



# **SHIRE OF LAVERTON**

## **MINUTES**

**FOR THE ORDINARY MEETING OF COUNCIL  
HELD**

**19 APRIL 2012**

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS ON 19 APRIL 2012, COMMENCING AT 5.00 PM.**

**1. DECLARATION OF OPENING**

The President, Cr R Wedge declared the meeting open at 5.04pm and read the disclaimer as printed in the Agenda.

**2. ANNOUNCEMENT OF VISITORS**

Nil

**3. RECORD OF ATTENDANCE**

**3.1 PRESENT**

Cr Rob Wedge	President
Cr Rex Ryles	Deputy President
Cr Leslee Hawkins	Councillor
Cr Beatrice Fuamatu	Councillor
Cr Vanessa Thomas	Councillor (from 5.23pm)
Mr S Deckert	Chief Executive Officer
Mr P Crawford	Exec Mgr Technical Services
Mrs D Prior	Exec Mgr Corporate & Community Services
Mrs L Barnes	Executive Assistant

**3.2 APOLOGIES**

Nil

**3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr Patrick Hill	Councillor
Cr Shaneane Weldon	Councillor

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**OC0401 6.1 APPLICATIONS FOR LEAVE OF ABSENCE**

**File Ref: 210**

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0401 COUNCIL'S DECISION**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That Cr L Hawkins application for a leave of absence from the Ordinary Meeting of Council on 21 June 2012, as she will be on personal leave, is approved.**

**CARRIED 4/0**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

The President advised the Meeting that Late Item 14.1 Mr G Elliott – Proposal to waive part rates owing on 17 and 18 Burt Street, Laverton, is to be discussed behind closed doors.

**8. CONFIRMATION OF MINUTES**

**OC0402 8.1 ORDINARY COUNCIL MEETING – 22 MARCH 2012**

**File Ref: 81**

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0402 COUNCIL DECISION/OFFICER'S RECOMMENDATION**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That the Minutes of the Ordinary Meeting of Council held on 22 March 2012 be confirmed as a true and accurate record.**

**CARRIED 4/0**

**9. PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**OC0403 10.1 PRESIDENTS REPORT**

The President Cr R Wedge provided a verbal report on his activities for the month of March. Cr Wedge advised that he will provide a written report covering his activities for inclusion in the minutes (Attachment 10.1 "A")

**VOTING REQUIREMENTS**

Simple majority decision required

**OC0403 COUNCIL DECISION**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That the President's verbal Monthly Activity Report be received and note that a written report will be provided.**

**CARRIED 4/0**

<b>OC0404 10.2 CR L HAWKINS REPORT</b>
--

Cr L Hawkins tabled and spoke to her report (Attachment 10.1 "B") reporting on her activities for the month of March as outlined in the tabled report.

**VOTING REQUIREMENTS**

Simple majority decision required

**OC0404 COUNCIL DECISION**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That Cr L Hawkins' Monthly Activity Report (Attachment 10.1 "B"), be received.**

**CARRIED 4/0**

**11. REPORTS OF COMMITTEES AND OFFICERS**

**11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS**

Nil

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## 11.2 FINANCE AND ADMINISTRATION BUSINESS

<b>OC0405</b>	<b>11.2.1</b>	<b>ACCOUNTS PAID AS AT 31 MARCH 2012</b>	<b>File Ref: 39</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The Senior Officer has an interest to the extent that she is a beneficiary of a locally operated business that is a creditor.

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Tamara Hill, Administration Assistant

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

**ATTACHMENTS:** Nil

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

Municipal Fund payments including cheque numbers 11744 to 11777 electronic funds transfers and lease payments totalling \$1,017,771.37 are presented as per the submitted list below:

	<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Amount</u>
<b>Apollo Contracting Services - EFT</b>	61,838	Bill Pmt - Cheque	30/03/2012		-220.00
<b>Archival Survival - EFT</b>	61,463	Bill Pmt - Cheque	15/03/2012		-791.69
<b>Asgard Investors Services</b>	61,670	Liability Cheque	22/03/2012	11790	-1,831.14
<b>Australia Post - EFT</b>	61,147	Bill Pmt - Cheque	02/03/2012		-189.38
	61,464	Bill Pmt - Cheque	15/03/2012		-415.33
<b>Australian Super</b>	61,669	Liability Cheque	22/03/2012	11789	-855.29
<b>Australian Taxation Office - EFT</b>	61,465	Bill Pmt - Cheque	15/03/2012		-6,338.00
<b>Beatrice Fuamatu.</b>					

	61,883	Bill Pmt - Cheque	30/03/2012	11792	-1,000.00
<b>Boc Limited - EFT</b>					
	61,466	Bill Pmt - Cheque	15/03/2012		-133.39
<b>Bouncing Orange Pty Ltd - EFT</b>					
	61,148	Bill Pmt - Cheque	02/03/2012		-1,887.60
<b>Brand Success - EFT</b>					
	61,467	Bill Pmt - Cheque	15/03/2012		-578.16
<b>Building Commission - EFT</b>					
	61,149	Bill Pmt - Cheque	02/03/2012		-36.00
<b>Cardno (WA) Pty Ltd - EFT</b>					
	61,150	Bill Pmt - Cheque	02/03/2012		-29,475.60
	61,839	Bill Pmt - Cheque	30/03/2012		-8,101.50
<b>Central Desert Shire Council - EFT</b>					
	61,468	Bill Pmt - Cheque	15/03/2012		-288.30
<b>Chloe Foster - EFT</b>					
	61,840	Bill Pmt - Cheque	30/03/2012		-55.50
<b>Chorus Call - EFT</b>					
	61,841	Bill Pmt - Cheque	30/03/2012		-226.60
<b>City of Kalgoorlie-Boulder - EFT</b>					
	61,842	Bill Pmt - Cheque	30/03/2012		-137.92
<b>Civic Legal - EFT</b>					
	61,843	Bill Pmt - Cheque	30/03/2012		-1,156.83
<b>Coastal Midwest Transport - EFT</b>					
	61,469	Bill Pmt - Cheque	15/03/2012		-662.92
<b>Coca-Cola Amatil (Aust) Pty Ltd - EFT</b>					
	61,470	Bill Pmt - Cheque	15/03/2012		-414.76
<b>Coffee &amp; Tea Supplies - EFT</b>					
	61,844	Bill Pmt - Cheque	30/03/2012		-492.81
<b>Complete Services Pty Ltd - EFT</b>					
	61,151	Bill Pmt - Cheque	02/03/2012		-258.17
	61,845	Bill Pmt - Cheque	30/03/2012		-956.01
<b>Concept Media - EFT</b>					
	61,471	Bill Pmt - Cheque	15/03/2012		-330.00
<b>CORPORATE EXPRESS - EFT</b>					
	61,472	Bill Pmt - Cheque	15/03/2012		-1,313.31
<b>Courier Australia - EFT</b>					
	61,473	Bill Pmt - Cheque	15/03/2012		-2,062.00
	61,846	Bill Pmt - Cheque	30/03/2012		-126.10
<b>CPS Wear Parts - EFT</b>					
	61,847	Bill Pmt - Cheque	30/03/2012		-7,260.00
<b>Custom Service Leasing Pty Ltd - EFT</b>					
	61,848	Bill Pmt - Cheque	30/03/2012		-916.65
<b>Dept of Transport</b>					
	61,166	Bill Pmt - Cheque	07/03/2012	11778	-861.15
<b>Desert Inn Hotel - EFT</b>					

