

UNCONFIRMED

At the time of printing, these Minutes have yet to be confirmed as a true record of proceedings



SHIRE OF LAVERTON

MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD ON

22 SEPTEMBER 2016

COMMENCING AT 5:08PM

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ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	PAGE NO
OMC1609-10.2.A	Elected Member’s Report – Cr R Prentice	Appended

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL,
HELD IN THE LAVERTON COUNCIL CHAMBERS
ON 22 SEPTEMBER 2016 COMMENCING AT 5:08PM**

1. DECLARATION OF OPENING

The President, Cr P Hill, declared the meeting open at 5:08pm and read aloud the disclaimer as printed in the Agenda.

2. ANNOUNCEMENT OF VISITORS

The President welcomed Mr JA Briggs, Mr C Davison, Mr M Seelander and Ms R Smith to the meeting.

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr P Hill	Councillor
Cr S Weldon	Councillor
Cr G Walder	Councillor
Cr R Ryles	Councillor
Cr R Prentice	Councillor
Cr D Ross	Councillor
Cr D Cannons	Councillor

Mr S Deckert	Chief Executive Officer
Mr G Stanley	Executive Manager Corporate & Community Services
Miss T Farlow	Executive Assistant to the CEO

3.2 APOLOGIES

Mr R Williams	Executive Manager Technical Services
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3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for Leave of Absence.

The President thanked Mr Briggs for his attendance and asked Mr Briggs to supply the Shire with a copy of his list of issues so that these could be considered by the design consultants.

05:40pm Mr Briggs left the meeting.

7. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for Leave of Absence.

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

The President advised that the following confidential items would be discussed behind closed doors:

14.1 Consideration of Extending the CEO's Contract for a Further Term (File Ref: 250)

14.2 Yilka Native Title Claim – Consideration of Draft Determination (File Ref: 19)

9. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING – 18 AUGUST 2016 (FILE REF: 793)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160901 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons; Seconded Cr G Walder:

That the Minutes of the Ordinary Meeting of Council held on 18 August 2016, be confirmed as a true and accurate record.

CARRIED 7/0

8.2 SPECIAL COUNCIL MEETING – 25 AUGUST 2016 (FILE REF: 793)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160902 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr S Weldon; Seconded Cr D Cannons:

That the Minutes of the Special Meeting of Council held on 25 August 2016, be confirmed as a true and accurate record.

CARRIED 7/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Martin Seelander presented an update on the progress of the Community Safety Plan to Council. Mr Seelander provided Councillors with an information package and asked Councillors to complete the Feedback Sheets and return them to him.

The President thanked Mr Seelander for his attendance and providing the update.

06:00pm Mr Seelander left the meeting.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 PRESIDENT'S REPORT (FILE REF: 198)

The President gave a verbal report of his activities since the last meeting.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160903 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons; Seconded Cr G Walder:

That the President's verbal report be noted.

CARRIED 7/0

06:15pm Cr S Weldon left the meeting.

10.2 OTHER MEMBERS' REPORTS (FILE REF: 55)

A report on activities prior to the September 2016 Ordinary Meeting of Council have been submitted for information by Cr R Prentice (Attachment OMC1609-10.2.A.)

Cr D Cannons gave a verbal report on his activities since the August 2016 Ordinary Meeting of Council.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160904 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Ross; Seconded Cr G Walder:

That the Elected Members' report from Cr R Prentice (Attachment OMC1608-10.2.A) be received and Cr D Cannons' verbal report be noted.

CARRIED 6/0

11. REPORTS OF COMMITTEES AND OFFICERS

11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

There was no Health, Building and Town Planning Business for this meeting.

11.2 FINANCE AND ADMINISTRATION BUSINESS

11.2.1 ACCOUNTS PAID AS AT 31 AUGUST 2016 (FILE REF: 1091)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Shire of Laverton
AUTHOR: Tamara Hill, Administration Officer
SENIOR OFFICER: Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Creditor	Type	Date	Chq #	Amount
A-Z Auto Care - EFT	Bill Pmt -Cheque	12/08/16		-1,650.00
A.B.C. Maps & Guide Books - EFT	Bill Pmt -Cheque	12/08/16		-245.43
AirBP	Bill Pmt -Cheque	15/08/16	Debit	-15,965.71
Amy Mahoney - EFT	Bill Pmt -Cheque	29/08/16		-50.31
Anderson Munro & Wyllie - EFT	Bill Pmt -Cheque	29/08/16		-1,402.50
Andrew Sutcliffe - EFT	Bill Pmt -Cheque	01/08/16		-38.50
Atom Supply - EFT	Bill Pmt -Cheque	01/08/16		-492.35

Creditor	Type	Date	Chq #	Amount
	Bill Pmt -Cheque	12/08/16		-297.00
	Bill Pmt -Cheque	29/08/16		-674.37
Austral Mercantile Collection - EFT	Bill Pmt -Cheque	29/08/16		-8,888.65
Australia's Golden Outback - EFT	Bill Pmt -Cheque	12/08/16		-295.00
Australian Airports Association - EFT	Bill Pmt -Cheque	29/08/16		-1,243.00
Australian Super - EFT	Liability Cheque	23/08/16		-2,441.87
Australian Taxation Office - EFT	Bill Pmt -Cheque	01/08/16		-364.87
	Bill Pmt -Cheque	17/08/16		-271,146.50
	Bill Pmt -Cheque	18/08/16		-271,146.50
BCL Group Pty Ltd - EFT	Bill Pmt -Cheque	23/08/16		-27,817.63
Biggs Butchers - EFT	Bill Pmt -Cheque	01/08/16		-149.00
Bindi Bindi Publishing - EFT	Bill Pmt -Cheque	12/08/16		-180.00
Boomers Village - EFT	Bill Pmt -Cheque	29/08/16		-187.00
Bridgestone Australia - EFT	Bill Pmt -Cheque	01/08/16		-9,544.47
	Bill Pmt -Cheque	29/08/16		-2,508.37
Bruce Rock Engineering - EFT	Bill Pmt -Cheque	29/08/16		-2,137.37
Bunnings Group Limited - EFT	Bill Pmt -Cheque	12/08/16		-92.61
CBUS - EFT	Liability Cheque	23/08/16		-781.47
Central Desert Band - EFT	Bill Pmt -Cheque	01/08/16		-600.00
Child Support Agency - Phillip Williams	Liability Cheque	23/08/16		-2,503.54
Christopher Davison - EFT	Bill Pmt -Cheque	12/08/16		-990.00
City of Kalgoorlie-Boulder - EFT	Bill Pmt -Cheque	09/08/16		-78,898.60
Coffee & Tea Supplies - EFT	Bill Pmt -Cheque	01/08/16		-1,212.72
	Bill Pmt -Cheque	12/08/16		-397.10
	Bill Pmt -Cheque	29/08/16		-370.50
Complete Services Pty Ltd - EFT	Bill Pmt -Cheque	29/08/16		-2,671.64
Courier Australia - EFT	Bill Pmt -Cheque	12/08/16		-2,197.87
Covs Auto, Mining & Industrial - EFT	Bill Pmt -Cheque	29/08/16		-2,550.08
CREDIT CARD PURCHASES – EFT	Bill Pmt -Cheque	03/08/16		-9,605.01
Cutting Edges Equipment Parts - EFT	Bill Pmt -Cheque	01/08/16		-1,638.34
Daphne Florist Kalgoorlie - EFT	Bill Pmt -Cheque	12/08/16		-200.00
Dean's Autoglass - EFT	Bill Pmt -Cheque	01/08/16		-953.76
Deanne Ross - EFT	Bill Pmt -Cheque	12/08/16		-82.00
	Bill Pmt -Cheque	29/08/16		-935.00

