



SHIRE OF LAVERTON

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

20 MARCH 2014

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MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS ON 20 MARCH 2014, COMMENCING AT 5.00 PM.

1. DECLARATION OF OPENING

The President, Cr P Hill declared the meeting open at 5.00pm and read the disclaimer as printed in the Agenda.

2. ANNOUNCEMENT OF VISITORS

Mrs Beryl Davis
Mr Bert Davis
Mr AJ Briggs

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr Patrick Hill	President
Cr Rob Wedge	Deputy President
Cr Shaneane Weldon	Councillor
Cr Beatrice Fuamatu	Councillor
Cr Des Cannons	Councillor
Cr Jim Thompson	Councillor
Mr Steven Deckert	Chief Executive Officer
Mr Graham Stanley	Executive Manager Corporate & Community Services
Mr Russell Williams	Executive Manager Technical Services
Mrs Lynda Barnes	Executive Assistant

3.2 APOLOGIES

Nil.

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Leslee Hawkins Councillor

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

Mrs L Barnes left the meeting at 5.04pm

5. PUBLIC QUESTION TIME

The President Cr Hill welcomes the visitors and invited them to address Council.

Mrs Beryl Davis

Mrs Davis spoke to Council regarding the following issue:

ATM in Laverton

Mrs Davis voiced her concerns about the lack of an ATM that can be accessed 24/7. Mrs Davis queried whether the Shire can put in an ATM like the Leonora Shire has done that can be accessed by people who have accounts with different banks.

The CEO informed Mrs Davis that the Shire looked into installing an ATM when Leonora had theirs installed however the cost associated with this were too expensive at the time for Council to justify the installation. More recently Council looked into installing an ATM in conjunction with LotteryWest but again this proved too costly. The Council will investigate further options again and will advertise other options for accessing cash through EFTPos.

Cr Hill thanked Mrs Davis for attending the meeting.

Mrs L Barnes re-entered the meeting at 5.08pm

Mrs Davis left the meeting at 5:09pm

Mr Bert Davis and Mr AJ Briggs

Mr Davis and Mr Briggs spoke to Council regarding the following issue:

Men's Shed

Mr Davis informed the meeting that the Men's Shed 6 month contract is up and asked for it to be renewed for another 12 months. The building is now ready to be painted. Mr Davis supplied an invoice to the CEO and asked the Shire if they were able to reimburse the cost of the paint and other incidental items totalling \$278.92.

Mr Briggs informed the meeting that the cleaning and painting of the outside of the building is almost completed and showed Council a copy of some before and after photos.

Mr Davis invited Councillors and Staff to attend a BBQ at the Men's Shed on Saturday 29 March 2014 at 5pm.

Cr Hill thanked Mr Davis and Mr Briggs for attending the meeting.

Mr Davis and Mr Briggs left the meeting at 5:14pm.

6. APPLICATIONS FOR LEAVE OF ABSENCE

OC0301 6.1 APPLICATIONS FOR LEAVE OF ABSENCE

File Ref: 210

Cr S Weldon made a verbal request for Leave of Absence from the 22 May 2014 Ordinary Meeting of Council as she will be out of Laverton on study leave.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0301 COUNCIL'S DECISION:

Moved Cr B Fuamatu, Seconded Cr J Thompson.

That Cr S Weldon's application for a leave of absence from the Ordinary Meeting of Council on 22 May 2014, as she will be away on study leave, be approved.

CARRIED 6/0

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

14.1 Laverton Medical Service Proposal (File Ref: 225)

8. CONFIRMATION OF MINUTES

OC0302 8.1 ORDINARY COUNCIL MEETING – 20 FEBRUARY 2014

File Ref: 793

VOTING REQUIREMENTS:

Simple majority decision required.

OC0302 COUNCIL'S DECISION:

Moved Cr R Wedge, Seconded Cr D Cannons.

That the Minutes of the Ordinary Meeting of Council held on 20 February 2014 be confirmed as a true and accurate record.

CARRIED 6/0

9. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

OC0303	10.1	PRESIDENT'S REPORT	File Ref: 198
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The President, Cr P Hill provided a written report (Attachment 10.1 "A") informing Council of his activities for February 2014.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0303 COUNCIL'S DECISION:

Moved Cr B Fuamatu, Seconded Cr S Weldon.

That the President's Report for February 2014 (Attachment 10.1 "A") as tabled, be received.

CARRIED 6/0

OC0304	10.2	COUNCILLOR'S REPORT	File Ref: 55
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Cr B Fuamatu provided a verbal report to Council on her activities for the past month and in particular on the Northern Goldfields Local Interagency Meeting that she attended in Leonora on 19 March 2014.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0304 COUNCIL'S DECISION:

Moved Cr R Wedge, Seconded Cr S Weldon.

That Cr B Fuamatu's Verbal Monthly Activity Report, be received.

CARRIED 6/0

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11. REPORTS OF COMMITTEES AND OFFICERS

11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

Nil.

11.2 FINANCE AND ADMINISTRATION BUSINESS

OC0305	11.2.1	ACCOUNTS PAID AS AT 28 FEBRUARY 2014	File Ref: 758
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Tamara Hill, Administration Assistant.

SENIOR OFFICER: Graham Stanley, Executive Manager Corporate & Community Services.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:
 The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

ATTACHMENTS: Nil.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:
 In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Creditors	Trans #	Type	Date	Num	Amount
AirBP	81,955	Bill Pmt - Cheque	14/02/2014	Debit	-14,641.63
Asgard Investors Services	81,274	Liability Cheque	06/02/2014	12316	-9,534.02
Asphalt In A Bag - EFT	81,353	Bill Pmt - Cheque	10/02/2014		-1,718.75
Atom Supply - EFT	81,354	Bill Pmt - Cheque	10/02/2014		-542.16
	81,554	Bill Pmt - Cheque	17/02/2014		-281.16
Aurecon - EFT	81,555	Bill Pmt - Cheque	17/02/2014		-13,686.96

Australian Super		Liability Cheque	06/02/2014	12315	-5,142.29
	81,273				
Australian Taxation Office - EFT		Bill Pmt - Cheque	24/02/2014		-54,131.00
	81,781				
BCL Group Pty Ltd - EFT		Bill Pmt - Cheque	24/02/2014		-165,000.00
	81,745				
Blackwoods - EFT		Bill Pmt - Cheque	10/02/2014		-401.60
	81,355				
Boc Limited - EFT		Bill Pmt - Cheque	17/02/2014		-160.36
	81,556				
Boutique laundry & dry cleaners - EFT		Bill Pmt - Cheque	10/02/2014		-212.50
	81,356				
Boyup Brook CRC - EFT		Bill Pmt - Cheque	17/02/2014		-825.00
	81,557				
Bunnings Group Limited - EFT		Bill Pmt - Cheque	10/02/2014		-674.19
	81,357				
	81,558	Bill Pmt - Cheque	17/02/2014		-1,684.57
C&A Taylor Grading Pty Ltd - EFT		Bill Pmt - Cheque	10/02/2014		-3,120.48
	81,358				
CBC Australia Pty Ltd - EFT		Bill Pmt - Cheque	10/02/2014		-33.00
	81,359				
Child Support Agency-Michael Thompson-EFT		Liability Cheque	06/02/2014		-89.23
	81,272				
City Of Joondalup Libraries		Bill Pmt - Cheque	14/02/2014	12327	-8.00
	81,603				
City of Kalgoorlie-Boulder - EFT		Bill Pmt - Cheque	10/02/2014		-4.00
	81,360				
Clark Equipment - EFT		Bill Pmt - Cheque	17/02/2014		-1,282.58
	81,559				
Coastal Midwest Transport - EFT		Bill Pmt - Cheque	10/02/2014		-2,628.27
	81,361				
	81,560	Bill Pmt - Cheque	17/02/2014		-734.61
Coca-Cola Amatil (Aust) Pty Ltd - EFT		Bill Pmt - Cheque	17/02/2014		-551.35
	81,561				
Coffee & Tea Supplies - EFT		Bill Pmt - Cheque	10/02/2014		-364.55
	81,362				
Cooper Fluid Systems - EFT		Bill Pmt - Cheque	10/02/2014		-3,781.40
	81,363				
	81,562	Bill Pmt - Cheque	17/02/2014		-905.26
Courier Australia - EFT		Bill Pmt - Cheque	17/02/2014		-253.18
	81,563				
CPS Wear Parts - EFT		Bill Pmt - Cheque	10/02/2014		-385.99
	81,364				
Cutting Edges Equipment Parts - EFT		Bill Pmt - Cheque	17/02/2014		-773.75
	81,564				