	61,152	Bill Pmt - Cheque	02/03/2012		-124.00
	61,849	Bill Pmt - Cheque	30/03/2012		-220.00
<b>Eagle Petroleum (WA) - EFT</b>					
	61,474	Bill Pmt - Cheque	15/03/2012		-74,053.43
<b>Eastern Hills Saws &amp; Mowers - EFT</b>					
	61,475	Bill Pmt - Cheque	15/03/2012		-1,293.60
<b>Eastgold Dairy Distributors - EFT</b>					
	61,476	Bill Pmt - Cheque	15/03/2012		-347.70
	61,850	Bill Pmt - Cheque	30/03/2012		-197.75
<b>Elite Gym Hire - EFT</b>					
	61,851	Bill Pmt - Cheque	30/03/2012		-660.00
<b>Express Yourself Printing - Eft</b>					
	61,852	Bill Pmt - Cheque	30/03/2012		-264.36
<b>FESA - EFT</b>					
	61,153	Bill Pmt - Cheque	02/03/2012		-486.71
<b>Fiesta Canvas</b>					
	61,503	Bill Pmt - Cheque	15/03/2012	11780	-330.00
<b>First National Real Estate - EFT</b>					
	61,853	Bill Pmt - Cheque	30/03/2012		-1,988.95
<b>FORMAN BROTHERS - EFT</b>					
	61,477	Bill Pmt - Cheque	15/03/2012		-1,518.00
<b>Goldfields Commercial Security - EFT</b>					
	61,854	Bill Pmt - Cheque	30/03/2012		-39.80
<b>Goldfields Crane Hire - EFT</b>					
	61,478	Bill Pmt - Cheque	15/03/2012		-1,785.30
<b>Goldfields Truck Power - EFT</b>					
	61,479	Bill Pmt - Cheque	15/03/2012		-715.71
<b>Goldline Distributors - EFT</b>					
	61,480	Bill Pmt - Cheque	15/03/2012		-546.00
	61,855	Bill Pmt - Cheque	30/03/2012		-241.69
<b>Goldrush Tours - EFT</b>					
	61,481	Bill Pmt - Cheque	15/03/2012		-514.25
<b>Gray &amp; Lewis Land Use Planners - EFT</b>					
	61,856	Bill Pmt - Cheque	30/03/2012		-804.65
<b>Haines Norton - EFT</b>					
	61,482	Bill Pmt - Cheque	15/03/2012		-16,973.00
<b>Healthscope Pathology</b>					
	61,504	Bill Pmt - Cheque	15/03/2012	11781	-27.50
<b>HESTA Super Fund</b>					
	61,668	Liability Cheque	22/03/2012	11788	-52.83
<b>Hitachi Construction Machinery - Eft</b>					
	61,483	Bill Pmt - Cheque	15/03/2012		-1,262.82
	61,857	Bill Pmt - Cheque	30/03/2012		-883.59
<b>Horizon Power</b>					
	61,505	Bill Pmt - Cheque	15/03/2012	11782	-2,724.49



	61,884	Bill Pmt - Cheque	30/03/2012	11793	-128.12
<b>HostPlus Super</b>					
	61,667	Liability Cheque	22/03/2012	11787	-316.60
<b>Iris Consulting Group Pty Ltd - EFT</b>					
	61,484	Bill Pmt - Cheque	15/03/2012		-198.00
<b>Jason Signmakers - Eft</b>					
	61,858	Bill Pmt - Cheque	30/03/2012		-5,747.50
<b>Jenny Stuart - Eft</b>					
	61,154	Bill Pmt - Cheque	02/03/2012		-1,000.00
<b>JML Resources Ltd</b>					
	61,885	Bill Pmt - Cheque	30/03/2012	11794	-143.61
<b>Kalgoorlie Automotive Trade Supplies- Eft</b>					
	61,155	Bill Pmt - Cheque	02/03/2012		-5,225.00
<b>Kalmech Pty Ltd - Eft</b>					
	61,156	Bill Pmt - Cheque	02/03/2012		-144.60
<b>Kingston Surveys Pty Ltd - EFT</b>					
	61,485	Bill Pmt - Cheque	15/03/2012		-3,899.94
<b>Landgate - EFT</b>					
	61,486	Bill Pmt - Cheque	15/03/2012		-1,505.25
	61,859	Bill Pmt - Cheque	30/03/2012		-160.05
<b>Laverton Motors - Eft</b>					
	61,860	Bill Pmt - Cheque	30/03/2012		-1,628.77
<b>Leslee Hawkins - EFT</b>					
	61,861	Bill Pmt - Cheque	30/03/2012		-1,000.00
<b>Lewis Partnership - EFT</b>					
	61,487	Bill Pmt - Cheque	15/03/2012		-7,468.55
<b>LGIS Risk Management - EFT</b>					
	61,862	Bill Pmt - Cheque	30/03/2012		-4,620.00
<b>Lynas Corporation - EFT</b>					
	61,863	Bill Pmt - Cheque	30/03/2012		-144.00
<b>Major Motors Pty Ltd - Eft</b>					
	61,864	Bill Pmt - Cheque	30/03/2012		-988.68
<b>MCMAHON BURNETT TRANSPORT - EFT</b>					
	61,488	Bill Pmt - Cheque	15/03/2012		-899.22
<b>Mount Weld Mining Pty Ltd</b>					
	61,886	Bill Pmt - Cheque	30/03/2012	11795	-677.55
<b>National Australia Bank</b>					
		Bill Pmt - Cheque	7/03/2012		-74,713.92
		Bill Pmt - Cheque	21/03/2012		-66,809.78
<b>National Tyres - EFT</b>					
	61,157	Bill Pmt - Cheque	02/03/2012		-1,320.00
<b>Netwealth Applications Account - EFT</b>					
	61,865	Bill Pmt - Cheque	30/03/2012		-2,649.60
<b>On-Line Business Equipment - Eft</b>					
	61,489	Bill Pmt - Cheque	15/03/2012		-3,434.15

