



SHIRE OF LAVERTON

MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD ON

18 JUNE 2015

COMMENCING AT 5:02PM

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ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	PAGE NO
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**MINUTES OF THE ORDINARY MEETING OF COUNCIL,
HELD IN THE LAVERTON COUNCIL CHAMBERS
ON 18 JUNE 2015 COMMENCING AT 5:02PM**

1. DECLARATION OF OPENING

05:02pm The President, Cr P Hill, declared the meeting open at 5:02pm and read aloud the disclaimer as printed in the Agenda.

2. ANNOUNCEMENT OF VISITORS

There were no visitors present at this meeting.

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr P Hill	President
Cr S Weldon	Deputy President
Cr B Fuamatu	Councillor (from 5:10pm)
Cr D Cannons	Councillor
Cr G Walder	Councillor
Cr L Hawkins	Councillor

Mr G Stanley	Executive Manager Corporate & Community Services
Mr R Williams	Executive Manager Technical Services
Miss T Farlow	Executive Assistant to the CEO (from 5:13pm)

3.2 APOLOGIES

Mr S Deckert	Chief Executive Officer
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3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5:10pm Cr B Fuamatu joined the meeting.

5. PUBLIC QUESTION TIME

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr L Kretschmer requested Leave of Absence for the next three meetings due to family responsibilities.

OMC150601 COUNCIL'S DECISION

Moved Cr D Cannons, Seconded Cr S Weldon:

That Cr L Kretschmer be granted Leave of Absence for the July, August and September 2015 Ordinary Meetings of Council due to family responsibilities.

CARRIED 6/0

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

14.1 Consideration of Offer to Sell 3 Laver Place (Centrelink Building) to the Shire

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL – 21 MAY 2015 (FILE REF: 793)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150602 COUNCIL'S DECISION

Moved Cr B Fuamatu, Seconded Cr G Walder:

That the Minutes of the Ordinary Meeting of Council held on 21 May 2015, be confirmed as a true and accurate record.

CARRIED 6/0

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

There were no petitions, deputations or presentations.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 PRESIDENT'S REPORT (FILE REF: 198)

The President provided Council with a verbal report on his activities since the May 2015 Council Meeting, including:

- 04/06/2015 – Attended a meeting between Shire representatives, Horizon Power and Cardno to discuss options for the connection of power to the streetlights in Augusta St.

- 04/06/2015 – Attended a meeting with the CEO and Cr Fuamatu with representatives from the GEDC (Janice Kendall, Pip McCahon), the Department of Sport and Recreation (Erin Bond) and Regional Development Australia (Carol Mann) to discuss the Multi-Purpose Community Centre and Swimming Pool upgrade funding applications. Expressed the Shire's disappointment that out of \$8M allocated to WA from the Stronger Regions Fund subsidies, \$6M went to the City of Belmont. The Shire believes this funding should be for regional development not urban projects.
- 12/06/2015 - Attended Regional Development Australia Board Meeting to meet new Board members.
- 14-17/06/2015 - Attended ALGA (Australian Local Government Association) National Congress in Canberra with Cr Fuamatu which had over 1,000 delegates from all over Australia. Had meetings with a number of Government Ministers and officials, including Warren Truss MP, the Minister for Infrastructure and Regional Development, to discuss funding for the Outback Way.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150603 COUNCIL'S DECISION

Moved Cr S Weldon, Seconded Cr B Fuamatu:

That the President's verbal report for May/June 2015 be received.

CARRIED 6/0

10.2 OTHER MEMBERS' REPORTS (FILE REF: 55)

10.2.1 Cr B Fuamatu (File Ref: 55)

Cr B Fuamatu gave a verbal report on her attendance at the ALGA National Congress in Canberra from 14-17 June 2015, including:

- 15/06/2015 - Attended ALGWA (Australian Local Government Women's Association) Breakfast.
- 16/06/2015 - Met with Alannah McTiernan MP, and Rick Wilson MP.

Cr Fuamatu thanked Council for the opportunity to attend.

OMC150604 COUNCIL'S DECISION

Moved Cr D Cannons, Seconded Cr G Walder:

That Cr Fuamatu's verbal report for May/June 2015 be received.

CARRIED 6/0

10.2.2 Deputy President - Cr S Weldon (File Ref: 55)

Cr S Weldon, gave a verbal report on her activities since the last meeting, including:

- 17/06/2015 - Attended DFES AIMS Training Course for local Emergency Services personnel.
- Made arrangements with the Great Beyond Visitor Centre Coordinator for the display of local Aboriginal artifacts gifted to the Shire by Yasmin Barrington-Knight of Canberra.
- 13/06/2015 - Attended local AusKick event at the Town Oval organised by the Community Liaison Officer, where former West Coast Eagle, Daniel Kerr, who umpired the local football games and spoke with local children.

OMC150605 COUNCIL'S DECISION

Moved Cr D Cannons, Seconded Cr B Fuamatu:

That Cr Weldon's verbal report for May/June 2015 be received.

CARRIED 6/0

11. REPORTS OF COMMITTEES AND OFFICERS

11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

11.1.1 ACQUISITION OF LAND FOR TV RETRANSMISSION HUT AND GVROC SOLAR PV PROJECT (FILE REF: 949)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Steven Deckert (Chief Executive Officer)
SENIOR OFFICER:	Not applicable
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To endorse a proposal to acquire a parcel of land from the State for the Shire's television and radio retransmission facility and the proposed GVROC Solar PV Project.

ATTACHMENTS

OMC1506-11.1.1.A Letter of 22 May 2015 to Department of Lands including attached plans and photos.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council would be aware of the GVROC grant-funded project to install a number of Solar PV facilities within the Goldfields Esperance region to supply electricity back to Horizon Power in order to cut electricity costs and generate a stream of income. Two sites have been identified in Laverton, one being roof-mounted panels at the Great Beyond and the other, ground-mounted panels adjacent to the TV Retransmission facility in Hawks Place.

It has come to the CEO's attention that the proposed site in Hawks Place is Unallocated Crown Land (UCL) and not part of the Town Common (which is managed by the Shire), as first thought. Also discovered is that the Shire's TV and Radio Retransmission Facility is not sitting on land under the control of the Shire and is also located on UCL.

In order to secure the site for the Solar PV project and to resolve the long-standing TV site anomaly, the CEO has written to the Department of Lands seeking an appropriate area of UCL be passed to the Shire in free-hold title. Please refer to Attachment OMC1506-11.1.1.A for the letter and site information.

Council is requested to endorse the actions of the CEO in writing to the Department of Lands.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

At this stage the cost to the Shire is minimal, however there may be additional costs in due course that Council may need to budget for. The value of land in Laverton is low, however there could be associated costs with survey and native title that may need to be covered. If this is the case, Council could consider at that time whether the costs should be covered by the GVROC or whether this is Council's contribution to the project.

STRATEGIC IMPLICATIONS

Securing the land for the TV Retransmission facility and the GVROC Solar PV project with the appropriate land tenure will enable the Shire to appropriately manage these facilities into the future.

CONSULTATION

Department of Lands

COMMENT

On discovering the current land status of the proposed site for the GVROC Solar PV project, as well as the anomaly of the land on which the TV / Radio Retransmission Facility is situated, the CEO initiated contact with the Department of Lands to see if an area of UCL could be excised out and transferred to the Shire.

It would appear that this is achievable, so a letter has been written to the Department of Lands (Attachment OMC1506-11.1.1.A) to get this under way. The proposed area is indicated by the red hatching on the plan attached to the letter to the Department of Lands.

Council's endorsement of the CEO's action is sought, particularly as it may have some financial implications and the requirement for the Shire to indemnify the Minister for Lands including all associated costs.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150606 STAFF RECOMMENDATION/COUNCIL DECISION

Moved Cr D Cannons; Seconded Cr G Walder:

That Council:

- 1. Agrees in principle to 'acquiring' a parcel of land in Hawks Place as outlined above, and will continue to re-assess the proposal as further information comes to hand during the process;**
- 2. Endorses the actions of the CEO in making application to the Department of Lands for the excision of an appropriate area of UCL in Hawks Place, to be transferred to the Shire for the GVROC Solar PV Project and the TV and Radio Retransmission Facility, and**
- 3. Indemnifies the Minister against any and all costs associated with the compulsory acquisition of rights and interests over the subject land, including but not limited to advertising, survey, negotiation and Aboriginal heritage survey and all compensation payable.**

CARRIED 6/0

11.2 FINANCE AND ADMINISTRATION BUSINESS

11.2.1 ACCOUNTS PAID AS AT 31 MAY 2015 (FILE REF: 39)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Tamara Hill, Administration Officer
SENIOR OFFICER:	Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Creditors	Trans #	Type	Date	Chq #	Amount
Aerodrome Management Services - EFT	92361	Bill Pmt -Cheque	13/05/2015		-12,230.90
AirBP	92978	Bill Pmt -Cheque	14/05/2015	Debit	-19,903.05
Alu Glass - EFT	92655	Bill Pmt -Cheque	28/05/2015		-590.00
Atom Supply - EFT	92656	Bill Pmt -Cheque	28/05/2015		-5,089.51
Australia Post	92409	Bill Pmt -Cheque	13/05/2015	12689	-350.29
	92703	Bill Pmt -Cheque	28/05/2015	12708	-317.45
Australian Bush & Country Maps - EFT	92362	Bill Pmt -Cheque	13/05/2015		-222.00
	92657	Bill Pmt -Cheque	28/05/2015		-138.75
Australian Super	92424	Liability Cheque	14/05/2015	12697	-481.30
Australian Taxation Office - EFT	92527	Bill Pmt -Cheque	21/05/2015		-51,301.00
BHW Consulting - EFT	92363	Bill Pmt -Cheque	13/05/2015		-176.00
BOC Limited - EFT	92364	Bill Pmt -Cheque	13/05/2015		-180.00
BT Super For Life	92425	Liability Cheque	14/05/2015	12698	-184.59
Bunnings Group Limited - EFT	92365	Bill Pmt -Cheque	13/05/2015		-1,413.19
	92658	Bill Pmt -Cheque	28/05/2015		-951.15
C&A Taylor Grading Pty Ltd - EFT	92659	Bill Pmt -Cheque	28/05/2015		-95,331.50
Christine Stubberfield - EFT	92366	Bill Pmt -Cheque	13/05/2015		-2,000.00
City of Kalgoorlie-Boulder - EFT	92367	Bill Pmt -Cheque	13/05/2015		-9,336.17
Civic Legal - EFT	92660	Bill Pmt -Cheque	28/05/2015		-1,048.96
Coffee & Tea Supplies - EFT	92368	Bill Pmt -Cheque	13/05/2015		-2,825.03
Complete Services Pty Ltd - EFT	92369	Bill Pmt -Cheque	13/05/2015		-350.00
Concept Media - EFT	92661	Bill Pmt -Cheque	28/05/2015		-324.50
Courier Australia - EFT	92370	Bill Pmt -Cheque	13/05/2015		-418.54
	92662	Bill Pmt -Cheque	28/05/2015		-877.25
CREDIT CARD PURCHASES	93004	Cheque	04/05/2015	Debit	-4,995.86
Daphne Florist Kalgoorlie - EFT	92371	Bill Pmt -Cheque	13/05/2015		-968.00
Deckert, Steven - EFT	92663	Bill Pmt -Cheque	28/05/2015		-299.75
Dept Fire & Emergency Services - EFT	92372	Bill Pmt -Cheque	13/05/2015		-1,314.49
Dept of Transport	92875	Bill Pmt -Cheque	01/05/2015	Debit	-60.40
	92873	Bill Pmt -Cheque	04/05/2015	Debit	-98.90
	92871	Bill Pmt -Cheque	05/05/2015	Debit	-35.40
	92852	Bill Pmt -Cheque	07/05/2015	Debit	-52.00
	92996	Bill Pmt -Cheque	08/05/2015	Debit	-578.20
	92990	Bill Pmt -Cheque	11/05/2015	Debit	-265.25
	92988	Bill Pmt -Cheque	12/05/2015	Debit	-910.95