CyberSecure Pty Ltd - EFT		Bill Pmt - Cheque			
	81,365		10/02/2014		-3,281.30
David Gray & Co Pty Ltd - EFT		Bill Pmt - Cheque			
	81,366		10/02/2014		-195.80
Dell Australia Pty Ltd - EFT		Bill Pmt - Cheque			
	81,367		10/02/2014		-33.00
Dept Fire & Emergency Services - EFT		Bill Pmt - Cheque			
	81,368		10/02/2014		-312.15
Dept of Transport		Bill Pmt - Cheque			
	81,663		03/02/2014	Debit	-6,293.10
	81,665	Bill Pmt - Cheque	04/02/2014	Debit	-1,489.65
	81,667	Bill Pmt - Cheque	05/02/2014	Debit	-43.50
	81,669	Bill Pmt - Cheque	06/02/2014	Debit	-1,743.25
	81,671	Bill Pmt - Cheque	07/02/2014	Debit	-380.25
	81,397	Bill Pmt - Cheque	10/02/2014	12320	-283.80
	81,673	Bill Pmt - Cheque	10/02/2014	Debit	-625.05
	81,675	Bill Pmt - Cheque	11/02/2014	Debit	-438.50
	81,677	Bill Pmt - Cheque	12/02/2014	Debit	-3,008.05
	81,679	Bill Pmt - Cheque	13/02/2014	Debit	-328.20
	81,911	Bill Pmt - Cheque	14/02/2014	Debit	-499.05
	81,913	Bill Pmt - Cheque	17/02/2014	Debit	-379.85
	81,915	Bill Pmt - Cheque	18/02/2014	Debit	-944.65
	81,919	Bill Pmt - Cheque	19/02/2014	Debit	-801.90
	81,920	Bill Pmt - Cheque	20/02/2014	Debit	-95.30
	81,921	Bill Pmt - Cheque	21/02/2014	Debit	-403.00
	81,925	Bill Pmt - Cheque	25/02/2014	Debit	-1,827.45
	81,927	Bill Pmt - Cheque	26/02/2014	Debit	-748.95
	81,929	Bill Pmt - Cheque	27/02/2014	Debit	-549.65
	81,965	Bill Pmt - Cheque	28/02/2014	Debit	-44.40
Des Cannons - EFT		Bill Pmt - Cheque			
	81,565		17/02/2014		-1,454.55
Desert Inn Hotel - EFT		Bill Pmt - Cheque			
	81,566		17/02/2014		-439.30
Dr Laraine Brindle - EFT		Bill Pmt - Cheque			
	81,567		17/02/2014		-20,900.00
Dr Michael Griffies - EFT		Bill Pmt - Cheque			
	81,369		10/02/2014		-9,570.00
Eagle Petroleum (WA) - EFT		Bill Pmt - Cheque			
	81,568		17/02/2014		-16,965.30
Eastgold Dairy Distributors - EFT		Bill Pmt - Cheque			
	81,370		10/02/2014		-482.05
	81,569	Bill Pmt - Cheque	17/02/2014		-362.75

First National Real Estate - EFT		Bill Pmt - Cheque	10/02/2014		-2,090.00
	81,371				
Flex Industries Pty Ltd - EFT		Bill Pmt - Cheque	10/02/2014		-481.31
	81,372				
Focus Minerals (Laverton) Ltd		Bill Pmt - Cheque	10/02/2014	12321	-282.24
	81,398				
FORMAN BROTHERS - EFT		Bill Pmt - Cheque	10/02/2014		-159.50
	81,373	Bill Pmt - Cheque	17/02/2014		-1,668.70
	81,570				
Glen Prior & Hayley Ford - EFT		Bill Pmt - Cheque	10/02/2014		-3,249.99
	81,374				
Gold Road Resources Ltd		Bill Pmt - Cheque	10/02/2014	12322	-3,775.88
	81,399				
Goldfields Four Wheel Drive - EFT		Bill Pmt - Cheque	17/02/2014		-315.00
	81,571				
Goldfields Truck Power - EFT		Bill Pmt - Cheque	10/02/2014		-1,952.29
	81,375				
Goldline Distributors - EFT		Bill Pmt - Cheque	10/02/2014		-498.23
	81,376	Bill Pmt - Cheque	17/02/2014		-1,007.82
	81,572				
Goldrush Tours - EFT		Bill Pmt - Cheque	10/02/2014		-39.95
	81,377	Bill Pmt - Cheque	17/02/2014		-2,320.50
	81,573				
Graham Stanley - EFT		Bill Pmt - Cheque	17/02/2014		-356.25
	81,574				
Haines Norton - EFT		Bill Pmt - Cheque	17/02/2014		-7,628.50
	81,575				
Hi Res Photo Printing - EFT		Bill Pmt - Cheque	17/02/2014		-277.20
	81,576				
Hitachi Construction Machinery - Eft		Bill Pmt - Cheque	10/02/2014		-418.42
	81,378				
Horizon Power		Bill Pmt - Cheque	14/02/2014	12328	-25,319.81
	81,604				
Identity Matters - Eft		Bill Pmt - Cheque	10/02/2014		-245.30
	81,379				
Intrust Super		Liability Cheque	06/02/2014	12318	-885.84
	81,278				
Investec Asset Finance & Leasing Pty Ltd		Bill Pmt - Cheque	17/02/2014	Debit	-2,551.44
	81,953				
JB Books - EFT		Bill Pmt - Cheque	10/02/2014		-71.94
	81,380				
Landgate - EFT		Bill Pmt - Cheque	17/02/2014		-901.70
	81,577				
Laurinda Hill - EFT		Bill Pmt - Cheque	17/02/2014		-172.70
	81,578				

Laverton Post Office - Eft		Bill Pmt - Cheque	17/02/2014		-1,043.13
81,579					
Local Government Managers Australia - EFT		Bill Pmt - Cheque	10/02/2014		-220.00
81,381					
Lost Sands Pty Ltd		Bill Pmt - Cheque	10/02/2014	12323	-2,322.02
81,400					
Malcolm Thompson Pumps - EFT		Bill Pmt - Cheque	10/02/2014		-2,251.71
81,382					
Marketforce - EFT		Bill Pmt - Cheque	17/02/2014		-518.53
81,580					
McLernons - EFT		Bill Pmt - Cheque	17/02/2014		-3,189.45
81,581					
MCMAHON BURNETT TRANSPORT - EFT		Bill Pmt - Cheque	10/02/2014		-579.16
81,383		Bill Pmt - Cheque	17/02/2014		-82.84
81,582					
National Australia Bank		Bill Pmt - Cheque	03/02/2014	Debit	-3,255.18
81,931			5/02/2014		-76,682.94
			7/02/2014		-518.86
			19/02/2014		-70,840.73
		Bill Pmt - Cheque	24/02/2014	Debit	-55.49
81,923			26/02/2014		-28,925.63
		Bill Pmt - Cheque	28/02/2014	Debit	-40.00
81,961		Bill Pmt - Cheque	28/02/2014	Debit	-40.00
81,963		Bill Pmt - Cheque	28/02/2014	Debit	-52.20
81,967		Bill Pmt - Cheque	28/02/2014	Debit	-55.20
81,969					
Nicole Hargreaves - EFT		Bill Pmt - Cheque	10/02/2014		-1,000.00
81,384					
Optus Billing Services		Bill Pmt - Cheque	14/02/2014	12329	-199.10
81,605					
Orica Australia Pty Ltd - Eft		Bill Pmt - Cheque	17/02/2014		-169.14
81,583					
Peerless Jal Pty Ltd - EFT		Bill Pmt - Cheque	17/02/2014		-342.25
81,584					
Perth CAD Centre - EFT		Bill Pmt - Cheque	10/02/2014		-858.00
81,385					
PETTY CASH TIN - SHIRE OF LAVERTON		Bill Pmt - Cheque	11/02/2014	12326	-433.80
81,422					
Pivotel Satellite Pty Limited		Bill Pmt - Cheque	14/02/2014	12330	-584.00
81,606					
Powerchill - EFT		Bill Pmt - Cheque	10/02/2014		-1,459.70
81,386		Bill Pmt - Cheque	17/02/2014		-242.00
81,585					
Pumpcare International		Bill Pmt -	14/02/2014	12331	-4,915.55
81,607					

