# SHIRE OF LAVERTON

# MINUTES

## FOR THE ORDINARY MEETING OF COUNCIL HELD

## 20 SEPTEMBER 2012

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS ON 20 SEPTEMBER 2012, COMMENCING AT 5.00 PM.**

## 1. DECLARATION OF OPENING

The President, Cr R Wedge declared the meeting open at 5.25pm and read the disclaimer as printed in the Agenda.

## 2. ANNOUNCEMENT OF VISITORS

Ms Jan Colcott, Laverton Caravan Park Manager

## 3. RECORD OF ATTENDANCE

### 3.1 PRESENT

| | |
|---|---|
| Cr Rob Wedge | President |
| Cr Patrick Hill | Councillor |
| Cr Leslee Hawkins | Councillor |
| Cr Beatrice Fuamatu | Councillor |
| | |
| Mr Steven Deckert | Chief Executive Officer |
| Mr David McKinley | Executive Manager Technical Services |
| Mrs Deanne Prior | Exec Manager Corporate & Community Services |
| Ms Joanna Seczkowski | Community Development Manger |
| Mrs Lynda Barnes | Executive Assistant |

### 3.2 APOLOGIES

| | |
|---|---|
| Cr Rex Ryles | Deputy President |
| Cr Shaneane Weldon | Councillor |

### 3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil.

## 4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

## 5. PUBLIC QUESTION TIME

Nil.

## 6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

## 7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

14.1 Shelia Laver Award 2012 (File Ref: 242)
14.2 Offer to purchase Lot 326 Burt Street, Laverton for Grouped Dwelling Complex (File Ref: 404)

The President also advised that a late item 14.3 Laverton Supermarket – Update on progress towards reopening has been circulated and will also be discussed behind closed doors.

14.3 Laverton Supermarket – Update on progress towards reopening (File Ref:321) – Late Item

## 8. CONFIRMATION OF MINUTES

**OC0901 8.1 ORDINARY COUNCIL MEETING – 23 AUGUST 2012 File Ref: 81**

**VOTING REQUIREMENTS**:
Simple majority decision required.

**OC0901 COUNCIL DECISION/OFFICER'S RECOMMENDATION**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That the Minutes of the Ordinary Meeting of Council held on 23 August 2012 be confirmed as a true and accurate record.**

**CARRIED 4/0**

## 9. PETITIONS / DEPUTATIONS / PRESENTATIONS

Prior to the commencement of the meeting Mr Jim Cotton and Mr Terry Tye from Focus Minerals Ltd presented the company's proposal to realign a portion of Merolia Road around their gold deposits and associated blast zones at their Burtville Operations.

## 10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

**OC0902 10.1 PRESIDENT'S REPORT File Ref: 198**

The President, Cr R Wedge tabled and spoke to his report (Attachment 10.1 "A") reporting on his activities for August-September 2012 as outlined in the tabled report.

**VOTING REQUIREMENTS**
Simple majority decision required.

**OC0902 COUNCIL DECISION**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That the President's Monthly Activity Report (Attachment 10.1 "A"), be received.**

**CARRIED 4/0**

**OC0903 10.2 COUNCILLOR'S VERBAL REPORT File Ref: 055**

Cr P Hill provided a verbal report on his activities for August - September 2012. Cr P Hill advised that he will provide a written report of his activities to be tabled at the Ordinary Meeting of Council on 18 October 2012.

**OC0903 COUNCIL DECISION**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That Cr P Hill's verbal report be received.**

**CARRIED 4/0**

## 11. REPORTS OF COMMITTEES AND OFFICERS

## 11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

**OC0904 11.1.1 WITHDRAWAL OF UNFIT FOR HUMAN HABITATION DECLARATION File Ref: 381**

| | |
|---|---|
| **SUBMISSION TO:** | Ordinary Meeting of Council, 20 September 2012. |
| **DISCLOSURE OF INTEREST:** | The author has no financial interest in this matter. |
| **OWNER/APPLICANT:** | Not Applicable. |
| **AUTHOR:** | Garry Agnew,<br>Principal Environmental Health Officer/<br>Building Surveyor. |
| **SENIOR OFFICER:** | Steven Deckert, Chief Executive Officer. |
| **PREVIOUS MEETING REF:** | Minute OC0207, 16 February 2012. |
| **MATTER FOR CONSIDERATION:** | Lifting of Unfit for Human Habitation Notice in respect to Lot 316 (18A and 18B) Burt Street, Laverton. |
| **ATTACHMENTS:** | Not applicable. |

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
Council will recall resolving at its February 2012 Monthly Meeting to declare sub-standard duplex dwellings at Lot 316 (18A and 18B) Burt Street, Laverton Unfit for Human Habitation pursuant to Section 135 of the *Health Act 1911*.

**STATUTORY ENVIRONMENT:**
*Health Act 1911* (as amended).

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**CONSULTATION:**
Not applicable.

**COMMENT:**
The Unfit for Human Habitation Notice dated the 23 February 2012 was served on the then owner Greg Elliot C/o PO Box 3010, Mandurah WA 6210.

Subsequent to the duplex being declared unfit for human habitation Des and Shona Cannons contacted the Principal Environmental Health Officer/Building Surveyor to enquire about whether there would be any adverse consequence should they purchase the property to upgrade and refurbish it to an acceptable residential standard.

They were advised that should the duplex be repaired and upgraded to an acceptable compliant standard then there would be no reason why the Unfit for Human Habitation Declaration could not be withdrawn

Council is advised that work carried out by Shona and Des Cannon is now complete and all reasons why the duplex was declared Unfit for Human Habitation have been addressed.

Council is informed that the duplex at Lot 316 (18A and 18B) is now suitable for habitation consequently the Unfit for Human Habitation Notice should be lifted.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0904 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That consequent to the structural upgrade and refurbishment of the duplex dwellings at Lot 316 (18A and 18B) Burt Street, Laverton the Unfit for Human Habitation Notice served pursuant to Section 135 of the *Health Act 1911* on 23 February 2012 is hereby formally lifted and the dwelling is now suitable for human habitation.**

**CARRIED 4/0**

## 11.2 FINANCE AND ADMINISTRATION BUSINESS

### OC0905 11.2.1 ACCOUNTS PAID AS AT 31 AUGUST 2012 File Ref: 39

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The Senior Officer has an interest to the extent that she is a beneficiary of a locally operated business that is a creditor.

**OWNER/APPLICANT:** Shire of Laverton.

**AUTHOR:** Tamara Hill, Administration Assistant.

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services.

