



# **SHIRE OF LAVERTON**

## **MINUTES**

**FOR THE ORDINARY MEETING OF COUNCIL  
HELD**

**24 MAY 2012**

**TABLE OF CONTENTS**

<b>1.</b>	<b>DECLARATION OF OPENING</b> .....	<b>4</b>
<b>2.</b>	<b>ANNOUNCEMENT OF VISITORS</b> .....	<b>4</b>
<b>3.</b>	<b>RECORD OF ATTENDANCE</b> .....	<b>4</b>
<b>4.</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b> .....	<b>4</b>
<b>5.</b>	<b>PUBLIC QUESTION TIME</b> .....	<b>4</b>
<b>6.</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b> .....	<b>4</b>
	OC0501 6.1 Application for Leave of Absence (File Ref: 210).....	5
<b>7.</b>	<b>NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS</b> .....	<b>5</b>
	14.1 Laverton Medical Service – Consideration of Draft Medical Services Agreement (File Ref: 225)	
	14.2 CEO’s Annual Performance Review for Year Ended 7 April 2012 (Personnel File)	
<b>8.</b>	<b>CONFIRMATION OF MINUTES</b> .....	<b>5</b>
	OC0502 8.1 Ordinary Meeting of Council – 19 April 2012 (File Ref: 81).....	5
<b>9.</b>	<b>PETITIONS / DEPUTATIONS / PRESENTATIONS</b> .....	<b>5</b>
<b>10.</b>	<b>ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION</b> .....	<b>6</b>
	OC0503 10.1 President’s Report.....	6
	OC0504 10.2 Reports from Other Councillors.....	6
<b>11.</b>	<b>REPORTS OF COMMITTEES AND OFFICERS</b> .....	<b>6</b>
<b>11.1</b>	<b>HEALTH, BUILDING AND TOWN PLANNING BUSINESS</b> .....	<b>6</b>
<b>11.2</b>	<b>FINANCE AND ADMINISTRATION BUSINESS</b> .....	<b>7</b>
	OC0505 11.2.1 Accounts Paid as at 30 April 2012 (File Ref: 39).....	7-13
	OC0506 11.2.2 Outstanding Debtors Report as at 30 April 2012 (File Ref: 33).....	14-15
	OC0507 11.2.3 Reimbursement of Expenses (File Ref: 39).....	16-17
	OC0508 11.2.4 Bank Reconciliation And Investments Report as at 30 April 2012 (File Ref: 43).....	18-19
	OC0509 11.2.5 Financial Statements for the period to 31 March 2012 (File Ref: 42).....	20-26
	OC0510 11.2.6 Proposal to impose differential rating for the 2012/13 financial year (File Ref: 197).....	27-29
	OC0511 11.2.7 Approval to write off rates on Ass 2942 for \$5,004.09 (File Ref: 61).....	30-31
<b>11.3</b>	<b>WORKS AND SERVICES BUSINESS</b> .....	<b>32</b>
	OC0512 11.3.1 Closure of Old Laverton Road for blasting purposes (File Ref: 592).....	32-33
	OC0513 11.3.2 Realignment of White Cliffs Road around Grouse Pit (File Ref: 305).....	34-35
	OC0514 11.3.3 Five Year Vehicle Replacement Program (File Ref: 327).....	36-37
	OC0515 11.3.4 Provision of Domestic Rubbish Collection Service to the Mt Margaret Community (File Ref: 591).....	38-43
<b>11.4</b>	<b>COMMUNITY DEVELOPMENT BUSINESS</b> .....	<b>44</b>
<b>11.5</b>	<b>MANAGEMENT AND POLICY BUSINESS</b> .....	<b>44</b>
	OC0516 11.5.1 Councillors’ Information Bulletin 4/12 (File Ref: 85).....	44-45
	OC0517 11.5.2 Goldfields Voluntary Regional Organisation of Councils (GVROC) – Minutes of Special Council Meeting Held 2012 (File Ref: 83).....	46-47
	OC0518 11.5.3 Costing and Scoping study of Local Government Services in Aboriginal Communities located within the Goldfields Esperance Region – Consideration of the CAMMS Report (File Ref: 323).....	48-51
	OC0519 11.5.4 Country Local Government Fund – variation of 2008/09 Individual Local Government Project (File Ref: 184).....	52-54
	OC0520 11.5.5 Country Local Government Fund – proposed alternative project for 2010-2011 Regional Local Government Project (File Ref: 16).....	55-58

OC0521	11.5.6	Request for support – GVROC Regional CLGF projects – Records Facility and Digital TV Retransmission (File Ref: 16)	59-61
OC0522	11.5.7	Integrated Planning and Reporting – Selection of Asset Management Plan Option (File Ref: 10)	62-63
OC0523	11.5.8	Laverton Inter Agency Forum (LIAF) – Minutes of Meeting held 8 May 2012 (File Ref:254)	64-65
<b>12.</b>		<b>ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>66</b>
<b>13.</b>		<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</b>	<b>66</b>
<b>14.</b>		<b>ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS</b>	<b>66</b>
OC0524	14.1	Laverton Medical Service – Consideration of Draft Medical Services Agreement (File Ref: 225)	66-67
OC0525	14.2	CEO's Annual Performance Review for Year Ended 7 April 2012 (Personnel File)	68
<b>15.</b>		<b>NEXT MEETING</b>	<b>69</b>
<b>16.</b>		<b>CLOSURE OF MEETING</b>	<b>69</b>

**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRE OF  
LAVERTON COUNCIL CHAMBERS ON 24 MAY 2012, COMMENCING AT 5.00 PM.**

**1. DECLARATION OF OPENING**

The President, Cr R Wedge declared the meeting open at 5.00pm and read the disclaimer as printed in the Agenda.

**2. ANNOUNCEMENT OF VISITORS**

Nil

**3. RECORD OF ATTENDANCE**

**3.1 PRESENT**

Cr Rob Wedge	President
Cr Rex Ryles	Deputy President
Cr Patrick Hill	Councillor
Cr Shaneane Weldon	Councillor
Cr Leslee Hawkins	Councillor
Cr Vanessa Thomas	Councillor
Cr Beatrice Fuamatu	Councillor
Mr S Deckert	Chief Executive Officer
Mr P Crawford	Exec Mgr Technical Services
Mrs D Prior	Exec Mgr Corporate & Community Services
Mrs L Barnes	Executive Assistant

**3.2 APOLOGIES**

Nil

**3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

<b>OC0501 6.1 APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>File Ref: 210</b>
---	----------------------

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0501 COUNCIL'S DECISION**

**Cr B Fuamatu made a verbal request for Leave of Absence from the June Ordinary Meeting of Council as she will be out of Laverton on personal leave.**

**Moved Cr R Ryles, Seconded Cr P Hill**

**That Cr B Fuamatu's application for a leave of absence from the next Ordinary Meeting of Council on 21 June 2012, as she will be on personal leave, is approved.**

**CARRIED 7/0**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

The President advised the Meeting that Items 14.1 Laverton Medical Service – Consideration of Draft Medical Services Agreement and; 14.2 CEO's Annual Performance Review for Year Ended 7 April 2012 are to be discussed behind closed doors.

**8. CONFIRMATION OF MINUTES**

<b>OC0502 8.1 ORDINARY COUNCIL MEETING – 19 APRIL 2012</b>	<b>File Ref: 81</b>
--	---------------------

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0502 COUNCIL DECISION/OFFICER'S RECOMMENDATION**

**Moved Cr B Fuamatu, Seconded Cr R Ryles**

**That the Minutes of the Ordinary Meeting of Council held on 19 April 2012 be confirmed as a true and accurate record.**

**CARRIED 7/0**

**9. PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**OC0503 10.1 PRESIDENTS REPORT**

The President Cr R Wedge tabled and spoke to his report (Attachment 10.1 "A") reporting on his activities for the month of April as outlined in the tabled report.

**VOTING REQUIREMENTS**

Simple majority decision required

**OC0503 COUNCIL DECISION**

**Moved Cr R Ryles, Seconded Cr S Weldon**

**That the President's Monthly Activity Report (Attachment 10.1 "A"), be received.**

**CARRIED 7/0**

**OC0504 10.2 CR P HILL REPORT**

Cr P Hill provided a verbal report on his activities for the month of April. Cr Hill advised that he will provide a written report covering his activities for inclusion in the minutes (Attachment 10.2 "A").

**VOTING REQUIREMENTS**

Simple majority decision required

**OC0504 COUNCIL DECISION**

**Moved Cr R Ryles, Seconded Cr S Weldon**

**That Cr P Hill's verbal Monthly Activity Report (Attachment 10.2 "A") be received and note that a written report will be provided.**

**CARRIED 7/0**

**11. REPORTS OF COMMITTEES AND OFFICERS**

**11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS**

Nil

## 11.2 FINANCE AND ADMINISTRATION BUSINESS

<b>OC0505</b>	<b>11.2.1</b>	<b>ACCOUNTS PAID AS AT 30 APRIL 2012</b>	<b>File Ref: 39</b>
---------------	---------------	--	---------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The Senior Officer has an interest to the extent that she is a beneficiary of a locally operated business that is a creditor.

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Tamara Hill, Administration Assistant

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

**ATTACHMENTS:** Nil

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Municipal Fund payments including cheque numbers 11803 to 11828, electronic funds transfers and lease payments totalling \$567,164.91 are presented as per the submitted list below:

Creditors	Trans #	Type	Date	Num	Amount
<b>Asgard Investors Services</b>	62,443	Liability Cheque	24/04/2012	11815	-1,831.14
<b>Australia Post - EFT</b>	62,127	Bill Pmt - Cheque	16/04/2012		-550.91
<b>Australian Super</b>	62,444	Liability Cheque	24/04/2012	11816	-837.98
	62,578	Bill Pmt - Cheque	27/04/2012	11822	-183.61
<b>Beatrice Fuamatu - EFT</b>	62,359	Bill Pmt - Cheque	23/04/2012		-1,000.00
<b>BHP Billiton Minerals Pty Ltd</b>	62,396	Bill Pmt - Cheque	23/04/2012	11807	-8,806.47
<b>Boc Limited - EFT</b>					

	62,360	Bill Pmt - Cheque	23/04/2012	-181.11
<b>Breakaway Earthmoving - EFT</b>				
	62,361	Bill Pmt - Cheque	23/04/2012	-58,984.24
<b>Carroll &amp; Richardson - EFT</b>				
	62,552	Bill Pmt - Cheque	27/04/2012	-771.00
<b>Chorus Call - EFT</b>				
	62,553	Bill Pmt - Cheque	27/04/2012	-265.54
<b>Civic Legal - EFT</b>				
	62,362	Bill Pmt - Cheque	23/04/2012	-1,397.64
<b>Coca-Cola Amatil (Aust) Pty Ltd - EFT</b>				
	62,363	Bill Pmt - Cheque	23/04/2012	-319.25
<b>Coffee &amp; Tea Supplies - EFT</b>				
	62,128	Bill Pmt - Cheque	16/04/2012	-393.44
<b>CORPORATE EXPRESS - EFT</b>				
	62,129	Bill Pmt - Cheque	16/04/2012	-195.80
	62,364	Bill Pmt - Cheque	23/04/2012	-28.25
<b>Courier Australia - EFT</b>				
	62,130	Bill Pmt - Cheque	16/04/2012	-100.71
	62,365	Bill Pmt - Cheque	23/04/2012	-286.54
	62,554	Bill Pmt - Cheque	27/04/2012	-148.26
<b>Cummings Economics - EFT</b>				
	62,555	Bill Pmt - Cheque	27/04/2012	-22,000.00
<b>Custom Service Leasing Pty Ltd - EFT</b>				
	62,556	Bill Pmt - Cheque	27/04/2012	-647.24
<b>Daphne Crawford - EFT</b>				
	62,366	Bill Pmt - Cheque	23/04/2012	-30.52
<b>Dell Australia Pty Ltd - EFT</b>				
	62,557	Bill Pmt - Cheque	27/04/2012	-341.00
<b>Eagle Petroleum (WA) - EFT</b>				
	62,558	Bill Pmt - Cheque	27/04/2012	-15,436.32
<b>Eastgold Dairy Distributors - EFT</b>				
	62,367	Bill Pmt - Cheque	23/04/2012	-603.15
<b>Elissa Stout - EFT</b>				
	62,559	Bill Pmt - Cheque	27/04/2012	-2,000.00
<b>Elite Gym Hire - EFT</b>				
	62,368	Bill Pmt - Cheque	23/04/2012	-220.00
	62,560	Bill Pmt - Cheque	27/04/2012	-440.00
<b>Essential Stuff - EFT</b>				
	62,369	Bill Pmt - Cheque	23/04/2012	-308.07
<b>FESA - EFT</b>				
	62,131	Bill Pmt -	16/04/2012	-7,513.80