		Cheque			
PWT Electrical - EFT					
	81,387	Bill Pmt - Cheque	10/02/2014		-13,048.99
	81,586	Bill Pmt - Cheque	17/02/2014		-1,919.52
Quick Corporate - EFT					
	81,587	Bill Pmt - Cheque	17/02/2014		-1,405.06
Ray Martin - EFT					
	81,588	Bill Pmt - Cheque	17/02/2014		-211.30
Reckon Ltd - Eft					
	81,589	Bill Pmt - Cheque	17/02/2014		-1,470.00
Red Dot Kalgoorlie - EFT					
	81,590	Bill Pmt - Cheque	17/02/2014		-450.44
Reliance Petroleum					
	81,939	Bill Pmt - Cheque	21/02/2014	Debit	-83.84
REST Superannuation					
	81,277	Liability Cheque	06/02/2014	12317	-920.73
Royal Life Saving - EFT					
	81,388	Bill Pmt - Cheque	10/02/2014		-479.50
	81,591	Bill Pmt - Cheque	17/02/2014		-250.00
SAS Telecom Pty Ltd - EFT					
	81,389	Bill Pmt - Cheque	10/02/2014		-1,437.50
Sensis Pty Ltd					
	81,608	Bill Pmt - Cheque	14/02/2014	12332	-173.74
Shire of Laverton Social Club - EFT					
	81,275	Liability Cheque	06/02/2014		-1,180.00
Shire of Leonora - Eft					
	81,390	Bill Pmt - Cheque	10/02/2014		-968.92
	81,592	Bill Pmt - Cheque	17/02/2014		-635.20
Sigma Chemicals - EFT					
	81,391	Bill Pmt - Cheque	10/02/2014		-122.80
	81,593	Bill Pmt - Cheque	17/02/2014		-720.00
Site Ware Direct - EFT					
	81,594	Bill Pmt - Cheque	17/02/2014		-104.50
Star Track Express - EFT					
	81,595	Bill Pmt - Cheque	17/02/2014		-1,548.04
State Law Publisher - EFT					
	81,596	Bill Pmt - Cheque	17/02/2014		-667.80
T-Quip - EFT					
	81,597	Bill Pmt - Cheque	17/02/2014		-410.20
Telstra					
	81,401	Bill Pmt - Cheque	10/02/2014	12324	-2,906.88
	81,609	Bill Pmt - Cheque	14/02/2014	12333	-421.69
Thompson Diesel Services - EFT					
	81,392	Bill Pmt - Cheque	10/02/2014		-1,449.25
	81,598	Bill Pmt - Cheque	17/02/2014		-555.00

Tjukayirla Roadhouse - Eft		Bill Pmt - Cheque	17/02/2014		-392.00
	81,599				
Total Eden - EFT		Bill Pmt - Cheque	10/02/2014		-1,493.22
	81,393				
Touring Australia - EFT		Bill Pmt - Cheque	17/02/2014		-984.50
	81,600				
Uranex NL		Bill Pmt - Cheque	10/02/2014	12325	-214.26
	81,402				
Virgin Money		Liability Cheque	06/02/2014	12319	-4,579.13
	81,279				
WA Local Government Association - EFT		Bill Pmt - Cheque	10/02/2014		-4,606.37
	81,394				
WA Local Government Super Plan - EFT		Liability Cheque	06/02/2014		-55,182.01
	81,276				
WA TREASURY CORPORATION - EFT		Bill Pmt - Cheque	17/02/2014		-16,744.14
	81,601				
Water Corporation		Bill Pmt - Cheque	14/02/2014	12334	-5,728.51
	81,610				
Westland Autos Pty Ltd - Eft		Bill Pmt - Cheque	10/02/2014		-215.19
	81,395				
WURTH AUSTRALIA PTY LTD - EFT		Bill Pmt - Cheque	10/02/2014		-1,138.92
	81,396				
				Total	-740,841.86

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

Reg.34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS:

The recommendation of this report has no strategic implications for Council.

CONSULTATION:

Not applicable.

COMMENT:

Not applicable.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0305 COUNCIL'S DECISION/STAFF RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr B Fuamatu.

That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling \$740,841.86 and summarised as following:

Cheque Numbers	12315 – 12334	\$ 68,631.29
Direct Debit Payments	14-02-14 – 21-02-14	\$ 17,276.91
Licensing Transfers	03-02-14 – 28-02-14	\$ 20,643.75
Bank Fees	24-02-14 – 28-02-14	\$ 242.89
VISA Payments	28-12-13 – 28-01-14	\$ 3,255.18
EFT Payments	06-02-14 – 28-02-14	\$ 453,823.68
Salary and Wages	05-02-14 – 26-02-14	\$ 176,968.16
Total Payments		\$ 740,841.86

CARRIED 6/0

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OC0306 11.2.2 OUTSTANDING DEBTORS REPORT AS AT 28 FEBRUARY 2014 File Ref: 758
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- SUBMISSION TO:** Ordinary Meeting of Council, 20 March 2014.
- DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.
- OWNER/APPLICANT:** Shire of Laverton.
- AUTHOR:** Tamara Hill, Administration Assistant.
- SENIOR OFFICER:** Graham Stanley, Executive Manager Corporate & Community Services.
- PREVIOUS MEETING REFERENCE:** Not applicable.
- MATTER FOR CONSIDERATION:**
The presentation of a report indicating the outstanding Debtor Balances as at the end of February 2014.
- ATTACHMENTS:** Not applicable.
- APPLICANT'S SUBMISSION:** Not applicable.
- BACKGROUND:**
Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.
- STATUTORY ENVIRONMENT:**
Local Government (Financial Management) Regulations 1996
Reg.5(1)(a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.
- POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.
- FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.
- STRATEGIC IMPLICATIONS:**
The recommendation of this report has no strategic implications for Council.
- CONSULTATION:**
Not applicable.

COMMENT:

The balance of Outstanding Debtors at 28 February 2014 is \$299,802.02.

The total debtor balance includes:

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
General Debtors	0.00	60,701.64	1,822.00	637.10	68,623.17	131,783.91
Doubtful Debt	0.00	0.00	0.00	0.00	-138,000.00	-138,000.00
Rates	<u>16,334.00</u>	<u>28,982.11</u>	<u>4,179.39</u>	<u>23,411.12</u>	<u>233,111.49</u>	<u>306,018.11</u>
TOTAL	<u>16,334.00</u>	<u>89,683.75</u>	<u>6,001.39</u>	<u>24,048.22</u>	<u>163,734.66</u>	<u>299,802.02</u>

VOTING REQUIREMENTS:

Simple majority decision required.

OC0306 COUNCIL'S DECISION/STAFF RECOMMENDATION:

Moved Cr B Fuamatu, Seconded Cr R Wedge.

That the report of Outstanding Debtors as at 28 February 2014, be received.

CARRIED 6/0

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OC0307 11.2.3 REIMBURSEMENT OF EXPENSES – FEBRUARY 2014 File Ref: 758

SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Tamara Hill, Administration Assistant.

SENIOR OFFICER: Graham Stanley, Executive Manager Corporate & Community Services.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:
Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

ATTACHMENTS: Nil.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:
Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

Graham Stanley Executive Manager Corporate & Community Services	Reimbursement For Fuel Purchased For 157- LA	\$ 356.25
Laurinda Hill Great Beyond Co-Ordinator	Reimbursement For 3 X New Brochure Holders	\$ 172.70
Ray Martin Swimming Pool Manager	Reimbursement For Consumables Purchased	\$ 211.30
TOTAL		\$ 740.25

STATUTORY ENVIRONMENT:
As per adopted Council Policy 3.11 – Reimbursement of Expenses.