Creditor	Type	Date	Chq #	Amount
Dept of Transport	Bill Pmt -Cheque	01/08/16	Debit	-82.15
	Bill Pmt -Cheque	02/08/16	Debit	-4,568.45
	Bill Pmt -Cheque	03/08/16	Debit	-29.05
	Bill Pmt -Cheque	09/08/16	Debit	-418.90
	Bill Pmt -Cheque	10/08/16	Debit	-80.30
	Bill Pmt -Cheque	11/08/16	Debit	-138.00
	Bill Pmt -Cheque	12/08/16	Debit	-735.25
	Bill Pmt -Cheque	15/08/16	Debit	-42.50
	Bill Pmt -Cheque	18/08/16	Debit	-1,273.35
	Bill Pmt -Cheque	18/08/16	Debit	-876.90
	Bill Pmt -Cheque	19/08/16	Debit	-437.35
	Bill Pmt -Cheque	22/08/16	Debit	-85.15
	Bill Pmt -Cheque	26/08/16	Debit	-1,108.80
	Bill Pmt -Cheque	30/08/16	Debit	-1,369.05
	Bill Pmt -Cheque	31/08/16	Debit	-1,524.00
Desert Inn Hotel - EFT	Bill Pmt -Cheque	01/08/16		-353.00
	Bill Pmt -Cheque	12/08/16		-1,200.00
	Bill Pmt -Cheque	29/08/16		-362.50
Desert Sands Cartage - EFT	Bill Pmt -Cheque	01/08/16		-162,491.96
	Bill Pmt -Cheque	29/08/16		-277.05
Eagle Petroleum (WA) - EFT	Bill Pmt -Cheque	01/08/16		-40,012.72
	Bill Pmt -Cheque	29/08/16		-37,860.74
Eastgold Dairy Distributors - EFT	Bill Pmt -Cheque	01/08/16		-152.25
	Bill Pmt -Cheque	12/08/16		-608.80
	Bill Pmt -Cheque	29/08/16		-448.95
Elite Gym Hire - EFT	Bill Pmt -Cheque	12/08/16		-660.00
Emily Brown - Eft	Bill Pmt -Cheque	12/08/16		-102.52
Fast Finishing Services - EFT	Bill Pmt -Cheque	12/08/16		-485.10
First National Real Estate - EFT	Bill Pmt -Cheque	12/08/16		-2,090.00
	Bill Pmt -Cheque	29/08/16		-2,090.00
Flex Industries Pty Ltd - EFT	Bill Pmt -Cheque	01/08/16		-1,027.68
	Bill Pmt -Cheque	29/08/16		-161.47
Forman Brothers - EFT	Bill Pmt -Cheque	01/08/16		-7,519.93
	Bill Pmt -Cheque	12/08/16		-261.25

Creditor	Type	Date	Chq #	Amount
	Bill Pmt -Cheque	29/08/16		-990.00
Garwood International - EFT	Bill Pmt -Cheque	29/08/16		-4,200.41
Geoff Walder - EFT	Bill Pmt -Cheque	01/08/16		-2,481.82
Global Communications Services - EFT	Bill Pmt -Cheque	29/08/16		-190.03
Global Metals Exploration NL	Bill Pmt -Cheque	01/08/16	12940	-21.70
Gold Road Resources Ltd	Bill Pmt -Cheque	18/08/16	12947	-95.06
Goldfields Glass - EFT	Bill Pmt -Cheque	01/08/16		-59,965.00
Goldfields Land & Sea Council - EFT	Bill Pmt -Cheque	29/08/16		-24,893.00
Goldfields Settlements - EFT	Bill Pmt -Cheque	12/08/16		-726.14
Goldfields Truck Power - EFT	Bill Pmt -Cheque	29/08/16		-1,444.44
Goldline Distributors - EFT	Bill Pmt -Cheque	12/08/16		-959.78
	Bill Pmt -Cheque	29/08/16		-366.02
Goldrush Tours - EFT	Bill Pmt -Cheque	01/08/16		-933.30
	Bill Pmt -Cheque	29/08/16		-1,671.10
Gray & Lewis Land Use Planners - EFT	Bill Pmt -Cheque	29/08/16		-907.50
Heather Hutchinson - EFT	Bill Pmt -Cheque	29/08/16		-2,000.00
Hesperian Press - EFT	Bill Pmt -Cheque	12/08/16		-1,770.95
Hitachi Construction Machinery - EFT	Bill Pmt -Cheque	01/08/16		-10,653.63
	Bill Pmt -Cheque	29/08/16		-13,416.21
Horizon Power	Bill Pmt -Cheque	09/08/16	12945	-20,429.13
	Bill Pmt -Cheque	18/08/16	12948	-252.57
	Bill Pmt -Cheque	30/08/16	12954	-236.68
In2balance - EFT	Bill Pmt -Cheque	12/08/16		-14,410.00
Intrust Super - EFT	Liability Cheque	23/08/16		-387.55
Investec Asset Finance & Leasing Pty Ltd	Bill Pmt -Cheque	15/08/16	Debit	-4,710.01
IPWEA - EFT	Bill Pmt -Cheque	01/08/16		-368.50
Jasmine Walder - EFT	Bill Pmt -Cheque	29/08/16		-2,000.00
JB Books - EFT	Bill Pmt -Cheque	29/08/16		-1,197.79
Joanna Seczkowski - EFT	Bill Pmt -Cheque	29/08/16		-135.67
John Phillips Consulting - EFT	Bill Pmt -Cheque	12/08/16		-3,300.00
Kalgoorlie Boulder Urban Group - EFT	Bill Pmt -Cheque	29/08/16		-240.00
Kalgoorlie Boulder Visitor Centre - EFT	Bill Pmt -Cheque	12/08/16		-1,450.00
Keith Godfrey - EFT	Bill Pmt -Cheque	12/08/16		-732.75
Kulbardi Hill Consulting - EFT	Bill Pmt -Cheque	12/08/16		-2,959.00

Creditor	Type	Date	Chq #	Amount
	Bill Pmt -Cheque	29/08/16		-2,959.00
Landgate - EFT	Bill Pmt -Cheque	12/08/16		-473.00
Laurinda Hill - EFT	Bill Pmt -Cheque	12/08/16		-174.42
	Bill Pmt -Cheque	29/08/16		-63.55
Laverton Supplies - EFT	Bill Pmt -Cheque	12/08/16		-299.29
	Bill Pmt -Cheque	29/08/16		-209.27
Len Beadell Books & Tapes - EFT	Bill Pmt -Cheque	12/08/16		-1,569.70
LGIS WA - EFT	Bill Pmt -Cheque	09/08/16		-126,150.37
Local Government Managers Australia - EFT	Bill Pmt -Cheque	12/08/16		-1,437.00
Local Health Authorities Analytical - EFT	Bill Pmt -Cheque	12/08/16		-495.00
Martin Seelander - EFT	Bill Pmt -Cheque	29/08/16		-141.38
Meat Industry Superannuation Fund - EFT	Liability Cheque	23/08/16		-474.90
Michael Cupitt - EFT	Bill Pmt -Cheque	12/08/16		-61.80
Moore Stephens - EFT	Bill Pmt -Cheque	12/08/16		-3,630.00
	Bill Pmt -Cheque	29/08/16		-7,518.50
National Australia Bank	Bill Pmt -Cheque	3/08/16		-86,243.68
	Bill Pmt -Cheque	15/08/16	Debit	-21.00
	Bill Pmt -Cheque	17/08/16		-71,475.79
	Bill Pmt -Cheque	24/08/16	Debit	-80.98
	Bill Pmt -Cheque	31/08/16		-84,661.18
	Bill Pmt -Cheque	31/08/16	Debit	-29.70
Novimex Wholesale Giftware - EFT	Bill Pmt -Cheque	29/08/16		-455.72
Peerless Jal Pty Ltd - EFT	Bill Pmt -Cheque	29/08/16		-810.11
Petty Cash Tin - Shire of Laverton	Bill Pmt -Cheque	30/08/16	12955	-239.55
PFD Food Services Pty Ltd - EFT	Bill Pmt -Cheque	12/08/16		-480.40
Pier Street Medical Pty Ltd - EFT	Bill Pmt -Cheque	12/08/16		-196.00
Pivotel Satellite Pty Limited	Bill Pmt -Cheque	01/08/16	12941	-690.33
	Bill Pmt -Cheque	18/08/16	12949	-643.00
Poseidon Nickel Ltd	Bill Pmt -Cheque	18/08/16	12950	-1,519.37
Powerchill - EFT	Bill Pmt -Cheque	01/08/16		-2,966.70
	Bill Pmt -Cheque	12/08/16		-446.60
	Bill Pmt -Cheque	29/08/16		-167.20
PWT Electrical - EFT	Bill Pmt -Cheque	12/08/16		-1,005.38
Quick Corporate - EFT	Bill Pmt -Cheque	12/08/16		-629.58

