers to a category of land use that is listed in this provision, the meaning of that landuse is as follows – '

- Modifying the existing definitions under '2. Land use' for the words 'abattoir, agriculture-extensive, agriculture-intensive, amusement parlour, animal husbandry, bed and breakfast, betting agency, caravan park, caretakers dwelling, car park, child care premises, civic use, consulting rooms, convenience store, educational establishment, exhibition centre, family day care, fast food outlet (renamed fast food outlet/lunchbar), fuel depot, funeral parlour, home business, home occupation, home office, home store, hospital, hotel, industry, industry-extractive, industry-light, medical centre, motel, motor vehicle repair, motor vehicle wash, night club, office, park home park, place of worship, reception centre, recreation – private, restaurant (renamed restaurant/café), restricted premises, rural pursuit (renamed rural pursuit/hobby farm), service station, shop, tavern, telecommunications infrastructure, tourist accommodation (renamed tourist development), transport depot, and warehouse (renamed warehouse/storage)' to be consistent with the equivalent definitions contained in the Model Provisions for local planning schemes contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 1, Part 6.
- Inserting new definitions under '2. Land use' for the land use terms of 'art gallery, brewery, bulky goods showroom, commercial vehicle parking, garden centre, holiday accommodation, holiday house, industry-primary production, liquor store – small, liquor store – large, mining operations, resource recovery centre, serviced apartment, small bar, trade supplies, tree farm, waste disposal facility, waste storage facility, and wind farm' to be consistent with the equivalent definitions contained in the Model Provisions for local planning schemes contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 1, Part 6.
- Deleting the existing definitions under '2. Land use' for the words 'agroforestry, aquiculture, chalet, industry-cottage, industry-general, industry-mining, industry-rural, industry-service, lunch bar, mining workforce accommodation, plantation, plant nursery, residential building, shop (kiosk), showroom, and storage' to be consistent with the Model Provisions for local planning schemes contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*, Schedule 1, Part 6.
- Reformatting the definitions to delete the commas, arrange them in alphabetical order and ensure consistency with the format of the Model Provisions contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

(h) In 'Schedule 4 – Special Use zones' replacing the term 'Mining Worker's Accommodation' with the term 'Workforce Accommodation' for Special Use Zone No 4 pertaining to Lot 202 Weld Drive, Laverton to ensure consistency with the applicable definition under the Model Provisions contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

(i) Deleting in their entirety 'SCHEDULE 6 – FORM OF APPLICATION FOR PLANNING APPROVAL', 'SCHEDULE 7 – ADDITIONAL INFORMATION FOR ADVERTISEMENTS', 'SCHEDULE 8 – NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL', 'SCHEDULE 9 – NOTICE OF DETERMINATION ON APPLICATION FOR PLANNING APPROVAL'**,** and renumbering '**SCHEDULE 10-ENVIRONMENTAL CONDITIONS**' to '**SCHEDULE 6 – ENVIRONMENTAL CONDITIONS**'**.**

(j) Amend the Scheme text by renumbering all clauses to take into account deletions, additions and modifications where necessary.

2. Classify Amendment 3 as a Basic Amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

   - The amendment to the scheme is to ensure it is consistent with the general format of the Model Provisions in Schedule 1; and
   - This is an amendment to the scheme text to delete provisions that have been superceded by the deemed provisions in Schedule 2.

3. Authorise the Shire President and the Chief Executive Officer to execute three (3) hardcopy Amendment 3 documents and affix the Shire's Common Seal.

4. Authorise Liz Bushby of Town Planning Innovations to lodge Amendment 3 with the Western Australian Planning Commission seeking approval by the Minister for Planning.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

11.4.2 PROPOSED AMALGAMATION LOTS 190-191 COX STREET, LAVERTON (FILE REF: 419)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	Liz Bushby, Town Planning Innovations *Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of Local Government Act 1995*
OWNER/APPLICANT:	DDCT Global Pty Ltd
AUTHOR:	Liz Bushby, Town Planning Innovations
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