**PREVIOUS MEETING REF:** Not applicable.

**MATTER FOR CONSIDERATION:**
The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

**ATTACHMENTS:** Nil.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Municipal Fund payments including cheque numbers 11915 to 11927 electronic funds transfers and lease payments totalling $719,111.47 are presented as per the submitted list below:

| Creditors | Trans # | Type | Date | Chq No's | Amount |
|---|---|---|---|---|---|
| **APRA - EFT** | | | | | |
| | 65,462 | Bill Pmt - Cheque | 06/08/2012 | | -64.24 |
| **Asgard Investors Services** | | | | | |
| | 66,038 | Liability Cheque | 31/08/2012 | 11923 | -1,831.14 |
| **Atom Supply - EFT** | | | | | |
| | 65,805 | Bill Pmt - Cheque | 17/08/2012 | | -82.94 |
| **Australia Post - EFT** | | | | | |
| | 65,806 | Bill Pmt - Cheque | 17/08/2012 | | -222.21 |
| **Australian Super** | | | | | |
| | 66,041 | Liability Cheque | 31/08/2012 | 11926 | -1,723.37 |
| **Beaurepaires - EFT** | | | | | |
| | 65,807 | Bill Pmt - Cheque | 17/08/2012 | | -1,726.00 |
| **Boc Limited - EFT** | | | | | |
| | 65,463 | Bill Pmt - Cheque | 06/08/2012 | | -319.14 |
| **Breakaway Earthmoving - EFT** | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| | 65,464 | Bill Pmt - Cheque | 06/08/2012 | | -92,068.63 |
| | 65,808 | Bill Pmt - Cheque | 17/08/2012 | | -44,414.70 |
| **CBC Australia Pty Ltd** | | | | | |
| | 65,854 | Bill Pmt - Cheque | 17/08/2012 | 11917 | -13.20 |
| **City of Kalgoorlie-Boulder - EFT** | | | | | |
| | 65,465 | Bill Pmt - Cheque | 06/08/2012 | | -5,087.50 |
| **Civic Legal - EFT** | | | | | |
| | 65,809 | Bill Pmt - Cheque | 17/08/2012 | | -1,042.78 |
| **Coffee & Tea Supplies - EFT** | | | | | |
| | 65,810 | Bill Pmt - Cheque | 17/08/2012 | | -389.87 |
| **Concept Media - EFT** | | | | | |
| | 65,811 | Bill Pmt - Cheque | 17/08/2012 | | -444.40 |
| **Conplant Ammann Australia - EFT** | | | | | |
| | 65,466 | Bill Pmt - Cheque | 06/08/2012 | | -225.04 |
| **CORPORATE EXPRESS - EFT** | | | | | |
| | 65,467 | Bill Pmt - Cheque | 06/08/2012 | | -801.01 |
| **Courier Australia - EFT** | | | | | |
| | 65,468 | Bill Pmt - Cheque | 06/08/2012 | | -381.57 |
| | 65,812 | Bill Pmt - Cheque | 17/08/2012 | | -271.81 |
| **Custom Service Leasing Pty Ltd - EFT** | | | | | |
| | 65,813 | Bill Pmt - Cheque | 17/08/2012 | | -134.07 |
| **Dean's Autoglass - EFT** | | | | | |
| | 65,814 | Bill Pmt - Cheque | 17/08/2012 | | -290.00 |
| **Dept Environment & Conservation - EFT** | | | | | |
| | 65,469 | Bill Pmt - Cheque | 06/08/2012 | | -233.97 |
| **Desert Inn Hotel - EFT** | | | | | |
| | 65,470 | Bill Pmt - Cheque | 06/08/2012 | | -48.00 |
| | 65,815 | Bill Pmt - Cheque | 17/08/2012 | | -201.00 |
| **Diggawest & Earthparts WA - EFT** | | | | | |
| | 65,471 | Bill Pmt - Cheque | 06/08/2012 | | -264.00 |
| **Eagle Petroleum (WA) - EFT** | | | | | |
| | 65,472 | Bill Pmt - Cheque | 06/08/2012 | | -29,240.93 |
| | 65,816 | Bill Pmt - Cheque | 17/08/2012 | | -57,745.05 |
| **Eastgold Dairy Distributors - EFT** | | | | | |
| | 65,473 | Bill Pmt - Cheque | 06/08/2012 | | -156.40 |
| | 65,817 | Bill Pmt - Cheque | 17/08/2012 | | -95.45 |
| **Elite Gym Hire - EFT** | | | | | |
| | 65,818 | Bill Pmt - Cheque | 17/08/2012 | | -660.00 |
| **Express Yourself Printing - Eft** | | | | | |
| | 65,474 | Bill Pmt - Cheque | 06/08/2012 | | -109.44 |
| **FESA - EFT** | | | | | |
| | 65,819 | Bill Pmt - Cheque | 17/08/2012 | | -404.05 |
| **First National Real Estate - EFT** | | | | | |
| | 65,475 | Bill Pmt - Cheque | 06/08/2012 | | -3,026.95 |
| **Gill Smash Repairs - EFT** | | | | | |

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|---|---|---|---|---|---|
| | 65,476 | Bill Pmt - Cheque | 06/08/2012 | | -500.00 |
| **Goldfields Commercial Security - EFT** | | | | | |
| | 65,477 | Bill Pmt - Cheque | 06/08/2012 | | -39.80 |
| | 65,820 | Bill Pmt - Cheque | 17/08/2012 | | -10,890.00 |
| **Goldfields Crane Hire - EFT** | | | | | |
| | 65,478 | Bill Pmt - Cheque | 06/08/2012 | | -896.50 |
| **Goldfields Four Wheel Drive - EFT** | | | | | |
| | 65,821 | Bill Pmt - Cheque | 17/08/2012 | | -270.00 |
| **Goldfields Toyota - EFT** | | | | | |
| | 65,946 | Bill Pmt - Cheque | 23/08/2012 | | -69,557.90 |
| **Goldline Distributors - EFT** | | | | | |
| | 65,479 | Bill Pmt - Cheque | 06/08/2012 | | -392.92 |
| | 65,822 | Bill Pmt - Cheque | 17/08/2012 | | -980.00 |
| **Goldrush Tours - EFT** | | | | | |
| | 65,823 | Bill Pmt - Cheque | 17/08/2012 | | -917.15 |
| **Gregory Froomes Wyllie - EFT** | | | | | |
| | 65,480 | Bill Pmt - Cheque | 06/08/2012 | | -6,215.00 |
| **Haines Norton - EFT** | | | | | |
| | 65,824 | Bill Pmt - Cheque | 17/08/2012 | | -7,040.00 |
| **Hema Maps Pty Ltd - EFT** | | | | | |
| | 65,825 | Bill Pmt - Cheque | 17/08/2012 | | -1,084.59 |
| **Hesperian Press - Eft** | | | | | |
| | 65,481 | Bill Pmt - Cheque | 06/08/2012 | | -2,602.10 |
| **Hitachi Construction Machinery - Eft** | | | | | |
| | 65,482 | Bill Pmt - Cheque | 06/08/2012 | | -1,009.11 |
| **Holdfast Exploration P/L - EFT** | | | | | |
| | 65,826 | Bill Pmt - Cheque | 17/08/2012 | | -190.00 |
| **Horizon Power** | | | | | |
| | 65,855 | Bill Pmt - Cheque | 17/08/2012 | 11918 | -12,211.46 |
| **Jasmine Brown - EFT** | | | | | |
| | 65,483 | Bill Pmt - Cheque | 06/08/2012 | | -1,000.00 |
| **Jason Signmakers - Eft** | | | | | |
| | 65,484 | Bill Pmt - Cheque | 06/08/2012 | | -769.56 |
| | 65,827 | Bill Pmt - Cheque | 17/08/2012 | | -574.20 |
| **John & Kathryn Pape - EFT** | | | | | |
| | 65,828 | Bill Pmt - Cheque | 17/08/2012 | | -200.00 |
| **Keys Bros Moving Solutions - EFT** | | | | | |
| | 65,947 | Bill Pmt - Cheque | 23/08/2012 | | -9,179.00 |
| **Kleen West Distributors - EFT** | | | | | |
| | 65,485 | Bill Pmt - Cheque | 06/08/2012 | | -364.65 |
| **Laverton Motors - Eft** | | | | | |
| | 65,486 | Bill Pmt - Cheque | 06/08/2012 | | -352.32 |
| **Lewis Partnership - EFT** | | | | | |
| | 65,829 | Bill Pmt - Cheque | 17/08/2012 | | -5,160.78 |
| **Local Government Managers Australia - EFT** | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| | 65,830 | Bill Pmt - Cheque | 17/08/2012 | | -418.00 |
| **Local Health Authorities Analytical - Eft** | | | | | |
| | 65,831 | Bill Pmt - Cheque | 17/08/2012 | | -441.39 |
| **MCMAHON BURNETT TRANSPORT - EFT** | | | | | |
| | 65,487 | Bill Pmt - Cheque | 06/08/2012 | | -73.69 |
| | 65,832 | Bill Pmt - Cheque | 17/08/2012 | | -290.24 |
| **MLC Masterkey Superannuation** | | | | | |
| | 66,040 | Liability Cheque | 31/08/2012 | 11925 | -258.18 |
| **Momar Australia - Eft** | | | | | |
| | 65,833 | Bill Pmt - Cheque | 17/08/2012 | | -874.50 |
| **National Australia Bank** | | | | | |
| | | Bill Pmt - Cheque | 08/08/2012 | | -55,109.48 |
| | | Bill Pmt - Cheque | 08/22/2012 | | -65,906.23 |
| **NATS - EFT** | | | | | |
| | 65,834 | Bill Pmt - Cheque | 17/08/2012 | | -36,511.35 |
| **Neat 'n Trim Uniforms Pty Ltd - EFT** | | | | | |
| | 65,835 | Bill Pmt - Cheque | 17/08/2012 | | -729.77 |
| **Office Max - EFT** | | | | | |
| | 65,488 | Bill Pmt - Cheque | 06/08/2012 | | -69.96 |
| **On-Line Business Equipment - Eft** | | | | | |
| | 65,489 | Bill Pmt - Cheque | 06/08/2012 | | -123.20 |
| | 65,836 | Bill Pmt - Cheque | 17/08/2012 | | -1,264.69 |
| **Optus Billing Services** | | | | | |
| | 65,856 | Bill Pmt - Cheque | 17/08/2012 | 11919 | -725.94 |
| **Orica Australia Pty Ltd - EFt** | | | | | |
| | 65,837 | Bill Pmt - Cheque | 17/08/2012 | | -77.75 |
| **Outback Parks & Lodges - EFT** | | | | | |
| | 65,838 | Bill Pmt - Cheque | 17/08/2012 | | -106.95 |
| **Peerless Jal Pty Ltd - EFT** | | | | | |
| | 65,839 | Bill Pmt - Cheque | 17/08/2012 | | -571.39 |
| **PETTY CASH TIN - SHIRE OF LAVERTON** | | | | | |
| | 66,045 | Bill Pmt - Cheque | 31/08/2012 | 11927 | -430.10 |
| **Pivotel Satellite Pty Limited** | | | | | |
| | 65,857 | Bill Pmt - Cheque | 17/08/2012 | 11920 | -414.79 |
| **Powerchill - EFT** | | | | | |
| | 65,840 | Bill Pmt - Cheque | 17/08/2012 | | -440.00 |
| **PsiTech Pty Ltd - Eft** | | | | | |
| | 65,490 | Bill Pmt - Cheque | 06/08/2012 | | -1,089.00 |
| **Quick Corporate - EFT** | | | | | |
| | 65,841 | Bill Pmt - Cheque | 17/08/2012 | | -650.79 |
| **Redback Productions - EFT** | | | | | |
| | 65,842 | Bill Pmt - Cheque | 17/08/2012 | | -99.00 |
| **Reliance Petroleum** | | | | | |
| | 65,973 | Bill Pmt - Cheque | 21/08/2012 | Debit | -124.33 |