Creditor	Type	Date	Chq #	Amount
Raymond Muskett	Bill Pmt -Cheque	18/08/16	12953	-266.39
Reliance Petroleum (BP)	Bill Pmt -Cheque	22/08/16	Debit	-79.23
REST Superannuation - EFT	Liability Cheque	23/08/16		-162.99
Robert Glenn Bone - EFT	Bill Pmt -Cheque	29/08/16		-15,380.00
Robin Prentice.	Bill Pmt -Cheque	01/08/16	12942	-80.00
Salomi Varkey - EFT	Bill Pmt -Cheque	29/08/16		-2,000.00
Sarah Lane - EFT	Bill Pmt -Cheque	01/08/16		-50.00
Shawmac Pty Ltd - EFT	Bill Pmt -Cheque	01/08/16		-15,354.90
Shire of Leonora - EFT	Bill Pmt -Cheque	01/08/16		-3,507.50
	Bill Pmt -Cheque	12/08/16		-3,507.50
Squire Patton Boggs - EFT	Bill Pmt -Cheque	29/08/16		-1,564.75
Staples Australia Pty Limited - EFT	Bill Pmt -Cheque	12/08/16		-1,279.37
	Bill Pmt -Cheque	29/08/16		-307.41
State Library of WA - EFT	Bill Pmt -Cheque	29/08/16		-220.00
Steven Koeman - EFT	Bill Pmt -Cheque	12/08/16		-81.95
Telstra	Bill Pmt -Cheque	01/08/16	12943	-2,855.86
	Bill Pmt -Cheque	18/08/16	12951	-697.63
	Bill Pmt -Cheque	30/08/16	12956	-2,841.60
The Lister Specialists Pty Ltd - EFT	Bill Pmt -Cheque	29/08/16		-443.92
Truckline - EFT	Bill Pmt -Cheque	01/08/16		-1,082.57
	Bill Pmt -Cheque	29/08/16		-5,276.46
Virgin Super - EFT	Bill Pmt -Cheque	01/08/16	12944	-664.61
Visit Merchandise Pty Ltd - EFT	Bill Pmt -Cheque	12/08/16		-173.37
WA Local Government Association - EFT	Bill Pmt -Cheque	29/08/16		-14,463.14
WA Local Government Super Plan - EFT	Liability Cheque	23/08/16		-30,920.85
WA Treasury Corporation - EFT	Bill Pmt -Cheque	10/08/16	Debit	-25,320.75
	Bill Pmt -Cheque	31/08/16	Debit	-16,687.10
Water Corporation	Bill Pmt -Cheque	09/08/16	12946	-10,374.47
	Bill Pmt -Cheque	18/08/16	12952	-496.99
	Bill Pmt -Cheque	30/08/16	12957	-319.85
Westrac Pty Ltd - EFT	Bill Pmt -Cheque	29/08/16		-1,060.63
WML Consultants Pty Ltd - EFT	Bill Pmt -Cheque	29/08/16		-1,555.13
			Total	-1,734,473.87

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

A listing of payments made providing more detail can be found in the Information Bulletin for the preceding month.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160905 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr S Weldon; Seconded Cr R Ryles:

That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling \$1,734,473.87 and summarised as following:

Cheque Numbers	12940 – 12957	\$42,724.79
Direct Debit Payments	01/08/2016 – 31/08/2016	\$62,762.80
Licensing Transfers	01/08/2016 – 31/08/2016	\$12,769.20
Bank Fees	01/08/2016 – 31/08/2016	\$131.68
VISA Payments	29/06/2016 – 28/07/2016	\$9,605.01
EFT Payments	01/08/2016 – 31/08/2016	\$1,364,099.74
Salary and Wages	01/08/2016 – 31/08/2016	\$242,380.65
	Total Payments	\$1,734,473.87

CARRIED 7/0

11.2.2 OUTSTANDING DEBTORS REPORT AS AT 31 AUGUST 2016 (FILE REF: 33)

SUBMISSION TO:	Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Tamara Hill, Administration Officer
SENIOR OFFICER:	Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a report indicating the Outstanding Debtor Balances as at the end of August 2016.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg. 5(1) (a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

The balance of Outstanding Debtors at 31 August 2016 is \$509,768.44. A detailed list of Debtor Balances is provided in the August 2016 Information Bulletin.

The total debtor balance includes:

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
General Debtors	0.00	54,813.54	183,031.60	2,757.20	19,604.15	260,206.49
Doubtful Debt	0.00	0.00	0.00	0.00	-138,000.00	-138,000.00
Rates	0.00	36,766.93	30,948.00	36,732.98	283,114.04	387,561.95
TOTAL	0.00	91,580.47	213,979.60	39,490.18	164,718.19	509,768.44

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160906 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr R Prentice; Seconded Cr D Cannons:

That the report of Outstanding Debtors as at 31 August 2016 be received.

CARRIED 7/0

11.2.3 REIMBURSEMENT OF EXPENSES AS AT 31 AUGUST 2016 (FILE REF: 1091)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

OWNER/APPLICANT: Shire of Laverton

AUTHOR: Tamara Hill, Administration Officer

SENIOR OFFICER: Graham Stanley, Executive Manager Corporate and Community Services

PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

NAME	DESCRIPTION	AMOUNT
Amy Mahoney Gardener	Fuel costs for Shire vehicle	50.31
Andrew Sutcliffe Workshop Manager	Prescription safety glasses	38.50
Emily Brown Tourism Officer	Meals for Miss E Brown & Cr R Prentice on GTNA Road Trip	102.52
Laurinda Hill Great Beyond Coordinator	Power bill	174.42
Martin Seelander Community Liaison Coordinator	Fuel costs for travel to/from Kalgoorlie for Community Safety Plan meetings	141.38
Steven Koeman Town Services/Depot Coordinator	Fuel cost for Community Bus returning from Kalgoorlie licencing inspection	81.95
	TOTAL	\$ 589.08

STATUTORY ENVIRONMENT

As per adopted Council Policy 3.11 – Reimbursement of Expenses.

POLICY IMPLICATIONS

Policy 3.11 - Reimbursement of Expenses.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

Copies of attachments to support the purchases and the amount reimbursed can be found in the Information Bulletin.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160907 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Ross; Seconded Cr S Weldon:

That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No. 3.11 amounting to \$589.08.

CARRIED 7/0

06:32pm Cr R Ryles left the meeting.

11.2.4 BANK RECONCILIATION REPORT AS AT 31 JULY 2016 (FILE REF: 1093)

SUBMISSION TO:	Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Graham Stanley, Executive Manager Corporate and Community Services
SENIOR OFFICER:	Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 31 July 2016.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Each month Council's financial accounting system and the various bank accounts operated by Council are reconciled as a means of determining the completeness and integrity of transaction processing.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

The balance of the bank statement does not identify any outstanding receipts or payments that have not been received by the bank. This will generally mean that the balance on the bank statement will differ from the balance in the financial statements. The Bank Reconciliation Report shown below provides information of any outstanding receipts or payments so that a true picture is provided in relation to the balance of the various bank accounts.

SHIRE OF LAVERTON BANK RECONCILIATION AS AT 31 JULY 2016

	MUNICIPAL FUND	OBH DEV. FUND (HELD IN TRUST ACCOUNT)	INVESTMENT - RESERVES	RESTRICTED CASH FUND (TRUST)
Balance as per General Ledger :				
A01101 Municipal Fund	2,964,131.32			
A1102 Unrestricted Short Term Investment	5,359,280.00			
A01110 Term Deposit Reserves/Muni			3,635,668.80	
A1000 Restricted Cash Fund				39,971.28
A1001 Outback Highway Tourism Fund				
A1002 Outback Hwy Development Fund		167,621.51		
	8,323,411.32	167,621.51	3,635,668.80	39,971.28
Balance as per Bank Statement	8,337,928.02	167,621.51	3,635,668.80	3,635,668.80
Adjustments				
Un-receipted Income				
Outstanding Deposits	392.70			
	8,338,320.72	167,621.51	3,635,668.80	39,971.28
Less Outstanding Cheques/Withdrawal	14,909.40			
Reconciled Balance	8,323,411.32	167,621.51	3,635,668.80	39,971.28
Variance	0.00	0.00	0.00	0.00

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160908 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons; Seconded Cr G Walder:

That Council accept the Bank Reconciliation Report as at 31 July 2016, as outlined above.

CARRIED 6/0

11.3 WORKS AND SERVICES BUSINESS

There was no Works and Services Business for this meeting.

06:31pm Cr R Ryles rejoined the meeting.