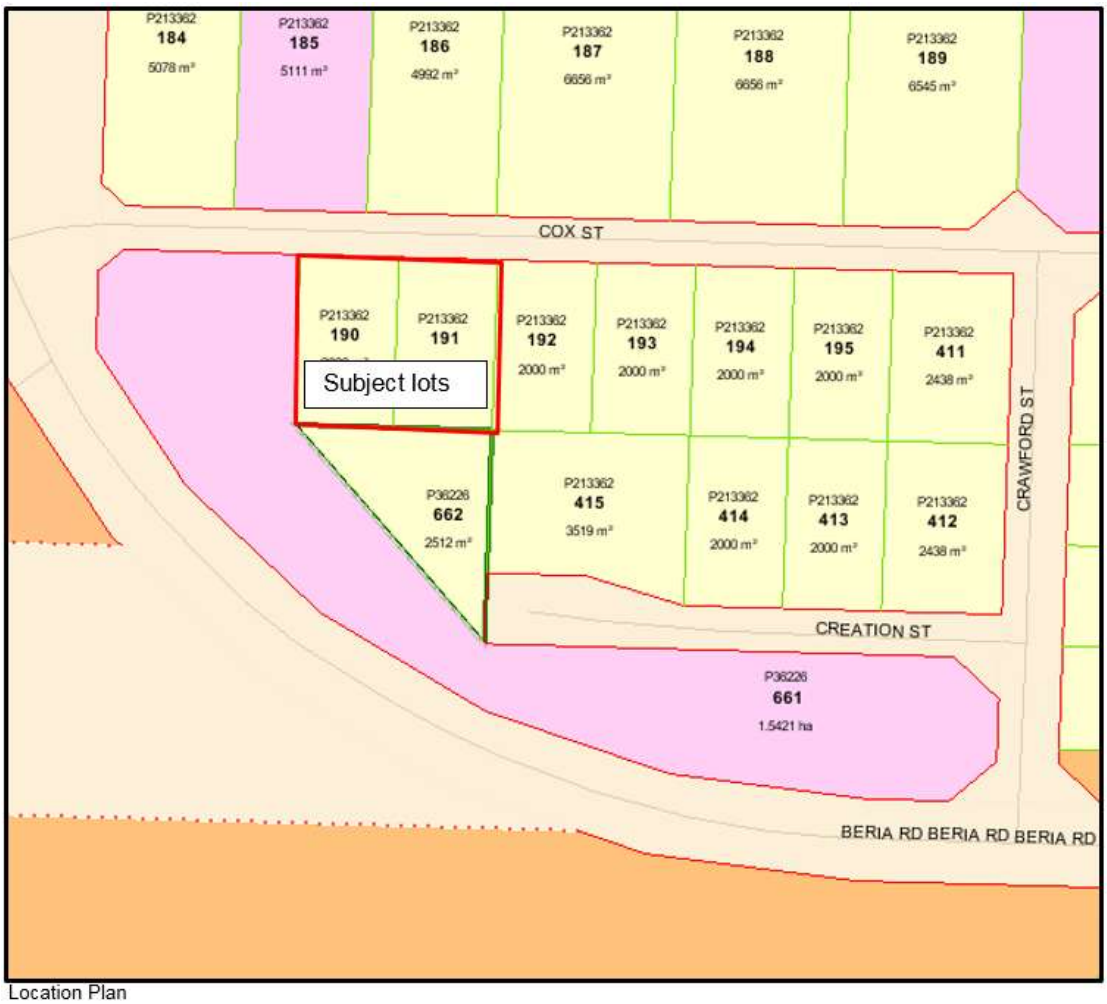
MATTER FOR CONSIDERATION

An application has been lodged to the Western Australian Planning Commission to amalgamate Lots 190 and 191 Cox Street, Laverton.

The Western Australian Planning Commission (WAPC) has referred the application to the Shire for a recommendation and comments.

ATTACHMENTS

OMC181025-11.4.2.A Amalgamation Plan



Location Plan

APPLICANT'S SUBMISSION

There is no formal applicant submission however it is important to note that:

- A service station has operated from this location for an extended period.
- Conditional development approval was granted for a change of use from a service station to roadhouse on 05 October 2018. The approval included building extensions that will traverse the existing boundary between Lot 190 and 191.

- Condition (i) of the approval required that 'Lots 190 and 191 shall be amalgamated and a new Certificate of Title obtained for the amalgamated lot prior to the issue of a Building Permit.'
- The application for amalgamation has been lodged to the WAPC in order to comply with the existing development approval.

BACKGROUND

Lots 190 to 191 are located near the intersection of Cox Street and Beria Road.

The existing service station (now approved as roadhouse) is located on Lot 190.

STATUTORY ENVIRONMENT

Shire of Laverton Town Planning Scheme No 2

The lots are zoned 'Industrial' under the Shire of Laverton Town Planning Scheme No 2 ('the Scheme').

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

The Shire pays planning consultancy fees to Town Planning Innovations (TPI).

STRATEGIC IMPLICATIONS

There are no known strategic implications.

CONSULTATION

Consultation has been conducted by the WAPC. The application has been referred to the Shire of Laverton, Water Corporation, Main Roads WA, Department of Biodiversity, Conservation and Attractions, Horizon Power and the Department of Water and Environmental Regulations.

All agencies are required to respond to the WAPC directly by 21 November 2018.