		Cheque			
<b>First National Real Estate - EFT</b>		Bill Pmt -			
	62,370	Cheque	23/04/2012		-1,988.95
<b>Fostinelli Engineering - EFT</b>		Bill Pmt -			
	62,371	Cheque	23/04/2012		-2,200.00
<b>Garry J. Agnew - EFT</b>		Bill Pmt -			
	62,372	Cheque	23/04/2012		-1,880.23
<b>Gill Smash Repairs - EFT</b>		Bill Pmt -			
	62,561	Cheque	27/04/2012		-300.00
<b>Goldfields Commercial Security - EFT</b>		Bill Pmt -			
	62,373	Cheque	23/04/2012		-4,808.10
	62,562	Cheque	27/04/2012		-39.80
<b>Goldfields Four Wheel Drive - EFT</b>		Bill Pmt -			
	62,132	Cheque	16/04/2012		-450.00
	62,374	Cheque	23/04/2012		-131.00
<b>Goldfields Toyota - EFT</b>		Bill Pmt -			
	62,375	Cheque	23/04/2012		-34,363.87
<b>Goldline Distributors - EFT</b>		Bill Pmt -			
	62,376	Cheque	23/04/2012		-710.56
<b>Govt Employees Housing Auth</b>		Bill Pmt -			
	62,397	Cheque	23/04/2012	11808	-413.83
<b>Gray &amp; Lewis Land Use Planners - EFT</b>		Bill Pmt -			
	62,377	Cheque	23/04/2012		-1,177.00
<b>Haines Norton - EFT</b>		Bill Pmt -			
	62,133	Cheque	16/04/2012		-6,820.00
<b>Healthscope Pathology</b>		Bill Pmt -			
	62,579	Cheque	27/04/2012	11823	-82.50
<b>HESTA Super Fund</b>		Liability			
	62,448	Cheque	24/04/2012	11820	-58.12
<b>Hill Patrick - EFT</b>		Bill Pmt -			
	62,378	Cheque	23/04/2012		-1,589.03
<b>Hitachi Construction Machinery - Eft</b>		Bill Pmt -			
	62,563	Cheque	27/04/2012		-8,409.90
<b>Horizon Power</b>		Bill Pmt -			
	62,143	Cheque	16/04/2012	11804	-19,762.46
	62,398	Cheque	23/04/2012	11809	-93.10
	62,580	Cheque	27/04/2012	11824	-750.00
<b>HostPlus Super</b>		Liability			
	62,447	Cheque	24/04/2012	11819	-295.57
<b>Image Resources NL</b>		Bill Pmt -			
	62,581		27/04/2012	11825	-474.41

		Cheque			
<b>Jane Marie Curtains - EFT</b>		Bill Pmt - Cheque	23/04/2012		-2,166.00
	62,379				
<b>Kirra Laidlaw - EFT</b>		Bill Pmt - Cheque	23/04/2012		-215.16
	62,380				
<b>Kirsten Fleming - Eft</b>		Bill Pmt - Cheque	27/04/2012		-2,000.00
	62,564				
<b>Landgate - EFT</b>		Bill Pmt - Cheque	23/04/2012		-92.00
	62,381				
	62,565	Bill Pmt - Cheque	27/04/2012		-48.00
<b>Laverton Motors - Eft</b>					
	62,382	Bill Pmt - Cheque	23/04/2012		-1,012.53
<b>Lewis Partnership - EFT</b>					
	62,566	Bill Pmt - Cheque	27/04/2012		-5,105.34
<b>Linger &amp; Die Pty Ltd</b>					
	62,582	Bill Pmt - Cheque	27/04/2012	11826	-678.30
<b>Mallesons Stephen Jaques - EFT</b>					
	62,567	Bill Pmt - Cheque	27/04/2012		-4,600.00
<b>Mary McKinnon - EFT</b>					
	62,383	Bill Pmt - Cheque	23/04/2012		-55.00
<b>MCMAHON BURNETT TRANSPORT - EFT</b>					
	62,134	Bill Pmt - Cheque	16/04/2012		-5,883.61
	62,568	Bill Pmt - Cheque	27/04/2012		-1,318.16
<b>MLC Masterkey Superannuation</b>					
	62,445	Liability Cheque	24/04/2012	11817	-33.88
<b>Mt Margaret Remote Comm School</b>					
	62,551	Bill Pmt - Cheque	04/27/2012	11821	-172.25
<b>National Australia Bank</b>					
		Bill Pmt - Cheque	4/04/2012		-74,800.56
		Bill Pmt - Cheque	18/04/2012		-62,904.81
<b>National Tyres - EFT</b>					
	62,135	Bill Pmt - Cheque	16/04/2012		-14,759.80
<b>Netwealth Applications Account - EFT</b>					
	62,384	Bill Pmt - Cheque	23/04/2012		-2,649.60
<b>Office National - EFT</b>					
	62,569	Bill Pmt - Cheque	27/04/2012		-1,505.48
<b>On-Line Business Equipment - Eft</b>					
	62,136	Bill Pmt - Cheque	16/04/2012		-2,879.47
<b>Optus Billing Services</b>					

	62,399	Bill Pmt - Cheque	23/04/2012	11810	-722.87
<b>Orica Australia Pty Ltd - Eft</b>					
	62,570	Bill Pmt - Cheque	27/04/2012		-861.40
<b>Outback Parks &amp; Lodges - EFT</b>					
	62,385	Bill Pmt - Cheque	23/04/2012		-910.00
	62,571	Bill Pmt - Cheque	27/04/2012		-390.00
<b>Parwood Contracting - EFT</b>					
	62,386	Bill Pmt - Cheque	23/04/2012		-16,731.00
<b>Path West</b>					
	62,400	Bill Pmt - Cheque	23/04/2012	11811	-35.00
<b>Peerless Jal Pty Ltd - EFT</b>					
	62,572	Bill Pmt - Cheque	27/04/2012		-675.63
<b>PETTY CASH TIN - SHIRE OF LAVERTON</b>					
	62,026	Bill Pmt - Cheque	04/04/2012	11803	-417.90
<b>PFD Food Services Pty Ltd - Eft</b>					
	62,387	Bill Pmt - Cheque	23/04/2012		-410.35
<b>Pivotel Satellite Pty Limited</b>					
	62,401	Bill Pmt - Cheque	23/04/2012	11812	-303.87
<b>Poseidon Nickel Ltd</b>					
	62,583	Bill Pmt - Cheque	27/04/2012	11827	-114.52
<b>Powerchill - EFT</b>					
	62,137	Bill Pmt - Cheque	16/04/2012		-214.50
	62,388	Bill Pmt - Cheque	23/04/2012		-427.35
<b>Red 1 - EFT</b>					
	62,573	Bill Pmt - Cheque	27/04/2012		-1,431.83
<b>REST Superannuation</b>					
	62,446	Liability Cheque	24/04/2012	11818	-316.94
<b>Rex Ryles - Eft</b>					
	62,389	Bill Pmt - Cheque	23/04/2012		-3,250.00
<b>Robert Glenn Bone - EFT</b>					
	62,390	Bill Pmt - Cheque	23/04/2012		-6,060.00
<b>Roberts BT &amp; PG - Eft</b>					
	62,574	Bill Pmt - Cheque	27/04/2012		-8,421.00
<b>Satellite Television &amp; Radio - EFT</b>					
	62,138	Bill Pmt - Cheque	16/04/2012		-495.00
<b>Shire of Laverton - Trust Ac - Eft</b>					
	62,450	Liability Cheque	24/04/2012		-100.00
<b>Shire of Laverton Social Club - EFT</b>					
	62,449	Liability Cheque	24/04/2012		-470.00
<b>Shire of Leonora - Eft</b>					
	62,391	Bill Pmt - Cheque	23/04/2012		-2,159.68

<b>South Boulder Mines Ltd - EFT</b>					
62,575	Bill Pmt - Cheque	27/04/2012			-1,030.86
<b>Star Track Express - EFT</b>					
62,139	Bill Pmt - Cheque	16/04/2012			-184.38
62,392	Bill Pmt - Cheque	23/04/2012			-38.72
<b>T-Quip - EFT</b>					
62,576	Bill Pmt - Cheque	27/04/2012			-245.75
<b>Telstra</b>					
62,144	Bill Pmt - Cheque	16/04/2012	11805		-406.47
62,402	Bill Pmt - Cheque	23/04/2012	11813		-15,462.96
<b>The Eskoolup Trust - EFT</b>					
62,140	Bill Pmt - Cheque	16/04/2012			-28,600.00
<b>The Generator Place - EFT</b>					
62,577	Bill Pmt - Cheque	27/04/2012			-1,899.00
<b>Toll Ipec Pty Ltd - Eft</b>					
62,141	Bill Pmt - Cheque	16/04/2012			-10.27
<b>WA Local Government Super Plan - EFT</b>					
62,236	Liability Cheque	18/04/2012			-25,498.33
62,543	Liability Cheque	27/04/2012			-38,357.95
<b>Water Corporation</b>					
62,145	Bill Pmt - Cheque	16/04/2012	11806		-8,445.50
62,403	Bill Pmt - Cheque	23/04/2012	11814		-3,147.20
62,584	Bill Pmt - Cheque	27/04/2012	11828		-87.00
<b>Westland Autos Pty Ltd - Eft</b>					
62,142	Bill Pmt - Cheque	16/04/2012			-337.02
62,393	Bill Pmt - Cheque	23/04/2012			-47.85
<b>Westrac Pty Ltd - EFT</b>					
62,394	Bill Pmt - Cheque	23/04/2012			-1,815.00
<b>Wright Express (Motorpass) - EFT</b>					
62,395	Bill Pmt - Cheque	23/04/2012			-1,131.44
<b>Total</b>					<b>-567,164.91</b>

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulations 1996.

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**COMMENT:** Nil

**VOTING REQUIREMENTS:**  
Simple majority decision required

**OC0505 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr V Thomas**

**That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list and summarised as following:**

**Municipal Fund payments including cheque numbers 11803 to 11828, electronic funds transfers and lease payments totalling \$567,164.91.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

**OC0506 11.2.2 OUTSTANDING DEBTORS REPORT AS AT 30 APRIL 2012**

**File ref: 33**

- SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012
- DISCLOSURE OF INTEREST:** The author has no financial interest in this matter
- OWNER/APPLICANT:** Shire of Laverton
- AUTHOR:** Tamara Hill, Administration Assistant
- SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services
- PREVIOUS MEETING REF:** Not applicable
- MATTER FOR CONSIDERATION:**  
The presentation of a report indicating the outstanding Debtor Balances as at the end of March 2012.
- ATTACHMENTS:** Nil
- APPLICANT'S SUBMISSION:** Nil
- BACKGROUND:**  
Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.
- STATUTORY ENVIRONMENT:**  
Local Government (Financial Management) Regulations 1996  
Reg. 5(1) (a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.
- POLICY IMPLICATIONS:** Nil
- FINANCIAL IMPLICATIONS:** Nil
- STRATEGIC IMPLICATIONS:** Nil
- CONSULTATION:** Nil
- COMMENT:**  
The balance of Outstanding Debtors at 30 April 2012 is \$79,879.59.

The total debtor balance includes:

<b>Debtors</b>	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>
<b>General Debtors</b>	0.00	27,558.80	8,611.15	13,530.00	79,801.35	129,501.30
<b>Doubtful Debt</b>	0.00	0.00	0.00	0.00	-120,000.00	-120,000.00
<b>Rates</b>	-731.12	0.00	0.00	1,403.93	69,705.48	70,378.29
<b>TOTAL</b>	<b>-731.12</b>	<b>27,558.80</b>	<b>8,611.15</b>	<b>14,933.93</b>	<b>29,506.83</b>	<b>79,879.59</b>

A detailed list of Debtor balances is provided in the Information Bulletin.

**VOTING REQUIREMENTS:**

Simple majority decision required

***Cr R Ryles left the meeting at 5.15pm***

***Cr R Ryles entered the meeting at 5.17pm***

**OC0506 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr R Ryles**

**That the report of Outstanding Debtors as at 30 April 2012 be received.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

<b>OC0507 11.2.3 REIMBURSEMENT OF EXPENSES</b>	<b>File Ref: 39</b>
--	---------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Tamara Hill, Administration Assistant

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**  
 Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

**ATTACHMENTS:** Nil

**APPLICANT'S SUBMISSION:** Nil

**BACKGROUND:**  
 Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

<b>Mary McKinnon</b> Medical Receptionist	Reimbursement For Police Clearance	\$ 55.00
<b>Daphne Crawford</b> Manger of Community Development	Reimbursement For Various Items For Clean Up Australia Day & The Great Beyond	\$ 30.52
<b>Daphne Crawford</b> Manger of Community Development	Reimbursement For Dishwasher Tablets For The Great Beyond	\$ 29.73
<b>Patrick Hill</b> Councillor	Reimbursement For Expenses Incurred In Canberra In June 2011 And Additional Expenses In Perth August 2011 – Outback Highway Development Council Meetings	\$ 589.03
<b>Kirra Laidlaw</b> Library/CRC Officer	Reimbursement For Expenses Incurred On DOT Training	\$ 215.16
	<b>TOTAL</b>	<b>\$ 919.44</b>

**STATUTORY ENVIRONMENT:**  
 As per adopted Council Policy 3.11 – Reimbursement of Expenses

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil



**CONSULTATION:** Nil

**COMMENT:** Nil

**VOTING REQUIREMENTS:**  
Simple majority decision required

**OC0507 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr S Weldon, Seconded Cr V Thomas**

**That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No 3.11 amounting to \$919.44.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

**OC0508 11.2.4 BANK RECONCILIATION AND INVESTMENTS REPORT  
AS AT 30 APRIL 2012**

**File Ref: 43**

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 30 April 2012.

**ATTACHMENTS:**

Attachment 11.2.4 "A" - Bank Reconciliation and Investment Report as at 30 April 2012

**APPLICANT'S SUBMISSION:** Nil

**BACKGROUND:**

Reconciliation is undertaken between Council's financial accounting system and the various bank accounts operated by Council as a means of determining the completeness and integrity of transaction processing. As per Finance Policy 3.2, a report on Investments of Council funds is also provided.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulations 1996 Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

**POLICY IMPLICATIONS:** Policy 3.2

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0508 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That:**

- 1. The Bank Reconciliation as at 30 April 2012, as appended (Attachment 11.2.4 "A"), be received.**
- 2. The report on investments as at 30 April 2012, as appended (Attachment 11.2.4 "A"), be received.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

<b>OC0509 11.2.5 FINANCIAL STATEMENTS FOR THE PERIOD TO 31 MARCH 2012</b> <b>File Ref: 42</b>
--

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REF:** Nil

**MATTER FOR CONSIDERATION:**

To receive the Financial Activity Statements for the period to 31 March 2012

**ATTACHMENTS:**

Appendix 11.2.5 "A" – Financial Report for Period to 31 March 2012

**BACKGROUND:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure including the required Material Variances of plus or minus 10% and \$10,000, which is the limit set as per Council Resolution, are noted below. All material variances will be commented on to provide an overall position compared to budget as at 31 March 2012. The material variances are still being compared to the adopted budget figures rather than the budget review figures adopted by Council at the April 2012 Ordinary Meeting of Council.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 1996

- Regulation 34

**POLICY IMPLICATIONS:**

Council has no Policy in respect to this matter

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**COMMENT:**

The Financial Reports are presented monthly, generated by our off-site

Accountants, UHY Haines Norton and printed in our office.