11.4 COMMUNITY DEVELOPMENT BUSINESS

11.4.1 LAVERFEST CYCLE RIDE SPONSORSHIP – SNR SGT HEATH SOUTAR (FILE REF: 1075)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER: Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

Council has been requested to assist with donations to assist in Snr Sgt Heath Soutar's participation in the 400km LaverFest Cycle Ride from Coolgardie to Laverton to raise funds for the Royal Flying Doctor Service

ATTACHMENTS

OMC1609-11.4.1.A Email from Snr Sgt Heath Soutar re Laverfest Cycle Ride

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

One of the planned events for the October 2016 Laverfest Celebration, marking the 120th anniversary of Dr Charles Laver's pioneering bicycle ride from Coolgardie to Laverton in 1896, is a re-enactment of that ride to raise funds for the Royal Flying Doctor Service.

Snr Sgt Heath Soutar (Officer In Charge of the Laverton Police Station) and others plan to take part in this event and is seeking assistance from the Shire to facilitate this participation. This assistance would take the form of:

- a. Community Bus: Use of the bus (including fuel and a driver) to transport entrants from Laverton to Coolgardie, and then to travel with the event from Coolgardie to Laverton, transporting any entrants who need a break from riding or who are not able to complete the ride.
- b. Shire vehicle and Shire portable toilets: Use of a Shire vehicle (including fuel and a driver) to tow a trailer carrying two of the Shire's portable toilets and any other necessary equipment. Mr Martin Seelander (Community Liaison Coordinator) has expressed his willingness to assist with this.
- c. Cash donation to the RFDS appeal (Snr Sgt Soutar notes that the Shire of Leonora have pledged a \$1,000 donation to the cause).

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Policy 02.16 Guidelines for Use of Community Bus

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Council's support of the LaverFest events is in line with the Community Pride and Ownership outcomes listed in the *Laverton Strategic Community Plan July 2016-2016*.

CONSULTATION

Not applicable.

COMMENT

As many of the Shire's personnel will already be actively involved with preparations for the Laverfest Weekend, the Shire can approve the use of the Community Bus but will not be able to provide additional personnel to drive the bus. The applicant will need to provide a suitably qualified person for this task.

Use of the Shire's trailer and portable toilet facilities and the Community Liaison Officer and his vehicle to tow them can be authorised by the Shire as being in line with the functions and objectives of that position.

As this event takes place from Wednesday to Friday 19-21 October 2016, any other staff wishing to volunteer to assist with this event will need to apply for personal leave for this period.

Council is requested to delegate authority to the CEO to manage any further requests for assistance for this event if they are received.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC160909 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr G Walder; Seconded Cr D Ross:

That Council:

1. Pledge a donation of \$1,000 to the Royal Flying Doctor Service;
2. Approve the use of the Shire's Community Bus for the event, with a suitably qualified driver to be provided by the applicant;
3. Approve the use of the Shire's portable toilet facility for the event, provided it is not required for any unforeseen Sorry Camp business in Laverton at that time.
4. Approve Mr Martin Seelander to drive his Shire vehicle to tow the trailer with the portable toilet facility for this event.
5. Delegate authority to the CEO to deal with any further or additional requests for assistance should they arise.

CARRIED 7/0

11.5 MANAGEMENT AND POLICY BUSINESS

11.5.1 COUNCILLORS' INFORMATION BULLETIN AUGUST 2016 (FILE REF: 779)

SUBMISSION TO:	Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER:	Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Receiving of the Councillors' Information Bulletin for the period ending 31 August 2016 by Council.

CONFIDENTIAL ATTACHMENTS

Shire of Laverton Councillors' Information Bulletin August 2016 circulated under separate cover and is deemed to be a '*Confidential*' document for Councillors' information only.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Councillors' Information Bulletin for the period ending 31 August 2016 was completed and circulated to Councillors.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district;

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

CONSULTATION

Nil.

COMMENT

The Councillors' Information Bulletin is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Bulletin was never intended to be a public document. Now with the inclusion of confidential information, it is important that the Information Bulletin be circulated to Councillors and Senior Staff only and not released to the general public.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160910 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr S Weldon; Seconded Cr D Cannons:

That Council receive the Councillors' Information Bulletin August 2016 for the period ended 31 August 2016, as previously circulated to Councillors.

CARRIED 4/3

Cr D Ross, Cr R Prentice and Cr R Ryles voted against this motion.

06:52pm Miss T Farlow left the meeting.

11.5.2 GVROC COUNCIL MINUTES OF MEETING 2 SEPTEMBER 2016 (FILE REF: 1113)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER: Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

The Council is requested to receive the minutes of the meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) held on 2 September 2016.

ATTACHMENTS

OMC1609-11.5.2.A GVROC Council Minutes of Meeting 2 September 2016

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The GVROC is a voluntary regional organisation established to enhance service delivery and infrastructure for the collective and individual communities and to achieve a sustainable, cost effective model for sharing of resources. The GVROC comprises the following local governments:

- Shire of Coolgardie
- Shire of Dundas
- City of Kalgoorlie-Boulder
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies

Shire of Ngaanyatjaraku
Shire of Wiluna
Shire of Esperance
Shire of Ravensthorpe

The objectives of the GVROC are to form a strategic alliance for the retention of infrastructure and community services, acquiring funding from government grants, economic development initiatives and private sector funding and establish and maintain effective communication and consultative mechanisms between the participating local governments on policy and processes using a management strategy.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Council's participation in and support of the GVROC is important in ensuring that Laverton has a regional voice and will be important as our preferred regional grouping of local governments in the structural reform process.

CONSULTATION

Not applicable.

COMMENT

The minutes of the Meeting of the GVROC held on 2 September 2016 are attached for Council's information (Attachment OMC1609-11.5.2.A).

The minutes are presented as an agenda item in case Council is required to consider any matter within the minutes and make a decision. While Council's delegates to the GVROC meeting can make decisions at the GVROC meeting, the GVROC cannot make decisions binding on the individual member Councils.

In respect to this meeting, resolutions to be noted by Council are listed below and the GVROC Minutes are presented for information and endorsement:

RESOLUTION:	Moved: Cr Williams	Seconded: Cr Rathbone
That:		
1. GVROC accept Puzzle Consulting's proposal at a cost of \$8,200 (excl GST) plus disbursements to prepare the GVROC Strategic Plan;		
2. The GVROC Executive Officer advise Puzzle Consulting of the GVROC's decision and assist in the establishment of a contract as soon as practicable for both parties; and		
3. The GVROC Executive Officer advise the other applicants of the selection process.		
CARRIED		

EN BLOC RESOLUTION:	Moved: Cr Goldfinch	Seconded: Cr Rathbone
That the Goldfields Voluntary Regional Organisation of Councils endorses all recommendations contained in the WALGA State Council Agenda other than those recommendations separately considered.		
CARRIED		

RESOLUTION:	Moved: Cr Rathbone	Seconded: Cannons
That the Goldfields Voluntary Regional Organisation of Councils notes the following reports, either provided separately or as contained in the WALGA State Council Agenda:		
<ul style="list-style-type: none">▪ State Councillor Report;▪ WALGA Status Report;▪ Matters for noting/information;▪ Organisational reports;▪ Policy Forum reports; and▪ WALGA President's Report.		
CARRIED		

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160911 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons; Seconded Cr S Weldon:

That Council:

- 1. Receives the GVROC Council Minutes of the Meeting held on 2 September 2016, and notes the decisions of the GVROC contained within the Minutes; and**
- 2. Endorses the decisions made at the meetings and as recorded in the Minutes of the Meeting held 2 September 2016.**

CARRIED 7/0

06:58pm The President adjourned the meeting for a short break.

07:01pm The meeting resumed.

07:03pm Cr Rex Ryles declared a Financial Interest in Agenda Item 11.5.3 as a contractor who may receive work from Gold Road Resources to upgrade the Mt Shenton-Yamarna Road and left the meeting.

07:04pm The CEO, Steven Deckert, declared a Financial Interest in Agenda Item 11.5.3 as a shareholder in Gold Road Resources. The CEO was not required to leave the meeting.

11.5.3 GOLD ROAD RESOURCES – UPDATE ON SHIRE’S OBJECTION TO MINING TENEMENT APPLICATION L38/253 (FILE REF: 955)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.
The Senior Officer declares a financial interest in this matter as a shareholder in Gold Road Resources.

OWNER/APPLICANT: Not applicable

AUTHOR: Wayne Butler, Executive Manager Technical Services (Acting)

SENIOR OFFICER: Steven Deckert, Chief Executive Officer

PREVIOUS MEETING REFERENCE: Minute OMC160814 of 18/08/16

MATTER FOR CONSIDERATION

Gold Road Resources have applied for a number of miscellaneous licences in respect to the development of their Gruyere Project near Yamarna. The Shire has lodged objections to these applications as in some cases they impact on Shire infrastructure. This report provides Council with an update in relation to the status of licence L38/253 and seeks Council’s endorsement of withdrawing the objection to this licence application and entering into an Access Agreement with Gold Road Resources.