	61,866	Bill Pmt - Cheque	30/03/2012		-95.70
<b>Optus Billing Services</b>					
	61,506	Bill Pmt - Cheque	15/03/2012	11783	-343.48
	61,887	Bill Pmt - Cheque	30/03/2012	11796	-439.66
<b>Orica Australia Pty Ltd - Eft</b>					
	61,867	Bill Pmt - Cheque	30/03/2012		-848.87
<b>Outback Parks &amp; Lodges - EFT</b>					
	61,158	Bill Pmt - Cheque	02/03/2012		-320.00
	61,868	Bill Pmt - Cheque	30/03/2012		-970.00
<b>Parwood Contracting - EFT</b>					
	61,538	Bill Pmt - Cheque	16/03/2012		-75,130.90
<b>Peerless Jal Pty Ltd - EFT</b>					
	61,869	Bill Pmt - Cheque	30/03/2012		-250.60
<b>Peter N Crawford - Eft</b>					
	61,870	Bill Pmt - Cheque	30/03/2012		-90.00
<b>Petroleum Technologies Aust Pty Ltd- EFT</b>					
	61,539	Bill Pmt - Cheque	16/03/2012		-43,560.00
<b>Phillip Bradshaw - EFT</b>					
	61,490	Bill Pmt - Cheque	15/03/2012		-1,294.45
<b>Pivotel Satellite Pty Limited</b>					
	61,507	Bill Pmt - Cheque	15/03/2012	11784	-284.00
<b>Poseidon Nickel Ltd</b>					
	61,888	Bill Pmt - Cheque	30/03/2012	11797	-534.01
<b>Powerchill - EFT</b>					
	61,491	Bill Pmt - Cheque	15/03/2012		-8,635.00
<b>Regis Resources</b>					
	61,889	Bill Pmt - Cheque	30/03/2012	11798	-1,951.31
<b>REST Superannuation</b>					
	61,666	Liability Cheque	22/03/2012	11786	-316.94
<b>Roberts BT &amp; PG - Eft</b>					
	61,492	Bill Pmt - Cheque	15/03/2012		-24,420.00
<b>Rod Hill Painting &amp; Decorating - EFT</b>					
	61,871	Bill Pmt - Cheque	30/03/2012		-120.00
<b>Satellite Television &amp; Radio - EFT</b>					
	61,872	Bill Pmt - Cheque	30/03/2012		-495.00
<b>Seeley Auto Electrical Pty Ltd - Eft</b>					
	61,493	Bill Pmt - Cheque	15/03/2012		-764.00
<b>Shaneane Weldon</b>					
	61,890	Bill Pmt - Cheque	30/03/2012	11799	-547.16
<b>Shire of Laverton - Trust Ac - Eft</b>					
	61,664	Liability Cheque	22/03/2012		-100.00
<b>Shire of Laverton Social Club - EFT</b>					
	61,671	Liability Cheque	22/03/2012		-530.00
<b>Shire of Leonora - Eft</b>					
	61,494	Bill Pmt - Cheque	15/03/2012		-9,906.25

	61,873	Bill Pmt - Cheque	30/03/2012		-2,477.26
<b>Site Ware Direct - EFT</b>					
	61,495	Bill Pmt - Cheque	15/03/2012		-2,156.00
<b>SKIPPER TRUCK PARTS - EFT</b>					
	61,159	Bill Pmt - Cheque	02/03/2012		-61.47
<b>Smitten Organic - EFT</b>					
	61,496	Bill Pmt - Cheque	15/03/2012		-3,965.12
<b>Star Track Express - EFT</b>					
	61,160	Bill Pmt - Cheque	02/03/2012		-37.09
	61,497	Bill Pmt - Cheque	15/03/2012		-459.87
	61,874	Bill Pmt - Cheque	30/03/2012		-209.88
<b>State Library of WA - EFT</b>					
	61,875	Bill Pmt - Cheque	30/03/2012		-97.90
<b>Sunny Sign Company Pty - EFT</b>					
	61,161	Bill Pmt - Cheque	02/03/2012		-753.02
	61,498	Bill Pmt - Cheque	15/03/2012		-1,781.27
	61,876	Bill Pmt - Cheque	30/03/2012		-3,289.00
<b>Telstra</b>					
	61,167	Bill Pmt - Cheque	07/03/2012	11779	-2,474.60
	61,508	Bill Pmt - Cheque	15/03/2012	11785	-636.80
	61,891	Bill Pmt - Cheque	30/03/2012	11800	-3,664.86
<b>The Eskoolup Trust - EFT</b>					
	61,499	Bill Pmt - Cheque	15/03/2012		-22,000.00
	61,877	Bill Pmt - Cheque	30/03/2012		-22,000.00
<b>Truck Centre (WA) Pty Ltd - EFT</b>					
	61,878	Bill Pmt - Cheque	30/03/2012		-636.93
<b>TUDOR HOUSE</b>					
	61,892	Bill Pmt - Cheque	30/03/2012	11801	-260.00
<b>WA Local Government Association - EFT</b>					
	61,879	Bill Pmt - Cheque	30/03/2012		-1,984.88
<b>WA Local Government Super Plan - EFT</b>					
	61,665	Liability Cheque	22/03/2012		-25,644.01
<b>Warakurna Roadhouse - EFT</b>					
	61,500	Bill Pmt - Cheque	15/03/2012		-171.00
<b>Water Corporation</b>					
	61,893	Bill Pmt - Cheque	30/03/2012	11802	-165.45
<b>Wedge Rob - EFT</b>					
	61,880	Bill Pmt - Cheque	30/03/2012		-3,500.00
<b>Western Australia Planning Commission</b>					
	61,735	Bill Pmt - Cheque	28/03/2012	11791	-1,106.00
<b>Westland Autos Pty Ltd - Eft</b>					
	61,501	Bill Pmt - Cheque	15/03/2012		-1,021.72
	61,881	Bill Pmt - Cheque	30/03/2012		-688.60
<b>WESTNET PTY LTD - EFT</b>					
	61,162	Bill Pmt -	02/03/2012		-338.24

		Cheque		
<b>Westrac Pty Ltd - EFT</b>				
	61,163	Bill Pmt - Cheque	02/03/2012	-3,707.93
	61,502	Bill Pmt - Cheque	15/03/2012	-163.72
<b>Wright Express (Motorpass) - EFT</b>				
	61,164	Bill Pmt - Cheque	02/03/2012	-1,030.65
	61,882	Bill Pmt - Cheque	30/03/2012	-1,017.50
<b>WURTH AUSTRALIA PTY LTD - EFT</b>				
	61,165	Bill Pmt - Cheque	02/03/2012	-454.42
			<b>Total</b>	<b>-642,153.65</b>

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulations 1996.

Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**COMMENT:** Nil

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0405 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr R Ryles**

**That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list and summarised as following:**

**Municipal Fund payments including cheque numbers 11777 to 11802, electronic funds transfers and lease payments totalling \$642,153.65**

**CARRIED 4/0**

**OM0406 11.2.2 OUTSTANDING DEBTORS REPORT AS AT 31 MARCH 2012**

**File ref: 33**

**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Tamara Hill, Administration Assistant

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**

The presentation of a report indicating the outstanding Debtor Balances as at the end of March 2012.

**ATTACHMENTS:** Nil

**APPLICANT'S SUBMISSION:** Nil

**BACKGROUND:**

Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulations 1996

Reg. 5(1) (a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**COMMENT:**

The balance of Outstanding Debtors at 31 March 2012 is \$141,199.44

The total debtor balance includes:

<b>DEBTORS</b>	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>&gt; 90</b>	<b>TOTAL</b>
General Debtors	0.00	8,522.34	28,235.25	0.00	79,961.31	116,718.89
Doubtful Debt	0.00	0.00	0.00	0.00	-120,000.00	-120,000.00
Rates	0.00	0.00	1,403.93	0.00	143,076.62	144,480.55
<b>TOTAL</b>	<b>0.00</b>	<b>8,522.34</b>	<b>29,639.18</b>	<b>0.00</b>	<b>103,037.93</b>	<b>141,199.44</b>

A detailed list of Debtor balances is provided in the Information Bulletin.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0406 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That the report of Outstanding Debtors as at 31 March 2012 be received.**

**CARRIED 4/0**

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<b>OC0407 11.2.3 REIMBURSEMENT OF EXPENSES</b>	<b>File Ref: 39</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Tamara Hill, Administration Assistant

**SENIOR OFFICER:** Deanne Prior, Executive Manager Corporate & Community Services

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**  
 Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

**ATTACHMENTS:** Nil

**APPLICANT’S SUBMISSION:** Nil

**BACKGROUND:**  
 Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

<b>PHILLIP BRADSHAW</b> Grader Operator	Reimbursement For Police Clearance	\$ 55.50
<b>PHILLIP BRADSHAW</b> Grader Operator	Reimbursement For Fuel & Accommodation – Relocation Expenses Incurred In Moving To Laverton	\$ 1,238.95
<b>CHLOE FOSTER</b> Receptionist	Reimbursement For Police Clearance	\$ 55.50
<b>PETER CRAWFORD</b> Executive Manager Technical Services	Reimbursement For Meals For Executive Manager & Works Manager On Road Inspections Of Outback Highway	\$ 90.00

**STATUTORY ENVIRONMENT:**  
 As per adopted Council Policy 3.11 – Reimbursement of Expenses

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**COMMENT:** Nil

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0407 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No 3.11 amounting to \$1,439.95.**

**CARRIED 4/0**

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**OC0408 11.2.4 BANK RECONCILIATION AND INVESTMENTS REPORT  
AS AT 31 MARCH 2012**

**File Ref: 43**

**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REF:** Not applicable

**MATTER FOR CONSIDERATION:**

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 31 March 2012.

**ATTACHMENTS:**

Attachment 11.2.4 "A" - Bank Reconciliation and Investment Report as at 31 March 2012

**APPLICANT'S SUBMISSION:** Nil

**BACKGROUND:**

Reconciliation is undertaken between Council's financial accounting system and the various bank accounts operated by Council as a means of determining the completeness and integrity of transaction processing. As per Finance Policy 3.2, a report on Investments of Council funds is also provided.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulations 1996 Reg. 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

**POLICY IMPLICATIONS:** Policy 3.2

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Nil

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0408 COUNCIL'S DECISION/OFFICER'S RECOMMENDATION:**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That:**

- 1. The Bank Reconciliation as at 31 March 2012, as appended (Appendix Attachment 11.2.4 "A"), be received.**
- 2. The report on investments as at 31 March 2012, as appended (Appendix Attachment 11.2.4 "A"), be received.**

**CARRIED 4/0**

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**OC0409 11.2.5 2011/12 BUDGET REVIEW**

**File Ref: 590**

**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REF:** Nil

**MATTER FOR CONSIDERATION:**

For Council to consider the 2011/12 Budget Review as presented in the Statement of Financial Activity for the period 1 July 2011 to 31 January 2012 and determine whether or not to adopt the review or any recommendations made in the review.

**ATTACHMENTS:**

Appendix Attachment 11.2.5 "A" - Budget Review Document including Actual Revenue and Expenditure to 31 January 2012 and projected results for the 2011/12 Financial Year.

**BACKGROUND:**

The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department for Local Government and Regional Development within 30 days of the adoption of the review.

**STATUTORY ENVIRONMENT:**

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine \* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

\* *Absolute majority required*

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:**

Specific financial implications are as outlined in the Comment section of this report.

## **STRATEGIC IMPLICATIONS:**

Provides efficient and effective financial management.

## **CONSULTATION:**

Steven Deckert - Chief Executive Officer; Peter Crawford – Executive Manager Technical Services; Daphne Crawford – Manager Community Development

## **COMMENT:**

Council adopted a 10% and \$10,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review. It is not intended that all variations will be commented on. Only the items with significant change will have an explanation (similar to the Monthly Financial Reports).

The proposed amendments to the adopted budget forecast a surplus of \$1,349,254 at 30 June 2012. This is represented by the comparison between adopted budget and revised budget as appended.

The review has identified the following significant variances between budgeted and proposed results for 2011/12:

## **REVENUE**

### **General Purpose Funding**

**I031045** Discount Allowed – Reduce by \$21,995, from \$90,000 to \$68,005. The discount was taken up by less ratepayers than anticipated. There will be no further changes to this account during the remainder of the financial year.