Net assets as at 31 March 2012 were \$41,311,519. This is an increase of \$2,202,869 since 30 June 2011. Net Current Assets as at 31 March 2012, after deducting restricted cash, were \$3,379,733. This is a difference of \$784,938 from the balance brought forward at 1 July 2011.

The amount held in Reserves is \$3,634,731. There were no transfers made from the Reserve accounts during March.

Capital expenditure for the month of March, excluding depreciation amounted to \$273,175. The major areas of expenditure were:

- Great Central Road “Roads to Recovery” Project - \$152,014
- Doctor’s residence – Landscaping and fencing works \$68,300
- Self Bunded Fuel Storage Tank - \$39,600

Brief descriptions of all material variances for Operating Revenue and Expenditure for the period to 31 March, compared to year to date budget figures, are provided below:

#### **REVENUE:**

Total operating income, for the period to 31 March 2012, was 54.2% of the year to date budget figure.

#### **General Purpose Funding**

I031030 - Non-payment Penalty revenue of \$4,962 is much less than the budgeted figure of \$40,000. Interest is only calculated at the time of receiving payments and at the end of the financial year. Some adjustments were processed, in relation to writing off rates and penalties. This has reduced the amount of the non-payment penalty since the February report.

I031045 - As previously advised, the discount allowed for Rates is less than the budgeted figure by \$21,994.70 as less rate payers took up the option of paying in full by the due date for receiving a 5% discount.

I031050 – Rates Written Off are below the year to date budget figure by \$16,572. It is expected that there will be some rates written off for surrendered tenements from previous years, subject to Council approval. This account will then be closer to the budget figure.

I032030 - Interest earned on the Municipal Account is higher than the year to date budget figure by \$63,943, due to the balance of funds in the cheque account and the term deposit for Municipal Funds. Interest earned to 31 March 2012 has now exceeded the annual budget figure of \$50,000 by \$51,443.

I041050 – As previously advised, Invoices to the member councils for the Outback Highway Development Council Secretariat were issued in February. Invoices were raised earlier in the year for the reimbursement of costs for the Outback Way AGM held at Yulara. The Shire paid for the costs and then invoiced the attendees for their share of costs. As a result this account is over budget by \$18,990 for both the year to date & annual budget figure.

#### **Law Order & Public Safety**

I053005 – The amount included in this account was for grant funding to update the Community Safety & Crime Prevention Plan. The Plan has not yet been updated and as a result, no claim has been submitted for the funding. There was also the possibility of receiving funding from the Local Government Partnership Fund. No applications have been made for funding from this fund to date.

I054010 – The Local Emergency Management Arrangements & Recovery Plan has been re-written. The acquittal still needs to be submitted together with an invoice for the contribution from FESA. This will be done before the end of the financial year.

### **Health**

I074011 - Revenue for the Doctor's Surgery to the end of March was \$67,618. As mentioned in previous reports, nothing was included in the budget for Medical Practice Receipts as it was not known at the time of preparing the budget that the Shire would be administering the Medical Practice.

I074020 - A profit of \$16,750 was realised as a result of selling the doctor's vehicle. This is merely a book entry to remove the vehicle from our assets. The actual sale amount, excluding GST, was \$31,364.

### **Education & Welfare**

I085005 and I085015 - No revenue has been received for the Youth Worker or Youth Miscellaneous Grants as the Youth & Recreation position is still vacant.

I087010 - No income has been received for the Laverton Crisis Intervention Centre, as the final reports for the 2010/11 financial year have not been submitted. The documents have been prepared and will be submitted to the Department for Child Protection after they have been audited.

### **Recreation & Culture**

I113015 - The Department of Education has not been invoiced for their contribution towards the Shire Oval operating Costs. Invoices need to be raised for their contribution for the period 1 April 2011 to 31 March 2012.

### **Transport**

I121048 – No further funding will be received for flood damage this financial year.

I121020 - Project Based Grant revenue is under the year to date budget figure by \$156,000. This is mainly a timing issue.

I123005 - Gain on Disposal of Assets is an indicative figure for any gain made on the trade in or sale of plant items. Nothing has been posted to this account for the period ended 31 March.

I126005 - Revenue from aerodrome landing fees is over the year to date budget figure by 70.18% and is 128% of the annual budgeted figure. Flights into Laverton have increased, mainly due to charter flights for the mining companies, and as a result revenue from landing fees is also higher.

I126012 - The aircraft refuelling facility is still not operational so no revenue has been received for fuel sales.

I126011 and I126025 - Invoices will not be raised for the financial contribution, expected from various stakeholders, for the refuelling facility, until the facility is operational. Similarly, the funding for the aircraft refuelling facility will not be received until the facility installation has been commissioned and is operational.

### **Economic Services**

I134005 - No funding is expected this financial year in relation to trainees for the Community resource Centre.

I134045- CRC Support Funding is above the year to date figure by \$55,500 however this is purely a timing issue. No further funds will be received before the end of the financial year.

I135005 - This account is currently showing a negative balance due to writing off the debt for Complete Portables as per previous Council resolution. If the account remains a negative

balance at the end of the financial year a journal will be processed to transfer the balance to an expense account. This will be discussed with Haines Norton.

I136010 – The CEO has been speaking to the Department of Regional Development and Lands in relation to this funding. It is uncertain whether any of the funds will be received this financial year.

### **Other Property and Services**

I143010 – The reimbursement for a workers compensation claim has been receipted to this account. There is no allowance in the budget for reimbursement of workers compensation claims. This account is over budget by \$14,883.

I145020 – The LGIS have provided the Shire of Laverton with rebates totalling \$10,237 for the Motor Vehicle Insurance Good Driver Rebate and Municipal Workcare Scheme. These rebates are reviewed annually by LGIS. The amount paid to member Councils depends on the value of claims made in the previous year and other criteria set by LGIS. The budget allowed for a rebate of \$4,000 for insurance rebates. As a result of the additional revenue for insurance rebates and other funds received this account is over the year to date budget figure by \$11,248.

### **EXPENDITURE:**

Total operating expenditure, to 31 March 2012, was 78.53% of the year to date budget figure and 55.93% of the annual budget figure.

### **Governance**

E041030 - Expenses for the Outback Highway Development Council Secretariat are less than the year to date budget by \$81,671 for the period to the end of March.

E041200 - The allocation for administration expenses for the period to 31 March 2012 is less than budgeted. This is a result of Administration Overheads being below budget and therefore the amount allocated to Governance is also below budget.

### **Law Order & Public Safety**

E054010 - The Local Emergency Management and Recovery Plan was reviewed by Project Officer Glenn Bone. A journal needs to be done to allocate the cost's relating to the review to this account so that a claim can be submitted. This will be done before the end of the financial year.

E052020 - Dog Control expenses are below the year to date budget figure by \$30,009.

### **Health**

E074015 – Maintenance costs for the Doctor's house is currently below the year to date budget by \$14,736. It is expected that some maintenance work will be carried out on the house prior to a permanent doctor moving in to the house. At this stage it is unknown whether the work will be carried out this financial year.

E074025 & E074030 – These accounts are both below budget as these accounts are used to make the payments to the permanent doctor. As Dr Winlo's contract was finalised in September 2011, no payments have been made since then. The amounts included in the budget, for these accounts, will offset the expenditure being incurred for the medical practice expenses as per account E074031.

E074031 - A new account was created to monitor the expenditure for the provision of a Locum Doctor. Expenditure to the end of March, relating to this service, was \$152,718. There was no amount included in the adopted budget for this account.

### **Education & Welfare**

Youth & Recreation Services expenditure is below budget by \$75,887 due to the Youth & Recreation Development Co-ordinator position still being vacant. Some expenses have been incurred in relation to the Youth Centre and advertising for the position.

### **Housing**

In general, expenditure on all Shire houses is below the year to date budget allocation, with the exception of 8 Cable Street and 8 Leahy Close.

E091055 - As previously advised, the interest charge for Loan 79 was accrued to 30 June 2011 for the 2010/11 financial statements. As a result when the loan repayment was made in August, only a portion of the interest was allocated to the expenditure account. This account is below the year to date budget figure by \$22,390. This will remain below budget until the end of year adjustments are done for the June 2012 Financial Statements.

### **Community Amenities**

Community Amenities is below the year to date budget figure by \$75,399. There are a few material variances on accounts as outlined below:

E101005 - Litter control expenses, for the period to 31 March 2012, is 130.01% of the year to date budget figure and 97.5% of the annual budget figure. Litter control costs have been high but have been reined in as work practices are continually reviewed.

E101025 - Maintenance at the Laverton Refuse Site is below budget by \$14,275. E101030 – A household verge collection should be carried out before the end of the financial year. Other expenditure allocated to this account has been minimal.

E107005 - Expenditure on Cemetery Operations is below budget by \$16,350.

### **Recreation and Culture**

E112010 - Swimming Pool salaries are below budget by \$35,701. The budget included salaries for the Pool Manager and Acting Pool Manager. There has only been one employee working at the Pool since the resignation of the Pool Manager in November 2011.

E112020 - Swimming Pool maintenance expenditure is below the year to date budget figure by \$38,665. Maintenance will commence once the pool closes for the season.

E113060 – Some expenditure may be incurred for Recreation and Sport Planning, prior to the end of financial year, but the majority of expenditure will be included for consideration in the 2012/13 budget process.

E113005 - Race Course & Stable maintenance expenditure is higher than the year to date budget figure by \$13,809. Maintenance between now and the end of the financial year should be minimal as there should now only be general maintenance works carried out by Shire employees.

E113010 - The year to date expenditure on Parks, Gardens & Reserves is \$28,976 less than the year to date budget figure.

E113015 - Expenditure on the Oval is below the year to date budget figure by \$37,018. The perimeter fencing is still to be completed.

E115005 – Library salaries are higher than budgeted as the part time employees have worked additional hours to cover periods when the Library and/or Community Resource Centre staff have been on leave or attending training.

### **Transport**

#### **Roads**

E122017 – No expenditure for Flood Damage works has been incurred. No flood damage work will be carried this financial year.



E122016 – Gravel Pits restoration will be carried out towards the end of the financial year. No expenditure has been incurred to the end of March and is below the budget by \$50,000.

E122010 – Maintenance for Rural Roads is below the year to date budget figure by \$245,457. This area has suffered due to the lack of a second maintenance grader operator at times and the need to second one of the operators into the construction crew for short periods of time.

E122020 – Footpath maintenance is below the year to date budget by \$18,505.

E122045 - Street Trees and Tree Watering is below the year to date budget figure by \$28,237.

E122050 - Traffic & Street Signs is below the year to date budget figure by \$22,939. It is expected that expenditure will increase over the next few months and will meet the annual budget figure.

E122055 - Maintenance Town Streets is \$18,095 less than the budgeted year to date figure and may not reach the annual budget figure.

E122075 – Mt Weld Rd maintenance is currently below budget by \$14,515.

E122200 – Administration allocation is below budget by \$10,444 as overall expenditure for Road Maintenance is below budget.

E122298 - Depreciation – Transport Other is higher than budgeted by \$180,222. This figure includes depreciation of some plant items and also depreciation of Road Infrastructure.

#### **Aerodrome:**

E126005 & E126010 – Airport Terminal Maintenance and Aerodrome Operations are both below the year to date budget figures. There hasn't been any maintenance work carried out on the terminal building this year.

E126020 - There hasn't been any expenditure relating to the refuelling facility as it had not been commissioned by the end of March. As a result there is a variance of \$75,888 against the year to date budget figure.

E126298 - Depreciation for the Aerodrome is higher than the year to date and annual budget figures.

#### **Economic Services**

E131025 - Economic Development is below budget by \$30,309. No expenditure has been incurred at this stage for the Investigation and Planning of the Rural Residential Subdivision. A journal needs to be done to correct the coding of the invoice for the Accommodation Village Feasibility Study.

E133030 – Salaries for the Great Beyond are below budget by \$13,953.

E133065 - The purchase of souvenirs so far this year is \$29,436. Against the year to date budget figure it is a material variance. Expenditure should not exceed the annual budget figure.

E134065 - CRC Project Fund expenditure is below the year to date budget amount by \$24,193. Although several phone calls and emails have been made we still have not received an invoice from PsiTech for maintenance works carried out on the CRC computer network. Although this will not bring the expenditure up to the budgeted figure it will increase the operating expenditure for the Community Resource Centre.

E134090 – Expenditure for the LotteryWest Agency is below the year to date budget figure by \$59,629. Some building work carried out in the Coach house has been coded to this account.

#### **Other Property & Services**

**Private Works** – Depreciation for the Community Bus has been set at 20% which will need to be adjusted. At present the depreciation amount is over budget by \$13,095.

**Works Overheads:**

E143021 – There has been no expenditure in this account as the position of Works Technical Officer is still vacant.