ATTACHMENTS

OMC1609-11.5.3.A Shawmac’s Design for the Mt Shenton-Yamarna Road Upgrade

APPLICANT’S SUBMISSION

Not applicable.

BACKGROUND

Gold Road Resources have applied for a number of miscellaneous licences in respect to the development of their Gruyere Project near Yamarna. The Shire has lodged objections to these applications as in some cases they impact on Shire infrastructure.

Since lodging the objections, there has been ongoing dialogue with Gold Road Resources, which has resulted in some instances where the Shire’s objections have been withdrawn as there is no or little impact on the Shire’s infrastructure. Where there is a clear and ongoing impact on Shire infrastructure, particularly roads that the Shire has control of, Gold Road Resources have proposed an ‘Access Agreement’ to document the agreement between the parties which will then enable the objections to be withdrawn. This ‘Access Agreement’ was presented at Council’s Ordinary Meeting of Council on 18 August 2016.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

Following meetings between the Shire of Laverton CEO, Steve Deckert, and Sharon Goddard, of Gold Road Resources, a request has been made for the Shire to withdraw objection to L38/253 as design specifications have been requested and received, from Shawmac Consulting Civil and Traffic Engineers, for redevelopment works to upgrade Mt Shenton – Yamarna Road, construction of the mine access road and airport construction.

The objective of this design criteria is to achieve a safe, fit for purpose, economic, durable and functional road. The specifications for the redevelopment works are as listed in the table below.

REDEVELOPMENT WORKS SPECIFICATIONS	
ITEM	REQUIREMENT
Road Surface	Two Lane Formation (Unsealed)
Design Life	12 Years
Design Vehicle	Category 10 Triple Road Train
Great Central Road Intersection	Sealed
Mine Access Road Intersection	Sealed
Floodway	Unsealed

Taking this into account it seems reasonable for Council to remove its objection to licence application L38/253 and enter into an Access Agreement with Gold Road Resources upon agreement to several conditions covering matters such as:

- Clarification of who is responsible for ongoing maintenance.
- Clarification that this is still a public road.

- Clarifying that the Shire has legal responsibility for the road, including road closures.
- What the Shire requires prior to works commencing.
- Considering the impact on the intersection with the Great Central Road.

This request for Council to remove its objection, as regards L38/253, seems reasonable and is supported subject to Gold Road Resources providing a written undertaking to meet the conditions set by Council.

VOTING REQUIREMENTS

Simple majority decision of Council required.

STAFF RECOMMENDATION

That Council:

- 1. Agrees to remove its objection to L38/253, subject to agreement being obtained from Gold Road Resources to the following conditions:**
 - a. Council will provide a maximum of one maintenance grade per year to the Mt Shenton – Yamarna Road with Gold Road Resources to undertake any further maintenance requirements.**
 - b. As this is a public thoroughfare, unlimited access along the Mt Shenton – Yamarna Road for the public is to continue.**
 - c. Gold Road Resources cannot close the road in any instance for any reason.**
 - d. Prior to any works commencing, Gold Road Resources or its contractor must provide the following to the Shire:**
 - i. Date when works are to commence;**
 - ii. A Method of Works;**
 - iii. A Traffic Management Plan.**
 - e. That the works being undertaken will be constructed to Shawmac's design as provided to Gold Road Resources and tabled at this meeting.**
 - f. That the Shire requires that a 100 metre section of the Great Central Road, either side of Mt Shenton-Yamarna Road be sealed in conjunction with the proposed intersection redevelopment, to ensure the integrity of the Great Central Road.**
 - g. On completion of the works, the Shire will be advised in order to undertake an inspection and sign-off of the works being completed to the Shire's satisfaction.**
- 2. On receiving Gold Road Resources' written acknowledgement and undertaking to meet the foregoing conditions, the CEO is authorised to undertake the removal of the Shire's objection to the granting of L38/253.**

OMC160912 COUNCIL DECISION

Moved Cr D Cannons; Seconded Cr R Prentice:

That Council:

- 1. Agrees to remove its objection to L38/253, subject to agreement being obtained from Gold Road Resources to the following conditions:**
 - a. Council will provide a maximum of one maintenance grade per year to the Mt Shenton – Yamarna Road with Gold Road Resources to undertake any further maintenance requirements.**
 - b. As this is a public thoroughfare, unlimited access along the Mt Shenton – Yamarna Road for the public is to continue.**
 - c. Gold Road Resources cannot close the road in any instance for any reason.**
 - d. Prior to any works commencing, Gold Road Resources or its contractor must provide the following to the Shire:**
 - i. Date when works are to commence;**
 - ii. A Method of Works;**
 - iii. A Traffic Management Plan.**
 - e. That the works being undertaken will be constructed to Shawmac's design as provided to Gold Road Resources and tabled at this meeting.**
 - f. That the Shire requires that a 100 metre section of the Great Central Road, either side of Mt Shenton-Yamarna Road be sealed in conjunction with the proposed intersection redevelopment, to ensure the integrity of the Great Central Road, to be maintained by Gold Road Resources.**
 - g. On completion of the works, the Shire will be advised in order to undertake an inspection and sign-off of the works being completed to the Shire's satisfaction.**
- 2. On receiving Gold Road Resources' written acknowledgement and undertaking to meet the foregoing conditions, the CEO is authorised to undertake the removal of the Shire's objection to the granting of L38/253.**

CARRIED 6/0

Reason for Amending the Staff Recommendation

Council believed that it was appropriate for Gold Road Resources to maintain the seal on the Great Central Road as it will be their transport vehicles primarily using the intersection.

07:13pm Cr R Ryles rejoined the meeting.

11.5.4 LAVERTON COMMUNITY HUB – PROGRESS REPORT (FILE REF: 948)

SUBMISSION TO:	Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Steven Deckert, Chief Executive Officer
SENIOR OFFICER:	Not applicable
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Since appointment of the interim Project Manager, a number of matters have been progressing and are now reported to Council for ratification and decision.

ATTACHMENTS

OMC1609-11.5.4.A	Notes prepared by the CEO following the informal teleconference on 13 September 2016
OMC1609-11.5.4.B	RFQ for the Preliminary Design Brief – emailed to five architects on 15 September 2016
OMC1609-11.5.4.C	Tender documentation for the appointment of the Project Manager – To be tabled at the meeting.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

At the Ordinary Meeting on 18 August 2016, Council appointed Mr Chris Davison as the interim Project Manager for the Laverton Community Hub Project. Since Mr Davison's appointment, he has visited Laverton and met with Council, reviewed the files on the project and commenced a number of tasks to progress this project.

Principally, Mr Davison has been preparing the 'Position Description' and tender documentation for the appointment of the Project Manager who will become responsible for delivery of the project on behalf of Council.

Mr Davison has also put forward a strategy to develop Preliminary Designs of the Laverton Community Hub as soon as possible, rather than waiting for the Project Manager to come on board. This will potentially save several weeks in the process.

The preliminary design strategy and clarification of Council's preferred project delivery model were the subject of informal discussions held by teleconference involving a number of Councillors on 13 September 2016. The CEO emailed notes from the teleconference to all Councillors on 14 September 2016 (Attachment OMC1609-11.5.4.A).

This report provides Council the opportunity to formally record its preferred delivery model, ratify the seeking of quotes from architects to prepare preliminary designs and to consider the tender documentation for the appointment of the Project Manager.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council as all costs incurred as part of the Laverton Community Hub Project are provided for within the adopted budget.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Council through the teleconference held 13 September 2016.

COMMENT

Preferred Project Delivery Model

Council has been considering its preferred project delivery model which has been discussed in formally at the Council meeting on 18 August and at the teleconference on 13 September 2016. Essentially the models are:

1. Design and Construct Tender. This is a single stage tender process where tenders are called for a company to design the project, then construct their design.
2. Design Tender, then Tender the construction (supply and install). This is a two staged approach, where Council has ownership of the design process and once accepted by Council, tenders can then be called for the construction (or supply and install) as per the approved design.

The consensus of a majority of Councillors has been that they would prefer the two staged model, so that Council has a greater say in the final design and specifications of the various aspects of the project, which in turn will enable an easier comparison/assessment of construction tenders. This will also provide a higher quality facility for the Shire and is likely that a greater certainty around cost for the project will be realised.