POLICY IMPLICATIONS:
Policy 3.11 - Reimbursement of Expenses.

FINANCIAL IMPLICATIONS:
The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS:
The recommendation of this report has no strategic implications for Council.

CONSULTATION:
Not applicable.

COMMENT:

Not applicable.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0307 COUNCIL'S DECISION/STAFF RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr D Cannons.

That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No. 3.11 amounting to \$740.25.

CARRIED 6/0

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OC0308 11.2.4 FINANCIAL STATEMENTS FOR THE PERIOD TO 30 NOVEMBER 2013 File Ref: 759
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not applicable.

AUTHOR: Graham Stanley, Executive Manager Corporate & Community Services.

SENIOR OFFICER: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:
To receive the Financial Activity Statements for the period to 30 November 2013.

ATTACHMENTS:
Attachment 11.2.4 "A" – Financial Report for Period to 30 November 2013.

BACKGROUND:
Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and \$10,000, which is the limit set as per Council Resolution, should be reported on.

The November 2013 Financial Statements were held over from the February 2014 Ordinary Meeting of Council as they were not available on the day due to computer issues. They are now presented for Councils consideration.

STATUTORY ENVIRONMENT:
Local Government (Financial Management) Regulation 1996
Regulation 34

POLICY IMPLICATIONS:
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:
There are no financial implications in respect to this matter.

STRATEGIC IMPLICATIONS:
Not applicable.

CONSULTATION:
Not applicable.

COMMENT:

The Financial Reports are presented monthly, generated by our off-site Accountants, UHY Haines Norton and printed in our office.

Once the reports are received from Haines Norton, comments are added to various sections of the report to provide additional information or explanations. Note 13 Major Variances provides explanations for any material variance identified in the reports.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0308 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr J Thompson.

That the Financial Activity Statements for the month ending 30 November 2013, as presented and appended (Attachment 11.2.4 "A"), be received.

CARRIED 6/0

The rest of this page has been left blank intentionally.

OC0309 11.2.5 FINANCIAL STATEMENTS FOR THE PERIOD TO 31 DECEMBER 2013 File Ref: 759
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not applicable.

AUTHOR: Graham Stanley, Executive Manager Corporate & Community Services.

SENIOR OFFICER: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:
To receive the Financial Activity Statements for the period to 31 December 2013.

ATTACHMENTS:
Attachment 11.2.5 “A” – Financial Report for Period to 31 December 2013.

BACKGROUND:
Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and \$10,000, which is the limit set as per Council Resolution, should be reported on.

STATUTORY ENVIRONMENT:
Local Government (Financial Management) Regulation 1996
Regulation 34

POLICY IMPLICATIONS:
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:
There are no financial implications in respect to this matter.

STRATEGIC IMPLICATIONS:
There are no strategic implications in respect to this matter.

CONSULTATION:
Not applicable.

COMMENT:
The Financial Reports are presented monthly, generated by our off-site Accountants, UHY Haines Norton and printed in our office.

Once the reports are received from Haines Norton, comments are added to various sections of the report to provide additional information or explanations. Note 13 Major Variances provides explanations for any material variance identified in the reports.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0309 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr J Thompson.

That the Financial Activity Statements for the month ending 31 December 2013, as presented and appended (Attachment 11.2.5 "A"), be received.

CARRIED 6/0

The rest of this page has been left blank intentionally.

OC0310 11.2.6 BANK RECONCILIATION REPORT AS AT 31 DECEMBER 2013 File Ref: 760
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2013.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Graham Stanley, Executive Manager Corporate & Community Services.

SENIOR OFFICER: Steven Decekr, Chief Executive Officer.

PREVIOUS MEETING REF: Not applicable.

MATTER FOR CONSIDERATION:

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 31 December 2013.

ATTACHMENTS: Nil.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:

Each month Council's financial accounting system and the various bank accounts operated by Council are reconciled as a means of determining the completeness and integrity of transaction processing.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

There are no financial implications in respect to this matter.

STRATEGIC IMPLICATIONS:

There are no strategic implications in respect to this matter.

CONSULTATION:

Not applicable.

COMMENT:

The balance of the bank statement does not identify any outstanding receipts or payments that have not been received by the bank. This will generally mean that the balance on the bank statement will differ from the balance in the financial statements. The Bank Reconciliation Report shown below provides information of any outstanding receipts or payments so that a true picture is provided in relation to the balance of the various bank accounts.

**SHIRE OF LAVERTON
 BANK RECONCILIATION AS AT 31 DECEMBER 2013**

	MUNICIPAL FUND	OBH DEV. FUND (HELD IN TRUST ACCOUNT)	INVESTMENT - RESERVES	RESTRICTED CASH FUND (TRUST)
Balance as per General Ledger :				
A01101 Municipal Fund	3,312,370.49			
A1102 Unrestricted Short Term Investment				
A01110 Term Deposit Reserves/Muni			5,071,325.09	
A1000 Restricted Cash Fund				37,581.28
A1001 Outback Highway Tourism Fund				
A1002 Outback Hwy Development Fund		176,277.64		
	3,312,370.49	176,277.64	5,071,325.09	37,581.28
Balance as per Bank Statement	3,362,945.50	176,277.64	5,071,325.09	37,581.28
Adjustments				
Un-receipted Income				
Outstanding Deposits				
	3,362,945.50	176,277.64	5,071,325.09	37,581.28
Less Outstanding Cheques/Withdrawal	50575.01			0.00
Reconciled Balance	3,312,370.49	176,277.64	5,071,325.09	37,581.28
Variance	0.00	0.00	0.00	0.00

VOTING REQUIREMENTS:

Simple majority decision required.

OC0310 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr B Fuamatu.

That the Bank Reconciliation Report as at 31 December 2013, as outlined above, be received.

CARRIED 6/0

OC0311 11.2.7 BANK RECONCILIATION REPORT AS AT 31 JANUARY 2014

File Ref: 760

SUBMISSION TO: Ordinary Meeting of Council, 20 March 2013.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Graham Stanley, Executive Manager Corporate & Community Services.

SENIOR OFFICER: Steven Decekt, Chief Executive Officer.

PREVIOUS MEETING REF: Not applicable.

MATTER FOR CONSIDERATION:

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 31 January 2014.

ATTACHMENTS: Nil.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:

Each month Council's financial accounting system and the various bank accounts operated by Council are reconciled as a means of determining the completeness and integrity of transaction processing.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

There are no financial implications in respect to this matter.

STRATEGIC IMPLICATIONS:

There are no strategic implications in respect to this matter.

CONSULTATION:

Not applicable.

COMMENT:

The balance of the bank statement does not identify any outstanding receipts or payments that have not been received by the bank. This will generally mean that the balance on the bank statement will differ from the balance in the financial statements. The Bank Reconciliation Report shown below provides information of any outstanding receipts or payments so that a true picture is provided in relation to the balance of the various bank accounts.

**SHIRE OF LAVERTON
 BANK RECONCILIATION AS AT 31 JANUARY 2014**

	MUNICIPAL FUND	OBH DEV. FUND (HELD IN TRUST ACCOUNT)	INVESTMENT - RESERVES	RESTRICTED CASH FUND (TRUST)
Balance as per General Ledger :				
A01101 Municipal Fund	3,250,122.20			
A1102 Unrestricted Short Term Investment				
A01110 Term Deposit Reserves/Muni			5,071,325.09	
A1000 Restricted Cash Fund				37,581.28
A1001 Outback Highway Tourism Fund				
A1002 Outback Hwy Development Fund		176,577.06		
	3,250,122.20	176,577.06	5,071,325.09	37,581.28
Balance as per Bank Statement	3,248,331.47	176,577.06	5,071,325.09	37,581.28
Adjustments				
Un-receipted Income				
Outstanding Deposits	2,038.43			
	3,250,369.90	176,577.06	5,071,325.09	37,581.28
Less Outstanding Cheques/Withdrawal	247.70			0.00
Reconciled Balance	3,250,122.20	176,577.06	5,071,325.09	37,581.28
Variance	0.00	0.00	0.00	0.00

VOTING REQUIREMENTS:

Simple majority decision required.