Creditors	Trans #	Type	Date	Chq #	Amount
	92986	Bill Pmt -Cheque	13/05/2015	Debit	-389.75
	92968	Bill Pmt -Cheque	15/05/2015	Debit	-544.35
	93002	Bill Pmt -Cheque	18/05/2015	Debit	-177.10
	92948	Bill Pmt -Cheque	19/05/2015	Debit	-624.95
	92946	Bill Pmt -Cheque	20/05/2015	Debit	-104.00
	92927	Bill Pmt -Cheque	21/05/2015	Debit	-1,417.20
	92924	Bill Pmt -Cheque	22/05/2015	Debit	-122.95
	92921	Bill Pmt -Cheque	25/05/2015	Debit	-497.70
	92909	Bill Pmt -Cheque	26/05/2015	Debit	-40.70
	92907	Bill Pmt -Cheque	27/05/2015	Debit	-975.35
	92905	Bill Pmt -Cheque	28/05/2015	Debit	-60.30
	92885	Bill Pmt -Cheque	29/05/2015	Debit	-562.00
Des Cannons - EFT	92373	Bill Pmt -Cheque	13/05/2015		-3,845.44
Desert Inn Hotel - EFT	92374	Bill Pmt -Cheque	13/05/2015		-1,212.20
Desert Sands Cartage - EFT	92375	Bill Pmt -Cheque	13/05/2015		-84.03
	92664	Bill Pmt -Cheque	28/05/2015		-1,574.78
Duketon Mining	92410	Bill Pmt -Cheque	13/05/2015	12690	-76.19
Duro Tank Fuel Storage Specialists - EFT	92665	Bill Pmt -Cheque	28/05/2015		-2,363.90
Eagle Petroleum (WA) - EFT	92666	Bill Pmt -Cheque	28/05/2015		-31,523.03
Eastgold Dairy Distributors - EFT	92376	Bill Pmt -Cheque	13/05/2015		-279.90
	92667	Bill Pmt -Cheque	28/05/2015		-301.65
Elite Gym Hire - EFT	92668	Bill Pmt -Cheque	28/05/2015		-660.00
First National Real Estate - EFT	92669	Bill Pmt -Cheque	28/05/2015		-2,090.00
Flex Industries Pty Ltd - EFT	92670	Bill Pmt -Cheque	28/05/2015		-1,276.02
Forman Brothers - EFT	92377	Bill Pmt -Cheque	13/05/2015		-1,649.45
Gary Buckmaster - EFT	92378	Bill Pmt -Cheque	13/05/2015		-167.86
	92671	Bill Pmt -Cheque	28/05/2015		-210.03
Goldfields Air Services - EFT	92379	Bill Pmt -Cheque	13/05/2015		-3,200.00
Goldfields Tourism Network Assoc - EFT	92672	Bill Pmt -Cheque	28/05/2015		-200.00
Goldfields Toyota - EFT	92380	Bill Pmt -Cheque	13/05/2015		-1,566.59
	92673	Bill Pmt -Cheque	28/05/2015		-512.72
Goldfields Truck Power - EFT	92381	Bill Pmt -Cheque	13/05/2015		-1,131.97
Goldline Distributors - EFT	92382	Bill Pmt -Cheque	13/05/2015		-986.02
	92674	Bill Pmt -Cheque	28/05/2015		-719.51
Goldrush Tours - EFT	92675	Bill Pmt -Cheque	28/05/2015		-667.25
Graham Stanley - EFT	92676	Bill Pmt -Cheque	28/05/2015		-412.00
Gray & Lewis Land Use Planners - EFT	92383	Bill Pmt -Cheque	13/05/2015		-453.75
	92677	Bill Pmt -Cheque	28/05/2015		-834.52
Haines Norton - EFT	92678	Bill Pmt -Cheque	28/05/2015		-11,830.50
Herman Pontash	92704	Bill Pmt -Cheque	28/05/2015	12709	-108.70
Hi Res Photo Printing - EFT	92384	Bill Pmt -Cheque	13/05/2015		-618.20
Hitachi Construction Machinery - EFT	92385	Bill Pmt -Cheque	13/05/2015		-4,174.45
	92679	Bill Pmt -Cheque	28/05/2015		-5,532.17
Horizon Power	92411	Bill Pmt -Cheque	13/05/2015	12691	-3,198.62
Intrust Super	92426	Liability Cheque	14/05/2015	12699	-178.04
Investec Asset Finance & Leasing Pty Ltd	92974	Bill Pmt -Cheque	15/05/2015	Debit	-3,088.67
James Murfett - EFT	92386	Bill Pmt -Cheque	13/05/2015		-62.40
Joanna Seczkowski - EFT	92387	Bill Pmt -Cheque	13/05/2015		-54.45
Johanna McGuire - EFT	92388	Bill Pmt -Cheque	13/05/2015		-122.00
Kalmech Pty Ltd - EFT	92389	Bill Pmt -Cheque	13/05/2015		-13,328.05
	92680	Bill Pmt -Cheque	28/05/2015		-12,140.36
Karen Stuart - EFT	92681	Bill Pmt -Cheque	28/05/2015		-56.05

Creditors	Trans #	Type	Date	Chq #	Amount
Kott Gunning Lawyers - EFT	92390	Bill Pmt -Cheque	13/05/2015		-611.16
Landgate - EFT	92682	Bill Pmt -Cheque	28/05/2015		-832.20
Laverton Post Office - EFT	92391	Bill Pmt -Cheque	13/05/2015		-14.00
Leonora Investments (Laverton Motors)-EFT	92392	Bill Pmt -Cheque	13/05/2015		-64.61
Leonora Investments Pty Ltd - EFT	92393	Bill Pmt -Cheque	13/05/2015		-79.37
	92683	Bill Pmt -Cheque	28/05/2015		-306.50
Maka Minerals Pty Ltd	92705	Bill Pmt -Cheque	28/05/2015	12710	-659.96
McLernons - EFT	92684	Bill Pmt -Cheque	28/05/2015		-1,062.90
McMahon Burnett Transport - EFT	92394	Bill Pmt -Cheque	13/05/2015		-187.23
Meat Industry Superannuation Fund	92427	Liability Cheque	14/05/2015	12700	-355.77
MRG Metals (Exploration)	92412	Bill Pmt -Cheque	13/05/2015	12692	-929.08
National Australia Bank	92865	Bill Pmt -Cheque	01/05/2015	Debit	-72.73
		Bill Pmt -Cheque	13/05/2015		-82,150.33
	92930	Bill Pmt -Cheque	21/05/2015	Debit	-74.73
		Bill Pmt -Cheque	27/05/2015		-70,079.55
	92887	Bill Pmt -Cheque	29/05/2015	Debit	-94.19
	92889	Bill Pmt -Cheque	29/05/2015	Debit	-44.40
	92891	Bill Pmt -Cheque	29/05/2015	Debit	-40.00
	92893	Bill Pmt -Cheque	29/05/2015	Debit	-40.00
National Pen - EFT	92685	Bill Pmt -Cheque	28/05/2015		-131.18
National Tyres - EFT	92686	Bill Pmt -Cheque	28/05/2015		-368.10
Peerless Jal Pty Ltd - EFT	92687	Bill Pmt -Cheque	28/05/2015		-632.54
Pennant House - EFT	92395	Bill Pmt -Cheque	13/05/2015		-328.90
Petty Cash Tin - Shire of Laverton	92548	Bill Pmt -Cheque	21/05/2015	12703	-498.55
PFDF Food Services Pty Ltd - EFT	92396	Bill Pmt -Cheque	13/05/2015		-529.70
	92688	Bill Pmt -Cheque	28/05/2015		-334.45
Pier Street Medical Pty Ltd - EFT	92397	Bill Pmt -Cheque	13/05/2015		-196.00
Pivotel Satellite Pty Limited	92706	Bill Pmt -Cheque	28/05/2015	12711	-685.39
Powerchill - EFT	92689	Bill Pmt -Cheque	28/05/2015		-1,589.50
PsiTech Pty Ltd - EFT	92398	Bill Pmt -Cheque	13/05/2015		-13,618.00
Pump Care Pty Ltd - EFT	92690	Bill Pmt -Cheque	28/05/2015		-1,161.60
PWT Electrical - EFT	92399	Bill Pmt -Cheque	13/05/2015		-7,661.47
	92691	Bill Pmt -Cheque	28/05/2015		-2,845.26
Ray Martin - EFT	92692	Bill Pmt -Cheque	28/05/2015		-520.00
Red River Resources Limited	92413	Bill Pmt -Cheque	13/05/2015	12693	-107.71
Regis Resources	92414	Bill Pmt -Cheque	13/05/2015	12694	-299.51
Reliance Petroleum (BP)	92928	Bill Pmt -Cheque	21/05/2015	Debit	-137.99
Recco Auto Parts - EFT	92693	Bill Pmt -Cheque	28/05/2015		-99.94
REST Superannuation	92428	Liability Cheque	14/05/2015	12701	-204.30
Salomi Varkey - EFT	92694	Bill Pmt -Cheque	28/05/2015		-2,000.00
Scott Printers Pty Ltd - EFT	92400	Bill Pmt -Cheque	13/05/2015		-577.50
Shaneane Weldon - EFT	92695	Bill Pmt -Cheque	28/05/2015		-232.90
Shire of Laverton Social Club - EFT	92423	Liability Cheque	14/05/2015		-170.00
Shire of Leonora - EFT	92696	Bill Pmt -Cheque	28/05/2015		-2,484.42
Sports Power Kalgoorlie - EFT	92401	Bill Pmt -Cheque	13/05/2015		-283.87
Star Track Express - EFT	92697	Bill Pmt -Cheque	28/05/2015		-46.86
T-Quip - EFT	92698	Bill Pmt -Cheque	28/05/2015		-1,283.30
Telstra	92415	Bill Pmt -Cheque	13/05/2015	12695	-504.01
	92567	Bill Pmt -Cheque	25/05/2015	12706	-2,735.16
The Lister Specialists Pty Ltd - EFT	92699	Bill Pmt -Cheque	28/05/2015		-950.09
Threat Protect - EFT	92402	Bill Pmt -Cheque	13/05/2015		-79.60
Tjukayirla Roadhouse - EFT	92403	Bill Pmt -Cheque	13/05/2015		-1,395.00