E143030 - Superannuation expenses are currently less than the year to date budget figure by \$29,307. As mentioned above superannuation for some of the Road Crew was incorrectly being coded to the account for the Works Manager's Superannuation. A journal has been processed in March to correct this.

E143035 - Holiday pay is higher than the year to date budget figure by \$42,512.

E143065 – Sick leave is over budget by \$11,874.

E143085 – Subsidies are higher than budgeted by \$13,324.

E143100 – Training/Meetings Town Crew is under budget by \$12,227.

E143199, E143200 and E143290 – These accounts are showing material variances, which are due to the expenditure in other areas being under or over budget. As a result less expenditure is allocated to these accounts.

**Plant Cost Overheads:**

In general Plant Cost overheads are less than the year to date budget figure by \$199,197. As a result POC allocated is also less than budgeted.

E144005 – Fuel and oil expenditure is less than the year to date budget figure by \$84,774. It is anticipated to stay below the annual budget amount.

E144010 – Tyres and tubes are below the year to date budget figure by \$30,442.

E144046 – This account is currently showing a year to date variance of \$24,346 under budget. There has been a delay in the trade in of the EMTS' vehicle. The only amount posted to this account relates to the sale of the Works Manager's vehicle. Once the EMTS' vehicle has been traded in this account should be within budget.

E144298 - Plant Depreciation is higher than the year to date budget figure by \$11,219.

**Administration Overheads:**

E145005 – Administration Salaries are below the year to date budget figure by \$39,180. This is mainly due to the Receptionist position being vacant for lengthy periods throughout the year. A budget allocation was made for another administration officer. Rose Jones has been employed on a casual basis to assist with the work load. This will reduce the under expenditure of this account.

E145045 - Maintenance expenditure is currently at 42.34% of the year to date budget figure. Painting and some other high cost maintenance works were included in the budget. It is not expected that these works will be carried out this year.

E145095 – Consultancy Fees are currently below the year to date budget figure by \$28,101.

E145200 – Staff Housing Allocation is below the year to date budget by \$36,349, as there hasn't been a lot of maintenance carried out on houses occupied by Administration personnel.

E145300 – This account is below budget because Administration Expenses are below the year to date budget figure.

*The rest of this page has been left blank intentionally.*

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0509 COUNCIL'S DECISION:**

**Moved Cr P Hill, Seconded Cr S Weldon**

**That the Financial Activity Statements for the month ending 31 March 2012, as presented and appended (Appendix 11.2.5 "A"), be received.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

**OC0510      11.2.6      PROPOSAL TO IMPOSE DIFFERENTIAL RATING FOR THE  
 2012/13 FINANCIAL YEAR      File Ref: 197**

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REF:** Nil

**MATTER FOR CONSIDERATION:**

In previous years, Council has decided to impose differential rates for the GRV and UV valued properties within the Shire. If Council wishes to once again impose differential rating for the 2012/13 Financial Year and comply with the legislative requirements, then a decision to do so is required at this meeting.

**ATTACHMENTS:** Nil

**APPLICANT'S SUBMISSION:** Not Applicable

**BACKGROUND:**

Council has imposed differential rating since 2001/02, primarily to offset the impact of disproportionately large increases in the valuation of pastoral properties in 2000/01 and 2001/02. Previous rate charges for the last 5 years are summarised below:

Rating Year	Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
2007/08	4.70c	9.70c	8.60c	9.70c	195	195
2008/09	5.00c	10.20c	9.05c	10.20c	205	205
2009/10	5.25c	10.50c	9.32c	10.50c	210	210
2010/11	3.48c	12.07c	8.30c	5.76c	230	230
2011/12	3.6018c	12.4924c	8.5905c	5.9616c	240	240
<b>Proposed 2012/13</b>	<b>3.7099c</b>	<b>12.8672c</b>	<b>8.8482c</b>	<b>6.1404c</b>	<b>247.20</b>	<b>247.20</b>

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 6.33 – Makes provision to levy differential rates.
- Section 6.35 – Deals with the imposition of minimum rates, and
- Section 6.36 - Provides the requirement to give public notice of the intention to levy differential rates.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The levying of differential rates is the process by which Council balances its budget and spreads the rate burden equitably between ratepayers.

**STRATEGIC IMPLICATIONS:**

Not applicable

**CONSULTATION:**

Nil

**COMMENT:**

If it is Council's intention to impose differential rates for the 2012/2013 financial year, it needs to do so at this meeting to ensure various statutory advertising requirements are completed before the budget is adopted.

It should be noted that Council is not bound by the advertised rate in the dollar when it comes to adopt the budget. Council has the ability to amend the differential rates without further advertising, after considering any submissions or additional information at the time of adopting the budget.

The recommendation of this report is to impose differential rates in 2012/13 and to increase the respective rates in the dollar by 3.0% on last year's rates for the purposes of advertising. The proposed increase for the minimum rate charge is 3.0%, from \$240.00 to \$247.20. These proposed increases are in line with the anticipated 3.0 – 3.5% increase in the Local Government Cost Index for the year to 30 June 2012. The CPI (Perth) index was 1.9% for the year 1 April 2011 to 31 March 2012. The Local Government Cost Index is a better indicator of costs for Local Government Authorities and as a result, the increase is proposed to be in line with this increase.

The anticipated revenue from rates for 2012/13, based on the proposed increase, is \$3,105,103 compared to the 2011/12 budgeted figure of \$3,084,458. This is an anticipated increase in rate revenue of \$20,645. The reason for the increase in the actual dollar amount being very small is due to revaluations for mining tenements conducted throughout the year, by the Valuer General's Office, reducing the unimproved value of the tenements.

If Council approves the above increases, Ministerial approval will be required, to impose a rate in the dollar for the Mining Leases UV rate, more than twice the lowest differential general rate. This means that the Mining Leases UV rate in the dollar will be 0.128672 and the Pastoral Lease UV rate in the dollar will be 0.037099, a difference of almost 3.5 times greater.

A comparison of other local governments in the region for 2011/12 is as follows:

	<b>Pastoral Leases UV Rate in \$</b>	<b>Mining Leases UV Rate in \$</b>	<b>Townsite GRV Rate in \$</b>	<b>Mining GRV Rate in \$</b>	<b>UV Minimum \$</b>	<b>GRV Minimum \$</b>
Laverton	3.6018c	12.4924c	8.5905c	5.9616c	240	240
Leonora	4.635c	12.3600c	5.6135c	5.6135c	258	258
Menzies	2.1200c	12.3500c	6.1400c		200	200
Wiluna	6.3100c	12.6000c	10.6400c	10.6400c	275	275
Coolgardie	4.1505c	15.8477c	8.3010c		495	495
Ngaanyat		14.0000c			200	200
Meekatharra		17.2090c	11.0893c		260	260

As indicated in the above table, based on last year's rate in the dollar charges, and considering the geographics, Laverton's rates are generally below the region average.

**Proposed rate in the dollar 2012/13**

<b>Laverton</b>	3.7099c	12.8672c	8.8482c	6.1404c	247.20	247.20
-----------------	---------	----------	---------	---------	--------	--------

**2011/12 Regional average**

	4.1635	13.8370	8.3957	7.4050	275.43	275.43
--	--------	---------	--------	--------	--------	--------

**VOTING REQUIREMENTS:**

Simple majority decision required

**STAFF RECOMMENDATION:**

That Council Resolve that public notice seeking submissions be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intends to impose the following differential rates and minimums for the 2012/13 financial year:

Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
3.7099c	12.8672c	8.8482c	6.1404	247.20	247.20

**OC0510 COUNCIL'S DECISION:**

**Moved Cr P Hill, Seconded Cr R Ryles**

**That Council Resolve that public notice seeking submissions be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intends to impose the following differential rates and minimums for the 2012/13 financial year:**

Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
3.7099c	12.8672c	8.8482c	6.1404	250.00	250.00

**CARRIED 7/0**

**Reason for amendment**

**Council increased UV and GRV Minimums from \$247.20 to \$250.00 to round the figure up, resulting in a 4.1% increase which is considered appropriate.**

**Mr P Crawford and Mr S Deckert left the meeting at 5.23pm.**

**Mr P Crawford and Mr S Deckert entered the meeting at 5.26pm.**

OC0511	11.2.7	APPROVAL TO WRITE OFF RATES ON ASS 2942 FOR \$5,004.09	File Ref: 61
--------	--------	---	--------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Lauren Jones, Rates Officer

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services

**PREVIOUS MEETING REFERENCE:** Nil

**MATTER FOR CONSIDERATION:**

To write of rates totalling \$5,004.09 on assessment 2942, under section 6.12(1) of the Local Government Act 1995.

**ATTACHMENTS:** Nil

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

The above assessment is for a mining tenement which was relinquished in August 2005. Two payments were made in August 2006 totalling \$300.00 which were applied to the outstanding rates.

Legal action was first initiated in 2006 but there are no notes in rate book to show the why the claim failed. Another claim was issued in 2010 but was not served; the claim was re-issued in late 2010 to a different address and served on Mrs Tucker. She admitted the claim through the courts but made no payments.

A PSSO was issued but the bailiff returned the claim as no goods to seize, as the debt is on a mining tenement we are unable to progress the PSSO to the seizure of the land. The bailiff has since been in touch and Mrs Tucker has advised that she is filing for bankruptcy.

It is very unlikely that the Shire will recover this debt and to continue to pursue it would incur further legal fees and interest charges which we will be unable to claim back.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 6.12 (1)(c) - A Local Government may write off any amount of money, which is owed to the local government.

**POLICY IMPLICATIONS:** Not Applicable

**FINANCIAL IMPLICATIONS:**

To write off \$5,004.09 consisting of:

Rates	\$ 466.30
ESL	\$ 73.00
ESL Interest	\$ 33.25
Interest	\$2,853.86
Legal Fees	<u>\$1,577.68</u>
Total	\$5,004.09

**STRATEGIC IMPLICATIONS:** Not Applicable

**CONSULTATION:** Nil

**COMMENT:**

The Rates Officer seeks approval to write off levies totalling \$5,004.09 as the debt is not likely to be recovered.

**VOTING REQUIREMENTS:**

Absolute majority decision required

**OC0511 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That Council agree to write off the specified levies for Assessment 2942 totalling an amount of \$5,004.09**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*



### 11.3 WORKS AND SERVICES BUSINESS

<b>OC0512</b>	<b>11.3.1</b>	<b>CLOSURE OF OLD LAVERTON ROAD FOR BLASTING PURPOSES</b>	<b>File Ref: 592</b>
---------------	---------------	---	----------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Peter Crawford, Executive Manager Technical Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** Minute OC0411 of Ordinary Meeting of Council held Thursday, 19 April 2012.

**MATTER FOR CONSIDERATION:**

For Council to consider the results of the public advertising regarding the proposal for short term road closures that will enable Crescent Gold Limited the ability to conduct blasting operations at their nearby mine sites.

**ATTACHMENTS:**

Attachment 11.3.1 "A" – Correspondence from Crescent Gold Limited

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

Crescent Gold Limited previously requested permission to have various roads in the Laverton Shire closed for short term periods in order to carry out blasting operations at their respective mine sites.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.50(1a)- Provides that a local government may close a road for a period exceeding four weeks
- Section 3.50(4) – Provides the requirements for closing a road for a period of more than four weeks.

Land Administration Act 1997

- Section 58 – Provides for local governments to seek permission to close roads in the district

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter.

**FINANCIAL IMPLICATIONS:**

None at present but some liability may be forthcoming at a later date depending on what long term agreement is reached between Crescent Gold and the Shire

**STRATEGIC IMPLICATIONS:** None

**CONSULTATION:**

Mr Pat Hogan, Mr Rod Owen & Mr Jeremy Taylor - Crescent Gold Limited  
Mr Matt Hayes - Department of Local Government  
Mr Greg Mohen & Mr Philip Mavor – Civic Legal  
Mr Steven Deckert – CEO Shire of Laverton

**COMMENT:**

At the Ordinary Meeting of Council held Thursday, 19 April 2012, Council Resolved to advertise their intent to permit Crescent Gold Limited to close a section of the Old Laverton Road for short terms for the purpose of conducting blasting operations at their nearby mine sites.

This notice of intent was published in the Kalgoorlie Miner newspaper on Wednesday 25 April 2012 and as of 8.00 am on Tuesday 15 May 2012, no submissions have been received. The advertising period under the Land Administration Act 1997 is 35 days to allow for public submissions.

In an endeavour to progress the matter forward, it will be recommended that Council Resolve to close the road, subject to no submissions being received by 4.00 pm on Thursday, 14 June 2012, that would necessitate the issue being brought before Council again.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0512 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr L Hawkins**

**That, subject to no objections to the road closure being received by the Chief Executive Officer by 4.00 pm on Thursday, 14 June 2012, that Council:**

- 1. Request the Department of Regional Development and Lands to close the section of the Old Laverton Road as detailed in Attachment 11.3.1“A” under Section 58 of the Land Administration Act 1997**
- 2. Indemnify the Minister for Regional Development and Lands against any action arising out of any incident relating to the dedication and closing of these sections of road.**

**CARRIED 7/0**

<b>OC0513</b>	<b>11.3.2</b>	<b>REALIGNMENT OF WHITE CLIFFS ROAD AROUND GROUSE PIT</b>	<b>File Ref: 305</b>
---------------	---------------	---	----------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Peter Crawford, Executive Manager Technical Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** Item 11.3.1 of the Ordinary Meeting of Council held Thursday, 19 April 2012.

**MATTER FOR CONSIDERATION:**

For Council to consider the results of the public advertising regarding the proposal to realign the White Cliffs Road around Crescent Gold Limited's Grouse Pit deposit.