COMMENT

The proposed amalgamation is supported as it is being pursued to comply with a condition of an existing valid development approval, and to facilitate future building alterations and additions to an established business in the Laverton town site.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.21 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Prentice** **SECONDED:** **Cr D Ross**

That Council:

1. Authorise the Chief Executive Officer to write to the Western Australian Planning Commission and advise as follows:

   (a) The Shire recommends that the application (No 157268) to amalgamate Lots 190 and 191 Cox Street in Laverton be approved unconditionally.

   (b) Conditional development approval was granted for a change of use from a service station to roadhouse on 05 October 2018. The approval included building extensions that will traverse the existing boundary between Lot 190 and 191.

   (c) Condition (i) of the approval required that 'Lots 190 and 191 shall be amalgamated and a new Certificate of Title obtained for the amalgamated lot prior to the issue of a Building Permit.'

   (d) The application for amalgamation has been lodged withthe WAPC in order to comply with the existing development approval.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 NOTICE OF MOTION – CR PATRICK HILL – NEW SHIRE OF LAVERTON ADMINISTRATION OFFICE COMPLEX

MATTER FOR CONSIDERATION

Due to expanding administration office requirements there may be a need in the future for Council to consider establishing additional office space.

It may be timely for Council to look at this earlier rather than later and investigate what options are available.

Therefore I am proposing that Council requests the Chief Executive Office to call tenders for the design and provision of a modular building, with approximately 150 – 175 m^2 floor space.

The new office building could be placed at the rear of the old Coach House, at Lot 20 MacPherson Place, with access from MacPherson Place.

In proposing this I note:

1. Regardless of the tenders received Council will not be obliged to accept any of the tenders; and

2. Should Council be in favour of resolving to accept one of the tenders, the tender process most probably won't be presented to Council until January/February 2019, at which time we will be undertaking the mid-year budget review and funding can be allocated during that process.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.22 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: **Cr R Prentice** **SECONDED:** **Cr S Weldon**

That Council, in accordance with clause 3.57 of the *Local Government Act 1995*, authorises the Chief Executive Officer to advertise calling for tenders for the design and provision on site of a new office complex with approximately 150-175m^2 floor space, to be installed at Lot 20 MacPherson Place, Laverton, at the rear of the Old Coach House building.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

OMC181025.23 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: **Cr S Weldon** **SECONDED:** **Cr R Prentice**

That Council accept:

- **Item 13.1.1 Main Roads WA – Great Central Road (Outback Highway) Development Project; and**
- **Item 13.1.2 Change of Date and Time for November 2018 Ordinary Meeting of Council**

as late items of an urgent nature to be considered by decision of the meeting.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

13.1 MAIN ROADS WA - GREAT CENTRAL ROAD (OUTBACK HIGHWAY PROJECT) (FILE REF: 0022)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Main Roads WA
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Proposal for Main Roads WA to take the lead on the Great Central Road (Outback Way) Project, particularly around project development and delivery management.

ATTACHMENTS

OMC181025-13.1.A Minutes of meeting held on 12 September 2018

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

At the meeting with Main Roads on 12 September, the Chief Executive Officer (CEO) commented that the Great Central Road project is causing cash flow problems for the Laverton Shire that has resulted in decisions to defer other Council projects. On behalf of Council the CEO wrote to Main Roads earlier this year seeking advance payment (similar to Regional Road Group funded projects) to help manage the cash flow situation. In response, Main Roads did agree to work closer with Council to develop an approach to works delivery and budget management.

The meeting noted the CEO's comments and indicated that Main Roads may have greater capacity to manage larger budget projects, which is one of the reasons why Main Roads is willing to take the lead on the project, particularly around project development and delivery management. A similar delivery method is being used to construct the Broome - Cape Leveque project, where Main Roads is directly managing the works, but engaging with local communities to provide employment and business enterprise opportunities through works on the project.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no direct financial implications for Council. However the transfer of the responsibility for road construction to Main Roads WA will elleviate the cash flow problems that Council has experienced in the last two years from cash flowing the project and then having to seek reimbursement from Main Roads.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Main Roads WA
Shire of Ngaanyatjarraku

COMMENT

Whilst there is no doubt that Council would mosty probably prefer to continue managing this particular project given its promotion and future significance on a national scale, the cash flow issue has been difficult to deal with on occasions and quite embarrassing when staff have had to inform creditors that we are not in a position to process their invoices until recoup payment is received from Main Roads.

Main Roads have advised that they would use a similar approach on this project recognising the benefits for local suppliers/ contractors and business enterprises. The project can be delivered under a model that includes local government involvement in project delivery and/or governance, if desired. Main Roads has considered different delivery and governance options and is willing to provide Council with a proposal for its consideration.