**I031046** Interim Rates 46.2.2 UV Mining Interims - No amount is included in the budget for interim rates as this is always dependent on mining activity in the area and tenement changes. Interim rates are expected to provide an additional \$20,000 of revenue. This is an estimate only as it is determined by information provided by the Valuer Generals Office (VGO) on a monthly basis. A lot of revaluations have been carried out by the VGO. They seem to be reducing the valuation of tenements at present but it is still expected that there will be an increase in UV Interim Rate Revenue for this year.

**I031051** Rates Excess – This account is used when there is a change in the balance of Rates Assessments, in particular assessments for Mining Tenements and the rate payer has not made the request to have the funds refunded. If the request hasn't been received three months after we have advised the rate payer of the change in their rates the funds are transferred to the Rates Excess account. It is estimated that the balance by year end will be \$12,000.

**I032030** Interest on Municipal Accounts – Increase by \$70,000, from \$50,000 to \$120,000. Some funds were withdrawn from the term investment earlier in the year but the balance of both the cheque account and term deposit have remained high throughout the year, resulting in more interest earned than expected.

**I032055** Interest Plant Reserve – Increase by \$10,096, from \$13,404 to \$23,500. No funds have been transferred from the Plant Reserve account so the interest earned will be more than the adopted budget figure.

**I032060** Interest Road Reserve – Increase by \$11,533, from \$16,467 to \$28,000. No funds have been transferred from the Road Reserve account so the interest earned will be more than the adopted budget figure.

**I032070** Interest Council Building Reserve – Increase by \$15,586, from \$22,144 to \$38,000. No funds have been transferred from the Council Building Reserve account so the interest earned will be more than the adopted budget figure.

**I032081** Interest Townsite Revitalisation Reserve – Increase by \$22,242 from \$37,758 to \$60,000. No funds have been transferred from the Townsite Revitalisation Reserve account so the interest earned will be more than the adopted budget figure.

### **Governance**

**I041050** Outback Highway Reimbursement – Increase by \$20,000, from \$120,000 to \$140,000. Revenue for the Outback Highway Development Council is higher than the adopted budget due to the Shire paying for the accommodation costs for the Outback Way AGM held in September last year and raising invoices to the attendees for their costs. This was done to simplify the task of organising the accommodation and conference costs and had not been included in the budget.

### **Health**

**I074011** Medical Practice Receipts – this account was created to track the revenue received from the Medical Practice. At the time the budget was adopted it was not known that the Shire would be administering the Medical Practice so nothing was included in the budget.

**I074020** Profit on disposal of assets – A profit of \$16,750 was made when the Doctor's vehicle was sold. At the time of preparing the 2011/12 budget, the estimated profit of \$7,420 was coded against account I074015 Profit on Sale of Assets. As the proceeds from the sale were coded to a different account it is now showing as a material variance and is being adjusted during the budget review to reflect the actual profit on disposal.

### **Education & Welfare**

**I085005 and I085015** – It is not expected that any funding will be received this financial year for the Youth & Recreation position and any other grant funding relating to the Youth & Recreation activities as the position still remains vacant.

### **Recreation & Culture**

**I113015** Grant Education Dept Oval – Reduce by \$10,000 from \$45,000 to \$35,000. The operation expenses for the Shire Oval are less than budgeted. The Education Department is invoiced for 50% of operational expenditure so as a result of the expenditure being less there will be less revenue from Department of Education.

### **Transport**

**I121020** Project Based Grants – Reduce by \$260,234. We will not complete the works this year so not all funding will be received.

**I121048** Funding for Flood Damage – Reduce by \$837,081. No further work will be carried out this year for flood damage so the balance of expected funding will not be claimed in this financial year.

**I123005** Gain on Disposal of Asset – Increase by \$14,078. The Prime Mover was sold for more than the amount included in the Adopted Budget.

**I126005** Landing Fees – Increase by \$55,000. Revenue from Landing Fees year to date is much higher than budgeted. It is expected that this trend will continue for the remainder of the year.

**I126012** Fuel Sales – Decrease by \$100,100. As the refuelling facility has not been commissioned yet, there have been not been any fuel sales. It is expected that some sales will be made before the end of financial year. This is only an estimate of sales and will depend on when the refuelling facility is commissioned.

## **Economic Services**

**I131040** R4R CLGF Funding – Reduce by \$897,551. It is not expected that the CLGF funds will be received this year.

**I134005** Grant Coordinator's Salary – Reduce by \$31,500. Two amounts were included in the budget for funding for Trainees at the CRC and Great Beyond. Although a trainee was employed earlier in the year, this was done through a registered training organisation. As a result no funds were received by the Shire of Laverton. It is now not expected that any trainees will be employed in this financial year.

**I134050** LotteryWest Commissions – Reduce by \$10,000. As the LotteryWest Agency is not proceeding there will not be any commission revenue.

**I134080** Coach House Ren/CRC Lo-location – Reduce by \$600,000. No application has been prepared and submitted for funding in relation to this project. It will be reviewed during the 2012/13 budget process.

**I136010** Short Stay Accommodation Grant – Reduce by \$1,021,565. It is expected that the 2010/11 funding may be received but this needs to be spent before the 2011/12 funding will be made available. It is not expected that this will be achieved by the end of the financial year.

## **EXPENDITURE**

### **General Purpose Funding**

**E031020** Admin Allocation Rates – Reduce by \$10,829. Administration expenses will be less than budgeted so the allocation of expenses to various departments will also be reduced.

### **Governance - Members**

**E041005** Members Conference Expenses – Reduce by \$10,000. It is not expected that expenditure will reach the original amount included in the adopted budget.

**E041200** Admin Allocation members – Reduce by \$35,181. Administration expenses will be less than budgeted so the allocation of expenses to various departments will also be reduced.

### **Law Order & Public Safety**

**E051010** Fire Control Expenses – Increase by \$12,987. Expenditure is already higher than the amount included in the adopted budget due to the work carried out by Shire employees on fire breaks at Shire properties.

**E052020** Dog Control Expenses – Reduce by \$45,169. Expenditure will not reach the amount included in the Adopted budget.

### **Health**

**E074025** Medical Practice Subsidy – reduce by \$70,916. This account was used for payments made to the permanent doctor. No payments have been made since Dr Winlo left in September 2011. Expenditure relating to the Medical Practice is now being coded to account E074031.