| | | | | | |
|---|---|---|---|---|---|
| **REST Superannuation** | | | | | |
| | 66,039 | Liability Cheque | 31/08/2012 | 11924 | -316.94 |
| **Robert Glenn Bone - EFT** | | | | | |
| | 65,843 | Bill Pmt - Cheque | 17/08/2012 | | -12,330.00 |
| **Shire of Laverton Social Club - EFT** | | | | | |
| | 66,037 | Liability Cheque | 31/08/2012 | | -510.00 |
| **Shire of Leonora - Eft** | | | | | |
| | 65,491 | Bill Pmt - Cheque | 06/08/2012 | | -6,863.36 |
| | 65,844 | Bill Pmt - Cheque | 17/08/2012 | | -2,149.70 |
| **Site Ware Direct - EFT** | | | | | |
| | 65,845 | Bill Pmt - Cheque | 17/08/2012 | | -74.80 |
| **SKIPPER TRUCK PARTS - EFT** | | | | | |
| | 65,846 | Bill Pmt - Cheque | 17/08/2012 | | -868.38 |
| **Star Track Express - EFT** | | | | | |
| | 65,492 | Bill Pmt - Cheque | 06/08/2012 | | -136.95 |
| | 65,847 | Bill Pmt - Cheque | 17/08/2012 | | -41.02 |
| **Stardata Pty Ltd - EFT** | | | | | |
| | 65,493 | Bill Pmt - Cheque | 06/08/2012 | | -577.50 |
| **State Law Publisher - EFT** | | | | | |
| | 65,848 | Bill Pmt - Cheque | 17/08/2012 | | -325.60 |
| **Telstra** | | | | | |
| | 65,502 | Bill Pmt - Cheque | 06/08/2012 | 11915 | -380.06 |
| | 65,858 | Bill Pmt - Cheque | 17/08/2012 | 11921 | -3,222.19 |
| **The Eskoolup Trust - EFT** | | | | | |
| | 65,948 | Bill Pmt - Cheque | 23/08/2012 | | -19,800.00 |
| **Tina Laidlaw - EFT** | | | | | |
| | 65,494 | Bill Pmt - Cheque | 06/08/2012 | | -51.20 |
| **Tjukayirla Roadhouse - Eft** | | | | | |
| | 65,495 | Bill Pmt - Cheque | 06/08/2012 | | -4,313.65 |
| **Truckline - EFT** | | | | | |
| | 65,496 | Bill Pmt - Cheque | 06/08/2012 | | -245.05 |
| | 65,849 | Bill Pmt - Cheque | 17/08/2012 | | -992.81 |
| **Valerie Cruttenden - EFT** | | | | | |
| | 65,850 | Bill Pmt - Cheque | 17/08/2012 | | -1,000.00 |
| **Visit Merchandise Pty Ltd - Eft** | | | | | |
| | 65,497 | Bill Pmt - Cheque | 06/08/2012 | | -616.45 |
| **Visitor Centre Association of WA - Eft** | | | | | |
| | 65,498 | Bill Pmt - Cheque | 06/08/2012 | | -1,152.35 |
| **WA Library Supplies - Eft** | | | | | |
| | 65,499 | Bill Pmt - Cheque | 06/08/2012 | | -330.00 |
| **WA Local Government Association - EFT** | | | | | |
| | 65,500 | Bill Pmt - Cheque | 06/08/2012 | | -3,968.35 |
| | 65,851 | Bill Pmt - Cheque | 17/08/2012 | | -18,740.98 |
| **WA Local Government Super Plan - EFT** | | | | | |
| | 66,042 | Liability | 31/08/2012 | | -19,815.85 |

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|---|---|---|---|---|---|
| | | Cheque | | | |
| **WA TREASURY CORPORATION - EFT** | | | | | |
| | 65,852 | Bill Pmt - Cheque | 17/08/2012 | | -74,732.85 |
| **Water Corporation** | | | | | |
| | 65,503 | Bill Pmt - Cheque | 06/08/2012 | 11916 | -667.05 |
| | 65,859 | Bill Pmt - Cheque | 17/08/2012 | 11922 | -1,896.55 |
| **Westrac Pty Ltd - EFT** | | | | | |
| | 65,501 | Bill Pmt - Cheque | 06/08/2012 | | -42.21 |
| **Wright Express (Motorpass) - EFT** | | | | | |
| | 65,853 | Bill Pmt - Cheque | 17/08/2012 | | -33.00 |
| | | | **Total** | | **-719,111.47** |

## STATUTORY ENVIRONMENT:

*Local Government (Financial Management) Regulations 1996*

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

## POLICY IMPLICATIONS:

Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS:

The recommendation of this report has no financial implications for Council.