Creditors	Trans #	Type	Date	Chq #	Amount
	92700	Bill Pmt -Cheque	28/05/2015		-1,576.00
Tower Hotel	92707	Bill Pmt -Cheque	28/05/2015	12712	-174.00
Virgin Super	92429	Liability Cheque	14/05/2015	12702	-1,049.24
Visit Merchandise Pty Ltd - EFT	92404	Bill Pmt -Cheque	13/05/2015		-449.70
	92701	Bill Pmt -Cheque	28/05/2015		-2,270.18
Visitor Centre Association of WA - EFT	92405	Bill Pmt -Cheque	13/05/2015		-363.00
WA Local Government Association - EFT	92406	Bill Pmt -Cheque	13/05/2015		-789.34
WA Local Government Super Plan - EFT	92422	Liability Cheque	14/05/2015		-15,360.04
WA Treasury Corporation - EFT	91848	Bill Pmt -Cheque	08/05/2015		-44,269.74
Water Corporation	92416	Bill Pmt -Cheque	13/05/2015	12696	-4,713.72
	92568	Bill Pmt -Cheque	25/05/2015	12707	-3,556.22
	92708	Bill Pmt -Cheque	28/05/2015	12713	-490.63
Westland Autos Pty Ltd - EFT	92407	Bill Pmt -Cheque	13/05/2015		-118.24
	92702	Bill Pmt -Cheque	28/05/2015		-865.80
Westrac Pty Ltd - EFT	92408	Bill Pmt -Cheque	13/05/2015		-5,859.17
				Total	-617,924.68

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

A listing of payments made providing more detail can be found in the Information Items.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150607 COUNCIL'S DECISION/STAFF RECOMMENDATION

Moved Cr G Walder, Seconded Cr D Cannons;

That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling \$617,924.68 and summarised as following:

Cheque Numbers	12689 – 12713	\$21,858.43
Direct Debit Payments	01/05/2015 – 30/05/2015	\$23,129.71
Licensing Transfers	01/05/2015 – 30/05/2015	\$7,517.45
Bank Fees	01/05/2015 – 30/05/2015	\$366.05
VISA Payments	28/03/2015 – 28/04/2015	\$4,995.86
EFT Payments	01/05/2015 – 30/05/2015	\$407,827.30
Salary and Wages	01/05/2015 – 30/05/2015	\$152,229.88
	Total Payments	\$617,924.68

CARRIED 6/0

11.2.2 OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2015 (FILE REF: 33)

SUBMISSION TO: Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Shire of Laverton
AUTHOR: Tamara Hill, Administration Officer
SENIOR OFFICER: Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

The presentation of a report indicating the outstanding Debtor Balances as at the end of May 2015.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg. 5(1) (a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

The balance of Outstanding Debtors at 31 May 2015 is \$837,071.73. A detailed list of Debtor Balances is provided in the Councillors' Information Bulletin for May 2015.

The total debtor balance includes:

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
General Debtors	39,248.99	102,384.71	142,655.50	469.00	415,430.51	700,188.71
Doubtful Debt	0.00	0.00	0.00	0.00	-138,000.00	-138,000.00
Rates	2,864.41	0.00	12,855.45	-2,836.16	261,999.32	274,883.02
TOTAL	42,113.40	102,384.71	155,510.95	-2,367.16	539,429.83	837,071.73

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150608 COUNCIL'S DECISION/STAFF RECOMMENDATION

Moved Cr G Walder, Seconded Cr B Fuamatu;

That Council receive the report of Outstanding Debtors as at 31 May 2015.

CARRIED 6/0

11.2.3 REIMBURSEMENT OF EXPENSES AS AT 31 MAY 2015 (FILE REF: 39)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Tamara Hill, Administration Officer
SENIOR OFFICER:	Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

James Murfett - Depot T/A	Reimbursement For Police Clearance	\$62.40
Joanna Seczkowski - CDM	Reimbursement For Various Anzac Items & Administration Refreshments	\$54.45
Gary Buckmaster - Depot Manager	Reimbursement For Various Materials & Fuel	\$167.86
Johanna McGuire - CRC Co-Ordinator	Reimbursement For Storage Containers	\$122.00
Graham Stanley - EMCCS	Reimbursement For 50% Of Mobile Phone Bills July 2014 to April 2015	\$412.00
Karen Stuart - Tourism Officer	Reimbursement For Taxi Fares & Fuel	\$56.05
Steven Deckert - CEO	Reimbursement For Internet Services To 8 Leahy Close For December 2014 to April 2015.	\$299.75
Gary Buckmaster - Depot Manager	Reimbursement For Fuel	\$100.01
Gary Buckmaster - Depot Manager	Reimbursement For Fuel	\$110.02
Ray Martin - Swimming Pool Manager	Reimbursement For Work Calls On Personal Mobile Phone From September 2013 to April 2014 & September 2014 to April 2015	\$520.00
	TOTAL	\$1,904.54

STATUTORY ENVIRONMENT

As per adopted Council Policy 3.11 – Reimbursement of Expenses.

POLICY IMPLICATIONS

Policy 3.11 - Reimbursement of Expenses.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

Copies of attachments to support the purchases and the amount reimbursed can be found in the Councillors' Information Bulletin for May 2015.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150609 COUNCIL'S DECISION/STAFF RECOMMENDATION

Moved Cr L Kretschmer, Seconded Cr S Weldon;

That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No. 3.11 amounting to \$1,904.54.

CARRIED 6/0

11.2.4 BANK RECONCILIATION REPORT AS AT 31 MAY 2015 (FILE REF: 845)
--

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Graham Stanley, Executive Manager Corporate and Community Services
SENIOR OFFICER:	Not applicable
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 30 April 2015.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Each month Council's financial accounting system and the various bank accounts operated by Council are reconciled as a means of determining the completeness and integrity of transaction processing.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

The balance of the bank statement does not identify any outstanding receipts or payments that have not been received by the bank. This will generally mean that the balance on the bank statement will differ from the balance in the financial statements. The Bank Reconciliation Report shown below provides information of any outstanding receipts or payments so that a true picture is provided in relation to the balance of the various bank accounts.

**SHIRE OF LAVERTON
BANK RECONCILIATION AS AT 31 MAY 2015**

	MUNICIPAL FUND	OBH DEV. FUND (HELD IN TRUST ACCOUNT)	INVESTMENT RESERVES	RESTRICTED CASH FUND (TRUST)
Balance as per General Ledger :				
A01101 Municipal Fund	1,743,799.24			
A1102 Unrestricted Short Term Investment				
A01110 Term Deposit Reserves/Muni			3,889,046.09	
A1000 Restricted Cash Fund				38,381.28
A1001 Outback Highway Tourism Fund				
A1002 Outback Hwy Development Fund		181,138.83		
	1,743,799.24	181,138.83	3,889,046.09	38,381.28
Balance as per Bank Statement	1,752,136.61	181,138.83	3,889,046.09	38,381.28
Adjustments				
Un-receipted Income				
Outstanding Deposits				
	1,752,136.61	181,138.83	3,889,046.09	38,381.28
Less Outstanding Cheques/Withdrawal	8,337.37			0.00
Reconciled Balance	1,743,799.24	181,138.83	3,889,046.09	38,381.28
Variance	0.00	0.00	0.00	0.00

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150610 COUNCIL'S DECISION/STAFF RECOMMENDATION

Moved Cr B Fuamatu, Seconded Cr L Kretschmer;

That the Bank Reconciliation Report as at 31 May 2015, as outlined above, be accepted.

CARRIED 6/0

11.2.5 OUTBACK HIGHWAY DEVELOPMENT COUNCIL (OHDC) – REQUEST TO RELEASE FUNDS HELD IN TRUST (FILE REF: 22)
--

SUBMISSION TO: Ordinary Meeting of Council, 18 June 2015

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

OWNER/APPLICANT: Not applicable

AUTHOR: Steven Deckert, Chief Executive Officer

SENIOR OFFICER: Not applicable

PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

To consider a request from the OHDC to release funds held in Trust on behalf of the OHDC for payment of an engineer's modelling report on the Outback Way.

ATTACHMENTS

OMC1506-11.2.5.A Email dated 1 June 2015 from the General Manager, OHDC seeking release of funds from the Shire's Trust. Includes a Tax Invoice.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

At the inception of the OHDC, the Shire of Laverton undertook responsibility for managing the finances of the OHDC, until more recent times with the employment of a full time OHDC General Manager, when this responsibility passed to the General Manager.

In transferring the financial management to the General Manager, operational funds held by the Shire were passed to an OHDC bank account which was controlled by the General Manager. At that time, the Shire also held funds resulting from interest earned on a Federal Government Grant in 2005/06. This money was not transferred to the OHDC operating account as the Federal Grant was made to the Shire, not the OHDC, therefore the Shire has responsibility to the Federal Government to ensure that these funds are spent in accordance with the intent of the original grant, i.e., on expenditure directly linked to the upgrading or improvement of the Outback Way.

The OHDC has recently commenced a project to update its economic benefits analysis of the upgrading of the Outback Way to support future funding applications to Infrastructure Australia. Part of the economic benefits analysis includes updating the modelling of the traffic using and likely to use the Outback Way.

The OHDC has gone through a procurement process to engage a traffic engineering company to undertake the modelling and has resolved to pay for this work out of the Trust Fund held by the Shire of Laverton.

The OHDC has now submitted a request, including a Tax Invoice, to the Shire to access funds from the trust Account, to pay for the traffic modelling. Please refer to Attachment OMC1506-11.2.5.A.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council. The OHDC Trust Fund Account, currently has a balance of \$181,138.83.

STRATEGIC IMPLICATIONS

The Shire's Corporate Business Plan provides:

Strategy 2.4.2- Continued Improvement of Outback Way

Action 2.4.2.1 – Continued Involvement with the Outback Highway Development Council.

CONSULTATION

Helen Lewis, General Manager, OHDC

COMMENT

In considering the request from the OHDC to access funds held in Trust, Council needs to ensure that the intended purpose of the funds is consistent with the original purpose of the Federal Grant. Also, the release of the funds by the Shire is effectively an '*expenditure*' of the Shire, so there needs to be some surety that the procurement process undertaken by the OHDC complies with Council's processes in order to satisfy the Auditor.

In both cases, the OHDC's proposal is consistent with the intent of the original funding and the OHDC has gone through a quoting process in order to select the preferred traffic engineering consultant, so this report recommends the release of funds as requested.

The General Manager of the OHDC has also provided supporting documentation in the form of copies of minutes from OHDC meetings as well as copies of the quotes received, however owing to the size of these documents, they have not been attached to this Agenda item.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150611 STAFF RECOMMENDATION/COUNCIL DECISION

Moved Cr G Walder, Seconded Cr S Weldon;

That Council:

1. **Is satisfied that the OHDC has undertaken an appropriate procurement process and has incurred expenditure in accordance with the purpose of the balance of the Federal grant funding that remains in the Shire's Trust Fund; and.**
2. **Authorises payment of the OHDC Invoice No. 46, for the amount of \$17,765.00 (incl GST) from the Shire's Trust Fund Account in order for the OHDC to pay for a traffic engineers modelling and report.**

CARRIED 6/0

11.2.6 BUDGET CONSIDERATION FOR DR LAVER COMMEMORATIVE CELEBRATION 2016 (FILE REF: 724)
--

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Laurinda Hill, Coordinator Great Beyond Visitor Centre
SENIOR OFFICER:	Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

That Council make a Budget commitment to host a Dr Laver Commemorative Celebration in 2016, allowing the Community Services Team to start preparing for the event.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

During the visit of the ABC Goldfields Radio team to Laverton in April this year, it was highlighted that Dr Laver travelled to Laverton in 1896 and next year marks 120 years since this epic journey. General discussion amongst community members led to the want for a Community event, similar to the Laverton Centenary Celebrations held in 2000, to commemorate Dr Laver and the founding of Laverton.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

Adoption of the recommendation will result in the proposal being referred for budget considerations. All costs and revenues are very rough estimates at this stage, as the event is currently in the pre-planning stage. Potentially, if the event proceeds, it would result in expenditures that would be partially offset by grant income. At this stage it is estimated that total expenditure would be \$100,000 and revenue would be \$50,000. This would mean a potential Shire contribution of \$50,000. Some of this would be staff wages, overheads and plant operating expenses which would otherwise be incurred doing other activities but there would still be a substantial cash contribution required, possibly in excess of \$30,000. At this stage however, accepting the recommendation would have no effect on the 2014/15 budget and expenditures would only occur if the event is eventually approved and included in the 2015/16 budget.