**E074030** Doctor's Subsidy Mining Companies – reduce by \$57,823. As explained with the above account, no expenditure has been posted to this account since Dr Winlo left in September 2011. Mining Companies are still contributing to the Medical Practice expenses until a permanent doctor is appointed.

**E074031** Medical Practice Expenses – Increase by \$250,000. This account was created once the Shire took on the role of overseeing the Medical Practice during this financial year. Expenditure is offset by revenue received from the Medical Practice and contributions made by the Mining Companies. The reduction in expenditure in accounts E074030 and E074031 will also offset some of the expenditure on this account.

### **Education and Welfare**

**E085061** Youth & Rec Officer Salary – Reduce by \$58,598. An amount of \$20,000 will be allocated for expenditure in the hope that a Youth & Recreation Development Co-ordinator will be recruited before the end of the financial year.

### **Housing**

Expenditure on the majority of Shire houses has been reduced. There is no scheduled maintenance program in place so the only maintenance that is being carried out is on an as needs basis.

**E091005** 10 Lancefield St – Reduce by \$12,000

**E091021** 1 Erlistoun St – Reduce by \$13,000

**E091045** 6 Craiggie St – Reduce by \$13,000

**E091065** 2 Boomerang St – Reduce by \$12,000

**E091100** Housing Allocation – Reduce by \$116,700. The amount allocated to other departments is reduced due to the reduction in expenditure on Shire housing.

**E092001** 14 Erlistoun St – Reduce by \$20,000. Major maintenance works on 14 Erlistoun Street will not take place this year.

### **Community Amenities**

**E101005** Litter control – Increase by \$20,568. Expenditure will exceed the adopted budget figure. Some controls have been put in place to try and keep expenditure for the remainder of the year to a minimum although this can largely be out of our control.

**E101025** Refuse Site Maintenance – Reduce by \$11,124. It is not expected that the full amount included in the adopted budget will be incurred this year.

**E101030** Household Verge Collection – Reduce by \$17,086. Two household verge collections were included in the adopted budget. It is now anticipated that only one collection will be carried out before the end of financial year.

**E107005** Cemetery Operations – Reduce by \$15,271. Very little expenditure has been incurred this year.

**E107015** Public Conveniences – Reduce by \$11,474. Expenditure on Public Conveniences will be less than the amount included in the Adopted Budget.

### **Recreation & Culture**

**E111005** Town Hall Operations – Reduce by \$16,577. Expenditure is expected to be lower than budgeted due to the hall being closed for several months. During this time no expenses were incurred for cleaning of the hall.

**E112010** Swimming pool salaries – Reduce by \$37,525. Salaries will now be less than budgeted. At the time of preparing the 2011/12 budget, it was expected that there would be two employees at the Pool for the busy part of the Pool Season. As the Pool Manager resigned in November 2011, this did not occur.

**E112020** Swimming Pool Maintenance – Reduce by \$30,702. Not all maintenance included in the adopted budget will be carried out this financial year.

Housing allocation for Pool Manager will be below budget as the Pool Manager has been on sick leave for the major part of the year.

**E113010** Parks, Gardens & Reserves – Reduce by \$31,489. All areas of expenditure on Parks, Gardens and Reserves will be less than budgeted this financial year.

**E113015** Shire/Education Oval – Reduce by \$33,174. Maintenance costs for the Shire Oval will be less than the amount included in the Adopted Budget.

**E113060** Recreation & Sport – Reduce by \$100,000. An amount was included to prepare a detailed concept plan for a Community Recreation Centre. This will be carried over for consideration in the 2012/13 budget.

### **Transport**

**E122010** Maintenance Rural Roads – Reduce by \$268,630. Expenditure will be less than included in the Adopted Budget.

**E122017** Flood Damage – Reduce by \$837,000. No work relating to flood damage will be carried out this financial year.

**E122025** Footpath Maintenance – Reduce by \$24,897. Only a small amount of maintenance work will be carried out on footpaths this financial year.

**E122045** Street Trees & Tree Watering – Reduce by \$36,290. Amounts allocated for wages, public works overheads and plant operation costs will be less than the amount included in the adopted budget.

**E122050** Traffic & Street Signs – Reduce by \$16,947. The major portion of the amount included in the Adopted Budget will be spent but will not be as high as the amount included in the budget.

**E122055** Maintenance Town Streets – Reduce by \$24,256. Expenditure will not be as high as the amount included in the Adopted Budget.

**E122060** Depot Nursery Operations – Reduce by \$10,927. No work will be carried out in relation to the Nursery Operations this financial year.

**E126005** Airport Terminal Maintenance – Reduce by \$14,057. Expenditure on the terminal will not be as high as the amount included in the Adopted Budget. This reduction is spread across work carried out by the Shire and work expected to be carried out by Contractors.

**E126010** Aerodrome Operations – Reduce by \$16,432. Expenditure will not be as high as budgeted. The major part of the reduction in expenditure is Shire overheads and Plant costs.

**E126020** Refuelling Facility – Reduce by \$58,413. The major cost included in the budget was for fuel. As the refuelling facility has not been commissioned yet no expenditure for fuel has been incurred. It is expected that the fuel tank will be filled in the near future and will require refilling before the end of the financial year.

**E126298** Depreciation Aerodromes – Increase by \$34,252. The amount included in the Adopted Budget did not include depreciation of the air strip. Depreciation is allocated every month when the financial statements are being prepared. The change to the figure during the review process will ensure a more accurate figure compared to actual costs.

### **Economic Services**

**E131065** Advances to Community Groups – Reduce by \$10,000. It is not expected that any advances will be made to Community Groups in this financial year.

**E131025** Economic Development – Reduce by \$20,000. An amount of \$20,000 was included in the Adopted Budget for investigations and planning of a Rural Residential Subdivision. This will not be carried out this financial year.

**E133017** Laverton History & Research – Reduce by \$19,000. There will not be any expenditure on the Laverton history book this financial year. This will be included in the 2012/13 budget considerations.

**E133066** Gold Rush Tours Ticket Sales – Increase by \$10,000. This account was created at the beginning of the financial year so that the cost of the tickets could be easily identified. At the time of preparing the budget an amount was not allocated for this account.

**E134090** LotteryWest Agency – Reduce by \$75,261. As the LotteryWest Agency is not proceeding, the amounts included in the budget for salaries and other staff related expenses,



will not be incurred. Some expenditure has been incurred for works carried out on the Carriage Way at the Coach House.