## STRATEGIC IMPLICATIONS:

Not applicable.

## CONSULTATION:

Not applicable.

## COMMENT:

Not applicable.

## VOTING REQUIREMENTS:

Simple majority decision required.

**OC0905 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list and summarised as following:**

**Municipal Fund payments including cheque numbers 11915 to 11927, electronic funds transfers and lease payments totalling $719,111.47.**

**CARRIED 4/0**

## OC0906 11.2.2 OUTSTANDING DEBTORS REPORT AS AT 31 AUGUST 2012
**File ref: 33**

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Shire of Laverton.

**AUTHOR:** Tamara Hill, Administration Assistant.

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services.

**PREVIOUS MEETING REF:** Not applicable.

**MATTER FOR CONSIDERATION:**
The presentation of a report indicating the outstanding Debtor Balances as at the end of August 2012.

**ATTACHMENTS:** Nil.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.

**STATUTORY ENVIRONMENT:**
*Local Government (Financial Management) Regulations 1996*
Reg. 5(1) (a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
Not applicable.

**CONSULTATION:**
Not applicable.

**COMMENT:**

The balance of Outstanding Debtors at 31 August 2012 is $175,081.86.

The total debtor balance includes:

| Debtors | Current | 1 - 30 | 31 - 60 | 61 - 90 | > 90 | TOTAL |
|---|---|---|---|---|---|---|
| **General Debtors** | 0.00 | 21,283.44 | 27,492.91 | 225,430.48 | 2,845.24 | 277,052.07 |
| **Doubtful Debt** | 0.00 | 0.00 | 0.00 | 0.00 | -120,000.00 | -120,000.00 |
| **Rates** | 0.00 | 0.00 | 1,367.80 | 11,868.94 | 4,793.05 | 18,029.79 |
| **TOTAL** | **0.00** | **21,283.44** | **28,860.71** | **237,299.42** | **-112,361.71** | **175,081.86** |

## VOTING REQUIREMENTS:

Simple majority decision required.

**OC0906 COUNCIL'S DECIDION/STAFF RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr B Fuamatu**

**That the report of Outstanding Debtors as at 31 August 2012, be received.**

**CARRIED 4/0**

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## OC0907 11.2.3 BANK RECONCILIATION REPORT AS AT 31 AUGUST 2012
**File Ref: 613**

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Shire of Laverton.

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services.

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer.

**PREVIOUS MEETING REF:** Not applicable.

**MATTER FOR CONSIDERATION:**
The report presented reflects the reconciliation of the Council's bank accounts as at 31 August 2012.

**ATTACHMENTS:**
Attachment 11.2.3 "A" - Bank Reconciliation Report as at 31 August 2012.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
Reconciliation is undertaken between Council's financial accounting system and the various bank accounts operated by Council as a means of determining the completeness and integrity of transaction processing. As per Finance Policy 3.2, a report on Investments of Council funds is also provided.

**STATUTORY ENVIRONMENT:**
*Local Government (Financial Management) Regulations 1996*
Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

**POLICY IMPLICATIONS:**
Policy 3.2 – Investments.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
Not applicable.

**CONSULTATION:**
Not applicable.

**COMMENT:**
The balance of the bank statement does not identify any outstanding receipts or payments that have not been received by the bank. This will generally mean that the balance on the bank statement will differ from the balance in the financial statements. The Bank

Reconciliation Report provides information of any outstanding receipts or payments so that a true picture is provided in relation to the balance of the various bank accounts.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0907 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr L Hawkins**

**That the Bank Reconciliation as at 31 August 2012, as attached (Attachment 11.2.3 "A") be received.**

**CARRIED: 4/0**

*The rest of this page has been left blank intentionally.*

## OC0908 11.2.4 REIMBURSEMENT OF EXPENSES File Ref: 39

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Shire of Laverton.

**AUTHOR:** Tamara Hill, Administration Assistant.

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services.

**PREVIOUS MEETING REF:** Not applicable.

**MATTER FOR CONSIDERATION:**
Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

**ATTACHMENTS:** Nil.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**

Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

| | | |
|---|---|---|
| **Tina Laidlaw**<br>**Café Assistant – Great Beyond** | Reimbursement For Work Pants | $51.20 |
| | | |
| | **TOTAL** | **$51.20** |

**STATUTORY ENVIRONMENT:**
As per adopted Council Policy 3.11 – Reimbursement of Expenses.

**POLICY IMPLICATIONS:**
Policy 3.11 - Reimbursement of Expenses.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
Not applicable.

**CONSULTATION:**
Not applicable.

**COMMENT:**
Not applicable.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0908 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr L Hawkins**

**That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No 3.11 amounting to $51.20**

**CARRIED 4/0**

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## OC0909 11.2.5 FINANCIAL STATEMENTS FOR THE PERIOD TO 31 JULY 2012
**File Ref: 612**

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September, 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Not Applicable.

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services.

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer.

**PREVIOUS MEETING REF:** Not applicable.

**MATTER FOR CONSIDERATION:**
To receive the Financial Activity Statements for the period to 31 July 2012.

**ATTACHMENTS:**
Attachment 11.2.5 “A” – Financial Report for Period to 31 July 2012.

**BACKGROUND:**
Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and $10,000, which is the limit set as per Council Resolution, should be reported on.

**STATUTORY ENVIRONMENT:**
*Local Government (Financial Management) Regulation 1996*
Regulation 34

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
Not applicable.

**CONSULTATION:**
Not applicable.

**COMMENT:**
The Financial Reports are presented monthly, generated by our off-site Accountants, UHY Haines Norton and printed in our office.

The July 2012 Financial Statements do not have any comparison to the budget, or a report on material variances, as the budget had not been adopted before the end of July. The July income and expenditure amounts are representative of activity between the end of the previous financial year and prior to the adoption of the 2012/13 Budget. It is considered impractical to evaluate the financial statements with any accuracy as most operations were in a "caretaker" mode.

The financial statements presented in the attachment are in a different format from previous financial statements and now provide some graphical data as well as a lot more analysis of the finances of Council. As this is the first month that the financial statements have been presented in this format there is very little data available for comparisons. There are no comments in the various reports and notes of the financial statements at this stage. Comments will be made in the future as the data over the coming months provides sufficient information to make comparisons and comments. Note 4 of the financial statements provides information about the cash and investments for the month. As a result, this information will no longer be included in the Bank Reconciliation Agenda Item.

It is anticipated that the first comparison and report on variances to the Adopted Budget will be included in the September Financial Statements.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0909 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That the Financial Activity Statements for the month ending 31 July 2012, as presented (Attachment 11.2.5 "A"), be received.**

**CARRIED 4/0**

***Mrs L Barnes left the meeting at 5.45pm.***

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## 11.3 WORKS AND SERVICES BUSINESS

### OC0910 11.3.1 PURCHASE OF GRADER File Ref: 633

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Shire of Laverton.

**AUTHOR:** David McKinley, Executive Manager Technical Services.

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer.

**PREVIOUS MEETING REFERENCE:** Minute OC0814, 23 August 2012.

**MATTER FOR CONSIDERATION:**
Purchase of a new Hitachi powered John Deere 770G $356,500.00 (ex-GST) $392,150.00 (incl-GST). Delivery expected in the first week of November 2012.