STRATEGIC IMPLICATIONS

The Shire's '*Strategic Community Plan 2013-2023*' provides:

Objective 1. Proud, spirited, harmonious and connected community

- Goal 1.1.2. Ensure retention and documentation of the Shire's history, heritage and culture.
- Goal 1.2.1. Encourage participation by Community for their community in volunteering in community events.
- Goal 1.5. Inclusion of non-permanent resident members of the community in community activities.
- Goal 4.2. Empowerment of the Community.
- Goal 4.2.1 Provide facilitation and support to develop community ownership of activities within the Shire.

CONSULTATION

General discussion amongst the Community Services team and EMCCS on the best way to organise this event.

General discussions have also been held with the following organisations to gauge their level of support and advice on costs associated with running an event, although no formal request for support has been made;

- Eastern Goldfields Cycle Club
- Western Australian Museum Kalgoorlie Boulder
- Shire of Menzies
- Laverton Leonora Cross Cultural Association
- Minara Foundation
- Shire of Leonora
- Goldfields Tourism Network
- Norseman Gold Fever Festival Committee

COMMENT

While an event such as this addresses the Strategic Implications listed above, there are a number of other beneficial outcomes for the Laverton Community including:

- Increase the profile of Laverton and the Northern Goldfields in a positive manner
- Increase visitor numbers to Laverton and the Northern Goldfields

- Stimulate the local economy
- Laverton promoted through state wide media coverage
- Local history is collected and promoted
- An event that can cater for the whole community

There are two other events in our region similar to this, the Leonora Golden Gift and the Norseman Gold Fever Festival.

The Shire of Leonora run the Leonora Golden Gift at a cost of \$475,000 each year, seeking funding of \$200,000 from sponsors and grant opportunities. The Shire also run other fundraising events throughout the year to offset some of the costs associated with the Golden Gift. Although their event is predominately a nationally recognised Athletic Carnival, the prize money on offer is only \$50,000, being less than 10% of their overall costs.

The Norseman Gold Fever Committee however, run their celebrations at a fraction of the cost, coming in at almost \$100,000.00. The Norseman celebrations are focused on Community inclusion in the events held over the weekend. They did express that they did not have much entertainment over their weekend, other than children’s entertainment as they found it was too expensive. Their income through sponsorship and grants was \$70,000.

Bearing this information in mind, in order to run a successful ‘festival’ type celebration that caters for the whole community and promotes Laverton as a proud, spirited, harmonious and connected community, Council will need to contribute a substantial amount to the event.

It is requested that Council budget a contribution of \$50,000 as follows:

<i>Dr Laver 120 year Anniversary Celebrations based on a \$100,000 event (Estimated)</i>			
Income		Expenditure	
Income from Grants & Sponsorship (minimum)	\$50,000	Site Expenditure (Main area prep) includes:	\$18,000
Registration Fees (Riders / Markets / etc.)	\$1,000	• Stage/Production, control barriers, sound, marquee etc	
Cash Contribution from Shire		Entertainment Costs, including	\$40,000
• Entertainment	\$25,000	• Performer fees, travel costs, performer’s incidentals, accommodation	
• Children’s Entertainment	\$2,000		
• Advertising / Promotion	\$5,000	Children’s Entertainment, including performers’ fees, travel costs, performers’ incidentals, accommodation	\$8,000
• Licenses / Permits	\$3,000		
• Cycle Ride Sponsorship	\$5,000	Advertising/Promotion, including print, television, radio, photographer, web	\$10,000
In Kind contribution from Shire:			
• Wages & Plant – Overheads, Works staff	\$5,300	Fireworks	\$10,000
• Wages Community Services Team	\$3,400	Cycle ride costs – Coolgardie to Laverton	\$10,000
• Bus Overheads	\$200	Other minor events over the weekend	\$4,000
• Incidental (Rubbish Bags etc.)	\$100		
	\$100,000		\$100,000

This table is a guide only and should not be interpreted as a final figure or event programme.

There are a number of regional grants available to for Community events across Western Australia, including the following:

Lotterywest Events	up to\$50,000
Funds for Regional Renewal	up to \$15,000
Minara Foundation	up to \$50,000
Events Corp (Tourism WA)	up to \$40,000
Horizon Power	\$5,000
Dept. of Sport & Recreation	\$5,000
R4R Community Chest Fund	up to \$ 20,000
Lotterywest Community Histories	undisclosed
Dept. of Culture and Arts	undisclosed

The Shire will only be eligible for these grants if a detailed, well executed event plan is created. To do this, a committee will need to be established so that ideas and objectives can be generated and explored.

A final plan will need to be prepared by the end of November this year in order to be eligible for the above grants and to allow enough time to go through the grants process and secure external sponsorship.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC150612 STAFF RECOMMENDATION/COUNCIL DECISION

Moved Cr D Cannons, Seconded Cr B Fuamatu;

That Council:

- 1. Endorses the concept of holding a community event to commemorate the 120th Anniversary of Dr Laver's epic ride to Laverton;**
- 2. Commit to making provision in the draft 2015-16 Budget, comprising estimated expenditure of \$100,000 and potential revenue from other sources of \$50,000 for further consideration during the adoption of the Budget.**
- 3. Agrees to the Community Services team establishing a working group comprising staff members and community members to further develop the proposal and refer back to Council once more detail is available.**

CARRIED BY ABSOLUTE MAJORITY 6/0

11.3 WORKS AND SERVICES BUSINESS

11.3.1 UNBUDGETED EXPENDITURE 2014/15 – BORE PUMP AND ASSOCIATED EQUIPMENT (FILE REF: 946)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Russell Williams, Executive Manager Technical Services
SENIOR OFFICER:	Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to approve the unbudgeted expenditure for the purchase of a Bore Pump and Ancillary Equipment to replace a pump that has failed due to age and years of use.

ATTACHMENTS

OMC1506-11.3.1.A	Quote from Pump Care Pty Ltd, Kalgoorlie
OMC1506-11.3.1.B	Quote from Pentair Sales Australia, Kalgoorlie

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

During construction operations, the construction crew use ground water to bind materials and produce a road structure that is compliant and safe for public use.

Drawing this water to the surface requires the use of electrically driven bore pumps to raise the water through a rising main conduit to the surface. Historically this Shire has employed three bore pumps to supply a sufficient quantity of water to maintain the requirements of the construction crew.

Each bore produces approximately 350,000 litres per day, and each water truck takes and distributes about 300,000 litres per day dependent on circumstances which could result in more water being used. Currently the construction crew are using three water trucks to distribute water and the demand is as high as 900,000 litres per day.

During my time as Executive Manager Technical Services I have witnessed the installation and removal of bore pumps from various bore sites. What I have witnessed is far from acceptable in regards to Occupational Health and Safety. Within this request, I endeavour to reduce the possible impact of liability by purchasing ancillary equipment that will make it safer for the construction crew to install and remove the pump from the bore.

The task of installing and replacing bore pumps has normally required up to five employees to manhandle the equipment. By including the new ancillary equipment this will reduce the time factor plus reduce the labour component, the liability and the potential for an accident to occur.

This item that I am requesting that council approve is the unbudgeted expenditure to purchase a replacement bore pump, electrical cabling and raising conduit along with other smaller items that are required.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district; and

Section 6.8 – Sets down the requirements when a local government seeks to incur expenditure not provided for in the annual budget.

POLICY IMPLICATIONS

Policy 3.8 – Budget Preparation.

FINANCIAL IMPLICATIONS

This unbudgeted expenditure is due to the failure of an existing bore pump. This is an unforeseen expenditure that has not been budgeted and requires to be replaced as a matter of urgency to assist the road crew operations.

The quote for replacement has been broken down as follows;

1. Grundfos SP 14-23 submersible bore pump	\$5,500
2. Wellmaster Hose 200m x 51mm	\$10,250
3. Cable ties	\$394
4. Couplings	\$820
5. Head workings	\$1,200
6. Electric cabling	\$1,090
7. Heat shrink joiner	\$200
8. Wellmaster roller	\$2,300
TOTAL REQUESTED BUDGET	\$21,754

STRATEGIC IMPLICATIONS

Purchasing of this equipment is essential, however if this purchase is not approved at this time, the item will be included in the 2015/16 budget for purchase at a later date.

CONSULTATION

Various suppliers and manufacturers to source the right pump that will suit our requirements.

COMMENT

Traditionally bore pumps have a life expectancy of between four and six years. Unfortunately we do not know the age of the failed pump, nor do we have any history of work that the pump has been employed for.

The ancillary equipment that is requested follows a modern trend to alleviate the need for extensive equipment to raise and lower the bore pump. This is a proven practice for the shallower bores that are available within the Shire.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC150613 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr B Fuamatu, Seconded Cr G Walder:

That Council approves the purchase and installation of the proposed pump and ancillary equipment from Pump Care Pty Ltd at a cost of \$21,754 and authorises the unbudgeted expenditure.

CARRIED BY ABSOLUTE MAJORITY 6/0

11.3.2 PURCHASE OF MOWER FOR OVAL AND UNBUDGETED EXPENDITURE 2014/15 – PURCHASE OF TRACTOR ATTACHMENT FOR THATCH REMOVAL FROM OVAL (FILE REF: 920)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Russell Williams, Executive Manager Technical Services
SENIOR OFFICER:	Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to approve the purchase of a mower for the Oval and the unbudgeted expenditure for the purchase of a Thatch Mower and Grass Catcher.

ATTACHMENTS

OMC1506-11.3.2.A	Pamphlets – Toro 4300 Multi Disc Mower
OMC1506-11.3.2.B	Pamphlets – Peruzzo Panther 1800
OMC1506-11.3.2.C	Quotes for Mowers Peruzzo & Toro

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

A budget has been set aside for the procurement of a multi disc mower to attend to the grass covering on the Shire's oval. Three responses were received and accepted as being compliant tenders, from the following companies:

COMPANY	EQUIPMENT	PRICE (Ex GST)
McIntosh and Sons	Jacobsen HR_9016T	\$73,000
E&MJ Rosher Pty Ltd	Kubota GM2800B	\$73,859
T- Quip Turf Equipment	Toro Groundmaster 4300D	\$57,000

Our Budget to Purchase a mower is \$60,000. The mower offered by T-Quip would be the most advantageous and represent the best value for money.

The configuration of these mowers was selected after much debate with other Shire's that share the same conditions as Laverton. The mowers selected do not have the capacity to remove the thatch that builds up after each mowing regime. There is not a mower on the market that would remove the thatch build up that would sit within our budgetary limitations.

T-Quip have provided a solution. T-Quip have offered for sale a Peruzzo Panther 1800 which, when used in conjunction with the Toro 4300D, will reduce the thatch build up.

The mowing regime would combine the use of both machines on a three to one basis, this simply means that the Toro Groundmaster would be used to mow the Oval once per week for three weeks, the Peruzzo Panther would then be used on the fourth week. The Peruzzo is not self-propelled and would be used in conjunction with the John Deere tractor that the Shire owns.