OC0311 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr B Fuamatu.

That the Bank Reconciliation Report as at 31 January 2014, as outlined above, be received.

CARRIED 6/0

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11.3 WORKS AND SERVICES BUSINESS

OC0312 11.3.1 TENDER 04/14 - DISPOSAL OF GRID ROLLER	File Ref: 823
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Bill Taiki, Works Manager.

SENIOR OFFICER: Graham Stanley, Acting CEO.

PREVIOUS MEETING REF: Not applicable.

MATTER FOR CONSIDERATION:

For Council to consider the tender for the disposal of 1 x Broon Grid Roller.

ATTACHMENTS:

Attachment 11.3.1 "A" – Tender Register, RFT004_14 Disposal of Broon Grid Roller.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:

This item of plant was deemed by the former Executive Manager of Technical Services to be of no use to staff working in the road crew due to difficulties with the mobilisation and demobilisation of the plant and at the time, grader operators on construction did not wish to use this item of plant.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district; and

Section 6.8 – Sets down the requirements when a local government seeks to incur expenditure not provided for in the annual budget.

Section 3.58 – Sets down the requirements when Council seeks to dispose of Shire property and Regulation 30 of the Local Government (Functions and General) Regulations 1996 infers that property with a market value in excess of \$20,000 must be disposed of in accordance with the requirements of Section 3.58

POLICY IMPLICATIONS:

Policy 3.8 – Budget Preparation.

FINANCIAL IMPLICATIONS:

The disposal of the Broon Grid Roll was not included in the 2013/14 Budget. An allowance of \$143,500 was included in the budget for the purchase of a vibratory pad foot drum roller.

STRATEGIC IMPLICATIONS:

There are no strategic implications in respect to this report

CONSULTATION:

Graham Stanley - Acting CEO;
Bill Taiki - Works Manager;
Graham Dodd - Leading Hand, Road Crew; and
Shane Bosell - Leading Hand, Maintenance Operator.

COMMENT:

The Broon Grid Roller was purchased on 19/12/2008 for the sum of \$132,615 net of GST. At 30/6/2013 it was deemed to have a fair value of \$50,000 and is currently being depreciated at the rate of 10% per annum giving a current written down value of \$46,479.

WALGA was engaged to conduct the tender which closed on 12/2/2014 and a copy of the tender documentation including details of the tenders received is attached to this report. Four tenders were received, with the prices ranging from \$4,800 to \$38,000 exclusive of GST.

The Grid Roller is in good condition and has low maintenance costs. Provided it is operated in accordance with the manufacturer's guidelines it should have a long, relatively maintenance free lifespan.

After consultation with the above, the new operatives on road crew and maintenance are in agreeance to use the grid roller if the council does not wish to sell it. This item of plant will be put back to work on construction. Furthermore the purchase of a padfoot to supplement the disposal of the Broon Grid roller would be better put towards buying a good second hand tractor to support the use of the grid roller.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0312 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr S Weldon.

That Council:

- 1. Do not accept any tenders for the disposal of the Broon grid roller and retain it for road construction purposes;**
- 2. Not proceed with the purchase of the vibratory pad foot roller as budgeted; and**
- 3. Authorise the manager of Works to obtain pricing for a second hand tractor of sufficient size to pull the grid roller with a view to seeking Council approval to purchase a suitable tractor utilising part of the funds that are currently budgeted for the purchase of the pad foot roller.**

CARRIED 6/0

11.4 COMMUNITY DEVELOPMENT BUSINESS

Nil.

11.5 MANAGEMENT AND POLICY BUSINESS

OC0313 11.5.1 COUNCILLORS' INFORMATION ITEMS 02/14

File Ref: 779

SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not applicable.

AUTHOR: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:
Receiving of the Information Items for the period ended 28 February 2014 by Council.

CONFIDENTIAL ATTACHMENTS:
Shire of Laverton Councillors' Information Items 02/14 circulated on 10 March 2014 under separate cover and is deemed to be a "Confidential" document for Councillors information only.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:
Councillors' Information Items 02/14 for period ending 28 February 2014 was completed and circulated to Councillors.

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:
There are no financial implications in respect to this matter.

STRATEGIC IMPLICATIONS:
Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

CONSULTATION:

Not applicable.

COMMENT:

The Councillors' Information Items is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Items was never intended to be a public document. Now with the inclusion of confidential information it is important that the Information Items be circulated to Councillors and Senior Staff only and not released to the general public.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0313 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr B Fuamatu.

That the Councillors' Information Items 02/14 for the period ended 28 February 2014, as previously circulated to Councillors, be received.

CARRIED 6/0

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OC0314 11.5.2 GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC) – MINUTES OF MEETING HELD VIA TELECONFERENCE ON 28 FEBRUARY 2014	File Ref: 765
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not applicable.

AUTHOR: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:

The Council is requested to receive the minutes of the meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) held on 28 February 2014 as a teleconference.

ATTACHMENTS:

Attachment 11.5.2 "A" - Copy of the Minutes of the Meetings of the GVROC Meeting held on 28 February 2014

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:

The GVROC is a voluntary regional organisation established to enhance service delivery and infrastructure for the collective and individual communities and to achieve a sustainable, cost effective model for sharing of resources. The GVROC comprises the following local governments:

- Shire of Coolgardie
- Shire of Dundas
- City of Kalgoorlie-Boulder
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies
- Shire of Ngaanyatjarraku
- Shire of Wiluna
- Shire of Esperance
- Shire of Ravensthorpe

The objectives of the GVROC are to form a strategic alliance for the retention of infrastructure and community services, acquiring funding from government grants, economic development initiatives and private sector funding and establish and maintain effective communication and consultative mechanisms between the participating local governments on policy and processes using a management strategy.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS:

Council's participation in and support of the GVROC is important in ensuring that Laverton has a regional voice and will be important as our preferred regional grouping of local governments in the structural reform process.

CONSULTATION:

Not applicable.

COMMENT:

The minutes of the Meeting of the GVROC held via teleconference on 28 February 2014 are enclosed for Council's information.

The minutes are presented as an agenda item in case Council is required to consider any matter within the minutes and make a decision. While Council's delegates to the GVROC meeting can make decisions at the GVROC meeting, the GVROC cannot make decisions binding on the individual member Councils.

In respect to this meeting, there are no specific items requiring Council's consideration from the GVROC Minutes and are presented for information and noting.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0314 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr B Fuamatu.

That Council:

- 1. Receives the Minutes of the Meeting of the GVROC held on 28 February 2014, and notes the decisions of the GVROC Council contained within the minutes; and**
- 2. Endorses the decisions made at the meeting and as recorded in the Minutes of the Meeting held 28 February 2014.**

CARRIED 6/0

OC0315 11.5.3 DELEGATIONS REVIEW – ANNUAL REVIEW DUE 2014 File Ref: 113

SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Glenn Bone, Project Officer.

SENIOR OFFICER: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:

The review of delegations to the Chief Executive Officer (CEO) made under the *Local Government Act 1995* and other Acts, plus delegations made to other officers by Council pursuant to various Acts.

ATTACHMENTS:

The existing Delegations Register has not been reproduced for the purposes of this agenda item as each Councillor has previously been issued with one. Accordingly, members should refer to that document for the purposes of this item.

APPLICANT'S SUBMISSION:

Council last carried out a review of delegations in March 2013. It is again necessary to review the total of 40 delegations currently in existence in accordance with *Local Government Act* requirements.

BACKGROUND:

There are currently 40 delegations in place with the breakup being:

- Direct to the CEO, 35 delegations, who in turn delegates a number to other officers; and
- Direct to Other Officers, 5 delegations.

Delegations 007-008, 010, 012-013, 015, 017-018, 020-023, 025-030, 038-040, 042-044, 047, 050 and 053 are made under the *Local Government Act 1995*, whilst Delegation 002 – Buildings – Issue of Licences, is a delegation made direct to the Environmental Health Officer/Building Surveyor, under the *Local Government (Miscellaneous Provisions) Act 1960*.