**ATTACHMENTS:**
Attachment 11.3.1 “A” – Quotation and information on Hitachi 770G
Attachment 11.3.1 “B” – Quotation and information on Volvo G940
Attachment 11.3.1 “C” – Quotation and information on Komatsu GD655_5
Attachment 11.3.1 “D” – Quotation and information on CAT 140M

**APPLICANT’S SUBMISSION:** Nil

**BACKGROUND:**
As Council is already aware, the Shire of Laverton is leasing 1 x Cat Grader through Westrac. The lease for the Cat Grader is due to expire at the end of September 2012. Through the adoption of the 2012-2013 Budget and previous management, the elected members have endorsed the purchase of a new Grader of similar operating capacity to the Shires existing Graders.

In order to minimise delays in the process, it has been decided to use WALGA’s Preferred Supplier contracts process to seek quotes directly from suppliers rather than calling tenders. The suppliers appointed pursuant to the WALGA preferred Supplier contracts have exemptions from the Tender Regulations and provides both cost and time savings when procuring a single, straight-forward item such as a grader.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:** Policy 2.18 - Purchasing

**FINANCIAL IMPLICATIONS:**
Shire Officers have approached four WALGA approved suppliers (specifications based on a previous Tender specs from existing John Deere plant) for quotes for the acquisition of a new Grader of similar working capacity to the Shires existing 2 Graders and quotes are as follows:

1. Hitachi powered John Deere 770G $356,500.00(ex-GST) $392,150.00(incl-GST) (Attachment 11.3.1 "A");

2. Volvo G940 powered Grader $344,000.00(ex-GST) $378,400.00(incl-GST) (Attachment 11.3.1 "B");

3. Komatsu powered GD655-5 Grader $367,610.00(ex-GST) $404,371.00(incl-GST) (Attachment 11.3.1 "C"); and

4. Caterpillar 140m Grader $382,711.00(ex-GST) $420,982.10 (incl-GST) delivery 21 days from date of order.

**STRATEGIC IMPLICATIONS:**
The Shire of Laverton is subject to the Integrated Planning and Reporting (IPR) Framework that has been established in order to allow Local Governments to plan sustainably for the future and to equip their organisations to respond to short, medium and long term community requirements. The acquisition of plant and equipment aids Council in the deliverables.

**CONSULTATION:**
Ray McKay, Shire Mechanic;
Les Smith, Grader Operator;
Peter Crawford, Chief Executive Officer, Shire Menzies;
Bill Taiki, Works Manager; and
Suppliers and industry colleagues.

**COMMENT:**
As previously mentioned; the Shire has in recent years purchased 2 x 'John Deere' Graders, which to the present day are still in operation and with competent operation, provide contribution to the capital works program both in 'maintenance and preservation' works.

After liaising with those mentioned in **'Consultation'** several points come to light:

1. Hitachi have provided excellent after sales service to the Shire;

2. Having potentially 3 x John Deere Graders in similar age proximity, from an operational point of view, lends itself to' parts inter-change 'on the Road';

3. With regard to 'work shop' servicing, Depot Staff have voiced their support for a third John Deere Grader citing ease of maintenance and reasonable lag time with regard to order/acquisition of parts;

4. Tyranny of distance; and

5. Shire of Laverton Grader Operators and Mechanic report excellent reliability history with Council owned John Deere Graders.

In assessing the quotations received and taking into account the foregoing as well as anticipated delivery times, the author is of the view that the quotation received from Hitachi for a Hitachi powered John Deere 770G Grader provides the best value for money and it is therefore recommended that this quote be accepted.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0910 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr B Fuamatu**

**That Council accept the quotation received from Hitachi Construction Machinery (Aust) Pty Ltd pursuant to WALGA's Preferred Supplier Contracts for the purchase of 1 x new Hitachi powered John Deere 770G Grader at the quoted price of $356,500.00(ex-GST) $392,150.00 (incl-GST) to replace the outgoing leased Westrac Grader.**

**CARRIED 4/0**

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## 11.4 COMMUNITY DEVELOPMENT BUSINESS

The President welcomed the new Community Development Manager, Ms Joanna Seczkowski and invited her to provide a verbal report to Council.

## 11.5 MANAGEMENT AND POLICY BUSINESS

**OC0911 11.5.1 COUNCILLORS' INFORMATION ITEMS 8/12 File Ref: 85**

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Not Applicable.

**AUTHOR:** Steven Deckert, Chief Executive Officer.

**SENIOUR OFFICER:** Not applicable.

**PREVIOUS MEETING REF:** Not applicable.

**MATTER FOR CONSIDERATION:**
Receiving of the Information Items for the period ended 31 August 2012 by Council.

**CONFIDENTIAL ATTACHMENTS:**
Shire of Laverton Councillors' Information Items 8/12 circulated on 13 September 2012 under separate cover and is deemed to be a "Confidential" document for Councillors information only.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
Councillors' Information Items 8/12 for period ending 31 August 2012 was completed and circulated to Councillors.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
There are no financial implications in respect to this matter.

**STRATEGIC IMPLICATIONS:**
Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

**CONSULTATION:**
Not applicable.

**COMMENT:**
The Councillors' Information Items is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Items was never intended to be a public document. Now with the inclusion of confidential information it is important that the Information Items be circulated to Councillors and Senior Staff only and not released to the general public.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0911 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That the Councillors' Information Items 8/12 for the period ended 31 August 2012, as previously circulated to Councillors, be received.**

**CARRIED 4/0**

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## OC0912 11.5.2 CEO'S LEAVE ARRANGEMENTS AND APPOINTMENT OF ACTING CEO File Ref: 630 & Personal File

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author declares a financial interest in this matter as he will receive a direct benefit if approved by Council.

**OWNER/APPLICANT:** Not Applicable.

**AUTHOR:** Steven Deckert, Chief Executive Officer.

**SENIOR OFFICER:** Not Applicable.

**PREVIOUS MEETING REF:** Not Applicable.

**MATTER FOR CONSIDERATION:**
The CEO desires to take three weeks leave from 15 October 2012. Council is required to appoint an Acting CEO to cover the CEO's period of absence on leave.

**ATTACHMENTS:** Not applicable.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
The CEO desires to take leave commencing Monday 15 October 2012 and returning to work on Monday 5 November 2012. This will comprise a combination of personal leave, training leave and attendance at the 2012 LGMA State Conference.

The taking of leave by the CEO is somewhat different to all other employees. The leave taken by other employees is in essence approved by the CEO whereas it would appear that the CEO approves his own leave. It is however desirous and courteous for the CEO to advise and consult Council on the taking of extended-leave, prior to the leave being taken.

It is also necessary for Council to appoint an Acting CEO to fulfil the legal responsibilities and obligations of the CEO's position in the absence of the CEO.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
The CEO's Contract of Employment makes provision for the attendance at industry conferences the accruing and taking of various types of leave.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
There are no financial implications to Council as it is not proposed to employ additional staff to cover the CEO's absence.

**STRATEGIC IMPLICATIONS:**
There are no specific strategic implications; however this does provide an opportunity for the Executive Manager Corporate and Community Services to gain hands-on experience in the CEO's role.

**CONSULTATION:**
Cr Robert Wedge, President.
Mrs Deanne Prior, Executive Manager Corporate and Community Services.

**COMMENT:**
The CEO would like to take leave from Monday 15 October 2012, returning to work on Monday 5 November 2012. During this period, the CEO will be undertaking some project management and workforce training (6 days), attend the LGMA State Conference (3 days) as well as attending to some personal maintenance.