Using the Peruzzo Panther would take longer to complete the mowing on the fourth week due to the width being slightly smaller than the Toro (400mm). The Peruzzo mower has a different configuration called a "flail" drum mower. This is fitted with spade blades (paddles) which provide a cutting action and draw the freshly cut thatch and previously cut thatch into the catcher compartment. Using the Peruzzo on a continuous basis is not recommended. Continuously using the Peruzzo will have the tendency to remove valuable top soil once the hotter months of the year are being experienced.

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district; and
- Section 6.8 – Sets down the requirements when a local government seeks to incur expenditure not provided for in the annual budget.

POLICY IMPLICATIONS

Policy 3.8 – Budget Preparation.

FINANCIAL IMPLICATIONS

The 2014/2015 budget provides \$60,000 (CP15512) for the purchase of a Drum Mower for Town Oval Maintenance.

The responses received indicate the mower offered by T-Quip to be the most advantageous and represents the best value for money at \$57,000. T-Quip are offering a package and have reduced the cost of both machines including delivery, induction and operator instructions as follows;

T-Quip Toro Groundmaster 4300D	\$57,000
T-Quip Peruzzo Panther 1800	\$22,300
SUB TOTAL	\$79,300
Discount offered on one trip delivery for both Toro and Peruzzo machines	\$4,300
	\$75,000

This purchase requires Council to approve the unbudgeted expenditure of a further \$15,000 to receive both machines. Financially the Shire would benefit with the discounts being applied.

STRATEGIC IMPLICATIONS

The offer presented to Council would advantageous as the delivery and onsite training could be considered an advantage by having all town crew staff trained in the operation and use of these machines.

CONSULTATION

Jeff Alderton, Works Manager - Shire of Cranbrook

COMMENT

Council has provided a budget for the Maintenance of the Town Oval in the 2014/15 budget. Previously Council has provided funding for the reticulation and water storage facility to supply the reticulation, further funding has been provided for the provision of a water bore at the Oval Tank to supplement the water requirements of the Oval and other park land in the Shire.

The total investment that has been applied to the Town Oval to this point is in excess \$245,000.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC150614 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons, Seconded Cr G Walder:

That Council:

- 1. Authorises the purchase of a T-Quip Toro Grandmaster 4300D and a T-Quip Peruzzo Panther 1800 from T-Quip at a total cost of \$75,000; and**
- 2. Acknowledges that this amount is \$15,000 over budget and authorises this overexpenditure.**

CARRIED BY ABSOLUTE MAJORITY 6/0

11.3.3 UNBUDGETED EXPENDITURE 2014/15 – PURCHASE AUTOMATED WINDERS FOR POOL COVERS (FILE REF: 260)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Joanna Seczkowski, Community Development Manager for Strategic and Special Projects
SENIOR OFFICER:	Graham Stanley, Executive Manager Corporate and Community Services
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to consider approval of unbudgeted expenditure resulting from the receipt of a Goldfields Esperance Development Commission (GEDC) Community Chest grant.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In a 2014 funding round, the Shire of Laverton made a successful application to the GEDC Community Chest Fund. The approved purpose of the successful submission is:

“Installation of an automated machine to redress the situation of manual handling of new pool blankets. The machine for the blanket rollers will increase the swim season and improve the Laverton community swimming pool's OHS systems. The overall aim is to continue to build the health of the community as pools are proven to have significant health benefit in remote communities.”

The grant amount approved is \$10,620.

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district; and
- Section 6.8 – Sets down the requirements when a local government seeks to incur expenditure not provided for in the annual budget.

POLICY IMPLICATIONS

Policy 3.8 – Budget Preparation.

FINANCIAL IMPLICATIONS

A sum of \$10,620 has been received, as of May 2015. The net effect on the Budget will be nil as the grant will offset the expenditure.

STRATEGIC IMPLICATIONS

Strategy 1.2.1 of the Corporate Business Plan;

Greater utilisation of Shire recreational facilities and staff by delivering a program of sports and recreational activities, as well as encouraging community-led initiatives.

CONSULTATION

Russell Williams, Executive Manager Technical Services;
Ray Martin, Pool Manager

COMMENT

Section 6.8 of the Local Government Act requires Council to authorise any expenditure that was not included in the annual budget. The purpose of this report is to obtain that authorisation.

The grant, which is part of the State Government's Department of Regional Development's Royalties for Regions scheme, supports the Shire in continuing to upgrade the pool. The pool has been identified by the community as important.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC150615 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr S Weldon, Seconded Cr D Cannons:

That Council authorise the unbudgeted expenditure of \$10,620 for an automated winder for the pool blankets, using a grant from the GEDC's Community Chest grant scheme.

CARRIED BY ABSOLUTE MAJORITY 6/0

11.4 COMMUNITY DEVELOPMENT BUSINESS

11.4.1 REQUEST FOR DONATIONS TOWARDS THE LEONORA GOLDEN GIFT & LEONORA ART PRIZE (FILE REF: 48)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Leonora & Leonora Art Prize Committee
AUTHOR:	Graham Stanley, Executive Manager Corporate & Community Services
SENIOR OFFICER:	Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	

MATTER FOR CONSIDERATION

For the Council to consider contributions of \$750 towards the 2015 Leonora Golden Gift and 2015 Leonora Art Prize.

ATTACHMENTS

Nil

APPLICANT'S SUBMISSION

Invitations to contribute to the 2015 Leonora Golden Gift and the 2015 Leonora Art Prize.

BACKGROUND

The Leonora Golden Gift is an event that has been sponsored by the Shire of Leonora for many years. Shire records also indicate the Shire of Laverton has made regular contributions to it. In conjunction with the Golden Gift weekend, an art prize competition is being run. Both the Shire of Leonora and the Art Prize Committee have sought financial support for the events from the Shire of Laverton.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

As per budget provisions – Account E041020 – Donations. The sum of \$2,000 was allowed for miscellaneous donations in addition to \$5,250 for various specific donations. Of the miscellaneous donations, \$500 was donated to the Isolated Children’s Parents Association for their history book, a copy of which was recently provided to the Shire. There are sufficient funds available to make the proposed donations.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

After the May meeting of Council the CEO flagged that requests had been received for contributions to the two events and Councillors indicated that they would be prepared to support donations of \$750 to each event. Subsequently, prior to the events, the CEO of the Leonora Shire was advised that Laverton Shire would contribute to both events. Traditionally Local Governments support major events in neighbouring shires that attract tourists to the region. Laverton Shire has supported this event on a regular basis and it is highly likely that we will seek support from Leonora Shire for an event next year to celebrate the centenary of Dr Laver’s cycle ride to Laverton.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150616 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr G Walder, Seconded Cr L Kretschmer:

That Council endorses donations of \$750 to the Leonora Shire towards the Leonora Golden Gift and \$750 to the Leonora Art Prize Committee for the Leonora Art Prize to be held in conjunction with the Golden Gift. (Account E041020 – Donations).

CARRIED 6/0

**11.4.2 GOLDFIELDS ESPERANCE DEVELOPMENT COMMISSION (GEDC) –
FEEDBACK OF BUSINESS CASE FOR MULTI-PURPOSE COMMUNITY
CENTRE AND SWIMMING POOL (FILE REF: 948)**

SUBMISSION TO: Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable.
AUTHOR: Steven Deckert, Chief Executive Officer
SENIOR OFFICER: Not applicable
PREVIOUS MEETING REFERENCE:

MATTER FOR CONSIDERATION

To consider the feedback from the GEDC on the Shire's Business Case for the development of a Multi-purpose Community Centre and Swimming Pool and determine whether to proceed with updating the business case for resubmitting.

ATTACHMENTS

- OMC1506-11.4.2.A Letter dated 29 April 2015 from GEDC providing feedback on the Shire's Business Case
- OMC1506-11.4.2.B Email from the CEO seeking an extension of time and letter from GEDC approving an extension to 30 September 2015 to resubmit the business case
- OMC1506-11.4.2.C Emails from CEO to consultants seeking quotes and their responses

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In October 2014, the Shire submitted funding applications to the GEDC/DRD (Goldfields Revitalisation Fund), Department of Sport and Recreation (CSRFF) and Department of Infrastructure (National Stronger Regions Fund (NSRF)) for the Multi-purpose Community Centre and Swimming Pool.

In recent weeks, the Shire has received advice in relation to all three applications advising that they have not been successful. In all cases, it would appear that the Business Case wasn't detailed enough and essentially just put forward a concept lacking justification and evidence. In the cases of Department of Sport and Recreation and the Department of Infrastructure, they also cited not having partner funding secured as another reason.

The GEDC has reviewed the Business Case and has provided detailed feedback on the business case shortcomings. Please refer to Attachment OMC1506-11.4.2.A. While the feedback indicates that the GEDC/DRD have been overly zealous in their assessment it does provide some indications on how these documents are viewed.

On 15 May 2015, representatives from the GEDC, Department of Sport and Recreation (DSR) and Regional Development Australia Goldfields Esperance (RDAGE) visited the Shire and met with Shire representatives including available Councillors Hill and Fuamatu. The message coming out of this meeting was that they want to see a project get up in Laverton and recommended that the shortcomings of the business case be addressed and re-submitted.

This report is proposing a way forward if Council wants to pursue this project.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has some financial implications for Council. Expenditure Account E113060, has a balance available of around \$17,500 for 'planning'. The recommendation of this report is significantly more than this, however most of the expenditure will be incurred in 2015/16, so this can be budgeted for next year.

STRATEGIC IMPLICATIONS

The Shire's Corporate Business Plan provides:

Strategy 1.2.1 – Greater utilisation of Shire recreational facilities and staff by delivering a program of sports and recreational activities, as well as encouraging community-led initiatives.

Action 1.2.1.4 – Prepare a project plan/business case for a new multi-purpose community centre incorporating a youth centre.

Action 1.2.1.5 – Seek funding and progress development of a new multi-purpose community centre incorporating a youth centre.

CONSULTATION

Nil.

COMMENT

The lack of success with our applications is extremely disappointing considering the effort the Shire has put into the process and the applications. It is not believed that our applications were that deficient, it is believed that the outcome is more a symptom of the tightening up on availability and releasing of funds. In good times, the applications would have more than acceptable.

However, if Council wants to continue pursuing a new facility, we need to acknowledge there will be more hurdles to jump along the way. The good news is that our applications, particularly to the GEDC's GRF has not been totally rejected and we have an opportunity to revise our business case and resubmit it, if Council wishes to do so. The GEDC has given the Shire until 30 September 2015 to resubmit its business case. Please refer to Attachment OMC1506-11.4.2.B.

It would seem the basic options available to Council are:

1. Undertake a review of the existing business case and update where possible
2. Prepare an entirely new business case addressing all the shortcomings, or
3. Do nothing and shelve the whole idea indefinitely.

It is presumed that option 3 is not an option, so following the meeting on 15 May 2015, the CEO has contacted three consultancies capable of undertaking either options 1 or 2, seeking quotes for them to undertake these tasks. Please refer to Attachment OMC1506-11.4.2.C

The consultancies contacted and their quotes are:

- Tammy King, Grants Empire - \$1,100 to undertake a review and \$2,750 to prepare a new business case.
- Kate Mills, Puzzle Consulting - \$20,000 to \$35,000 for a new business case (depending on the scope) or something lower than \$20,000 to revise existing business case.
- Andrew Russell, Aurecon – has not responded.