The remainder being 003-006, 031-032, 034, 037, 045-046, 048 and 052 are made under various other Acts or legislation as indicated in "Statutory Environment". However, whilst Delegations 034, 037, 045, 045-048 and 052 do not have to be reviewed each year, they are included for the sake of consistency.

Of the 35 delegations to the CEO, 22 have in the past been delegated to various employees, either completely or in part. Part of the review process for delegations also includes a requirement for the CEO to review delegations made by him. Within the "comment" section appears a listing of delegations currently authorised to the CEO and other officer/persons. It should be noted a number of delegations have either not been used through lack of need or on occasions the subject itself has been referred to Council for determination because of

sensitivity. Usage of the delegations varies considerably according to the nature of the delegation itself.

Delegation 021 (Payment of Accounts Between Meetings) is by far the most active followed by the likes of Delegation 028 (Rate Book) and Delegation 002 (Buildings – Issue of Licenses).

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 5.18 – provides that a local government is to keep a register of delegations and review the delegations once every financial year (to committees).

Section 5.46(2) – provides that at least once in every financial year delegations are to be reviewed by the delegator (Council).

Local Government (Miscellaneous Provisions) Act 1960

Sections 374, 374A, 374C, 401A, 403, 408 & 409 all deal with various aspects relating to buildings.

Bush Fires Act 1954

Section 17(10) – provides that a local government may delegate to the President and its Chief Bush Fire Control Officer, jointly its powers and duties under 17 (7-8) – variation of prohibited burning times.

Section 18 (5C) – provides that a local government may delegate to the President and its Chief Bush Fire Control Officer, jointly the power to vary the restricted burning times.

Town Planning Scheme No. 2 (2003)

Clause 11.3 – enables Council to delegate powers and duties to the CEO.

POLICY IMPLICATIONS:

There are no direct implications on any current policies however a number of delegations are linked to Council policies.

FINANCIAL IMPLICATIONS:

The delegations allow for staff to authorise expenditure, raise income, write-off monies, provide staff benefits and also hasten processing times across various areas of operations.

STRATEGIC IMPLICATIONS:

From a local government perspective, the concept of “delegation” is:

- To entrust or commit (authority etc.) to another as an agent or deputy.

Consequently, the decision making power of the delegator (Council) to the delegate (CEO, other officer or committee), is bestowed by a formal Council resolution. The effect of delegating is to streamline the decision making process as the subject matter does not have to wait for a Council meeting for a decision. The outcome is that the Shire of Laverton is perceived more favourably for making timely decisions.

CONSULTATION:

No public consultation is required on this matter. Appropriate staff have been consulted as to the relevance and/or updating of the existing delegations.

COMMENT:

The following sections provide details lists of delegations currently authorised to the CEO, other Officers/Persons and to Committees.

Delegations to the CEO

004	Buildings – Removal of Neglected and Dilapidated
005	Buildings – Unlawful Works
006	Buildings – Demolition Licences
007	Bush Fire – Use of Council Plant
008	Staff – Housing Bonds
010	Staff – Private Use of Council Vehicles
012	Land Valuations
013	Tenders for Equipment Purchases
015	Plant – Use by Employees
017	Early Morning Swimming
018	Private Works
020	Road Train Permits
021	Payment of Accounts Between Meetings
022	Hire Charges – Council Property & Equipment
023	Mobile Food Vans
025	Staff – Rental Subsidies
026	Liquor – Sale of from Council Property
027	Contract Variations
028	Rate Book
029	Road Closures – Temporary
030	Disposal of Surplus Equipment, Materials, Tools etc
031	Buildings – Dangerous
032	Buildings – Certificates of Classification
037	Native Title
038	Telephones (Private) – Use by Employees for Council Business
039	Impounding Goods – Authorised Employee
040	Sale of Impounded/Seized/Confiscated Vehicles, Animals or Goods
042	Insurance – Public Liability Claims
043	Staff Housing
044	Contractors – Use on Works
046	Offences – Bush Fires Act
047	Mining Tenements
048	Proceedings under Dog Act
050	Write off on Debts Less than \$500
053	Local Government Property Local Law

Delegations to other Officers (by Council for other Acts)

002	Buildings – Issue of Licences
003	Buildings – Extension of Time to Complete
034	Septic Tank Approvals
045	Burning, Prohibited and Restricted Times (Variation)
052	Health Act – (Deputy)

As part of the review, all delegations have been thoroughly examined to ensure they are still relevant and the wording of each is appropriate. In considering the review each delegation has been viewed in the context of whether it is a power or a duty of the local government, hence a delegation can occur, or it is an administration function that is part of the CEO or other officer's responsibility and therefore a delegation is not required.

In undertaking this review it is particularly acknowledged there was a substantial revamp of delegations in the 2010 review but only minor changes in 2011 and 2012. Since the March 2013 review there have been no new delegations, amended delegations or revoked delegations. Further, no changes are contemplated from this review.

VOTING REQUIREMENTS:

Absolute majority decision required.

OC0315 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr J Thompson.

That Council:

- 1. Reaffirms Delegation numbers 004-008, 010, 012-013, 015, 017-018, 020-023, 025-032, 037-040, 042-044, 046-048, 050 and 053 to the Chief Executive Officer.**
- 2. Reaffirms Delegation numbers 002-003, 034, 045 and 052, to other Officers/Persons.**

CARRIED BY ABSOLUTE MAJORITY 6/0

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OC0316-0318 11.5.4 MINUTES OF AUDIT COMMITTEE MEETING – 20 MARCH 2014 File Ref: 568 and 761
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Glenn Bone, Project Officer.

SENIOR OFFICER: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:
Minutes of the Audit Committee meeting which is being held on 20 March 2014.

ATTACHMENTS:
Attachment 11.5.4 “A” – Minutes of the Audit Committee Meeting held 20 March 2014 – to be circulated at the Ordinary Meeting of Council.

APPLICANT’S SUBMISSION: Not applicable.

BACKGROUND:
A recent mandatory duty of the Audit Committee is to review the annual compliance audit return.

As a consequence Council therefore needs to receive the Minutes of the Audit Committee held on 20 March 2014 and consider the Committee’s recommendations to Council.

The Minutes of the Audit Committee meeting held on 20 March 2014 are now presented (Attachment 11.5.4 “A”) to Council for consideration.

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Audit) Regulations 1996
Regulation 14(3) – After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be –
(a) presented to a meeting of the council;
(b) adopted by the council; and
(c) recorded in the minutes of the meeting at which it is adopted.

POLICY IMPLICATIONS:
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

There are no financial implications in respect to this report.

STRATEGIC IMPLICATIONS:

There are no strategic implications in respect to this report

CONSULTATION:

This return has been completed by Project Officer, Glenn Bone, following liaison with relevant staff members.

COMMENT:

It is anticipated the Audit Committee will note the outcome as to the result of the Compliance Audit Return 2013.

Based on this outcome it is then proposed that the Compliance Audit Return 2013 be presented to Council for adoption (along with any comments and /or amendments).

VOTING REQUIREMENTS:

Simple majority decision required for recommendations 1 & 2.

Absolute majority decision required for recommendation 3.

OC0316 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION 1:

Moved Cr R Wedge, Seconded Cr S Weldon.

That Council receive the Minutes of the Audit Committee Meeting held on 20 March 2014.

CARRIED 6/0

OC0317 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION 2:

Moved Cr R Wedge, Seconded Cr S Weldon.

That Council adopt the attached Compliance Audit Return as the official return of Council for the period of 1 January – 31 December 2013 and the return be certified by the President and the Chief Executive Officer.

CARRIED 6/0

OC0318 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION 3:

Moved Cr R Wedge, Seconded Cr S Weldon.

That Council appoint Gregory Froomes Wyllie as the Auditor as the Auditor for the 2013/14 Financial Year at a cost of \$10,900 plus GST, as outlined in his proposal. Any out of pocket expenses for travel, meals and accommodation will also be charged to the Council. Additional audit services that may be required will be charged at an hourly rate of \$175.00 per hour and attendance at Audit Committee meetings via telephone at \$330 per meeting.