While the CEO is on leave, the Acting CEO will be responsible for the day-to-day operations as well as attending to the October Ordinary Meeting of Council, overseeing the extra-ordinary election process and hosting the visit by the Minister for Regional Development. The timing of CEO's leave is never ideal, however the Acting CEO with the support of Council and other senior staff will more than admirably cover this period. It should also be noted that Project Officer, Glenn Bone will be back in Laverton so will be able to provide support to the Acting CEO.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OC0912 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr L Hawkins**

**That Council:**

1. **Acknowledges and has no objections to the CEO, Mr Steven Deckert taking leave from Monday 15 October 2012 and returning to work on Monday 5 November 2012; and**

2. **Appoints the Executive Manager Corporate and Community Services as Acting CEO during the period of Mr Deckert's leave.**

**CARRIED 4/0**

***Mrs D Prior left the meeting at 5.52pm.***
***Mrs D Prior re-entered meeting at 5.53pm.***

## OC0913 11.5.3 DIGITAL TELEVISION RETRANSMISSION OPTIONS FOR LAVERTON - UPDATE File Ref: 72

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Not Applicable.

**AUTHOR:** Steven Deckert, Chief Executive Officer.

**SENIOR OFFICER:** Not Applicable.

**PREVIOUS MEETING REF:** Minute OC0230, 16 February 2012.

**MATTER FOR CONSIDERATION:**
To review Council's decision of 16 February 2012 in view of additional information from GVROC and receipt of other relevant information pertaining to the options of whether to retransmit digital TV or opt out to the VAST system.

**ATTACHMENTS:** Not applicable.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
At the February 2012 Ordinary Meeting, Council resolved to conditionally opt out of its retransmission service in favour of Laverton changing over to the VAST satellite service which is partially subsidised by the Federal Government. Council's decision was conditional on whether any compelling information came to hand that would support Council continuing with a retransmission service.

The Shire has recently been informed that the GVROC regional CLGF group (excludes Laverton and Ngaanyatjarraku) has received confirmation that their application for $700,000 towards the installation of digital TV retransmission facilities in a number of towns has been approved. While Laverton is not a formal member of this regional grouping, the Shire may receive some funding through this process and can be part of the larger tendering process that will provide significant cost savings.

The Shire has also received advice from SBS that it has been allocated $23,612 (incl GST) towards the installation of SBS digital TV if it chooses to go down the retransmission path.

While not specifically relevant, the Shire has also received notice that the analogue signal in remote WA will be turned off on 30 June 2013, therefore requiring fairly prompt action from here to ensure there is a service, whether retransmission or VAST in place before then.

Based on this latest information, Council needs to consider how this impacts on the decision of 16 February in its planning for digital TV.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The Adopted Budget for 2012/13 contains provision to install digital TV retransmission equipment if this is the final option preferred by Council.

**STRATEGIC IMPLICATIONS:**
A decision needs to be made as soon as practicable to ensure that there is a digital TV service in place by 30 June 2013.

**CONSULTATION:**
Digital Switchover Taskforce.
Satellite Television and Radio Australia.
GVROC.

**COMMENT:**
The additional information received since 16 February 2012, particularly in respect to the success of funding applications to the regional CLGF and SBS, effectively takes away a considerable (though yet unknown) financial burden on Council to install its own digital TV retransmission equipment.

Also, the ongoing uncertainty of what the implications and costs are to residents under the VAST option makes it difficult to continue considering this option.

Based on the foregoing, the recommendation of this report is to now actively pursue the retransmission option while still keeping the VAST option open until such time as the retransmission option been formally signed off and installed.

Effectively, the decision of 16 February 2012 is still valid, however this will lay in abeyance while the focus is on the retransmission option.

It is understood that Laverton residents have started receiving notices from the Switchover Taskforce requiring registration for the VAST service by 24 December 2012. It is recommended after discussions with the Switchover Taskforce that residents register as requested to ensure their access to the Federal Government subsidy, should the Shire's decision to retransmit not proceed for whatever reason.

**VOTING REQUIREMENTS**:
Simple majority decision required.

**OC0913 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr B Fuamatu**

**That Council:**

1. **Now supports the option for the installation of digital TV retransmission equipment and be responsible for the provision of digital television services to the residents of the Laverton Townsite, subject to suitable and appropriate funding agreements be negotiated with GVROC and suppliers;**

2. **Notes that the decision of 16 February 2012 (Minute OC0230) will remain in abeyance and will not be actioned further until the outcome of point 1 above is known on the understanding that should point 1 be successful, that the opting out in favour of the VAST service will not be pursued.**

**CARRIED 4/0**

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## OC0914 11.5.4 ENTRY STATEMENT SIGNAGE FOR MAIN STREET PROJECT – REQUEST FOR DIRECTION ON OPTION BY CARDNO

**File Ref: 566**

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Not Applicable.

**AUTHOR:** Steven Deckert, Chief Executive Officer.

**SENIOR OFFICER:** Not Applicable.

**PREVIOUS MEETING REF:** Not Applicable.

**MATTER FOR CONSIDERATION:**
Cardno has requested some direction from Council for the preferred design of the Main Street Project town entry statements.

**ATTACHMENTS:**
Attachment 11.5.4 “A” - Entry Statement design included in original concept plans.
Attachment 11.5.4 “B” - Other entry statement design options.

**APPLICANT’S SUBMISSION:** Not applicable.

**BACKGROUND:**
Cardno is progressing with taking the concept planning for the Main Street Project to construction plans. Part of Cardno’s brief is to incorporate appropriate signage in the final designs, including town entry statements.

To progress the concept further, Cardno is seeking some direction from Council as to its preference for the design of the town entry statement as this will then set the style for all other associated signage.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
The design of the town entry statement needs to be modern and project a positive image of Laverton in order to provide a good first impression.

**CONSULTATION:**
Cardno.

**COMMENT:**
The design of the town entry statement is important as it will be the first thing visitors see as they approach the town by road and therefore needs to provide a positive and lasting impression.

Within the brief for the Main Street project is the development of appropriate signage including town entry signs on main and secondary roads, street signage, directional signs and information signage. The entry signs will set the theme for all other signage that falls within the Main Street project area.

Cardno has provided the attachments (Attachment 11.5.4 "A" and 11.5.4 "B") which provide some suggested designs including the original idea incorporated in the concept planning as a starting point for discussion. As can be seen there are numerous options and I'm sure individual Councillors have some ideas as well.

The author provides the following comment to commence discussion on the way forward on this matter.

The author is supportive of the concept as provided in the concept plans prepared by Cardno as per Attachment 11.5.4 "A"). This is an oxidised steel sign (rustic weathered appearance) on a local rock plinth. The lettering is in polished stainless steel. This will provide a very modern sign with local earthy colour tones that will stand out and be remembered.

To enhance the signage, the author is of the view that the Shire needs to undertake a review of its branding (and later its marketing) that could then be incorporated into the entry signage and provide a base for all branding for a number of years into the future. It is understood that there is some apprehension within Council to move away from the Sturt Pea. This is acknowledged and it is envisaged that there does not need to be a major change, with the primary focus looking at the wording of the slogan and the colour palate. Is "The Sturt Pea Shire" still appropriate, does it "sell" or promote the Shire, is it what we want to be known for?

The recommendation of this report is to adopt the signage concept as submitted by Cardno as part of the initial concept planning and to be updated following a branding review.