Besides these costs, Council will need to engage a quantity surveyor to provide more detailed construction costs which may need more detailed plans prepared. It has also been suggested to also engage an economic analyst to prepare a report on the economic benefits of the project. These costs are unknown at this stage.

A further complication is the pre-disposition of the GEDC, DRD and DSR to wanting to 'stage' the project. This seems to indicate that they are not keen to fund this project to the level sought in our applications. For information, the total project cost was estimated to be \$14.5M with funding as follows:

• GEDC/DRD (GRF)	\$8,000,000
• Dept. of Sport & Rec (CSRFF)	\$3,000,000
• Department of Infrastructure (NSRF)	\$1,000,000
• Lotterywest	\$1,000,000
• Shire of Laverton (cash and in-kind)	\$1,500,000

To stage the project adds some further complications and additional costs, though the main concern would be that the second stage will not get funded.

While carrying out a 'review' will cost less, it may be prudent to have a new business case prepared that addresses all the short-comings. This new business case will then be invaluable in being available to use it for other funding applications. Also, the previous Aurecon business case will still be useful as supporting information to applications as it has been developed from the outcomes from the Master Planning process.

This report is recommending that Kate Mills of Puzzle Consulting be engaged to prepare a new business case at a cost of no more than \$35,000, with the scope to be negotiated by the CEO in consultation with Kate and Council, as well as making provision in the 2015/16 Budget to engage a quantity surveyor and economic analyst. Kate Mills is being recommended as she lives in the Goldfields, has previously worked for the GEDC, has excellent references and brings some 'fresh' eyes to the project.

While Tammy King, Grants Empire, has provided a much lower quote, it may be that she has not fully considered the work involved to prepare the business case from scratch. Also, she is at a disadvantage not living in the region and comprehending the GEDC/DRD psyche.

VOTING REQUIREMENTS

Simple majority decision of Council required.

STAFF RECOMMENDATION

That Council:

- 1. Acknowledges receipt of the feedback from GEDC/DRD on the Shire's business case and the GEDC's advice that the Shire has until 30 September 2015 to resubmit its business case;**
- 2. Determines that it is its preference that a new business case be prepared including the necessary plans, cost estimates and economic analysis;**
- 3. Authorise that the balance of Expenditure Account E113060, of approximately \$17,500 be used to commence the process if necessary and make an appropriate provision to complete the new business case and associated tasks in the draft 2015/16 Budget;**

OMC150617 COUNCIL DECISION

Moved Cr G Walder, Seconded Cr B Fuamatu:

That Council:

- 1. Acknowledges receipt of the feedback from GEDC/DRD on the Shire's business case and the GEDC's advice that the Shire has until 30 September 2015 to resubmit its business case;**
- 2. Determines that it is its preference that a new business case be prepared including the necessary plans, cost estimates and economic analysis;**
- 3. Authorises the CEO to develop a Scope of Works and to commence negotiations with Kate Mills to commence the business case to support funding applications for the Multi-Purpose Community Centre and Swimming Pool.**
- 4. Authorise that the balance of Expenditure Account E113060, of approximately \$17,500 be used to commence the process if necessary and make an appropriate provision to complete the new business case and associated tasks in the draft 2015/16 Budget.**

CARRIED 6/0

Reason for Amendment to the Staff Recommendation

Council wished to include a recommendation to engage Kate Mills which is in the body of this Item but was unintentionally omitted from the final recommendation.

11.5 MANAGEMENT AND POLICY BUSINESS

11.5.1 PROPOSED POLICY – CAMPING CONTROL ON LAND UNDER SHIRE MANAGEMENT (FILE REF: 694)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Steven Deckert, Chief Executive Officer
SENIOR OFFICER:	Not applicable
PREVIOUS MEETING REFERENCE:	Minute OMC150516 of 21 May 2015

MATTER FOR CONSIDERATION

To consider a draft Council Policy to provide consistent guidance to authorised officers and the public in the management of unauthorised camping on land under the care and control of the Shire.

ATTACHMENTS

OMC1506-11.5.1.A Draft Council Policy - "Camping Control on Land Under Shire Management".

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

For many years Council has been grappling with the impact of itinerant camping in close proximity to the Townsite and how this can be effectively managed. At the Ordinary Meeting held on 21 May 2015, Council resolved, in part:

That Council resolves, in its lead role to work towards enhancing the safety and wellbeing of the residents of Laverton, that Council:

- 3. Endorses previous Council resolutions in respect to a proposed 'no-camping policy' and that a draft policy be prepared and referred back to Council as a matter of urgency;***

As requested by Council, a draft Council Policy dealing with this matter, is now presented for Council's consideration.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 9.10 – Enables the Local Government to appoint persons, or classes or persons for the purpose of performing particular functions.

Shire of Laverton ‘Local Government Property Local Law’

Part 3 – Permits. Requires any person wishing to, among other things, camp or consume alcohol on Shire land, to first obtain a permit before doing so.

POLICY IMPLICATIONS

This report recommends the adoption of a new policy “*Camping Control on Land Under Shire Management*”.

FINANCIAL IMPLICATIONS

The recommendation of this report has minimal financial implications for Council. The cost of proposed signage and preparation/distribution of brochures should cost no more than \$3,000.

STRATEGIC IMPLICATIONS

Will provide clear understanding of Council’s management of itinerant camping in close proximity to the Townsite.

CONSULTATION

Martin Seelander, Community Liaison Coordinator
Snr Sgt Heath Soutar, OIC Laverton Police

COMMENT

Council has been considering the concept of a policy to control the itinerant camping that occurs around the outskirts of town for a number of years. Initially it was being considered in conjunction with the development of a suitable short-stay accommodation facility, however with the withdrawal of support for the short-stay facility by the State Government, the policy was put ‘on hold’.

There has also been the complication with the legal definition of ‘camping’ as used in State legislation and the Shire’s Local Law. However with the current review of the Caravan Parks and Camping Grounds Act review, this anomaly should be addressed.

It would appear that the short-stay facility is some way off and with the events over the past summer, Council believed that it was appropriate to reconsider the policy concept.

A draft policy “Camping Control on Land Under Shire Management” has been prepared and presented for consideration. Please refer to Attachment OMC1506-11.5.1.A.

The intent of the draft policy is to provide clear guidelines on how Council will manage camping under its Property Local Law so that everyone understands the expectations placed upon them when visiting Laverton. Essentially, it prohibits all camping in the ‘defined area’ as indicated on the plan attached to the policy, with two exceptions, bona-fide Sorry Camps and approved organised events.

Unfortunately, until alternative short-stay accommodation is developed, the impact of this policy will be to simply move the problems further out of town, however in the interim this will lessen the impact on the residents in town.

The recommendation of this report includes the adoption of the draft policy, with or without modification, as well as the appointment of current staff as authorised officers to enforce the provisions of the Shire of Laverton 'Local Government Property Local Law' and approval to erect the signage. It should be made clear that it is not the intention for Council staff who are Authorised Officers to confront illegal campers without having the presence of a Police Officer due to the potential for this to be a dangerous situation. The appointment of other persons, such as Police Officers and contract rangers as Authorised Officers can be dealt with at subsequent Council Meetings.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150618 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons, Seconded Cr G Walder:

That Council:

- 1. Adopts, as a policy of the Shire of Laverton, proposed Council Policy "Camping Control on Land Under Shire Management" – Attachment OMC1506-11.5.1.A.**
- 2. Requests that the required signage be ordered and erected as soon as possible;**
- 3. Appoints the following persons to enforce the provisions of Clauses 3.14 (Camping) and 3.15 (Liquor) of the Shire of Laverton 'Local Government Property Local Law':**
 - a. Steven Deckert, Chief Executive Officer**
 - b. Graham Stanley, Executive Manager Corporate and Community Services**
 - c. Russell Williams, Executive Manager Technical Services**
 - d. Martin Seelander, Community Liaison Coordinator**
 - e. Gary Buckmaster, Depot and Town Services Coordinator**

CARRIED 6/0

ATTACHMENT OMC1506-11.5.1.A – Page 1 of 3

DRAFT COUNCIL POLICY

CAMPING CONTROL ON LAND UNDER SHIRE MANAGEMENT

Introduction

The Shire of Laverton welcomes and encourages visitors to our Town.

However, anyone intending to travel to Laverton should ensure that they have made appropriate accommodation arrangements in Laverton prior to arriving.

For many years, visitors have tended not to arrange accommodation beforehand, then have had to make ad-hoc arrangements upon arrival. When they can't be accommodated in existing residences, those who can't find suitable alternatives tend to stay at makeshift 'camp-sites' in and around the Townsite.

The Shire is very concerned with the impacts to the broader community of this itinerant camping, such as anti-social and un-lawful behaviour that occurs on some occasions. There are also serious concerns for the health, welfare and safety of the itinerant campers, particularly those that are aged, frail, sick and the children.

In recognising this issue, the Shire of Laverton has adopted a local law, "Local Government Property Local Law", which among other things, prohibits camping on Shire controlled property and land, unless Council has first issued a licence, as a means of controlling itinerant camping.

The purpose of this Policy is to provide guidance on how itinerant camping is to be managed under the Shire's "Local Government Property Local Law".

Objectives

This Policy is to provide guidance to Council and authorised officers, on how camping is to be managed under the Shire's "Local Government Property Local Law".

This Policy will also clearly articulate to the visitors to Laverton, the expectations placed on them when visiting, should they be contemplating camping in this area and encouraging them to make appropriate accommodation arrangements before arriving.

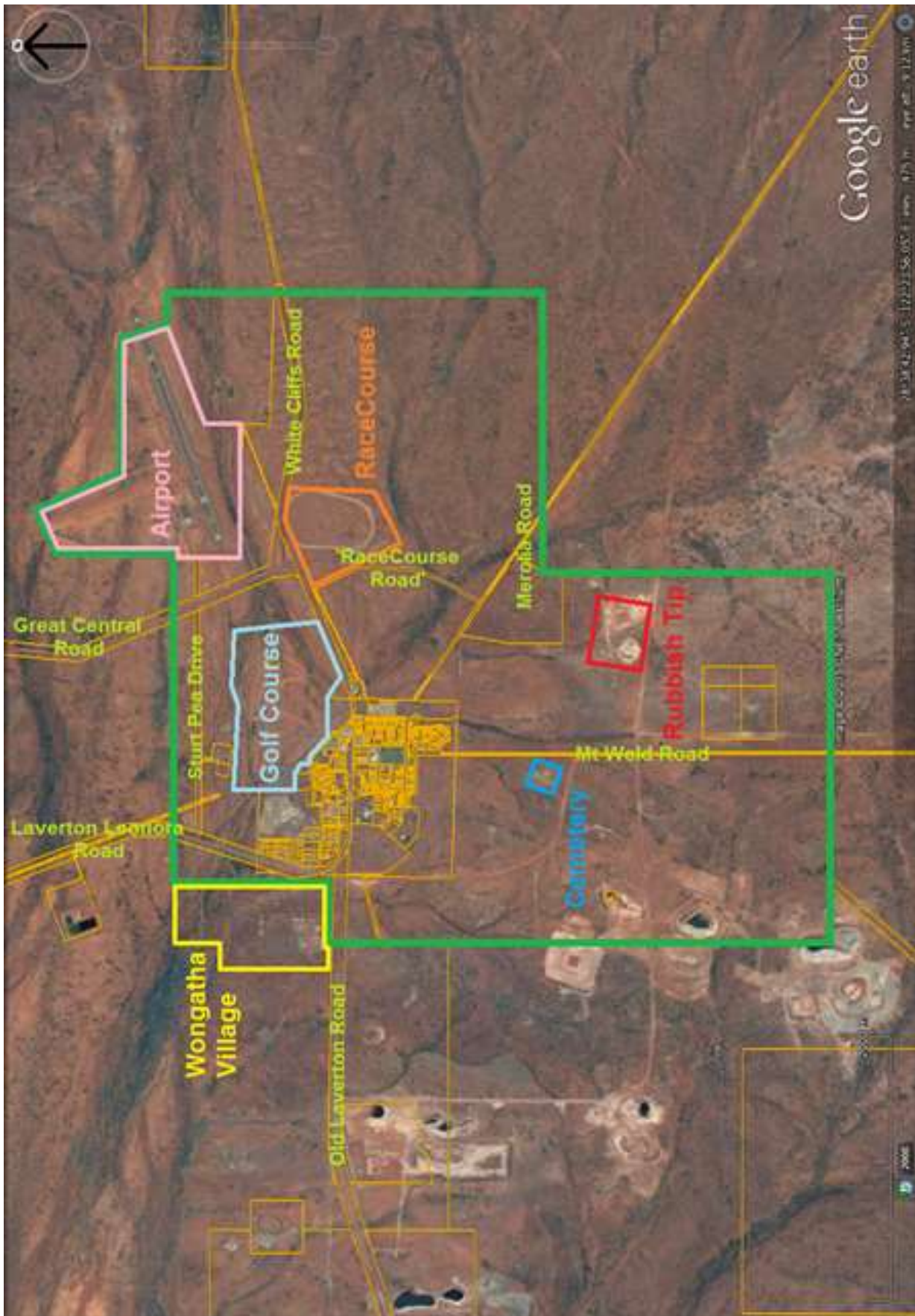
ATTACHMENT OMC1506-11.5.1.A – Page 2 of 3