**ATTACHMENTS:**

Attachment 11.3.2 "A" – Map of proposed realignment

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

This Item was presented at the Ordinary Meeting of Council held Thursday, 19 April 2012 and the proposal has now been advertised publicly inviting submissions.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Land Administration Act 1997

- Section 56 – Provides for local governments to seek permission from the appropriate minister to dedicate roads in the district
- Section 58 – Provides for local governments to seek permission to close roads in the district

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this matter

**STRATEGIC IMPLICATIONS:** None

**CONSULTATION:**

Mr Steven Deckert- CEO - Shire of Laverton  
Mr Haakon Nielsenn & Mr Pat Hogan – Crescent Gold Limited

**COMMENT:**

The proposal was advertised in the Kalgoorlie Miner newspaper on Saturday, 26 April 2012. As at 8.00 am on Tuesday 15 May 2012, no submissions have been received.

This notice of intent was published in the Kalgoorlie Miner newspaper on Saturday 28 April 2012 and as of 8.00 am on Tuesday 15 May 2012, no submissions have been received. The advertising period under the Land Administration Act 1997 is 35 days to allow for public submissions.

In an endeavour to progress the matter forward, it will be recommended that Council Resolve to close the road, subject to no submissions being received by 4.00 pm on Monday, 18 June 2012 that would necessitate the issue being brought before Council again.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0513 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr L Hawkins**

**That, subject to no objections to the road realignment being received by the Chief Executive Officer by 4.00 pm on Monday, 18 June 2012, that Council:**

- 1. Request the Department of Regional Development and Lands to:**
  - a. Dedicate the section of the new alignment of the White Cliffs Road as detailed on Attachment 11.3.2 "A" under Section 56 of the Land Administration Act 1997,**
  - b. Close the section of the White Cliffs Road as detailed in Attachment 11.3.2 "A" under Section 58 of the Land Administration Act 1997**
- 2. Indemnify the Minister for Regional Development and Lands against any action arising out of any incident relating to the dedication and closing of these sections of road.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

**OC0514      11.3.3      FIVE YEAR VEHICLE REPLACEMENT PROGRAM**

**File Ref: 327**

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Peter Crawford, Executive Manager Technical Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** Item 11.3.2 of the Ordinary Meeting of Council held Thursday, 18 November 2010.

**MATTER FOR CONSIDERATION:**  
For Council to receive the updated Five Year Vehicle Replacement program.

**ATTACHMENTS:**  
Attachment 11.3.3 "A" – Vehicle Replacement Program

**APPLICANT'S SUBMISSION:**  
Not applicable

**BACKGROUND:**  
The Vehicle Replacement Program is an essential tool for Council when making an allowance for capital expenditure during a review of our Plan for the Future and also for budget considerations.

**STATUTORY ENVIRONMENT:**  
Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**  
Policy Manual

- Section 8.25 – Provides for the Vehicle Replacement Program to be submitted to Council for consideration when preparing the annual Budget.

**FINANCIAL IMPLICATIONS:**  
Any implications will be provided for in the 2012/2013 Financial Budget

**STRATEGIC IMPLICATIONS:**  
Allows for strategic planning to be implemented in a timely fashion

**CONSULTATION:**  
Senior staff and management

**COMMENT:**

The Policy relating to the Vehicle Replacement Program is structured to ensure that optimum advantage will be gained if the guidelines are adhered to. However, these guidelines are often disregarded during budget deliberations because of extenuating circumstances.

Most of our heavy plant such as graders usually exceed their changeover hours within five years and their maintenance costs are also on the border line.

Trucks are not normally changed over every five years and always exceed their mileage guidelines.

Light vehicles are rarely changed over according to guidelines and as a consequence, trade in values are generally well below the market value.

Also included this year is the changeover of the rubbish truck to allow for the provision of a rubbish removal service to the Mt Margaret Community.

It is absolutely critical to be annually reviewing the Vehicle Replacement Program and ensuring that the program is in line with future planned operations.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0514 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr S Weldon, Seconded Cr B Fuamatu**

**That Council Receive the Five Year Vehicle Replacement Program as appended in Attachment 11.3.3 "A".**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

**Cr S Weldon declared an Impartiality Interest in the following Item 11.3.4, as Cr Weldon is the Hon. Secretary, and a part-time employee, of AMOS, the Governing Organisation at the Mt Margaret Community, which is a Not-For-Profit organisation.**

<b>OC0515</b>	<b>11.3.4</b>	<b>PROVISION OF DOMESTIC RUBBISH COLLECTION SERVICE TO THE MT MARGARET COMMUNITY</b>	<b>File Ref: 591</b>
---------------	---------------	--	----------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Department of Health

**AUTHOR:** Peter Crawford, Executive Manager Technical Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** None

**MATTER FOR CONSIDERATION:**

For Council to consider the implications of providing a rubbish collection service to the Mt Margaret Community.

**ATTACHMENTS:**

Attachment 11.3.4 "A" – Proposal for the Provision of a Rubbish Collection Service to Mt Margaret Community.

Attachment 11.3.4 "B" – Preliminary estimate of costs to provide the service

**APPLICANT'S SUBMISSION:**

Not applicable

**BACKGROUND:**

The matter of the poor state of the rubbish tip at the Mt Margaret Community has been the subject of concern for some time to the community and to Mr Kenan Bender, the Environmental Health Officer – Indigenous Communities Coordinator from the City of Kalgoorlie Boulder.

Some months ago, the Shire was requested to provide a quotation for the following service to the Mt Margaret community:

- Provision of rubbish bins and collection service once per week and deposit the rubbish in Laverton refuse tip site

A "rough" estimate was forwarded to Mr Bender advising that the capital acquisitions could not be fully priced until we actually went to tender

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,

- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

Some financial implications may apply but will be subject to reaching an agreement with the Department of Health and would then be provided for in the 2012/2013 Financial Budget.

**STRATEGIC IMPLICATIONS:** None

**CONSULTATION:**

Mr Kenan Bender - Environmental Health Officer – Indigenous Communities Coordinator from the City of Kalgoorlie Boulder  
Mr Steven Deckert – CEO Shire of Laverton

**COMMENT:**

In February of this year, we received a further request to provide a quotation for the following service:

**Estimate 1 (Provision of Weekly Bin Service):**

1. Supply 29 x 240L Mobile Garbage Bins to the houses at Mt Margaret Aboriginal Community, Lot 21, Crown Reserve 19837,
2. Provide a weekly bin collection and rubbish disposal service to the Community utilising the Shire's landfill.
3. For a contract period of 3 years
4. Amount sought for contribution to upgrade of plant & equipment

**Estimate 2 (Remediation of old Rubbish tip at same site):**

1. Collect rubbish and disused material to one area separated from seasonal creeks and stormwater channels.
2. Cover the collected material with clean fill and compact to leave mounded capping of inert, compacted material to 100mm depth.
  - The finished area shall be shaped and constructed to direct stormwater runoff away from the mound.
3. Further cover the mound with wood mulch to a depth of 100mm to prevent wind and water erosion of the mound and encourage plant rehabilitation.

A short time later, we received advice from Mr Bender that Estimate 2 may not be compliant with the *Environmental Protection Act 1986* and could we also provide a quotation to collect and haul all existing rubbish at the Mt Margaret tip into the Laverton refuse site and rehabilitate the Mt Margaret tip site.

On Thursday, 29 March 2012, an offer from the Department of Health was received by the Shire of Laverton to submit a Proposal for the Provision of a Rubbish Collection Service to Mt Margaret Community (See attachment 11.3.4 "A"). Also, Attachment 11.3.4 "B", shows some preliminary figures estimating the costs of the service. This proposal is for a three year service with provision for incremental increases each year.



In order for Council to accurately assess what the actual Shire costs would be against what is in the Department of Health's proposal, it is important to deal with each point of contention:

## 1. Specification

- 1.2 CPI increases do not accurately portray the increase in costs. Local governments generally adopt the Local Government Cost Price Increase (LGCPI) which is produced by WALGA each year. This LGCPI is determined using a formula that takes into consideration all material/freight/wages costs incurred by local governments in delivering services to the residents of the district. This LGCPI is generally higher than the CPI and is much more realistic as an indicator of what the minimum increase should be.
- 1.3.3 Replacement bins will be issued during the normal course of the next rubbish collection and charged out at the going cost at the time.
- 1.3.4 Actual figures have been reassessed to indicate an increase in costs to ensure that the Shire does not incur any loss.
- 1.3.5 Verge pick up has included the use of a side tipper to reduce the number of trips to the tip.

## 2. Capital Contribution to Plant

- 2.1 The current 5m<sup>3</sup> Shire rubbish truck was purchased new in 2007 and is not due for replacement until the 2014 / 2015 financial year. This is a light truck and would not stand up to the constant wear and tear of running on gravel roads.

In order to be able to carry out the rubbish pick up from Mt Margaret, a new truck of some 10m<sup>3</sup> capacity would be required. Preliminary investigations have revealed that a new cab/chassis would be in the vicinity of \$100,000 and a new compactor of around \$90/100,000 dependent on the type of unit required.

The Health Department have indicated that they would be prepared to contribute \$20,000 towards the capital cost of upgrading the rubbish truck, a figure that is far from realistic!

There is no necessity for the Shire to replace the existing unit with a new truck within the next three and a half years. As a consequence of this request from the Health Department, it seems incumbent on that Department providing the shortfall of funding required to purchase a vehicle capable of carrying out the service they require.

The original rubbish truck was purchased for \$96,000 in 2007, a similar unit is expected to cost some \$100,000 plus in today's dollars. If Council decided to purchase a new similar type rubbish truck in the next financial year, it would be recommended that we trade in the old rubbish truck and keep the current unit as a backup spare. In doing this, the changeover could be in the region of some \$100,000.

If, however, the Shire was to purchase a larger self-loading unit, it would negate the need for a second person to load the bins but would cost extra. With the Shire still benefitting from the purchase of a new unit, a larger proportion of the changeover cost could be met by Council, e.g.:

New cab/chassis and compactor	\$200,000
Less council cost (Based on current requirements)	<u>\$100,000</u>
<b>Balance</b>	<b><u>\$100,000</u></b>

If the balance were to be split between the two parties, it would require a contribution of \$50,000 from the Department of Health.

Again, it must be emphasised that until a quotation for the supply of a unit was sought, the figures are merely an assumption of the real costs. Also, a projection of the POC's for the rubbish truck are being "guestimated" as an accurate hourly costing for the proposed new unit cannot be calculated until the real purchase price of the unit is known.

#### 4. Additional Information

- 4.1 Management Policy is that if Shire staff are to travel outside of the town limits to carry out physical duties, they are accompanied by a fellow colleague. This is a basic safety precaution. As well, unless the Shire purchases a self-loading garbage compactor with the new unit, it will always take two staff to carry out the garbage pick-up.
- 4.2 Plant Operation Costs are standard costs and do not include wages or Public Works Overheads

The remainder of the document appears to be acceptable.

#### SUMMARY:

The Shire of Laverton has the technical expertise to provide a rubbish collection service to the residents of Mt Margaret; however, every service comes at a cost. At this point in time, the provision of this service is not a core responsibility of the Shire of Laverton and so must be funded by the applicant, both in the setting up of the service as well as the ongoing cost.

In a discussion with the City of Kalgoorlie Boulder, it appears that the main contentious issue is that of capital expenditure and what obligation each party may have. The size of the truck was discussed at length, particularly why it has to be of a larger size. There are two reasons for this;

1. The truck must be capable of carrying the contents of entire community rubbish bins in one trip. When taking into account the quantity of refuse that could be expected on any pick up day, it is conceded that there may well be considerably more than just the bin contents. As with current trends on Laverton pick up days, many households have extra refuse stacked alongside their bins, be it extra garbage, cardboard boxes full of rubbish, etc, sometimes almost double the amount of rubbish per household. The current practice is to pick up all that rubbish that is deposited out on the verge. While

this is not the preferred mode, it is a necessary task as not to do so would have the effect of seeing that rubbish strewn around the town in a short space of time.

2. The gravel road necessitates the unit be larger than what Council currently runs. The little unit that we run now and only travels on a gravel road to access the tip site would not stand up to the wear and tear of the 65 kilometre round trip each week. It was suggested that by improving the maintenance on the road, it would allow the refuse truck to be smaller thereby reducing the amount of capital outlay. While this may look like a reasonable solution on paper, it does not compute to a factual advantage. The Old Laverton Rd and Mt Margaret Access Road currently receive the second highest amount of maintenance per kilometre of all roads in our Shire. To increase this maintenance further in order to reduce the capital outlay responsibilities of a third party (to whom we are delivering a service) would be extremely poor management.

Thus the balance of who pays what is the contentious issue that will have to be resolved. As previously stated, the Shire does not have to replace the rubbish truck for a number of years so is not anticipating any extraneous expenditure in this area in the next few budgets. However, should the decision be made to replace the truck with a larger and more efficient single operator unit, it may be justification to increase the Shire's contribution towards the capital costs.

There is also the fact that a staff member will be taken out of the town work force for a number of hours each week to provide this service. While this may not appear at first to be of any great significance, it will certainly have an impact over time given our limited work force. Currently the town crew are down by two members and despite advertising; we were unable to attract any new staff with the necessary motor drivers licences required for the position. To employ staff without those licences merely places extra restraints on the few staff that we already have.