Preliminary Designs

Mr Davison put forward a proposal to commence now the process of taking the concept plans and developing them into Preliminary Designs. This would require appointing an architect/architectural firm to produce preliminary designs with high level architectural details commensurate with a development approval level submission. This can be undertaken while progressing the appointment of the Project Manager and also will save some time and money when an architect is appointed to produce the construction plans and specifications.

Councillors were generally supportive of this at the teleconference on 13 September, so the CEO in conjunction with Mr Davison have issued Request for Quotations (RFQ's) to five architectural firms with a close date for submissions on 27 September 2016. Please refer to Attachment OMC1609-11.5.4.B for the RFQ. The five firms are:

- Donovan and Payne (prepared the concept designs)
- Matthews and Scavalli
- Gresley Abas
- Hassell Studios
- DWA Architects

It is proposed that the submissions be referred to Council for consideration as soon as practicable following the close, possibly at a Special Meeting of Council.

Tender Documentation for the Appointment of the Project Manager

The appointment of a Project Manager, whether an individual or a company, is most likely to cost in excess of \$150,000, therefore a public tender process must be undertaken. Mr Davison has been preparing the tender documentation including the 'Scope of Services' and a 'Position Description' which will form the Request For Tender for advertising. This documentation is still being refined at the time of preparing this agenda, so will be circulated to Councillors either prior to the meeting if available or at the Council Meeting.

Council will be requested to consider the tender documentation and endorse the calling of tenders as well as the proposed selection criteria by which the tenders will be assessed.

Owing to the complexities of this tender and the contract that will be entered into, it is also recommended that a peer review be undertaken of the tender documentation by WALGA's Procurement Service.

VOTING REQUIREMENTS

Simple majority decision of Council required.

07:22pm Miss T Farlow rejoined the meeting.

07:22pm Cr D Ross left the meeting.

07:24pm Cr D Ross rejoined the meeting.

STAFF RECOMMENDATION

That Council:

1. **Determines that its preferred project delivery model is a two staged process comprising the development of the final project design, then the calling of tenders for the construction (supply and install) of the approved design;**
2. **Ratifies the Request For Quotation process seeking quotes from at least three architects/architectural firms to prepare Preliminary Plans;**
3. **Receives and endorses the tender documentation as tabled at this meeting for ‘RFT 06/16 - Project Management Services for the Laverton Community Hub Project’ for the purposes of advertising the calling of tenders;**
4. **Endorses the selection criteria and weightings by which the tenders received will be assessed, namely:**

QUALITATIVE CRITERIA	WEIGHTING
<p>A. Related Project Experience</p> <p>Tenderers must address the following information in the provided attachment entitled ‘RFT-06/16 Project Experience’:</p> <ol style="list-style-type: none"> i. List the projects performed in the last five (5) years with the proposed Project Management team to demonstrate the team’s performance in providing similar services (inclusive of Project Managing a complete project including the Design process, preparing construction documentation/drawings and tender documentation, supervising construction works). 	<p>Weighting 40%</p>
<p>B. Project Methodology</p> <p>Tenderers must address the following information in the provided attachment entitled ‘RFT-06/16 Project Methodology’:</p> <ol style="list-style-type: none"> i. Provide the anticipated project timeline highlighting key hold points for all Stages of the project, from contract award through to practical completion, in the form of a Gantt chart or similar. ii. Detail how each stage of the project is intended to be performed by the Tenderer to ensure that the project deliverables are met in accordance with the requirements of the Contract. <p>i. Provide a rationale for the required amounts of time and location of the Project Manager through the course of the Project. During the Stages 1 to 5 it will be acceptable to operate remotely from Laverton with attendance at meetings as required, but during Stages 6 and 7 (Construction through to Handover) it will be necessary to provide sufficient onsite representation in order to monitor the works and proactively resolve any issues to ensure that Milestone dates are met.</p>	<p>Weighting 30%</p>

QUALITATIVE CRITERIA	WEIGHTING
<p>C. Resources</p> <p>Tenderers must address the following information accordingly:</p> <ul style="list-style-type: none"> i. Detail the project team (in-house resources) nominated for this project, by completing the attached schedule entitled 'RFT-06/16 Project Team.doc'. Include the relevant roles to be performed, relevant experience and qualifications, and the suitability of each project team member for this project. Note: A two page CV of each nominated key team member may be attached. ii. Detail the sub-consultants (external specialist consultants) to be nominated for the project, by completing the attached schedule 'RFT-06/16 Sub-Consultants.doc'. Include examples of similar projects undertaken (and provide referee details) and discuss reasons for nomination to this project. 	<p>Weighting 30%</p>

5. Approves the tender documentation to undergo a peer review by WALGA Procurement Services if the CEO deems this to be appropriate.

OMC160913 COUNCIL DECISION

Moved Cr G Walder; Seconded Cr R Ryles:

That Council:

1. Determines that its preferred project delivery model is a two staged process comprising the development of the final project design, then the calling of tenders for the construction (supply and install) of the approved design;
2. Ratifies the Request For Quotation process seeking quotes from at least three architects/architectural firms to prepare Preliminary Plans;
3. Receives and endorses the tender documentation as tabled at this meeting for 'RFT 06/16 - Project Management Services for the Laverton Community Hub Project' for the purposes of advertising the calling of tenders;
4. Endorses the selection criteria and weightings by which the tenders received will be assessed, namely:

QUALITATIVE CRITERIA	WEIGHTING
<p>A. Related Project Experience</p> <p>Tenderers must address the following information in the provided attachment entitled 'RFT-06/16 Project Experience':</p> <ul style="list-style-type: none"> ii. List the projects performed in the last five (5) years with the proposed Project Management team to demonstrate the team's performance in providing similar services (inclusive of Project Managing a complete project including the Design process, preparing construction documentation/drawings and tender documentation, supervising construction works). 	<p>Weighting 40%</p>

QUALITATIVE CRITERIA	WEIGHTING
<p>B. Project Methodology</p> <p>Tenderers must address the following information in the provided attachment entitled ‘RFT-06/16 Project Methodology’:</p> <ul style="list-style-type: none"> iv. Provide the anticipated project timeline highlighting key hold points for all Stages of the project, from contract award through to practical completion, in the form of a Gantt chart or similar. v. Detail how each stage of the project is intended to be performed by the Tenderer to ensure that the project deliverables are met in accordance with the requirements of the Contract. vi. Provide a rationale for the required amounts of time and location of the Project Manager through the course of the Project. During the Stages 1 to 5 it will be acceptable to operate remotely from Laverton with attendance at meetings as required, but during Stages 6 and 7 (Construction through to Handover) it will be necessary to provide sufficient onsite representation in order to monitor the works and proactively resolve any issues to ensure that Milestone dates are met. 	<p>Weighting 30%</p>
<p>C. Resources</p> <p>Tenderers must address the following information accordingly:</p> <ul style="list-style-type: none"> iii. Detail the project team (in-house resources) nominated for this project, by completing the attached schedule entitled ‘RFT-06/16 Project Team.doc’. Include the relevant roles to be performed, relevant experience and qualifications, and the suitability of each project team member for this project. Note: A two page CV of each nominated key team member may be attached. iv. Detail the sub-consultants (external specialist consultants) to be nominated for the project, by completing the attached schedule ‘RFT-06/16 Sub-Consultants.doc’. Include examples of similar projects undertaken (and provide referee details) and discuss reasons for nomination to this project. 	<p>Weighting 30%</p>

5. Approves the tender documentation to undergo a peer review by WALGA Procurement Services

CARRIED 7/0

Reason for Amending the Staff Recommendation

Council deemed it was appropriate for the tender documentation to undergo a peer review by WALGA Procurement Services and therefore the words ‘if the CEO deems this to be appropriate’ were removed from point 5.

07:58pm Cr S Weldon declared a Financial Interest in Item 11.5.5 as she is an employee of one of the parties and left the meeting.

07:59pm Cr P Hill declared an Financial Interest in Item 11.5.5 as his wife is an employee of one of the parties and left the meeting.

As both the Shire President and Deputy President had left the meeting, the CEO called for nominations for an Acting Chairperson for the meeting for Item 11.5.5.

OMC160922 PROCEDURAL MOTION

Moved Cr R Prentice; Seconded Cr D Cannons:

That Cr Rex Ryles assume the Chair for Agenda Item 11.5.5.