**VOTING REQUIREMENTS**:
Simple majority decision required.

**OC0914 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That Council:**

1. **Advise Cardno, that Council supports the general entry signage design principle as provided in the concept planning and as per the attached Attachment 11.5.4 "A", subject to the finalisation of a branding review; and**

2. **Delegates authority to the CEO to initiate as soon as practicable a review of its branding, to be based on the Sturt Pea, to be modernised and more relevant, and to then undertake a marketing review in due course.**

**CARRIED BY ABSOLUTE MAJORITY 4/0**

## 12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions from Elected Members of which previous notice has been given.

## 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**PROCEDURAL MOTION – COUNCIL DECISION**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That Council considers the following items of new business of an urgent nature introduced by decision of the meeting:**

**13.1 Realignment of Merolia Road To Accommodate Mining Activity (File Ref: 051)**

**13.2 Proposed Goldfields Revitalisation Fund – Potential Laverton Projects (File Ref: 037)**

**14.3 CONFIDENTIAL ITEM - Laverton Supermarket – Update on progress towards reopening (File Ref: 321)**

**CARRIED 4/0**

## OC0915 13.1 REALIGNMENT OF MEROLIA ROAD TO ACCOMMODATE MINING ACTIVITY File Ref: 051

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Focus Minerals Ltd (formerly Crescent Gold).

**AUTHOR:** David McKinley, Executive Manager Technical Services.

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer.

**PREVIOUS MEETING REFERENCE:** Not applicable.

**MATTER FOR CONSIDERATION:**
To consider a request from Focus Minerals Ltd to realign a portion of the Merolia Road around gold deposits and associated blast zones, E38/1642 Tenement within close proximity to Burtville Townsite and Cemetery.

**ATTACHMENTS:**
Attachment 11.3.3 "A" – Email from Crescent Gold Limited requesting approval.
Attachment 11.3.3 "B" – Map of realignment.

**APPLICANT'S SUBMISSION:**
Not applicable.

**BACKGROUND:**
Focus Minerals will be mining the Burtville Pit Q4 2012. Ore will be transported via a private haul Road to the Barrick Granny Smith gold plant from Burtville. To ensure the safety of the general public and to minimise disruption to traffic during blasting, Focus Minerals have requested the Shire grant permission for Focus Minerals (Crescent Gold) to divert the alignment of Merolia Road to a safe distance from mining operations and associated blast zone.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
Not applicable.

**CONSULTATION:**
Mr Jim Cotton, Focus Minerals Pty Ltd.
Mr Terry Tye, Focus Minerals Pty Ltd.
Mr Bill Taiki, Shire of Laverton.
Mr Peter Crawford, Chief Executive Officer, Shire of Menzies.
Mr Steven Deckert, Chief Executive Officer, Shire of Laverton.

**COMMENT:**
As previously mentioned Focus Minerals Ltd have requested that they be permitted to realign a section of Merolia Road, the proposed alignment is approximately 4.1 km in length.

Staff have inspected the proposal and from which concerns are raised in respect to public access through this area, particularly with tourist visiting the old Burtville Townsite and Cemetery. It is also unclear the impact this is likely to have on local roads with regard to haul road crossings and safety of motorists in general.

On this basis the recommendation of this report is to invite further discussion with Staff from Focus Minerals to clarify the above proposal and consider the Elected Members concerns.

Should Council consider approving the request or variation/amend of realignment of Merolia Road proposal, the conditions that Council might wish to consider could include the following:

- Seek community comment from stakeholders;
- All permits required for the new road will need to be obtained from the relevant authorities prior to any construction commencing;
- A Traffic Management Plan be presented to and accepted by the CEO prior to any construction commencing;
- The road must be constructed to the standard Type 3 road, similar to that already in existence along that section. *The Shire has invested several hundred thousand dollars in developing that section of road over the years and this must be taken into account when the standard of the new road is set;*
- Appropriate signage and guide posts will need to be installed, *Main Roads will need to be consulted regarding regulatory signage;*
- The *Land Administration Act 1997* will require the section of new road to be classified according to Section 56 of that Act and then the old section declassified under Section 58 of that Act;
- Section of Merolia Road to be closed permanently shall be rehabilitated, to the satisfaction of the CEO;
- Install Shire approved water way crossings/culverts, aprons, cementous concrete pipes, headwall stabilisation or rip rap on all water ways intersecting the proposed realignment to the satisfaction of the CEO;
- Through monitoring by the Shire over the initial 12 months post construction, Focus Minerals shall install/repair permanent flood crossing damage where the new alignment intersects water ways on request;
- Construct an access Road from Merolia Road to the Burtville Townsite and Cemetery to the satisfaction of the CEO and
- Incur all costs associated with the proposed realignment of Merolia Road.

Whatever the agreed outcome, Focus Minerals Ltd must also agree that all costs associated with the realignment or outcome will be borne by them. The Shire, while overseeing the project, will only offer advice and some supervision, both without accepting liability for any matters arising out of the proposed realignment project.

**VOTING REQUIREMENTS:**
Simple majority decision required.

**OFFICER RECOMMENDATION:**

That Council invite Focus Minerals to meet with Council representatives, to further discuss their proposal to realign Merolia Road in order to gain a clear understanding of the proposal.

**OC0915 COUNCIL'S DECISION:**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That Council defer a decision until the 18 October 2012 Ordinary Meeting of Council so that in the interim a site visit to Burtville can be conducted by the Councillors and Senior Staff.**

**CARRIED 4/0**

**Reason for amendment**
**For Councillors and Senior Staff to travel to the Burtville site with the purpose of gaining a better understanding, and assess the impact of, the proposed realignment and blasting exclusion zone in relation to the existing Heritage sites at Burtville.**

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## OC0916 13.2 PROPOSED GOLDFIELDS REVITALISATION FUND – POTENTIAL LAVERTON PROJECTS File Ref: 037

**SUBMISSION TO:** Ordinary Meeting of Council, 20 September 2012.

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Not Applicable.

**AUTHOR:** Steven Deckert, Chief Executive Officer.

**SENIOR OFFICER:** Not Applicable.

**PREVIOUS MEETING REF:** Not Applicable.

**MATTER FOR CONSIDERATION:**
To determine Council's priority projects that can be submitted to the GVROC for inclusion in the GVROC's submission to the proposed Goldfields Revitalisation Fund.

**ATTACHMENTS:** Not applicable.

**APPLICANT'S SUBMISSION:** Not applicable.

**BACKGROUND:**
For some time, the GVROC has been pursuing with the Premier, Ministers and other Members of Parliament, a revitalisation fund for the Goldfields along similar lines to funding provided to the Pilbara Cities project and the Kimberly's.

Recent discussions with the Minister for Regional Development and the National Party, indicates that depending on the outcome of the State Election in March 2013, a Goldfields Revitalisation Fund of $150M could eventuate.

In order to be "shovel ready" for this funding and to support our need for the funding, member local governments of GVROC have been asked to provide potential projects to form part of the GVROC submission.

**STATUTORY ENVIRONMENT:**
*Local Government Act 1995*
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**
The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**
Receiving substantial funding through a programme such as a Revitalisation Fund will enable the Shire to progress the initiatives outlined in the Master Plan quicker than originally anticipated.

**CONSULTATION:**
GVROC Technical Officers Group.

**COMMENT:**
This matter was discussed by the CEO's of the GVROC member local governments at a Tech Officers meeting in Norseman recently. The understanding coming from this meeting is that there is a quiet optimism that this major funding will eventuate. We therefore need to be prepared. An early indication from the Nationals is that some of this funding will be needed for two State Government projects, being the Goldfields Art Centre and the Laverton Hospital; however a good majority will be available for sub-regional projects.