### **Other Property & Services**

**E143021** Works Technical Officer – Reduce by \$23,191. The position has recently been re-advertised and it is hoped that someone will be employed before the end of the financial year.

**E143080** Training & Conference Expenses – Reduce by \$10,000. Some expenditure will be incurred for staff training but will not be as much as the amount included in the Adopted Budget.

**E143199** Staff Housing Allocation – Reduce by \$52,000. As expenditure on Shire housing is below budget the amount allocated to Works Overheads will be less than the amount included in the Adopted Budget.

**E143200** Admin Allocation – Reduce by \$17,486. Administration expenditure is expected to be less than the amounts included in the Adopted Budget. As a result there is less expenditure allocated to Works Overheads.

**E143290** Less PWOH Allocated to Projects – Reduce by \$104,850. As Works Overheads are less than budgeted the amount allocated to other expenditure accounts is also less than budgeted.

**E144005** Fuel & Oil – Reduce by \$60,000. Fuel purchases will be less than the amount included in the Adopted Budget.

**E144020** Repair Wages – Reduce by \$33,344. The position for the second mechanic was vacant for several months. In addition to this the overtime hours hasn't been as high as forecast at the beginning of the year.

**E144025** Workshop Operations – Reduce by \$10,000. Expenditure for the Workshop will not be as high as expected and allowed for in the Adopted Budget.

**E144290** Less POC Allocated – Reduce by \$95,345 As Plant Operation Costs have been reduced the amount allocated to other projects is also reduced.

**E145005** Employee Salaries – reduce by \$13,330. This figure has been reduced slightly due to the Receptionist position being vacant for several periods throughout the year.

**E145095** Consultancy Fees – Reduce by \$20,000. Consultant's fees will be less than the amount included in the Adopted Budget.

**E145200** Staff Housing Allocation – Reduce by \$47,000. As expenditure on Shire Housing has been reduced the amount allocated to Administration Overheads has also been reduced.

**E145300** Less Admin Allocated – Reduce by \$96,118. As Administration expenditure has been reduced the amount allocated to various programs has also been reduced.

### **CAPITAL EXPENDITURE**

#### **Health**

**C120519** Doctor's Vehicle – Reduce by \$70,000. A new vehicle will not be purchased for the Doctor until a permanent Doctor has been appointed and the terms of the Contract have been determined.

#### **Housing**

**C120201** Staff Housing Group Dwelling – Reduce by \$375,000 This project will not occur during the current financial year.

**A01191** New Houses for GROH – Reduce by \$3,000,000. This project will not proceed in the current financial year. A proposal has been submitted but it will take some time before Council will know if their proposal has been successful. If the proposal is successful a tender process will be required before the project can commence.

### **Recreation and Culture**

**C120301** Community BBQ Facility – Reduce by \$21,000. This will be carried over to the 2012/13 budget considerations.

### **Transport**

**C120410** Erlistoun Rd RRG – Reduce by \$132,000. This work will not be carried out this financial year.

**C120411** Mt Weld Rd RRG – Reduce by \$390,531. This work will not be carried out this financial year.

**C120413** Great Central Road RAAR C/Over – Increase by \$90,653. This amount was excluded from the budget in error. The work has been carried out and a contribution has been received in relation to these works.

**C120414** Grid Old Laverton Rd – Increase by \$21,878. No allocation was included in the Adopted Budget. This work will be carried out by a Contractor during this financial year.

**C120104** Airport Compound for Fuel Drums – Reduce by \$10,000. This work will not proceed this financial year.

**C120503** Self Bunded Fuel Storage Tank – Reduce by \$15,000. The cost for the fuel tank is expected to be less than the amount included in the Adopted Budget.

**C120505** Prime Mover – Reduce by \$75,000. The Prime Mover has been purchased and cost less than the amount included in the Adopted Budget.

**C120508** Grader – Reduce by \$93,000. The purchase price of the Grader was less than the amount included in the Adopted Budget.

**C120509** Bitumen Spray Emulsion Unit – Reduce by \$20,000. This item will not be purchased in this financial year.

### **Economic Services**

**C120207** Community Resource Centre – Reduce by \$750,000. The works to the Coach House for the relocation of the Community resource Centre will not be carried out this financial year.

**C120206** Short Term Accommodation Village – Reduce by \$1,647,324. Work on this project will not commence this financial year.

**C120208** Great Beyond Stage 2 Development – Reduce by \$10,000. The Project Plan for Stage 2 of the Great Beyond will not be carried out this year.

**C120106, C120107 and C120108** Main Street Project – Reduce by a total of \$1,800,000. Stage 1, 2 and 3 will not be completed in the current financial year as we are still waiting on the final Project Designs before the construction phase can commence.

### **Other Property & Services**

**C120515** Mgr Community Development Vehicle – Reduce by \$10,769. The vehicle purchased for the Manager Community Development cost less than the amount included in the Adopted Budget.

**C120521** Amman Roller Second-hand – Increase by \$65,272. The purchase of this Roller was approved at the December 2011 Ordinary Meeting of Council.

**C120518** Works Manager Vehicle – Reduce by \$10,645. The cost of the vehicle was less than the amount included in the Adopted Budget.

### **RESERVE ACCOUNTS**

The end of year forecast shows \$4,134,485 will be held in reserves compared to the adopted budget figure of \$2,334,853. The amount of interest earned on all Reserve accounts has been increased on a pro rata basis as there have not been any transfers from the Reserve accounts so far this year.

There will be another review of transfers to and from the Reserve Accounts before the end of the financial year.

The main reasons for the increase in the Reserve Account balances are:

**Plant Reserve** – Reduce amount to be transferred to Municipal account by \$93,000. This was the savings made on the purchase of the Grader.

**Swimming Pool Reserve** – Reduce the amount to be transferred from the Reserve account by \$19,000. As swimming pool maintenance expenditure has been reduced the amount to be transferred from the Reserve Account has also been reduced.

**Great Beyond Reserve** – reduce the amount transferred from Reserve by \$11,000 as some works/purchases for the Great Beyond will not proceed this year.

**Council Building Reserve** – It was anticipated that the profit made from the GROH housing project would be transferred to the Reserve account and this would partly fund the Group Dwelling Project for Shire employees. As the GROH Housing Project and the Group Dwelling Project are not expected to commence this year the only transfers will be due to interest earned on the Reserve Term Deposit account. These funds will be transferred to the Reserve Account.

**Land Acquisition Reserve** – Reduce transfer from Municipal account to the Reserve Account by \$10,000. This was the amount budgeted for interest earnings. As the funds have not been transferred to the Reserve no interest will be earned.