CARRIED BY ABSOLUTE MAJORITY 6/0

12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

PROCEDURAL MOTION - COUNCIL DECISION

Moved Cr S Weldon, Seconded Cr J Thompson.

That Council considers the following item of new business of an urgent nature introduced by decision of the meeting:

- 13.1 Proposed Accommodation Development Application – Lot 477 Beria Road (File Ref: 393)**
- 13.2 Reticulation System Upgrade for Oval, Laver Place and Leahy Park – Update (File Ref: 374)**
- 13.3 Financial Statements for the Period to 31 January 2014 (File Ref: 759)**

CARRIED 6/0

OC0319	13.1	PROPOSED ACCOMMODATION DEVELOPMENT APPLICATION - LOT 477 BERIA ROAD	File Ref: 393
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Mr Andy King.

AUTHOR: Steven Deckert, Chief Executive Officer.

SENIOR OFFICER: Not applicable.

PREVIOUS MEETING REF: Not applicable.

MATTER FOR CONSIDERATION:

The owner has submitted a development application to develop two second-hand Dongas for storage and occasional mining workforce accommodation at Lot 477 Beria Road, Laverton.

Council is now required to consider whether to approve the application or not, and if so to determine whether the application is approved with or without conditions.

ATTACHMENTS:

Attachment 13.1 "A" – Development application as lodged by the owner.

APPLICANT'S SUBMISSION: As per the Development Application.

BACKGROUND:

The owner of Lot 477 Beria Road lodged a development application on 21 February 2014 to relocate two second-hand forty foot dongas from the Focus Camp in Spence Street to Lot 477 Beria Road, where the dongas will be used for storage and occasional occupation by mining personnel. The development also provides for parking of vehicles within the property boundaries. Please see Attachment 13.1 “A”.

Lot 477 is zoned ‘Industrial’ under the Shire of Laverton Town Planning Scheme No. 2 (the Scheme). Under the Scheme, the proposed use of ‘storage and mineworkers accommodation’ is not listed and therefore Council can use its discretion to consider the application as a ‘use not listed’.

Council is now required to consider whether to approve the application or not, and if so to determine whether the application is approved with or without conditions.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Shire of Laverton Town Planning Scheme No. 2 (‘the Scheme’)

Clause 5.8 outlines requirements for transported buildings and requires buildings to comply with the Scheme and any local law. It also requires buildings to be in a satisfactory condition and not detrimentally impact on the amenity of the locality in accordance with Shire Policy 9.1.

POLICY IMPLICATIONS:

There are no local planning policies relative to the application. Council has a Health and Building Policy No. 9.1 on ‘Relocation of second hand buildings within the Laverton Townsite’.

FINANCIAL IMPLICATIONS:

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS:

There are no strategic implications in respect to the recommendation of this report.

CONSULTATION:

Nil.

COMMENT:

The application proposes to relocate two dongas from the Focus Camp in Spence Street to Lot 477 Beria Road to provide storage space as well as occasional accommodation for mining personnel.

The use as ‘storage’ would be considered consistent with the intent of the “Industrial” zoning under the Scheme for this property. However, the only accommodation use provided for is ‘Caretaker’s Accommodation’ which this is not. While ‘Mining workforce Accommodation’ is defined in the Scheme, it is not a use provided for in the Scheme, therefore Council can consider this as a ‘use not listed’ and then determine whether the use is consistent with the objectives of the industrial zoning and in keeping with the amenity of the area.

Council has, in 2013, considered and approved 'mining workforce accommodation' at 1 Hill Street within the industrial area, so in effect has set a precedent. However, each application needs to be considered on its merits. In this case, as the use as accommodation is going to be infrequent, it would seem reasonable to give 'conditional' planning approval.

An interesting point to note in respect to Lot 477 is that access to this property is currently from Beria Road however through the adjoining land which is UCL (Unallocated Crown Land), that Council has no control over. Therefore the owner of Lot 477 may one day need to look at alternative means of access should the State Government want to make use of the adjoining land.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0319 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded Cr S Weldon.

That Council:

- 1. Approve the planning application lodged by Mr Andy King to develop two second-hand Dongas for storage and occasional mining workforce accommodation at Lot 477 Beria Road, Laverton, subject to the following conditions:**
 - (i) All development to be in accordance with the plans lodged as part of this application, unless otherwise agreed to in writing by the Chief Executive Officer.**
 - (ii) The second hand donga buildings have been specifically approved as 'storage and occasional mining workforce accommodation' only. The second hand dongas (mining workforce accommodation) shall only be occupied if it is specifically used to accommodate staff engaged in the mining industry to the satisfaction of the Chief Executive Officer.**
 - (iii) The second hand dongas shall not be occupied for the purpose of occasional mining workforce accommodation until such time as the dongas have been connected to the deep sewerage scheme to the satisfaction of the Shire's Environmental Health Officer.**
 - (iv) The development shall be substantially commenced within two years from the date of written approval. The approval lapses if the development has not substantially commenced before expiration of that period.**
- 2. Include the following footnotes / advice notes on the planning approval:**
 - (a) A planning approval is not an approval to place the building on the lot. A separate building licence application needs to be lodged for the proposed dongas.**

- (b) Council has adopted Council Policy “9.1 Relocation of Second Hand Buildings Within Laverton Town Site” which needs to be complied with when determining the subsequent building application.**
- (c) The amenity of the dwelling will likely be affected by industrial activities which are permissible in the area. Any occupant may be affected by adverse emissions such as dust and noise.**
- (d) The applicant should not proceed with the development until all service providers have been advised of the proposed development and approvals from the service providers have first been obtained. The Shire makes no undertaking as to the adequacy or otherwise of the services as part of this planning approval.**
- (e) All car parking associated with the occasional mining workforce accommodation shall be contained on site to the satisfaction of the Chief Executive Officer.**
- (f) The Shire notes that vehicle access to Lot 477 is via the western boundary of the lot through Unallocated Crown Land (UCL) which is administered by the State of Western Australia. The Shire has no control of this land and therefore the applicant’s access may be restricted in the future if the State determines that the UCL will be used for another purpose.**

CARRIED 6/0

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OC0320-21 13.2 RETICULATION SYSTEM UPGRADE FOR OVAL, LAVER PLACE AND LEAHY PARK - UPDATE	File Ref: 374
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SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not applicable.

AUTHOR: Steven Deckert, Chief Executive Officer.

SENIOR OFFICER: Not applicable.

PREVIOUS MEETING REF: Minute OC0117, OMC 20 February 2014.

MATTER FOR CONSIDERATION:

To receive information on the upgrading of the reticulation systems serving the oval, Laver Place and Leahy Park as well as clarification of the project costs.

ATTACHMENTS:

Attachment 13.2 "A" - Extract of Minute OC0117 from Ordinary Meeting of Council on 20 February 2014.

APPLICANT'S SUBMISSION: Not applicable.

BACKGROUND:

At the Ordinary Meeting held on 20 February 2014, Council was presented with a report prepared by the previous Executive Manager Technical Services on the unbudgeted expenditure in respect to the project to upgrade the oval reticulation system. Please see Attachment 13.2 "A".

On review of the minutes, it is apparent that the agenda item was misleading as the dollar amount referred to in the resolution was not the total project cost. This report proposes to update Council on the projected cost of this project and deal with related matters.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

The recommendation of this report has financial implications for Council.

STRATEGIC IMPLICATIONS:

Greening the public spaces within the Laverton Townsite has become a priority for Council following a number of years where the appearance of these areas has deteriorated.

CONSULTATION:

Nil.

COMMENT:

The latest cost estimate for upgrading of the oval reticulation is:

Equipment / Tasks	Total (Excl GST)
200,000 litre tank	\$26,500.00
11KW pump & anti syphon	\$16,980.00
Irrigation drawings	\$ 500.00
Irrigation equipment	\$23,400.00
Contractor labour	\$38,800.00
Electrical Control Cubicle	\$14,800.00
Electrical Connection	\$1,220.00
New Tank Compound Fence	\$10,820.00
Shire Labour / materials	\$20,000.00
TOTAL (Excl GST)	\$153,020.00

The report to the February 2014 Council Meeting indicated that there was approximately \$36,000 remaining in Capital Expenditure Account C120131 available to spend on this project. Therefore based on the present predictions, incorporating all likely costs, the unbudgeted expenditure is in the order of \$117,000.