CARRIED 5/0

08:00pm Cr R Ryles assumed the Chair.

11.5.5 LAVERTON PRE-PRIMARY LEASE TO EDUCATION DEPARTMENT - DUE TO EXPIRE 31 DECEMBER 2016 (FILE REF: 100)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

OWNER/APPLICANT: Not applicable

AUTHOR: Steven Deckert, Chief Executive Officer

SENIOR OFFICER: Not applicable

PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

To consider the future of the Laverton Pre-primary building and site following advice from the Education Department that this facility is now surplus to their needs.

ATTACHMENTS

OMC1609-11.5.5.A The Shire's letter of 20 July 2016

OMC1609-11.5.5.B The Department of Education's letter of 17 August 2016

OMC1609-11.5.5.C Email correspondence between Shire and Department of Education from 12 August 2016

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Education Department's lease of the Pre-primary from the Shire is due to expire on 31 December 2016. The Shire has written to the Education Department on 20 July 2016 (Attachment OMC1609-11.5.5.A) with an offer to extend the lease, however the Education

Department has written to the Shire on 17 August 2016 (Attachment OMC1609-11.5.5.B) advising that the Laverton Pre-primary is now surplus to their needs and they will therefore not be renewing the lease.

After sending the letter of 20 July 2016, the Shire became aware through the local grapevine that the Laverton School had commenced a process to upgrade surplus rooms within the Laverton School for use by the pre-primary class. Therefore, it seemed that a decision had been made by the Education Department even before receiving the Shire's letter and, it would seem, without any appropriate consultation with the Shire or the community.

While the Shire shouldn't expect to be consulted on operational matters within the Laverton School, it should have expected, as a matter of courtesy and respect as the owner of a facility the Education Department has been happy to lease for nearly 30 years, to have been approached to discuss their ideas before actually putting their plans in train.

As a consequence of hearing second-hand, the Education Department's intentions, the CEO sent an email to the Education Department on 12 August 2016 outlining our concerns on what we had heard. There was subsequently further emails between the Education Department and the Shire with the last on 23 August 2016 from the Shire. Please refer to the email trail as included in Attachment OMC1609-11.5.5.C. The email from the Shire on 23 August 2016, resulted in a phone call from the Department of Education's Regional Manager Ken Perris who advised that they will be able to meet with the Shire to discuss this matter, sometime between 1 and 11 November 2016! Subsequently, the Education Department's letter of 17 August 2016 confirms that the decision has been made.

There are two aspects of this matter for Council's further consideration:

- The first is whether Council wishes to pursue an earlier meeting in light of information coming to hand that the community has started a petition against the relocation of the Pre-primary.
- The second is, that if the relocation goes ahead, the Shire now has a vacant building to deal with.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council as all costs incurred as part of the Laverton Community Hub Project are provided for within the adopted budget.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

The Department of Education has shown little regard for the Shire in its handling of this matter. Even after raising the Shire's concerns with senior management of the Department, their response has been that they will try and meet with the Shire sometime in November. However Council's dealings with the Department of Education need to be tempered and measured as we are in partnership with them to access their land for the Laverton Community Hub Project.

Nevertheless, it may be prudent to write back to the Department of Education suggesting that this matter is becoming an issue for the Laverton community and that they should make a concerted effort to get out here sooner to fully explain their decision to the community.

In the likely event that the pre-primary class is relocated into the main school, some thought then needs to be given to what we do with the vacant building. While a decision doesn't need to be made now, some planning in the near future may see a smooth transition. A suggestion has been to relocate the CRC and Library into this building and this has some merit on the basis that we are currently paying rent for the current CRC/Library building.

If Council has no other suggestions for the use of the building at this time, staff could start working on a proposal to relocate the CRC and Library to the pre-primary building for further consideration by Council.

VOTING REQUIREMENTS

Simple majority decision of Council required.

STAFF RECOMMENDATION

That Council:

- 1. Advises the Director General of the Department of Education that it is disappointed in the lack of consideration of the Shire's support over many years in providing a facility for the pre-primary;**
- 2. Further advises the Director General of the Department of Education that the response to Council's invitation to meet with Council in Laverton has not been given due consideration and in light of the community dissatisfaction, the Department should make every attempt to visit Laverton much sooner than November 2016;**
- 3. Supports in-principle the suggestion (in the event the Department of Education does not extend the lease of the Laverton Pre-Primary) to relocate the CRC and Library into the current pre-primary facility and requests that a proposal for this move be formulated and presented to Council in due course for consideration.**

OMC160915 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Ross; Seconded Cr R Prentice:

That Council:

- 1. Advises the Director General of the Department of Education that it is disappointed in the lack of consideration of the Shire's support over many years in providing a facility for the pre-primary;**
- 2. Further advises the Director General of the Department of Education that the response to Council's invitation to meet with Council in Laverton has not been given due consideration and in light of the community dissatisfaction, the Department should make every attempt to visit Laverton much sooner than November 2016;**

CARRIED 5/0

Reason for Amending the Staff Recommendation

Council felt that a decision on the future use of the Pre-Primary building should be deferred until a later date once the results of negotiations about the Pre-Primary School are complete. Council noted that there had been information in the press about pending action by local community members and felt that the issue of the Pre-Primary School should be considered as a separate concern.

08:16pm Cr S Weldon and Cr P Hill rejoined the meeting and Cr Ryles vacated the Chair.

Cr R Ryles advised Cr Weldon and Cr Hill of Council's resolution for Agenda Item 11.5.5 and Cr Hill resumed the Chair.

11.5.6 PROPOSAL TO SELL THE CEO'S VEHICLE BY PUBLIC TENDER (FILE REF: 1026)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016

DISCLOSURE OF INTEREST: The author declares a financial interest as the vehicle referred to in the report forms part of the CEO's salary package.

OWNER/APPLICANT: Not applicable

AUTHOR: Steven Deckert, Chief Executive Officer

SENIOR OFFICER: Not applicable

PREVIOUS MEETING REFERENCE: OMC160624 of 23/06/2016

MATTER FOR CONSIDERATION

Following the decision of 23 June 2016, the CEO's vehicle has now been advertised for sale by Public Tender. Council is required to consider the tenders received.

ATTACHMENTS

Tenders received will be tabled at the meeting.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

At the Ordinary Meeting of Council held on 18 August 2016, Council resolved to call public tenders for the sale of the CEO's current Toyota 200 Series Landcruiser in accordance with the disposal of assets provisions of the *Local Government (Functions & General) Regulations 1996*.

As required by the Regulations, the sale by tender of the vehicle was advertised in the *West Australian* and *Kalgoorlie Miner* on Saturday 27 August 2016, as well as notices being placed on notice boards around town and on the Shire's website.

Eight tenders have been received by the close on 19 September 2016. Council is required to consider the tenders received and decide whether to accept one as the most advantageous or to reject all.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Functions and General) Regulations 1996

Section 30(3) – A disposition of property other than land is an exempt disposition if:
(b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50,000.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council as the sale price will be factored into the 2016/17 Budget.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

The following table provides a summary of the tenders received:

DATE RECEIVED	RECEIVED FROM	TENDERED AMOUNT (INCL. GST)	COMMENTS
30/08/2016	Mr Dennis Coghlan	\$30,000.00	
01/09/2016	Mr Ken Lee	\$44,500.00	
02/09/2016	Mr Brent Kratzmann	\$46,380.00	
04/09/2016	Mr Adrian Evans	\$60,000.00	Has inspected vehicle
09/09/2016	Ms Sharron Spargo	\$20,000.00	
11/09/2016	Mr Dean Sayers	\$49,500.00	Has inspected vehicle
15/09/2016	Mr P Bozsa	\$12,351.00	
18/09/2016	Mr Robert Upton	\$40,000.00	

The CEO advised Council that a tender sent via email was discovered in his ‘Junk’ email folder after preparing this Agenda item. The tender was submitted by Mrs Euisuk Fenning for the tendered amount of \$20,000.

In addition to the above, Goldfields Toyota has advised that their trade-in valuation for the current vehicle on the purchase of the new vehicle is \$55,000 including GST.