#### **VOTING REQUIREMENTS:**

Simple majority decision required

#### **OC0515 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr V Thomas**

**That Council agree to provide a rubbish collection service to the Mt Margaret Community in the 2012/2013 Budget, conditional upon:**

1. **The Western Australian Department of Health agreeing to fund \$50,000 towards the cost of the acquisition of a new rubbish truck and compactor unit conforming to the Shire of Laverton's specifications**
2. **The Western Australian Department of Health accepting the responsibility for daily and ongoing operational costs (See Attachment 11.3.4 "B") of providing the rubbish removal service to the Mt Margaret Community, including a negotiated contribution for all future capital expenditure pursuant to that service.**

- 3. That the period of contract be for a three year term, with annual increases in line with the current Local Government Cost Price Index prevailing at that time.**
- 4. That the agreement be reviewed at the completion of two years to determine if the service is performing in a viable manner and whether there are sufficient funds for the third year.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

#### 11.4 COMMUNITY DEVELOPMENT BUSINESS

Nil

#### 11.5 MANAGEMENT AND POLICY BUSINESS

<b>OC0516 11.5.1 COUNCILLORS' INFORMATION BULLETIN 4/12</b>	<b>File Ref: 85</b>
---	---------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven J Deckert, Chief Executive Officer

**SENIOR OFFICER:** N/A

**PREVIOUS MEETING REF:** N/A

**MATTER FOR CONSIDERATION:**

Receiving of the Information Bulletins for the period ended 30 April 2012 by Council.

**CONFIDENTIAL ATTACHMENTS:**

Shire of Laverton Councillors' Information Bulletin 4/12 circulated under separate cover and is deemed to be a "Confidential" document for Councillors information only.

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

Councillors' Information Bulletins 4/12 for period ending 30 April 2012 was completed and circulated to Councillors.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in respect to this matter.

**STRATEGIC IMPLICATIONS:**

Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

**CONSULTATION:** Nil

**COMMENT:**

The Councillors' Information Bulletin is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Bulletin was never intended to be a public document. Now with the inclusion of confidential information it is important that the Information Bulletin be circulated to Councillors and Senior Staff only and not released to the general public.

**VOTING REQUIREMENTS:**

Simple majority decision required

**STAFF RECOMMENDATION:**

That the Councillors' Information Bulletin 4/12 for the period ended 30 April 2012, as previously circulated to Councillors, be received.

**Please Note: During consideration of this item, the CEO tabled his Information Bulletin Report that was not prepared in time to be included in the Information Bulletin previously circulated to Councillors.**

**OC0516 COUNCIL'S DECISION:**

**Moved Cr S Weldon, Seconded Cr V Thomas**

**That the Councillors' Information Bulletin 4/12 for the period ended 30 April 2012, as previously circulated to Councillors, and the CEO's Information Bulletin report tabled at the Meeting, be received.**

**CARRIED 7/0**

**Reason for amendment**

***To include the CEO's Information Bulletin Report that was tabled at the meeting.***

***Cr R Wedge left the meeting at 6.03pm.***

***Cr R Wedge entered the meeting at 6.04pm.***

***Cr R Ryles left the meeting at 6.20pm.***

***Cr R Ryles entered the meeting at 6.22pm.***

*The rest of this page has been left blank intentionally.*

<b>OC0517 11.5.2 GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC) – MINUTES OF MEETING HELD 26 APRIL 2012</b> <b>File Ref: 83</b>
--

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not applicable

**PREVIOUS MEETING REFERENCE:** Not applicable

**MATTER FOR CONSIDERATION:**

The Council is requested to receive the minutes of the Special Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) on 26 April 2012 as a teleconference.

**ATTACHMENTS:**

Appendix Attachment 11.5.2 "A" - Copy of the Minutes of the Meeting of the GVROC held on 26 April 2012

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

The GVROC is a voluntary regional organisation established to enhance service delivery and infrastructure for the collective and individual communities and to achieve a sustainable, cost effective model for sharing of resources. The GVROC comprises the following local governments:

- Shire of Coolgardie
- Shire of Dundas
- City of Kalgoorlie-Boulder
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies
- Shire of Ngaanyatjarraku
- Shire of Wiluna
- Shire of Esperance
- Shire of Ravensthorpe

The objectives of the GVROC are to form a strategic alliance for the retention of infrastructure and community services, acquiring funding from government grants, economic development initiatives and private sector funding and establish and maintain effective communication and consultative mechanisms between the participating local governments on policy and processes using a management strategy.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**

Council's participation in and support of the GVROC is important in ensuring that Laverton has a regional voice and will be important as our preferred regional grouping of local governments in the structural reform process.

**CONSULTATION:**

Nil

**COMMENT:**

The minutes of the Meeting of the GVROC held as a teleconference on Thursday 26 April 2012 are enclosed for Council's information.

The minutes are presented as an agenda item in case Council is required to consider any matter within the minutes and make a decision. While Council's delegates to the GVROC meeting can make decisions at the GVROC meeting, the GVROC cannot make decisions binding on the individual member Councils.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0517 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr S Weldon, Seconded Cr P Hill**

**That Council:**

- 1. Receives the Minutes of the Meeting of the GVROC held as a teleconference on Thursday 26 April 2012, and notes the decisions of the GVROC Council contained within the minutes;**
- 2. Endorses the decisions made at the meeting and as recorded in the Minutes of the Meeting held 26 April 2012.**

**CARRIED 7/0**



<b>OC0518</b>	<b>11.5.3</b>	<b>COSTING AND SCOPING STUDY OF LOCAL GOVERNMENT SERVICES IN ABORIGINAL COMMUNITIES LOCATED WITHIN THE GOLDFIELDS ESPERANCE REGION – CONSIDERATION OF THE CAMMS REPORT</b>	<b>File Ref: 323</b>
---------------	---------------	--	----------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Minute OC1213 Item 11.5.3 Ordinary Meeting of Council 14 December 2011

**MATTER FOR CONSIDERATION:**

To consider the report prepared by CAMMS on the provision of local government services into Aboriginal communities and to determine the way forward based on current information.

**ATTACHMENTS:**

Attachment 11.5.3 “A” - Extract from CAMMS Report covering the Aboriginal Communities within the Shire of Laverton providing estimates of Capital and Operational expenditures;

Attachment 11.5.3 “B” - Final WALGA Communiqué

Attachment 11.5.3 “C” - Extract from minutes of GVROC Meeting held on 26 March 2012

**APPLICANT’S SUBMISSION:** Not applicable

**BACKGROUND:**

Councillors have previously been provided with an electronic copy of the CAMMS report “Local Government Services in Remote and Town-based Aboriginal Communities Scoping and Costing Project January 2012” (the Report).

This Report provided an indication of what it would cost to bring a number of Aboriginal communities in the Goldfields up to an acceptable standard and then their annual operating costs for a number of local government services if introduced. The communities reported on in our Shire are Mt Margaret, Cosmo Newbery and Wongatha Wongannarra. An extract from the CAMMS Report for the Laverton Communities, is appended (Attachment 11.5.3 “A”) for Councillors information. This Report has been prepared primarily to feed information into the negotiations currently under way between the State and Federal Governments to develop a case for more funding however also provides an indication of the enormity of the concept.

Council is requested to consider the Report, particularly in relation to the information pertaining to Laverton.

The GVROC considered this report at their meeting on 26 March 2012 (please refer to an extract of the minutes of this meeting as appended Attachment 11.5.3 “C” for more detail) and resolved:

***That the GVROC Council:***

1. ***Receive the report prepared by CAMMS entitled “Costing and Scoping Study of Local Government Services in Indigenous Communities Located within the Goldfields Esperance Region”;***
2. ***Recommends to Member Councils with indigenous communities that:***
  - a) ***they advise the State and Federal Governments they will not participate further with the local government services to indigenous communities project until the questions raised from the 8 March 2012 WA Local Government Association Communique are addressed, particularly in relation to:***
    - i. ***the determination of which communities are to be included in the normalisation process;***
    - ii. ***what State and Federal Government funding will be guaranteed; and***
    - iii. ***a comprehensive communication plan is prepared;***
  - b) ***they request that a study be undertaken to determine the impact on general purpose financial assistance grants to local governments taking on responsibility for the provision of local government service delivery to indigenous communities;***
  - c) ***should Point 1 be addressed to the local government’s satisfaction, funding is requested to be provided to implement the cost and scope study of the remaining indigenous communities not covered by the CAMMS costing and scoping study; and***
  - d) ***they advise other local governments with indigenous communities, the Department of Local Government and the WA Local Government Association of this decision.***

**CARRIED**

Council is also requested to consider the GVROC resolution, particularly point 2 of the above.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:** Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**

Council has previously resolved that it conditionally supports the concept of the provision of local government services into Aboriginal Communities. The recommendation of this report aligns with Council’s support providing sufficient resources are made available.

**CONSULTATION:** Nil

**COMMENT:**

The President and CEO attended a Forum in Perth on 8 March 2012 arranged by WALGA for the 22 local government impacted by the proposed introduction of services in to Aboriginal communities. A “final” Communique outlining local government’s position was prepared and is appended (Attachment 11.5.3 “B”) for Council’s information. It should be noted that the President commented to the Forum that the communique was not strong enough, however the majority agreed that it was appropriate at that time.

The GVROC resolution providing a recommendation to the affected member local governments is based on the communique and the general consensus of the Goldfields local governments and for that matter all 22 local governments involved in this.

In order to show a united and consistent position, it is recommended that this Shire support and endorsed the recommendation of GVROC.

**VOTING REQUIREMENTS:**

Simple majority decision required

**STAFF RECOMMENDATION:**

That Council:

1. Receive the report prepared by CAMMS entitled “Local Government Services in Remote and Town-based Aboriginal Communities Scoping and Costing Project January 2012” (the Report);
2. Acknowledges the estimated capital and operational expenditures for the Mt Margaret, Cosmo Newbery and Wongatha Wongannarra Communities as detailed in the Report, and accepts these estimates as providing a good indicative base to work from;
3. In consideration of the WALGA Communique dated 8 March 2012, the recommendation made by GVROC at the meeting of 26 March 2012 and Council’s previously resolved position on this matter, that:
  - a) The Shire advise the State and Federal Governments they will not participate further with the local government services to Indigenous communities project until the questions raised from the 8 March 2012 WA Local Government Association Communique are addressed to Council’s satisfaction, particularly in relation to:
    - i. the determination of which communities are to be included in the normalisation process;
    - ii. what State and Federal Government funding will be guaranteed; and
    - iii. a comprehensive communication plan is prepared;
  - b) The Shire request that a study be undertaken to determine the impact on general purpose financial assistance grants to local governments taking on responsibility for the provision of local government service delivery to Indigenous communities;
  - c) should Point 1 be addressed to the Shire’s satisfaction, funding is requested to be provided to implement the cost and scope study of the remaining indigenous communities not covered by the CAMMS costing and scoping study; and
  - d) The Shire advise other local governments with indigenous communities, the Department of Local Government and the WA Local Government Association of this decision and Council’s previously resolved conditional in-principle support of the intent of the proposal.

**OC0518 COUNCIL’S DECISION:**

**Moved Cr P Hill, Seconded Cr S Weldon**

**That Council:**

1. **Receive the report prepared by CAMMS entitled “Local Government Services in Remote and Town-based Aboriginal Communities Scoping and Costing Project January 2012” (the Report);**

2. **Acknowledges the estimated capital and operational expenditures for the Mt Margaret, Cosmo Newbery and Wongatha Wonganarra Communities as detailed in the Report, and accepts these estimates as providing a good indicative base to work from;**
3. **In consideration of the WALGA Communique dated 8 March 2012, the recommendation made by GVROC at the meeting of 26 March 2012 and Council's previously resolved position on this matter, that:**
  - a) **The Shire advise the State and Federal Governments they will not participate further with the local government services to Indigenous communities project until the questions raised from the 8 March 2012 WA Local Government Association Communique are addressed to Council's satisfaction, particularly in relation to:**
    - i. **the determination of which communities are to be included in the normalisation process;**
    - ii. **what State and Federal Government funding will be guaranteed; and**
    - iii. **a comprehensive communication plan is prepared;**
  - b) **The Shire request that a study be undertaken to determine the impact on general purpose financial assistance grants to local governments taking on responsibility for the provision of local government service delivery to Indigenous communities;**
  - c) **should Point 3.a) be addressed to the Shire's satisfaction, funding is requested to be provided to implement the cost and scope study of the remaining indigenous communities not covered by the CAMMS costing and scoping study;**
  - d) **Further, should Point 3.a) be addressed to the Shire's satisfaction it is also a requirement of this Council, that participation is conditional on the Shire of Laverton being guaranteed appropriate levels of funding for the lifetime of the delivery of the services the Shire agrees to provide.**
  - e) **The Shire advise other local governments with indigenous communities, the Department of Local Government and the WA Local Government Association of this decision and Council's previously resolved conditional in-principle support of the intent of the proposal.**

**CARRIED 7/0**

**Reason for amendment**

***Council added an additional point, (d), to ensure the funding will be intergenerational and guaranteed for the lifetime of the service provision.***

*The rest of this page has been left blank intentionally.*

**OC0519      11.5.4      COUNTRY LOCAL GOVERNMENT FUND – VARIATION OF  
2008/09 INDIVIDUAL LOCAL GOVERNMENT PROJECT  
File Ref: 184**

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Minute OC0115 Item 11.5.4 Ordinary Meeting of Council  
22 January 2009

**MATTER FOR CONSIDERATION:**

The Department of Regional Development and Lands (RDL) has directed that the 2008/09 CLGF Funds need to be acquitted by 30 May 2012 otherwise the funds may be lost. RDL have suggested that if the nominated project (Townsite Revitalisation Project) cannot be advanced in this timeframe to submit an alternative project. This report is recommending that a letter of variation to vary the project to the Staff Housing project be submitted.

**ATTACHMENTS:**

Attachment 11.5.4 "A" - Draft Letter of Variation

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

At the Ordinary Meeting of Council on 22 January 2009, Council resolved that the 2008/09 Country Local Government Funds (CLGF) be put towards the Townsite Revitalisation and Enhancement Project. Since that meeting, the project has been approved by RDL and the funds of \$757,712 have been received and now sit in the Reserve Fund pending commencement of works.