For the above proposal to proceed it will be necessary for both of the Shires of Laverton and Ngaanyatjarraku adopt a resolution for Main Roads to take the lead role in planning and delivering future works on the project.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.24 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles **SECONDED: Cr R Street**

That Council endorses Main Roads WA to take the lead role in planning and delivering future works (commencing with the next funding round of $46.5M) on the Shire of Laverton section of the Great Central Road (Outback Way) Project, (from Laverton townsite to Shire of Ngaanyatjarraku boundary), working in an agreed collaborative arrangement with local government.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

13.2 CHANGE OF DAY AND DATE FOR THE NOVEMBER 2018 ORDINARY MEETING OF COUNCIL (FILE REF: 0307)

SUBMISSION TO:	Ordinary Meeting of Council, 25 October 2018
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Change of date of November 2018 Ordinary Meeting of Council.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Australian Local Government Association (ALGA) is holding the 2018 National Local Roads and Transport Congress in Alice Springs from 20-22 November. At the September Ordinary Meeting of Council, it was decided:

OMC180823.08 OFFICER RECOMMENDATION/COUNCIL DECISION

MOVED: Cr D Ross SECONDED: Cr R Street

That Council:

1. **Endorse the attendance of Cr's P Hill, S Weldon, R Weldon, R Ryles, R Prentice, the Chief Executive Officer, and the Executive Manager Technical Services for attendance at the National Local Roads and Transport Congress 2018 in Alice Springs; and**
2. **Approves that the costs associated with attendance at the Congress be met in accordance with Policies 03.10 and 03.11.**

SIMPLE MAJORITY X | VOTES FOR 7 | VOTES AGAINST 0

With the November 2018 Ordinary Meeting of Council set down for 22 November 2018, it will not be possible for a quorum to be achieved for this meeting.

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

For Council consideration.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC181025.25 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr S Weldon **SECONDED: Cr R Weldon**

That Council reschedule the November 2018 Ordinary Meeting of Council to Tuesday 13 November 2018 at 5:00pm.

SIMPLE MAJORITY	X	VOTES FOR	7	VOTES AGAINST	0

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items listed for consideration behind closed doors.

Items in this section of the Agenda are presented to Council for consideration behind closed doors in accordance with the provisions of Section 5.23 of the *Local Government Act 1995* as listed below:

Section 5.23 of the *Local Government Act 1995* - Meetings generally open to public

(1) Subject to subsection (2), the following are to be open to members of the public -

(a) all council meetings and

(b) all meetings of any committee to which a local government power or duty has been delegated.

are to be open to members of the public. Subsection (3) allows that if a meeting is being held by a council or a committee referred to in subsection (1)(b),

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

and

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Tuesday, 13 November 2018 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 6:26pm.

17. CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 25 October 2018 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 13 November 2018.

SIGNED: ..... **DATED:** **13 NOVEMBER 2018**

ORDINARY MEETING OF COUNCIL
25 OCTOBER 2018

ATTACHMENTS

ATTACHMENT NO	DESCRIPTION
OMC181025-10.1.A	President's Report
OMC181025-10.2.A	Elected Members' Report – Cr R Prentice
OMC181025-11.1.1.A	Statement of Financial Activity for Period to 30 September 2018
OMC181025-11.1.3.A	Current Policy 02.20 Related Party Disclosure
OMC181025-11.1.3.B	Current Form 02.20A for Related Party Disclosures and Declaration
OMC181025-11.1.3.C	Proposed Declaration Form 02.20A for Related Party Disclosures
OMC181025-11.1.4.A	Letter from WATC re Execution of Local Government MLA
OMC181025-11.1.4.B	Master Lending Agreement (MLA) between WATC and SOL
OMC181025-11.1.6.A	Current Policy 02.11 Corporate Credit Cards - Guidelines
OMC181025-11.1.6.B	Proposed New Policy 02.23 Corporate Credit Card Usage
OMC181025-11.1.7.A	Endorsed and Preferred Plan of the Laverton Cemetery by the FLCAG
OMC181025-11.1.8.A	Statement of Financial Activity for Period to 31 July 2018
OMC181025-11.1.8.B	Statement of Financial Activity for Period to 31 August 2018
OMC181025-11.1.9.A	GTNA Minutes of 14 September 2018
OMC181025-11.3.1.A	RFT 02-18 Tender Documentation
OMC181025-11.3.1.B	RFT 02-18 Drawings
OMC181025-11.3.1.C	Location Plan
OMC181025-11.3.2.A	Letter of Agreement
OMC181025-11.3.2.B	APC Logistics Update
OMC181025-11.3.3.A	Email of 08 October 2018 from Outback Highway Development Council
OMC181025-11.4.1.A	SOL Town Planning Scheme No. 2 Amendment 3 V1
OMC181025-11.4.2.A	Amalgamation Plan
OMC181025-13.1.A	Minutes of meeting held on 12 September 2018