Policy Statement

It is the policy of the Shire of Laverton:

1. That camping is not permitted within the area delineated by the green border on the attached plan (the defined area) comprising the gazetted Laverton Townsite, the Town Common and other Reserves, unless Council has first issued a licence pursuant to Part 4 'Permits' of the Shire of Laverton Property Local Law.
2. That as a general principle, the Council will not consider any applications for any camping within the 'defined area', other than the circumstances outlined in point 3, following.
3. Council will only consider applications for camping within the 'defined area' for:
 - a. Temporary Sorry Camps – where a bona-fide Sorry Camp is requested and approved by the Laverton Police, the Shire has approved the location, the Shire's mobile Sorry Camp infrastructure is to be used and is to be in place no longer than 14 days.
 - b. Organised events – where existing accommodation in Town is not capable of accommodating all persons and the organiser of the event has submitted a suitable management plan with their application outlining details including but not limited to security arrangements, safety precautions and ablution facilities.
4. That appropriate signage be erected at all road entrances to Laverton (on the boundary of the 'defined area') including well-known back-tracks.
5. To appoint appropriate persons as "Authorised Officers" to enforce the provisions of the Shire's "Local Government Property Local Law" and this Policy, including Shire employees, Police Officers and contractors.
6. That this Policy be advertised and publicised widely including flyers and arranging visitation to the various communities in the Lands to educate potential visitors to Laverton of their obligations when visiting.

ATTACHMENT OMC1506-11.5.1.A – Page 3 of 3



11.5.2 PROPOSED POLICY – MEMBERS ATTENDING EMERGENCY CALLOUTS (FILE REF: 95)

SUBMISSION TO: Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Steven Deckert, Chief Executive Officer
SENIOR OFFICER: Not applicable
PREVIOUS MEETING REFERENCE: Minute OC0609, Ordinary Meeting of Council
19 June 2014

MATTER FOR CONSIDERATION

To consider the adoption of a new policy dealing with staff attending emergency callouts.

ATTACHMENTS

OMC1506-11.5.2.A Proposed Policy '*Employees Attending Emergency Callouts*'
OMC1506-11.5.2.B Memo to all staff dated 4 March 2015

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

At the Ordinary Meeting held on 19 June 2014, Council considered a proposal to introduce a new policy (Attachment OMC1506-11.5.2.A) that provided guidance to staff on the Shire's support for emergency services and clarifying the arrangements for staff to attend emergency callouts.

At that meeting, Council agreed in principle to the proposed policy, however before adopting the policy, Council requested that all staff be consulted for their views and feedback. A memo was circulated to all staff on 4 March 2015. Please see Attachment OMC1506-11.5.2.B. At the time of preparing this report, there has been no feedback from staff.

Now that staff have been made aware of this proposed policy and have chosen to make no comment, the policy is now presented to Council for final adoption.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

This report recommends the adoption of a new policy '*Employees Attending Emergency Callouts*'.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council, as the proposed payment is already covered within the Adopted Budget.

STRATEGIC IMPLICATIONS

Staff will have a clear understanding of the arrangements under which they may attend emergency callouts.

CONSULTATION

All staff have been consulted by way of the Memo dated 4 March 2015.

COMMENT

The lack of response from staff to the Memo dated 4 March 2015 indicates that they are either in agreement with the proposed policy or they are not impacted by the policy.

Now that staff have been consulted, it is recommended that the proposed policy, '*Employees Attending Emergency Callouts*' now be adopted.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150619 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons, Seconded Cr L Kretschmer:

That Council adopts, as a policy of the Shire of Laverton, proposed Council Policy '*Employees Attending Emergency Callouts*' – Attachment OMC1506-11.5.2.A.

CARRIED 6/0

ATTACHMENT OMC1505-11.5.2.A – Page 1 of 2

ATTACHMENT 11.5.1 “A”

PROPOSED POLICY 5.28 EMPLOYEES ATTENDING EMERGENCY CALLOUTS

Introduction

The Shire of Laverton encourages and supports its employees being volunteers for the emergency service organisations based in Laverton.

The Shire of Laverton, as one of the largest employers in the Town, acknowledges its role and responsibility in enabling its employees to attend emergency callouts in a fair and equitable way so that the emergency services can function as needed and the impact on the Shire's service delivery is managed appropriately.

Objective

To establish guidelines setting out the basis upon which staff may attend as volunteers for the emergency service organisations based in Laverton.

Policy Statement

The Shire's Policy in respect to its employees, is that employees can attend callouts on the following basis:

1. If a “callout” occurs during work hours, the employee must before leaving the workplace obtain the approval of their Executive Manager. In considering the request, the Executive Manager will not unreasonably withhold approval but must have consideration of, but not limited to, the nature of the emergency, the impact of the absence on the Shire's service delivery, the impact of the absence on the workload of the employees remaining and the likelihood of other employers releasing volunteers.
2. If the Executive Manager is not available, the employee must, before leaving, get approval from either the CEO or the employee's direct line supervisor.
3. All permanent employees are entitled to sixteen (16) hours per financial year ordinary pay to attend approved callouts. Part-time employees are entitled to pro-rata paid hours. These hours do not accumulate from year to year and are not paid out if not taken.
4. When the employee is given the appropriate approval, the time leaving the workplace and the time returning needs to be recorded. The time away from the workplace can then be taken as paid hours (as provided for in point 3), or as leave (from any of the employee's leave accruals), or as unpaid leave or the employee can arrange to make the time up if the hours provided for in point 3 have been used up..
5. The Shire has no objection to employees volunteering outside of normal work hours on the understanding that the employee will have due regard for their health and wellbeing in managing the number of callouts they attend.

ATTACHMENT OMC1506-11.5.2.A – Page 2 of 2

6. In the event that an employee attends a callout outside of normal work hours and then is unable to report to work, the employee may take the hours not at work as paid hours as provided for in point 3, or as any type of accrued leave or unpaid leave. The employee should endeavour to contact their Executive Manager, CEO or direct line supervisor in advance so workplace arrangements can be made if necessary.

attachment 11.5.1 a - proposed policy 5.28 employees attending emergency callouts

06:45pm The President, Cr P. Hill declared an indirect financial interest as an employee of the subject company of Item 11.5.3, pursuant to Part 5, Division 6, Section 5.61 of the *Local Government Act 1995*, and left the meeting.

06:45pm The Deputy President, Cr S. Weldon, assumed the Chair;

06:46pm Cr D Cannons declared an indirect financial interest as an employee of another company with tenements in the regions of the location of Item 11.5.3, pursuant to Part 5, Division 6, Section 5.61 of the *Local Government Act 1995*, and left the meeting.

11.5.3 GOLD FIELDS AUSTRALIA P/L - APPLICATION E38/3052 OVER TOWNSITE AND SHIRE OF LAVERTON OBJECTION 466998 – PROPOSED LETTER AGREEMENT (FILE REF: 841)

SUBMISSION TO: Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Steven Deckert, Chief Executive Officer
SENIOR OFFICER: Not applicable
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

Gold Fields Australia P/L (Gold Fields) is proposing entering into a letter agreement with the Shire in order to enable the Shire to remove its objection to the granting of Exploration Licence E38/3052 over part of the Townsite.

ATTACHMENTS

OMC1506-11.5.3.A Gold Fields Exploration Licence Application
OMC1506-11.5.3.B Objection lodged by the Shire and granted by the Mining Registrar
OMC1506-11.5.3.C Letter Agreement proposed by Gold Fields

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Gold Fields has made application for an exploration licence, E38/3052 which covers part of the Townsite and areas surrounding the Townsite. Please see Attachment OMC1506-11.5.3.A.

Due to the potential impact on Shire planning and development, the CEO has lodged an objection on behalf of the Shire to the granting of this exploration licence. Please refer to Attachment OMC1506-11.5.3.B.

The intent of lodging an objection is to enable the Shire to enter into discussions with the mining company in order to resolve the Shire's concerns. The intent is not to prevent the mining company going about its business.

Gold Fields have had preliminary discussions with the CEO to understand the nature of the Shire's objections and have submitted the attached Letter Agreement (see Attachment OMC1506-11.5.3.C) in order to allay the Shire's concerns for Council's consideration.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Mining Act 1978 and Mining Regulations 1981

Provides the ability to lodge objections and the process by which this is done.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The objection process as provided for by the Mining Act 1978 and Mining Regulations 1981, enables affected parties to raise their objections through the Mining Registrar as part of their deliberations in granting of mining tenements.

The Shire is supportive of mining in this Shire, however in some circumstances needs to protect its interests on behalf of the broader community.

CONSULTATION

Nil.

COMMENT

The application lodged by Gold Fields covers part of the Townsite and a large area adjacent to the Townsite. Please refer to the plans forming part of Attachment OMC1506-11.5.3.A to gain an understanding of the area impacted. Should the exploration licence be granted, there may be consequences on future development by the Shire within this area.

Generally, existing land tenure, roads and reserves and the like are not directly impacted as there is an onus on the mining company or tenement holder to seek the land-owners approval first before doing anything on their land. However, if new development is being proposed by the Shire within the mining tenement, such as expanding the industrial area, a road realignment or developing a rural-residential area, potentially the mining company and Department of Minerals and Petroleum could object to the proposed development due to the existence of the mining tenement.

The proposal by Gold Fields is to enter into a Letter Agreement, for Council to withdraw its Objection on the basis that *“Gold Fields will enter into discussions with the Shire and use reasonable endeavours to reach a mutually acceptable agreement with the Shire in respect to such Future Development”*.