The Shire has been progressing the project in accordance with the previously advised timeline and now just waiting on the final plans for the Main Street Project to be adopted. Ever since RDL approved the project in 2009, the Shire has kept RDL informed of the progress and due to the extensive planning required the extended timeframe necessary to complete the works. While this was obviously not strictly meeting the RDL's guidelines, they have never advised before now that the timeframe was not acceptable.

Recently, during discussions at a GVROC Technical Officer's meeting it became apparent that RDL were putting pressure on local governments to acquit the 2008/09 funds. The CEO has made further enquiries with RDL and they have confirmed this verbally. Also, WALGA is now working on assisting those local governments who are yet to acquit their 2008/09 funds to meet the deadline.

Through discussions with WALGA and RDL, a simple solution has been agreed to in-principle, whereby the Shire can put forward an alternative project that fits the CLGF

guidelines. The proposal is to submit a letter of variation changing the project from the Townsite Revitalisation Project to the Staff Housing Project. This change does not impact on Council's bottom line and will enable the acquittal of the funds to satisfy RDL.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:** Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council. While there is a redirection of CLGF grant monies, the Shire's equity remains unaffected.

**STRATEGIC IMPLICATIONS:**

Enables the 2008/09 CLGF funds to be acquitted and focus can then be directed towards expending the subsequent years CLGF funds.

**CONSULTATION:**

Department of Regional Development and Lands  
WALGA  
Executive Managers

**COMMENT:**

It is somewhat disappointing that the Shire has to now deal with the acquittal as a matter of urgency after keeping RDL fully informed since 2009 of our anticipated timeframe to acquit the funds. Clearly, the Main Street Project is not going to be able to be acquitted by RDL's deadline of 30 May 2012. However, a solution has been discussed and agreed to in-principle. Council's endorsement is now sought for the following proposal.

In order to satisfy RDL, it is proposed that a letter of variation be submitted, changing the 2008/09 approved project from the Townsite Revitalisation Project (Main Street) to the Staff Housing Project.

RDL are agreeable to the funds being directed to another project that meets the Guidelines and has been carried out some time after 1 July 2009. The options considered were various roadworks or the two new staff houses which were substantially completed about 12 months ago. It was felt the staff houses were fairly straight forward and much simpler to acquit than various road works jobs. The proposal would then mean that the CLGF funds of \$757,712 currently held in reserve for the Revitalisation Project could no longer be applied to the Revitalisation Project. The funds should therefore be reversed out of Reserve and placed into the Municipal Fund so the funds can be redirected towards the staff houses. This would be achieved by using the \$757,712 to offset some of the loan taken out by Council to fund the staff houses.

Council would then need to raise a loan of \$757,712 (or other amount as deemed appropriate) to fund the Main Street Project. There may be some penalty fees associated with making a lump-sum payment against the loan due to the lower interest rate environment

we are in now, however conversely the new loan will attract a lower interest rate. So overall, it is envisaged that there will be no impact on Council's bottom line over two financial years. What it will mean is that instead of Council's loan liability showing a \$1M loan for staff housing, it will show a loan of around \$242,000 for staff housing and a loan of \$757,712 for Main Street.

It is being investigated whether it would be appropriate that the actual loan borrowing for Main Street be left until next financial year so the actual loan amount can be considered when formulating the 2012/13 Budget.

It is also being recommended that the CEO be delegated authority to progress the acquittal process on behalf of Council to ensure that the 30 May deadline is met.

It should also be noted that individual local government CLGF funding for the Shire of Laverton after the 2008/09 allocation will continue to be directed towards Townsite Revitalisation Projects.

**VOTING REQUIREMENTS:**

Absolute majority decision required due to the delegation.

**OC0519 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr V Thomas**

**That Council:**

- 1. Agrees in order to meet the deadline for the acquittal of the 2008/09 CLGF Individual Local Government funding of \$757,712 received by the Shire of Laverton, that an alternative infrastructure project, compliant with the CLGF Guidelines be submitted to the Department of Regional Development and Lands (RDL), providing that the overall financial position of the Shire is not affected and delivering of projects is not compromised;**
- 2. Endorses that a "letter of variation" be submitted to RDL seeking their agreement to vary the approved project for the 2008/09 CLGF funding from the "Laverton 2020 – Townsite Revitalisation Project" to the "Shire of Laverton Staff Housing Project";**
- 3. Endorses, once RDL approval is received, that the amount of \$757,712 currently in the Townsite Revitalisation Reserve, being no longer available for that purpose, be transferred out of the Reserve Fund to the Municipal Fund for use towards the Staff Housing Project offsetting Municipal Funds expended on that project.;**
- 4. Delegates authority to the CEO to progress the submission of the letter of variation, auditing of the acquittal forms and undertake any other actions as required in order to finalise the acquittal of the 2008/09 CLGF funds by the due date.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

*Mrs D Prior left the meeting at 6.27pm.*

*Mrs D Prior entered the meeting at 6.30pm.*

*Mrs L Barnes left the meeting at 6.30pm.*

<b>OC0520</b>	<b>11.5.5</b>	<b>COUNTRY LOCAL GOVERNMENT FUND – PROPOSED ALTERNATIVE PROJECT FOR 2010 – 2011 REGIONAL LOCAL GOVERNMENT PROJECT</b>	<b>File Ref: 16</b>
---------------	---------------	---	---------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Minute OC0229 Item 11.5.11 Ordinary Meeting of Council  
22 February 2011

**MATTER FOR CONSIDERATION:**

Council is requested to consider and support an alternative project for its 2010-11 Regional CLGF project to place around 10 kilometres of seal on the Great Central Road utilising the 2010 -11 Regional CLGF allocation of \$625,759, which needs to be submitted to RDL by 30 May 2012.

**ATTACHMENTS:**

Attachment 11.5.5 “A” - Draft Royalties for Regions Country Local Government Fund  
Application Form 2010-11

**APPLICANT’S SUBMISSION:** Not applicable

**BACKGROUND:**

With the availability of a regional funding component of the Country Local Government Fund (CLGF) announced in the latter part of 2010, the Shires of Laverton and Ngaanyatjaraku determined that it would be more advantageous to form their own “Regional Grouping” rather than be part of the larger GVROC group. This would enable funds to be directed to projects that would more directly benefit the residents of this area.

At the Ordinary Meeting of Council on 22 February 2011, the Shire resolved to support an application and business case for the development of an Aboriginal Short-stay facility in Laverton. The application on behalf of the two Shires was submitted and the project approved. On 7 July 2012 the Shire received a letter from the Department of Regional Development and Lands (RDL) advising “The business case and supporting information has been assessed by RDL and found to meet the requirements of the Country Local Government Fund (CLGF) 2010-11 guidelines”, essentially approving the project.

The next stage was to enter into a Financial Assistance Agreement (FAA) so that the funds could be made available to the two shires. The required FAA was submitted to RDL on 3 October 2011. On 24 November 2011 the Shire received a letter from RDL requiring further information in support of the FAA as well as requiring the project to be submitted to the Aboriginal Affairs Coordinating Committee (AACC) for their review and endorsement. The project was submitted to the AACC on 30 March 2012 following unanimous endorsement and support by the Laverton Inter Agency Forum at their meeting on 13 March 2012.



Subsequently, since the submission of the project to the AACC, it has become evident that there appears to be forces working behind the scenes intent on making sure this project doesn't happen. To date a formal response has not been received from the AACC, however verbal discussions with Mr Ross Tomasini the AACC's Chief Operating Officer for this region seems to indicate that the AACC (or these other forces working behind the scene) are finding reasons as to why the project can't succeed rather than being pro-active and working out ways to make it happen. The latest verbal advice is that the AACC does not want to approve any further accommodation projects like ours until there has been an assessment of the outcomes of the current projects in the State (Kalgoorlie and Broome) which could take years.

The present in-difference and lack of support coming from the AACC and the various responsible State Government agencies means that without their support it is extremely difficult to progress the Aboriginal Short-stay Accommodation Facility Project.

As a consequence the two shires need to submit an application and business case for an alternative project or lose the funding.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:** Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council as there is simply a redirection of CLGF regional grant monies from one project to another.

**STRATEGIC IMPLICATIONS:**

Enables the 2010/11 CLGF regional funds to be acquitted and focus can then be directed towards expending the subsequent years CLGF regional funds.

**CONSULTATION:**

Department of Regional Development and Lands  
Shire of Ngaanyatjarraku  
Executive Managers

**COMMENT:**

It is extremely disappointing that the two shires have been "left to hang out to dry" on the Short-stay Facility Project. Clearly, the opinions of the two local governments at the "coal face" who know first-hand the needs of the local people hold no weight with the State and Federal government agencies who work remotely from Kalgoorlie, Perth and Canberra. It is then frustrating that we now have to rush through an alternative project after putting considerable effort into the original project and being caught up in some sort of behind the scenes political game that has caused the delay.

Discussions at officer level between the Shires of Laverton and Ngaanyatjarraku have identified that the simplest alternative project that ticks most boxes in relation to the funding guidelines is to start sealing strategic sections of the Great Central Road in the vicinity of towns, communities and roadhouses. The first section recommended that will achieve a cost effective outcome is at the Tjukayirla Roadhouse, where the available funding and some additional funding from the shires would see approximately 10 kilometres of seal being laid as part of a \$800,000 project.

In order to progress the application and business case, a consultant has already been appointed using financial assistance from the GEDC to prepare the business case by 25 May 2012. Both Shires need to endorse and sign off the alternative project as soon as possible to enable submission of the application by 30 May 2012. Failure to meet this deadline will see us lose the 2010-11 funds.

It should be noted that this report and the recommendations of this report relate only to the 2010-11 round of regional CLGF funding. The following years funding is subject to acquittal of the first year so consideration of "regional" projects for these funds will need to be considered in due course. At this stage future funding has been targeted to the short-stay facility; however this will need to be reviewed in light of redirecting the first year's funds to another project.

It is also being recommended that the CEO be delegated authority to progress the application/business case process on behalf of the two shires to ensure that the 30 May deadline is met.

In addition for Council's information, the impending deadline for the regional projects and the delays in getting our short-stay facility project approved was discussed at the recent GVROC Technical Officer's meeting where it was resolved:

**RESOLUTION: Moved: Richard Brookes Seconded: Matthew Scott  
That the GVROC Council be requested to support the following CLGF projects:**

- 1. For the 2010/11 regional CLGF allocation of \$625,759 to the Shire of Laverton and Ngaanyatjarraku for an indigenous short stay facility.**
- 2. For the 2011/12 regional CLGF allocation of \$4,361,529:**
  - **Digital TV – proposed by the Shire of Coolgardie to assist 5 local governments across the region to access digital TV for their residents with an amount of \$700,000 has been allocated from the GVROC regional CLGF pool;**
  - **The Esperance foreshore project and a truck wash-down project for an amount of \$1,830,764.50; and**
  - **The Ray Finlayson Sporting Complex in Kalgoorlie-Boulder with an amount of \$1,830,764.50.**
- 3. In the event that the lead Local Government can't demonstrate to the GVROC Council meeting on Friday 25 May 2012 that their project is likely to be endorsed by the Department of Regional Development and Lands, then the funds are to be distributed to other endorsed projects.**

**CARRIED**

While the foregoing is only a recommendation to the GVROC Council it does have some relevance as it will likely be endorsed by the GVROC which will then require this Council's consideration. Point 2 is not really relevant to our regional group however the intent of points 1 and 3 is that if we can't get a project approved for 2010-11 then those funds go to the other GVROC grouping for distribution within the Goldfields – Esperance region. While not ideal

from our perspective, this would be a better outcome than the funds being lost to the region altogether. However, as long as our application for the sealing project is submitted on time, there is no good reason why that project would not get approved.

Therefore Council just needs note and to be aware of the GVROC position at this time.

**VOTING REQUIREMENTS:**

Absolute majority decision required due to the delegation.

**OC0520 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr P Hill, Seconded Cr R Ryles**

**That Council:**

- 1. Acknowledges that the regional project previously endorsed by the Shires of Laverton and Ngaanyatjarraku for the development of an Aboriginal short-stay accommodation facility is unlikely to get the endorsement required from the Aboriginal Affairs Coordinating Committee in time to enable acceptance by the Department of Regional Development and Lands to approve the funding from the 2010-11 funding round;**
- 2. Agrees in order to meet the deadline for the submission of an application and business case for the 2010-11 Regional CLGF funds that an alternative infrastructure project, compliant with the Regional CLGF Guidelines be submitted to the Department of Regional Development and Lands (RDL);**
- 3. Endorses that the alternative project to be submitted to RDL is the "Sealing of Strategic Sections of the Great Central Road";**
- 4. Endorses the CEO's actions in engaging a consultant to assist in the preparation of the application and business case for the alternative project with the financial assistance of the GEDC in order to meet the 30 May 2012 submission deadline;**
- 5. Advises the GVROC of the decision by the Shires of Laverton and Ngaanyatjarraku to submit an alternative project for the 2010-11 Regional CLGF funding round;**
- 6. Delegates authority to the CEO to progress the submission of the application and business case for the alternative project and undertake any other actions as required including the necessary liaison with the Shire of Ngaanyatjarraku in order to meet the submission requirements and ensuring that the application is submitted by 30 May 2012.**
- 7. Authorises the President and CEO to sign and seal if necessary the application, business case and subsequent Financial Assistance Agreement for the alternative project on behalf of the Shire of Laverton.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

<b>OC0521</b>	<b>11.5.6</b>	<b>REQUEST FOR SUPPORT – GVROC REGIONAL CLGF PROJECTS – RECORDS FACILITY AND DIGITAL TV RETRANSMISSION</b>	<b>File Ref: 16</b>
---------------	---------------	--	---------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Not Applicable

**MATTER FOR CONSIDERATION:**

To determine whether Council will support two regional CLGF projects put forward by the GVROC regional grouping (excludes Laverton and Ngaanyatjarraku) and if supportive to what extent it will participate financially.