It has been recommended through the Tech Officers meeting that each member local government put forward projects to the value of $15M based on the following parameters:

- Projects should be identified in the Goldfields-Esperance Strategic Development Plan (Regional Plan)
- Projects are well progressed in planning
- Can be commenced within the next 4 years
- Projects need to leverage other funding

The revised Regional Plan is still to be finalised and endorsed by local government, however it is unlikely to change significantly from a draft circulated in June 2012.In the draft Regional Plan the following Laverton-specific projects are identified:

<u>Core Aspirations</u>

- Sealing of the Outback Way ($350M)
- Short-stay Aboriginal Accommodation Facility ($6M)
- Outback Way seal approach roads to Aboriginal Communities ($25M)
- Laverton Hospital Redevelopment ($10M)

<u>Sub-Regional Priorities</u>

- Multi-purpose Community Centre and Swimming Pool ($11M)
- Upgrade existing infrastructure – Re-develop Coach House ($2.3M)
- Improve Townsite Amenity – Townsite revitalisation (($5M)
- Land Development – develop land for future growth ($5.5M)

<u>Submitted to GEDC but Excluded from Draft Regional Plan</u>

- Develop new Community Infrastructure – new civic centre including Shire office, Council Chambers and Youth Centre ($6M)

Based on an assumption that the Core Projects listed above will receive direct funding from other sources, primarily State Government as they are the State's responsibilities, the recommendation of this report is to submit the following:

| PROJECT | TOTAL PROJECT COST | REVITALISATION FUND | OTHER FUNDING | START / COMPLETION |
|---|---|---|---|---|
| Multi-purpose Community Centre and Swimming Pool | $11M | $5.5M | $5.5M | 2014/15<br><br>2015/16 |
| Redevelop Coach House | $2.3M | $1.5M | $0.8M | 2013/14<br><br>2013/14 |
| Townsite Revitalisation including Main Street Project | $5M | $4M | $1M | 2013/14<br><br>201415 |
| Land Development – rural residential, accommodation village, general industrial, light industrial estate, commercial and retail | $5.5M | $2M | $3.5M | 2013/14<br><br>2016/17 |
| New Civic Centre including Shire Office, Council Chambers and Youth Centre | $6M | $3M | $3M | 2015/16<br><br>2016/17 |

Council should also raise through this process, that ideally this region should not be limited to $150M. Other regions that have already been allocated similar funding, received significantly more than $150M. While the recommendation is in line with the GVROC Tech Officer's request, this Shire could easily put forward additional projects requiring a further $15M

**VOTING REQUIREMENTS**:
Simple majority decision required.

**OC0916 COUNCIL DECISION/OFFICER RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That Council:**

1. **Submit the following projects to GVROC as requested by the Technical Officer's Group as this Shire's priority projects should a Goldfields Revitalisation Fund ever be established:**

| PROJECT | TOTAL PROJECT COST | REVITALISATION FUND | OTHER FUNDING | START / COMPLETION |
|---|---|---|---|---|
| **Multi-purpose Community Centre and Swimming Pool** | **$11M** | **$6M** | **$5M** | **2014/15**<br><br>**2015/16** |

| | | | | |
|---|---|---|---|---|
| **Redevelop Coach House** | **$2.3M** | **$1.5M** | **$0.8M** | **2013/14**<br><br>**2013/14** |
| **Townsite Revitalisation including Main Street Project** | **$5M** | **$4M** | **$1M** | **2013/14**<br><br>**201415** |
| **Land Development – rural residential, accommodation village, general industrial, light industrial estate, commercial and retail** | **$5.5M** | **$2M** | **$3.5M** | **2013/14**<br><br>**2016/17** |
| **New Civic Centre including Shire Office, Council Chambers and Youth Centre** | **$6M** | **$3M** | **$3M** | **2015/16**<br><br>**2016/17** |

2. **Advise GVROC, that in the opinion of the Shire of Laverton, $150M is insufficient to revitalise the Goldfields and therefore a more realistic amount needs to be determined and pursued.**

**CARRIED 4/0**

*The rest of this page has been left blank intentionally.*

## 14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

**PROCEDURAL MOTION – COUNCIL DECISION**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That this meeting be closed to members of the public and move behind closed doors to discuss:**

**14.1 Shelia Laver Award (File Ref: 242)**

**14.2 Offer to purchase Lot 326 Burt Street, Laverton for Grouped Dwelling Complex (File Ref: 404)**

**14.3 Laverton Supermarket – Update on progress towards reopening (File Ref: 321)**

**As these matters that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person and a matter regarding the personal affairs of a person, pursuant to Section 5.23 (2)(b) and (e)(iii) of the *Local Government Act 1995*.**

**CARRIED 4/0**

***The meeting went behind closed doors at 6.30pm.***

***Ms J Colcott, Ms J Seczkowski and Cr B Fuamatu left the meeting at 6.30pm.***

***Ms J Seczkowski and Cr B Fuamatu re-entered the meeting at 6.33pm.***

| OC0917 | 14.1 | SHEILA LAVER AWARD 2012 | File Ref: 246 |
|---|---|---|---|

**OC0917 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That:**

1. **The Sheila Laver Award is not presented in 2012.**
2. **Send a letter to the people who made the nomination advising them of this decision.**
3. **Staff review Policy 2.14, including the nomination form, and report back to Council prior to the nominations opening for the 2013 Sheila Laver Award.**

**MOTION TIED 2/2**

**As the counting of deliberative votes for this motion was tied the President, Cr R Wedge cast a second vote, pursuant to Section 5.21(3) of the *Local Government Act 1995* in favour of the motion. As a consequence the motion was:**

**CARRIED**

***Councillors P Hill and B Fuamatu requested their names be recorded as voting against the motion.***

**OC0918 14.2 OFFER TO PURCHASE LOT 326 BURT STREET, LAVERTON FOR GROUPED DWELLING COMPLEX File Ref: 404**

**OC0918 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr B Fuamatu**

**That Council:**

1. **Determines that an offer of $25,500 (inclusive of GST) for the purchase of Lot 326 Burt Street Laverton be made to the owner;**

2. **Endorses that should the offer be accepted, to commence immediately the necessary processes to develop a grouped dwelling complex on Lot 326 Burt Street.**

**CARRIED 4/0**

**Declaration of Interest**

**Cr R Wedge declared a Financial Interest, pursuant to the *Local Government Act 1995,* in the following Item 14.3 as owner of a business currently involved in legal proceedings with the business in this Agenda Item.**

**Due to the declaration made by Cr R Wedge, a quorum would not be present and therefore the following matter could not be dealt with. The matter will be re-submitted to a future meeting of Council.**

**14.3 LAVERTON SUPERMARKET – UPDATE ON PROGRESS TOWARDS REOPENING File Ref: 321**

**Note: This Agenda item was not dealt with as there was not a quorum. This item will be presented for consideration at a future meeting of Council.**

*The rest of this page has been left blank intentionally.*

**PROCEDURAL MOTION – COUNCIL DECISION**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That Council agrees to reopen the meeting to the public and come from behind closed doors at 6.51pm.**

**CARRIED 4/0**

**On reopening the meeting, the President noted that there were no public present and therefore did not read aloud the decisions made behind closed doors.**

## 15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 18 October 2012 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

***Mrs L Barnes returned to the meeting at 6.51pm.***

## 16. CLOSURE OF MEETING

There being no further business, the President Cr R Wedge declared the meeting closed at 6.52pm.

## 17. CERTIFICATION BY CHAIRMAN

***I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 20 September 2012 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 18 October 2012.***

**Signed _____ Dated: _____2012**