The current Red Book valuations for this vehicle with kilometres travelled up to 100,000 are:

- Private Price - \$60,200 to \$65,900
- Trade-in Price - \$52,700 to \$58,400

The highest tender is a cash offer and the tenderer has inspected the vehicle. As this offer is the only one higher than the trade-in value and in line with the Red Book Private Price, it is recommended that this tender be accepted.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160916 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr G Walder; Seconded Cr R Ryls:

That Council:

- 1. Accept the unconditional cash offer of \$60,000 (incl GST) from Mr Adrian Evans for the purchase of the current CEO Toyota 200 Series Landcruiser;**
- 2. In the event that the sale to Mr Evans does not proceed, that the vehicle be traded in to Goldfields Toyota at their valuation of \$55,000 (incl GST).**

CARRIED 7/0

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

At the time of preparing this Agenda there were no motions from Elected Members of which previous notice has been given.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

OMC160917 PROCEDURAL DECISION OF COUNCIL

Moved Cr G Walder; Seconded Cr D Cannons:

That Council consider the following business of an urgent nature:

- 13.1 Appointment Of Fire Control Officers/Permit Signing Officers (File Ref: 312)**
- 14.2 Yilka Native Title Claim – Consideration of Draft Determination (File Ref: 190) - to be considered behind closed doors**

CARRIED 7/0

13.1 APPOINTMENT OF FIRE CONTROL OFFICERS/PERMIT SIGNING OFFICERS (FILE REF: 312)

SUBMISSION TO: Ordinary Meeting of Council, 22 September 2016
DISCLOSURE OF INTEREST: Not applicable
OWNER/APPLICANT: Not applicable
AUTHOR: Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER: Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

In the absence of the Chief Bushfire Control Officer, Council is requested to appoint one or two Fire Control Officers/Permit Signing Officers to facilitate required issuing of Permits To Set Fire To The Bush for the coming fire season for risk mitigation purposes.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

During Restricted Burning Periods of a Local Government Area, as gazetted, the Chief Bushfire Control Officer is responsible for issuing of Permits to Set Fire to the Bush. As the Shire's Chief Bushfire Control Officer is currently on extended leave without a definite return to work date, the Shire has no authorised persons who can issue these permits, although the 2016/17 Bush Fire Notice has just been issued to all landholders, residents and tenants. Should any person or company within the Shire of Laverton make application for a Permit to Set Fire to the Bush, we would be unable to grant such permission.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Bush Fires Act 1954

Part IV – Burning during restricted times and prohibited times.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Mr McCallum Johnston, Goldfields/Midlands District Officer, Dept. of Fire & Emergency Services

COMMENT

As the 2016/2017 fire season is now approaching, the Shire is expected to receive various requests from individuals, mining companies, pastoralists and the local Volunteer Fire & Rescue Service for the issuance of Permits to Set Fire

The Shire's Engineering Technical Officer, Sean Wells, and the Executive Assistant to the CEO in her capacity as Captain of the Laverton Volunteer Fire and Rescue Service, have both completed the Department of Fire and Emergency Services Fire Control Officer Training Course in 2015 and are qualified to be appointed as Fire Control Officers/Permit Issuing Officers for the Shire of Laverton.

It is considered advantageous that any Controlled Burning be completed within the coming weeks prior to the onset of summer, as higher than usual rainfall during earlier months of 2016 have resulted in heavy fuel loading in some areas, and the prospect of a very severe fire season for 2016/2017 is extremely high.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC160918 STAFF RECOMMENDATION/COUNCIL DECISION

Moved Cr R Ryles; Seconded Cr D Ross:

That Council:

- 1. Approve the appointment of Sean Wells and Tiffany Farlow as Fire Control Officers/Permit Signing Officers.**

CARRIED 7/0

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

OMC160919 COUNCIL PROCEDURAL DECISION

Moved Cr D Cannons; Seconded Cr S Weldon:

That this meeting be closed to members of the public and move behind closed doors to discuss:

- 14.1 Consideration of Extending the CEO's Contract for a Further Term (File Ref: 250)**
- 14.2 Yilka Native Title Claim – Consideration of Draft Determination (File Ref: 19)**

CARRIED 7/0

08:25pm Mr S Deckert, Mr G Stanley, Miss T Farlow and Ms R Smith left the meeting.

08:25pm The meeting went behind closed doors.

14.1 CONSIDERATION OF EXTENDING THE CEO'S CONTRACT FOR A FURTHER TERM (FILE REF: 250)

OMC160820 COUNCIL DECISION

Moved Cr D Cannons; Seconded Cr R Prentice:

That Council:

That Council defer consideration of an extension of the CEO's contract until the October 2016 Ordinary Meeting of Council.

CARRIED 5/2

09:07pm All staff returned to the meeting.

09:07pm Cr S Weldon declared a Financial Interest in Agenda Item 14.2 as she is member of the Yilka Native Title Claimant Group and left the meeting.

14.2 YILKA NATIVE TITLE CLAIM – CONSIDERATION OF DRAFT DETERMINATION (FILE REF: 19)

OMC160821 COUNCIL DECISION

Moved Cr D Cannons; Seconded Cr G Walder:

That Council:

- 1. Acknowledges the receipt of the Minute of Proposed Orders and Determination of Native Title “the draft Determination” by email from the State Solicitors Office on 15 September 2016 as tabled at this meeting;**
- 2. Acknowledges the receipt of advice and recommendations on the draft Determination from Ms Margie Tannock, Partner, Squire Patton Boggs, on 20 September 2016, as tabled at this meeting;**
- 3. Advises Ms Tannock that the Shire agrees to consent to the draft Determination as tabled at this meeting;**
- 4. Authorises Ms Tannock to appear on behalf of the Shire at future Federal Court Conferences in respect to this matter on the understanding that she cannot make binding decisions on the Shire unless specifically authorised by Council;**
- 5. Acknowledges the receipt of the letter from the Department of Premier and Cabinet dated 18 August 2016 as tabled at this meeting.**

CARRIED 6/0

OMC160922 PROCEDURAL MOTION

Moved Cr R Ryles; Seconded Cr R Prentice:

That Council agrees to reopen the meeting to the public and come from behind closed doors at 09:19pm.

CARRIED 6/0

09:19pm The meeting came out from behind closed doors.

09:19pm Cr S Weldon rejoined the meeting.

As there were no members of the public present, the President did not read aloud the decision made behind closed doors, however advised Cr Weldon that Council had adopted the Staff Recommendation.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 20 October 2016 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

15.1 REQUEST FOR SPECIAL MEETING OF COUNCIL TO ADOPT 2016/17 BUDGET (FILE REF: 1109)

That a Special Meeting of Council be convened at a date and time to be determined for Council to consider:

1. Consideration of RFQ for the preliminary designs for the Laverton Community Hub.
2. Consideration of Main Street Project Stage 2 construction tenders.
3. Adoption of the Corporate Business Plan and Long Term Financial Plan.
4. Consideration of 2016 Sheila Laver Award nominations.
5. Adoption of the 2016/17 Budget.

OMC160923 PROCEDURAL MOTION

Moved Cr S Weldon; Seconded Cr D Cannons:

That a Special Meeting of Council be convened for 4:00pm on Thursday 30 September 2016 for Council to consider:

1. **Consideration of RFQ for the preliminary designs for the Laverton Community Hub.**
2. **Consideration of Main Street Project Stage 2 construction tenders.**
3. **Adoption of the Corporate Business Plan and Long Term Financial Plan.**
4. **Consideration of 2016 Sheila Laver Award nominations.**
5. **Adoption of the 2016/17 Budget.**

CARRIED 7/0

15.2 REQUEST FOR SPECIAL MEETING OF COUNCIL 06 OCTOBER 2016 (FILE REF: 307)

That a Special Meeting of Council be convened for 4:00pm on Thursday 06 October 2016 for Council to consider:

1. Confirmation of 2016 Sheila Laver Award recipient.

STAFF RECOMMENDATION

That a Special Meeting of Council be convened for 4:00pm on Thursday 06 October 2016 for Council to consider:

1. **Confirmation of 2016 Sheila Laver Award recipient.**

Item 15.2 was not considered due to the subject for this meeting having been listed for consideration at the Special Meeting of Council to be held on 30 September 2016. Should Council decide that there is a requirement for a further Special Meeting of Council to consider nominations, this will be called for at that time.

16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 9:38pm.

17. CERTIFICATION BY CHAIRMAN

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 22 September 2016 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 20 October 2016.

SIGNED:

DATED:

20 OCTOBER 2016

Report for September Council Meeting from Cr Robin Prentice

August 17 th	Attended Race Club Meeting.
August 18 th	Attended Ordinary Council Meeting.
August 25 th	Attended Special Council Meeting.
August 25 th	Attended Seniors Morning Tea.
September 13 th	Tele-conference with Shire Re: Community Hub.

Councillor Robin Prentice