**ATTACHMENTS:**

Attachment 11.5.6 “A” - Email from City of Kalgoorlie Boulder providing a business plan for the Regional Records Facility

Attachment 11.5.6 “B” - Email from Shire of Coolgardie proposing a portion of the Regional CLGF could go towards setting up digital television retransmission services in the region

Attachment 11.5.6 “C” – Letter of support

**APPLICANT’S SUBMISSION:** Not applicable

**BACKGROUND:**

Council would be aware that the Shires of Laverton and Ngaanyatjarraku have formed their own “regional grouping” for the purposes of expending their regional component of the CLGF.

The other members of GVROC have remained as a regional grouping and identified projects comprising the Esperance foreshore re-development (sea-wall) and a Regional Records Facility.

More recently, the GVROC grouping has considered projects for the establishment of digital television retransmission services throughout the Goldfields-Esperance Region, a truck wash-down bay in Esperance and the Ray Finlayson Recreation Centre in Kalgoorlie

At a recent GVROC Technical Officer’s Meeting, discussion was had on the GVROC projects and the potential for Laverton (and possibly Ngaanyatjarraku) being involved in some way with the Records Facility and the digital TV retransmission projects.

Council is requested to consider our involvement and advise GVROC accordingly.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council this financial year, however may need to budget accordingly for future years.

**STRATEGIC IMPLICATIONS:**

Involvement in these regional projects may have some positive benefits for this Shire.

**CONSULTATION:**                   GVROC Technical Officers Group

**COMMENT:**

How we have reached this point is somewhat complicated and can be outlined in more detail at the Council Meeting. Suffice to say; while we are not in the GVROC regional grouping we may be able to participate in a couple of their projects that potentially provide some benefits to us.

The first project is the Regional Records Facility. The Shire of Laverton has an opportunity to be involved at an operational level that may provide some financial benefits in the longer term. While we do not need to re-direct any of our regional funding to this project we can become a participant by agreeing to be a member. This will mean the Shire of Laverton meets its share of any short-fall in operations which is likely in the early years, then if it becomes profitable, to share in the profits. Another positive aspect of this is that we can meet our record keeping obligations such as storage and retention and there will be some records management expertise in the region.

The second project is a new proposal to use regional CLGF funds towards a joint tender to install digital television retransmission equipment in the region. In this case, if the business case is approved, Council may need to consider how it may fund its share. Potentially some of our regional CLGF could be redirected from our 2011/12 Regional CLGF allocation or alternatively our own funds could be utilised. The benefit for us in participating is that if all retransmission sites are tendered as one, there should be considerable cost savings in initial set-up costs as well as at an operational level having the same system installed at several sites throughout the region provides some potential for information and resource sharing.

The recommendation of this report is that Council should support the two proposed GVROC regional projects and contribute financially.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0521 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr S Weldon**

**That Council:**

- 1. Advises the Regional Grouping of GVROC local governments that it will support at an operational level the proposed Records Facility in Kalgoorlie, in line with the business case submitted and make the appropriate provision in the 2012/13 Draft Budget to cover the Shire of Laverton's contribution; and**
- 2. Advises the Regional Grouping of GVROC that it wishes to participate in the proposed regional project for the installation of digital television retransmission facilities in the region and that the Shire of Laverton will contribute financially, to be determined at the appropriate time either through redirecting some of its own Regional CLGF funding or budgeting to utilise Municipal funds.**

**CARRIED 7/0**

*The rest of this page has been left blank intentionally.*

<b>OC0522</b>	<b>11.5.7</b>	<b>INTEGRATED PLANNING AND REPORTING – SELECTION OF ASSET MANAGEMENT PLAN OPTION</b>	<b>File Ref: 10</b>
---------------	---------------	--	---------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Not Applicable

**MATTER FOR CONSIDERATION:**

To determine which option to select for the preparation of the Shire's Asset Management Plan which forms an integral component of the Shire's Integrated Strategic Planning and Reporting Framework, which is required to be in place by 1 July 2013.

**ATTACHMENTS:**

Attachment 11.5.7 "A" - Letter from KPMG, dated 27 March 2012

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

As Council would be aware, consultancy firm KPMG has been engaged to assist all GVROC member local governments to be compliant with the legislative requirements to have an integrated strategic planning and reporting framework in place by 1 July 2013.

This work includes preparation of the Shire's Strategic Community Plan, Corporate Business Plan and the three main informing strategies – Financial Plan, Workforce Plan and Asset Management Plan. Mostly, the cost of this consultancy is being met from grant funds made available to GVROC by the Department of Local Government, however depending on how much work the consultants undertake in respect to the Asset Management Plan there may be additional costs to the individual local governments.

KPMG has written to the Shire seeking a decision on which option to proceed with for Asset Management.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 5.6 – Requires that a local government is to plan for the future of the District and must be in accordance with the Regulations.

Local Government (Administration) Regulations 1996

- Regulations 19C, 19DA, 19DB and 19D provide detail of the planning requirements and transitional provisions

**POLICY IMPLICATIONS:** Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council as an amount of \$50,000 has been set aside in the 2011/12 Adopted Budget for additional costs associated with the Integrated Planning legislation. It is likely this will need to be carried forward to 2012/13.

**STRATEGIC IMPLICATIONS:**

The preparation of a compliant Asset Management Plan will enable the Shire to meet its statutory obligations as well as provide a useful tool for managing its assets.

**CONSULTATION:**

GVROC  
KPMG

**COMMENT:**

Enclosed with this Agenda is a letter from KPMG seeking the Shire's commitment to one of four options for the preparation by KPMG of the Shire's Asset Management Plan (AMP) under the contract they have entered into through GVROC. Council is asked to determine which option to choose and then advise KPMG accordingly.

Basically the four options available provide a compliant Asset Management Plan, however the costs increase depending on the level of involvement by KPMG in populating the information in the AMP. Option A is covered within the current contract amount however will require considerable staff time developing and inputting into the AMP. Option D provides a fully compliant AMP that has been completed substantially by KPMG and extensive staff training at an extra cost in the order of \$70,000.

The recommendation of this report is to go with Option C, which is the same as Option D without extensive training at an additional cost of \$42,700 excluding out of pocket expenses and GST.

It should be noted that these costs do not include updating the condition of the assets which requires considerably more work, so the AMP will be based on the current information available from our Asset Inventory.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC522 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr R Ryles**

**That Council determines that it selects Option C as outlined in KPMG's correspondence dated 27 March 2012 for the preparation of its Asset Management Plan and endorses that the additional fee charged by KPMG of \$42,700 (excluding GST) plus out of pocket expenses be met from Expenditure Account E041085.**

**CARRIED 7/0**



<b>OC0523</b>	<b>11.5.8</b>	<b>LAVERTON INTER AGENCY FORUM (LIAF) – MINUTES OF MEETING HELD 8 MAY 2012</b>	<b>File Ref: 254</b>
---------------	---------------	--	----------------------

**SUBMISSION TO:** Ordinary Meeting of Council, 24 May 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Not Applicable

**MATTER FOR CONSIDERATION:**

To receive the minutes of the LIAF Meeting held on 8 May 2012 and consider any matters raised specifically dealing with the Shire of Laverton.

**ATTACHMENTS:**

Attachment 11.5.8 “A” - Minutes of the LIAF Meeting held on 8 May 2012.

**APPLICANT’S SUBMISSION:** Not applicable

**BACKGROUND:**

At the Ordinary Meeting of Council on 20 October 2011, Council received correspondence from a core group of members of LIAF that were undertaking a review of LIAF to make it more relevant. Council considered the outcomes of the review and endorsed its commitment when it resolved:

***That Council:***

***1. Support the outcomes of the LIAF Review Working Group and commit to the following:***

- a. To be a “core” member of LIAF***
- b. To Chair the LIAF meetings and the chairman be a Councillor of the Shire***
- c. To undertake the secretariat role with the assistance of the GEDC***
- d. To commit to the goals and objectives of LIAF as outlined in the “Terms of Reference” and this commitment entails:***
  - (i) Attending or being represented at all meetings of LIAF, as a Core member.***
  - (ii) Ensuring that the Shire will be represented at LIAF meetings by senior Councillors and staff.***
  - (iii) Acknowledge the objectives of LIAF as set out and in the Terms of Reference.***
  - (iv) Agreeing that the Shire will formally receive the minutes of LIAF and consider the action items contained within the minutes.***
  - (v) Agreeing that the Shire will formally consider any communication from LIAF including Minutes from LIAF Meetings, where something is requested of the Shire and respond to LIAF in a timely manner.***
  - (vi) Agree to participate willingly and work proactively to ensure that LIAF meets its objectives and is seen positively by all stakeholders as a professional group endeavouring to improve the lifestyle and well being of all residents of Laverton.***

**2. Review this commitment on an ongoing basis to determine whether continued support is warranted.**

**CARRIED 6/0**

A meeting of LIAF based on the above review and commitment, was held on 8 May 2012. Council is requested to receive the minutes of that meeting and deal with any matters recorded in the minutes that require consideration by Council

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:** Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**

Council has indicated its support and commitment to LIAF in order to provide a forum at which all service providers for Laverton can meet and progress the objectives of LIAF to the benefit of the Laverton community.

**CONSULTATION:** Nil

**COMMENT:**

The minutes of the meeting held 8 May 2012 are presented as an agenda item in case Council is required to consider any matter within the minutes and make a decision. While Council's delegates to the LIAF meeting can make decisions at that meeting, the LIAF cannot make decisions binding on council.

Council will note from the minutes of the meeting that there are no other direct action items or other matters requiring Council's attention on this occasion.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0523 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr P Hill**

**That Council:**

1. **Receives the Minutes of the Laverton Inter Agency Forum meeting held in the Council Chambers, Laverton on Tuesday 8 May 2012 and notes the outcomes of that meeting as contained within the Minutes; and**
2. **Endorses the decisions made at that meeting and as recorded in the Minutes of the meeting held 8 May 2012.**

**CARRIED 7/0**

**12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions from Elected Members of which previous notice has been given.

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

**PROCEDURAL MOTION – COUNCIL DECISION**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That this meeting be closed to members of the public and move behind closed doors to discuss:**

**14.1 Laverton Medical Service – consideration of draft Medical Services Agreement. (File Ref: 225)**

**14.2 CEO's Annual Performance Review for Year Ended 7 April 2012 (Personnel File)**

**As these items refers to a matter affecting an employee pursuant to Section 5.23 (2)(a) of the Local Government Act 1995 and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, pursuant to Section 5.23 (2)(e)(iii) of the Local Government Act 1995.**

**CARRIED 7/0**

*The Meeting went behind closed doors at 6.45pm*

<b>OC0524</b>	<b>14.1</b>	<b>LAVERTON MEDICAL SERVICE – CONSIDERATION OF DRAFT MEDICAL SERVICES AGREEMENT</b>	<b>File Ref: 225</b>
---------------	-------------	---	----------------------

**OC0524 COUNCIL'S DECISION:**

**Moved Cr P Hill, Seconded L Hawkins**

**That Council:**

- 1. Receive the draft "Agreement for Supply of Medical Services" as presented to this Meeting;**

- 2. Endorse the draft Agreement for the purposes of entering into negotiations with the Medical Service Provider and the mining companies;**
- 3. Delegate Authority to the CEO to progress negotiations with the Medical Service Provider and the mining companies and reach agreement on behalf of Council, providing the final Agreement is not significantly varied from the draft Agreement as presented to this meeting; and**
- 4. Authorise the President and CEO to sign the final Medical Services Agreement and affix the Common Seal on behalf of the Shire of Laverton.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

*The rest of this page has been left blank intentionally.*

<b>OC0525</b>	<b>14.2</b>	<b>CEO's ANNUAL PERFORMANCE REVIEW FOR YEAR ENDED 7 April 2012</b>	<b>(Personnel Files)</b>
---------------	-------------	--	--------------------------

**OC0525 COUNCIL'S DECISION:**

**Moved Cr V Thomas, Seconded Cr P Hill**

**That Council:**

- 1. Determines that it wishes to conduct the annual performance review of the CEO, Mr Steven Deckert, by a committee of Councillors appointed by Council for that purpose;**
- 2. Appoints the Shire President, Deputy President and Cr S Weldon to the CEO's Performance Review Committee;**
- 3. Requires the Performance Review Committee to conduct the annual performance review of the CEO in a timely manner and report back to Council by no later than the Ordinary Meeting of Council on 21 June 2012, the outcomes of the CEO's performance review;**
- 4. Determines that the CEO's Performance Review Committee has a quorum of 2, has no delegated authority and will meet as and when required.**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**PROCEDURAL MOTION – COUNCIL DECISION**

**Moved Cr V Thomas, Seconded Cr S Weldon**

**That Council agrees to reopen the meeting to the public and come from behind closed doors at 6.53pm**

**CARRIED 7/0**

**On reopening the meeting, the President noted that there were no public present and therefore did not read aloud the decisions made behind closed doors.**

***Mrs L Barnes entered the meeting at 6.52pm.***

**15. NEXT MEETING**


The next Ordinary Meeting of Council will be held on Thursday 21 June 2012 at the Shire of Laverton Council Chambers, commencing at 5:00pm.

**16. CLOSURE OF MEETING**

There being no further business, the President Cr R Wedge declared the meeting closed at 6.55pm.

17. **CERTIFICATION BY CHAIRMAN**

I, Robert M. Wadgate hereby certify that the Minutes of the Ordinary Meeting of Council held 24 May 2012 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 21 June 2012.

Signed 

Dated: 21-06- 2012