This approach has merit, as the Shire is not concerned about the larger area of the application area, however needs to ensure that the Shire has reasonable grounds to believe that any proposed development will not be unreasonably stopped or held up.

The attached proposed Letter Agreement, (Attachment C) while giving the commitment as outlined above in italics, does not seem to go far enough in reassuring Council that it can plan with some surety for the future.

It is recommended that in the first instance, the Shire seek legal advice with the intention of revising the proposed Letter Agreement to satisfy Council’s concerns. Once something more acceptable is drafted then it can be referred back to council for further consideration.

It should be noted that while investigating this matter, it was discovered that another mining tenement previously granted over the other part of the Townsite has been relinquished. There is a possibility that a mining company may apply for the relinquished tenement area, so if that does occur, then Council should be diligent at that time and lodge an objection.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150620 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr L Kretschmer, Seconded Cr G Walder:

That Council:

- 1. Endorses the CEO’s actions in lodging an objection to Gold Fields Australia P/L’s (Gold Fields) application for exploration licence E38/3052 over part of the Laverton Townsite and surrounding area;**
- 2. Acknowledges that the Mining Registrar has accepted the Shire’s objection;**
- 3. Acknowledges receipt of Gold Fields proposed ‘Letter Agreement’, however advise Gold Fields that Council is not in a position to accept the proposal at this time;**
- 4. Refers the matter for legal advice, with the intention that the ‘Letter Agreement’ be revised to provide Council with greater surety for future planning and development;**
- 5. Requests that this matter be referred back to Council for further consideration once legal advice has been received;**
- 6. Advises Gold Fields of the foregoing and Council’s genuine desire to negotiate an equitable resolution.**

CARRIED 4/0

06:49pm Cr P Hill and Cr D Cannons returned to the meeting.

06:50pm The President, Cr P. Hill, resumed the Chair;

The Deputy President, Cr S Weldon, advised Cr Hill and Cr Cannons that the motion had been carried as per the Staff Recommendation.

11.5.4 COUNCILLORS' INFORMATION BULLETIN FOR MAY 2015 (FILE REF: 779)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Steven Deckert, Chief Executive Officer
SENIOR OFFICER:	Not applicable.
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Receiving of the Councillors' Information Bulletin for the period ended 31 May 2015 by Council.

CONFIDENTIAL ATTACHMENTS

Shire of Laverton Councillors' Information Bulletin for May 2015 circulated under separate cover and is deemed to be a "Confidential" document for Councillors' information only.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Councillors' Information Bulletin for the period ending 31 May 2015 was completed and circulated to Councillors.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

CONSULTATION

Not applicable.

COMMENT

The Councillors' Information Items is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Bulletin was never intended to be a public document. Now, with the inclusion of confidential information, it is important that the Councillors' Information Bulletin be circulated to Councillors and Senior Staff only and not released to the general public.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150321 COUNCIL DECISION/STAFF RECOMMENDATION

Proposed Cr L Kretschmer, Seconded Cr D Cannons:

That the Councillors' Information Bulletin for the period ended 31 May 2015, as previously circulated to Councillors, be received.

CARRIED 6/0

06:52pm Miss T Farlow left the meeting.

12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions from Elected Members of which previous notice had been given.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

OC150622 PROCEDURAL DECISION

Moved Cr S Weldon, Seconded Cr L Kretschmer:

That Council consider the following items of new business of an urgent nature introduced by decision of the meeting:

13.1 Playgroup/Childcare Building Upgrade and Renovation

13.2 Five Year Plant Replacement Program 2015-2020

CARRIED 6/0

13.1 PLAYGROUP/CHILDCARE BUILDING UPGRADE AND RENOVATION (FILE REF: 883)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Steven Deckert, Chief Executive Officer
SENIOR OFFICER:	Not applicable.
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To consider the options to progress the upgrading and renovation of the existing Playgroup Building to incorporate some basic child care facilities.

ATTACHMENTS

OMC1506-13.1.A	Concept Proposal – Needs Assessment prepared by Aurecon
OMC1506-13.1.B	Email from David Stockdale outlining estimated costs to prepare plans and specifications sufficient to go to tender.

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council has made provision in the 2014/15 Budget to progress the upgrading and renovation of the existing Playgroup building along the proposal outlined in the Early Childhood Precinct Needs Assessment prepared by Aurecon. Please refer to Attachment OMC1506-13.1.A.

We are now hitting significant hurdles in progressing the project because we need more detailed information on the proposed works including more accurate costs. In an email to all Councillors on 12 June 2015, I suggested the cost to prepare plans, specifications and accurate costings would be in the order of \$3,000. This was nowhere near the cost, as a quote has now been received from David Stockdale to undertake this task for \$12,500 to \$15,000 plus GST depending on whether an architect needs to travel to Laverton. Please refer to Attachment OMC1506-13.1.B.

As this quote is in excess of the initial estimate, the matter is now referred to Council for consideration.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has potential financial implications for Council, however could be managed by ensuring that the costs are provided for in next year's Budget.

The current Budget includes capital expenditure provision of \$275,000 for this project. It has budgeted to receive \$150,000 from grants and \$125,000 from Council's Reserve Fund to cover the development cost.

At this stage, only \$50,000 has been secured from the Minara Foundation.

The total development cost estimated in the Needs Assessment was \$262,000 which included \$52,500 for fees and contingencies. Therefore it could be concluded that the quote as outlined in Attachment B is covered within the current Budget provision.

STRATEGIC IMPLICATIONS

The Shire's Corporate Business Plan provides:

Strategy 1.3.1 – Facilitate the provision of appropriate infrastructure and facilities to service the health and social needs and requirements of residents.

Action 1.3.1.4 – Prepare a project plan for the establishment of a Children's Playgroup and Day Care Centre and develop if appropriate.

CONSULTATION

Not applicable.

COMMENT

In order to progress this project, we need to do two basic things:

1. Secure the remaining grant funding (\$100,000) and
2. Prepare detailed plans, specifications and costings for the purpose of supporting funding applications and to call tenders for the works.

An alternative option to calling tenders to do the works based on detailed plans and specifications would be to seek tenders outlining what they could do for \$275,000. This would not provide the best tendering outcome as we wouldn't be able to compare apples with apples and we may never know if we are getting the most cost effective result. Also, by just having a total estimated cost, funding providers would be a bit nervous about whether there are any risks associated with granting money to this project.

Mr David Stockdale from Stockdale Building has indicated that to prepare detailed plans, specifications and costings will be in the order of \$12,500 to \$15,000 plus GST depending on whether it was necessary for the architect to visit the site. At this stage I haven't sought any other quotes to undertake this work due to time constraints, however if Council wishes to see other quotes, then potentially, this will add another 4 to 6 weeks depending on whether any other builders or architects are interested in this work. While not entirely in accordance with our purchasing policy, it is recommended to accept the quote from Mr Stockdale.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150623 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr D Cannons, Seconded Cr B Fuamatu:

That Council:

- 1. Acknowledge receipt of the quote from Mr Dave Stockdale of Stockdale Building, for a cost of between \$12,500 to \$15,000 plus GST to prepare the plans, specifications and costings for the proposed upgrade and renovation of the Playgroup building; and**
- 2. Accept Mr Stockdale's quote in principle and authorise the CEO to negotiate a firm price within the indicated range before proceeding.**

CARRIED 6/0

13.2 FIVE YEAR PLANT REPLACEMENT PROGRAM 2015-2020 (FILE REF: 328)

SUBMISSION TO:	Ordinary Meeting of Council, 18 June 2015
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Russell Williams, Executive Manager Technical Services
SENIOR OFFICER:	Steven Deckert, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

For Council to approve in-principle the introduction of a five year plant replacement program.

ATTACHMENTS

OMC1506-13.2.A Five Year Plant Replacement Program Excel Spreadsheet

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

A Shire benefits from planning ahead for all plant and equipment. To assist in this planning a working document such as a Plant Replacement Program (PRP) is recommended.

A Plant Replacement Program should work in conjunction with the annual budget to determine the allowable expenditure for plant within each financial year.

The PRP is a working document that provides management with an estimated value of current plant, an estimated replacement value and change over cost.

Being a working document these values change constantly. Reviews of this document will be undertaken on a three monthly basis or as and when required.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Policy 3.8 – Budget Preparation.

FINANCIAL IMPLICATIONS

This Plant Replacement Program will run in conjunction with the annual budget. The annual budget will predict the amount of funds that can be made available for plant replacement in any given year.

STRATEGIC IMPLICATIONS

A Plant Replacement Program will forecast timing schedules for the replacement of plant. This information can be fed into the annual budget to allow an informed decision to be made on purchasing the right equipment for the right purpose.

Dependent on a number of factors, plant can be changed or traded at various intervals of their productive life. Most plant is changed on the criteria of engine hours, kilometres travelled, age and relevant resale value on the given day.

The Plant Replacement Program will link to a plant maintenance program yet to be designed and implemented. Technical Services expect to introduce a plant maintenance program during 2016. Combined together they will provide a whole of service life cost, for each item of plant owned by the Shire.

CONSULTATION

Gary Buckmaster, Depot and Town Services Coordinator.

COMMENT

The introduction of a plant replacement program into the system will provide an estimate value of plant that council has at its disposal. For budgeting purposes the PRP will provide users with that information.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC150624 COUNCIL DECISION/STAFF RECOMMENDATION

Moved Cr B Fuamatu, Seconded Cr S Weldon:

That Council approves in principle the introduction of a Plant Replacement Program.

CARRIED 6/0

07:08pm Miss T Farlow rejoined the meeting.

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

OMC150625 PROCEDURAL MOTION - COUNCIL'S DECISION

Moved Cr S Weldon, Seconded Cr L Kretschmer;

That this meeting will close to members of the public and move behind closed doors to discuss:

14.1 Consideration of Offer to Sell 3 Laver Place (Centrelink Building) to the Shire

as this item relates to a contract which may be entered into by the local government pursuant to Sections 5.23 2(c) of the *Local Government Act 1995*.

CARRIED 6/0

06:51pm The meeting moved behind closed doors.

14.1 CONSIDERATION OF OFFER TO SELL 3 LAVER PLACE (CENTRELINK BUILDING) TO THE SHIRE (FILE REF: 543)

OMC150626 COUNCIL DECISION/STAFF (CONSULTANT PLANNER) RECOMMENDATION

Moved Cr L Kretschmer, Seconded Cr D Cannons:

That Council:

- 1. Advises the Real-estate Agent acting for the owners of 3 Laver Place Laverton, that the Shire is interested, in-principle in acquiring this property, and**
- 2. Before commencing any discussions or negotiations first obtains an updated market appraisal and valuation of the property for further consideration.**

CARRIED 6/0

OMC150627 PROCEDURAL MOTION - COUNCIL'S DECISION

Moved Cr D Cannons, Seconded Cr G Walder:

That this meeting will come out from behind closed doors at 07:16pm.

CARRIED 6/0

07:16pm The meeting came out from behind closed doors.

Upon reopening the meeting, the President read aloud the Council decision made behind closed doors.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 23 July 2015 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

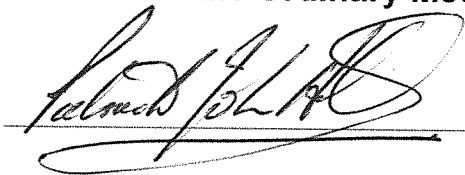
16. CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 7.16pm.

17. CERTIFICATION BY CHAIRMAN

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 18 June 2015 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 23 July 2015.

SIGNED:



DATED:

23/7/15 2015