This raises two issues. The first is that these unbudgeted funds will need to be found when we conduct our Budget review in the near future. This was the strategy put forward at the February Council Meeting; however the amount has increased by about \$17,000.

The second issue, is that through this process that originally started out as only upgrading the reticulation infrastructure (pipes and sprinklers) for around \$50,000, it has grown to be a more significant project that now exceeds the \$100,000 threshold which would require the works to go out to tender. While we can't meet this requirement now, had this work been better planned initially then we would have complied with the Tender Regulations. This is being raised now as it may be wise to bring this situation to the attention of the Local Government Department now, rather than it being brought up by our Auditor later on.

In respect to the reticulation upgrades to Laver Place and Leahy Park I can advise the following.

Laver Place: The reticulation installer is providing a design and quote for supply of materials to run a line from the new oval tank to Laver Place which will also feed into the Swimming Pool and the area at the rear of the Hall including sprinklers in these areas. The Shire will undertake the excavation and installation works. As soon as this quote is to hand, we will seek Council's approval to undertake the works, bearing in mind that these works are unbudgeted. Council may wish to consider approval for the works to proceed if the cost is less than a certain amount, say \$50,000, in order to avoid delays.

Leahy Park: One of the decommissioned tanks from the oval will be relocated to behind the public toilets in Leahy Park as part of the upgrade of this park previously approved by Council. It should be relatively easy to connect this tank to the Scheme then feed the reticulation in this park by pump from the tank.

VOTING REQUIREMENTS:

Absolute majority decision required.

OFFICER'S RECOMMENDATION

That Council:

1. Notes that the overall cost of upgrading the Oval Reticulation is likely to be in the vicinity of \$153,000 (excluding GST);
2. Authorises the expenditure required to complete the works as indicated in this report and that the funding source for this expenditure, in excess of the Budget, amounting to around \$117,000, be identified in the upcoming Budget Review;
3. Approves unbudgeted expenditure of up to \$50,000 to run a new water supply line from the new Oval tank to the Swimming Pool, Laver Place and Shire Hall including new reticulation systems in these areas and the funding source for this expenditure be identified in the upcoming Budget Review; and
4. Requests the CEO to advise the Department of Local Government and Communities of the potential non-compliance with the Tender Regulations in respect to the expenditure incurred on upgrading the Oval reticulation.

Please Note

Cr Hill, the Presiding Person, determined that Point 3 of the Officer's Recommendation would be considered as a separate item.

OC0320 COUNCIL'S DECISION:

Moved Cr J Thompson, Seconded Cr B Fuamatu.

That Council:

1. **Notes that the overall cost of upgrading the Oval Reticulation is likely to be in the vicinity of \$153,000 (excluding GST);**
2. **Authorises the expenditure required to complete the works as indicated in this report and that the funding source for this expenditure, in excess of the Budget, amounting to around \$117,000, be identified in the upcoming Budget Review;**
4. **Requests the CEO to advise the Department of Local Government and Communities of the potential non-compliance with the Tender Regulations in respect to the expenditure incurred on upgrading the Oval reticulation.**

CARRIED BY ABSOLUTE MAJORITY 6/0

VOTING REQUIREMENTS:

Simple majority decision required.

OFFICER'S RECOMMENDATION

That Council approves unbudgeted expenditure of up to \$50,000 to run a new water supply line from the new Oval tank to the Swimming Pool, Laver Place and Shire Hall including new reticulation systems in these areas and the funding source for this expenditure be identified in the upcoming Budget Review;

OC0321 COUNCIL'S DECISION:

Moved Cr R Wedge, Seconded Cr B Fuamatu.

That the Officer's Recommendation not be accepted and be referred back to the Ordinary Meeting of Council on 17 April 2014 with a firmer estimate of the total cost.

CARRIED 6/0

Reason for amendment

Council requested that further information was required, to understand more accurately what the financial implications would be.

Mrs L Barnes left the meeting at 6.35pm.

The rest of this page has been left blank intentionally.

OC0322 13.3 FINANCIAL STATEMENTS FOR THE PERIOD TO 31 JANUARY 2014 File Ref: 759

SUBMISSION TO: Ordinary Meeting of Council, 20 March 2014.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not applicable.

AUTHOR: Graham Stanley, Executive Manager Corporate & Community Services.

SENIOR OFFICER: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION:

To receive the Financial Activity Statements for the period to 31 January 2014.

ATTACHMENTS:

Attachment 13.3 "A" – Financial Report for Period to 31 January 2014.

BACKGROUND:

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and \$10,000, which is the limit set as per Council Resolution, should be reported on.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 1996
Regulation 34

POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS:

There are no financial implications in respect to this matter.

STRATEGIC IMPLICATIONS:

There are no strategic implications in respect to this matter.

CONSULTATION:

Not applicable.

COMMENT:

The Financial Reports are presented monthly, generated by our off-site Accountants, UHY Haines Norton and printed in our office.

Once the reports are received from Haines Norton, comments are added to various sections of the report to provide additional information or explanations. Note 13 Major Variances provides explanations for any material variance identified in the reports.

Cr S Weldon left the meeting at 6.41pm.

VOTING REQUIREMENTS:

Simple majority decision required.

OC0322 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr R Wedge, Seconded B Fuamatu.

That the Financial Activity Statements for the month ending 31 January 2014, as presented and appended (Attachment 13.3 "A"), be received.

CARRIED 5/0

The rest of this page has been left blank intentionally.

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

PROCEDURAL MOTION - COUNCIL DECISION

Moved Cr R Wedge, Seconded Cr J Thompson.

This meeting will close to members of the public and move behind closed doors to discuss:

14.1 Laverton Medical Service Proposal (File Ref: 225)

As this item refers to a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person pursuant to Section 5.23 (2)(e)(iii) of the *Local Government Act 1995*.

CARRIED 5/0

The meeting went behind closed doors at 6:43pm.

Cr S Weldon re-entered the meeting at 6.43pm.

Cr R Wedge left the meeting at 6.43pm and re-entered at 6.44pm.

OC0323	14.1	LAVERTON MEDICAL SERVICE PROPOSAL	File Ref: 225
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OC0323 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:

Moved Cr D Cannons, Seconded J Thompson.

That Council:

- 1. Agrees in-principle to accepting the proposal from Pier Street Medical Pty Ltd for the provision of a medical service in Laverton as outlined in this report, subject to agreement by the mining companies to contribute and agreement by Pier Street Medical Pty Ltd to the final Medical Agreement;**
- 2. Delegate authority to the CEO to do the things necessary to complete the formalities including but not limited to:**
 - a. completing the Medical Agreement based on Council's pro-forma Agreement and incorporating the proposal as outlined in this report;**
 - b. Negotiating a suitable Term for the Agreement, with preference for this to be at least 3 years;**
 - c. Seeking the formal agreement from the mining companies for their contributions; and**
- 3. Authorise the President and CEO to sign the Medical Agreement, once finalised, on behalf of Council and affix the Common Seal in accordance with Council Policy 2.7 "Execution of Documents".**

CARRIED BY ABSOLUTE MAJORITY 6/0

PROCEDURAL MOTION – COUNCIL DECISION

Moved Cr B Fuamatu, Seconded Cr D Cannons.

That Council agrees to reopen the meeting to the public and come from behind closed doors at 6.57pm.

CARRIED 6/0

On reopening of the meeting, the Presiding person noted that there was no public present and therefore did not read aloud the decisions made behind closed doors.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 17 April 2014 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

16. CLOSURE OF MEETING

There being no further business, the President Cr P Hill declared the meeting closed at 6.58pm.

17. CERTIFICATION BY CHAIRMAN

I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 20 March 2014 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 17 April 2014.

Signed _____

Dated: _____ 2014