**Short Stay Accommodation Reserve** – Reduce amount to be transferred to the Reserve account by \$1,021,565. It is only expected that the 2010/11 CLGF funding will be received in this financial year. Reduce the amount to be transferred from the Reserve account by \$1,647,324 as it is not expected that any expenditure will be incurred for the Short Stay Accommodation Village during this financial year.

**Townsite Revitalisation Reserve** – reduce transfer from Townsite Revitalisation Reserve to Municipal account to \$400,000. This is to cover the costs for the Concept Planning and detailed Design for the Main Street Project. The amount to be transferred to this reserve will be reduced by \$875,308 which is comprised of the CLGF funding amount of \$897,551 less the increase in interest earnings.

**Community Loan Reserve** – reduce the amount to be transferred from the Reserve account by \$10,000. It is not expected that a request will be made from any Community organisations to access these funds.

**Coach House Renovation Reserve** – There will not be any transfers to or from this Reserve account. The budget allowed for Grant funding of \$600,000 to contribute to the cost of carrying out renovation works at the Coach House. No funding was applied for so no expenditure will be incurred.

## Summary

The financial position of the Shire for 2011/12 is sound and the forecast capital and operating results that have been identified through the Budget Review will result in a surplus of around \$1,324,594.

If Council adopts the amendments to the budget as proposed in this item, the Accounting System can be updated so that we can report on the Revised Budget and the Adopted Budget, where there are differences between the two budgets. This will provide Council with the opportunity to compare how the actual revenue and expenditure is faring compared to what was originally anticipated and what the revised amounts indicate.

Should a councillor require any additional information regarding this Budget Review, prior to the Council meeting, please contact the CEO prior to the meeting, as this will allow staff to carry out research and provide answers.

**VOTING REQUIREMENTS:**

Absolute majority decision required

**OFFICER RECOMMENDATION:**

That Council:

1. Note the expected surplus of \$1,324,594.
2. Adopts the 2011/12 Budget Review submitted to Council as appended (Appendix Attachment 11.2.5 “A”)
3. Submits a copy of the budget review to the Department of Local Government and Regional Development within 30 days.

**OC0409 COUNCIL’S DECISION:**

**Moved Cr R Ryles, Seconded Cr L Hawkins**

**That Council:**

1. **Note the expected surplus of \$1,154,594.**
2. **Adopts the 2011/12 Budget Review submitted to Council as appended (Appendix Attachment 11.2.5 “A”) subject to the following amendments;**
  - a. **Transfer of \$150,000 from the Municipal Fund to the Coach House Renovation Reserve**
  - b. **OHDC expenditure increase of \$20,000****Acknowledging that these changes will reduce the revised budget surplus by \$170,000.**
3. **Submits a copy of the budget review to the Department of Local Government and Regional Development within 30 days.**

**CARRIED 4/0**

**Reason for amendment**

***To include items that had been omitted during the budget review process.***

***Cr V Thomas entered the meeting at 5.23pm.***

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### 11.3 WORKS AND SERVICES BUSINESS

<b>OC0410</b>	<b>11.3.1</b>	<b>REALIGNMENT OF WHITE CLIFFS ROAD AROUND GROUSE PIT</b>	<b>File Ref: 305</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Peter Crawford, Executive Manager Technical Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** None

**MATTER FOR CONSIDERATION:**

Council to consider a realignment of the White Cliffs Road around the Grouse Pit.

**ATTACHMENTS:**

Appendix Attachment 11.3.1 “A” – Letter of application from Crescent Gold Limited  
Appendix Attachment 11.3.1 “B” – Map of proposed realignment  
Appendix Attachment 11.3.1 “C” – Letter detailing specifications for road construction  
Appendix Attachment 11.3.1 “D” – Extract of Recommendation from Minutes of Works and Services Committee Meeting held Thursday, 4 June 1998

**APPLICANT’S SUBMISSION:**

Not applicable

**BACKGROUND:**

An application from Crescent Gold Limited (CGL) to realign the White Cliffs Road around the Grouse Pit was received on 7 July 2010 (See Appendix Attachments 11.3.1 “A” & “B”).

Council had already received an identical application from Sons of Gwalia, the previous mine owners at the time and approved a Recommendation from the Works and Services Committee back in June 1998 (See Appendix Attachment 11.3.1 “D”)

When the latest request came from CGL, it was deemed that the original Resolution was still valid and approval from Council was not considered necessary. However, the Department of Regional Development and Lands (DRDL) has requested that Council revisit the matter and provide a more recent and specific Resolution from Council.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Land Administration Act 1997

- Section 56 – Provides for local governments to seek permission from the appropriate minister to dedicate roads in the district
- Section 58 – Provides for local governments to seek permission to close roads in the district

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter

**FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this matter

**STRATEGIC IMPLICATIONS:**

None

**CONSULTATION:**

Mr Steven Deckert- CEO - Shire of Laverton

Mr Haakon Nielsenn & Mr Pat Hogan – Crescent Gold Limited

**COMMENT:**

This realignment was already constructed in early 2011 to specifications as set by the Chief Executive Officer (See Appendix Attachment 11.3.1 “D”).

Inspections both during and after construction were completed and indicated that the specifications were followed closely. Subsequent inspections have confirmed that the diversion was well constructed and handles traffic quite well.

Other statutory requirements will be met such as public advertising, seeking comments from adjacent landholders and various public authorities. When the advertising period has been completed, Council will be required to officially seek permission from the DRDL to begin the closure process.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0410 COUNCIL’S DECISION/STAFF RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That Council:**

- 1. Support the proposed realignment of a section of the White Cliffs Road to the north of the Grouse Pit deposit as depicted on Appendix Attachment 11.3.1 “B”, subject to Crescent Gold Limited agreeing in writing to:**
  - a. Council seeking and considering comments from affected stakeholders regarding the proposed realignment**
  - b. Crescent Gold Limited obtaining the all necessary statutory and legislative clearances required to construct the road**
  - c. Crescent Gold Limited submitting an acceptable Traffic Management Plan for the project to the Chief Executive Officer**

- d. That the road be constructed to current Council approved Type 3 standards including materials and signage and the old section of road rehabilitated to the Chief Executive Officer's satisfaction**
- e. Comply with all directives from the Chief Executive Officer**
- f. Accept that all costs associated with the proposed realignment project will be borne by Crescent Gold Limited (To include the dedication process)**
- g. Confirm that Crescent Gold Limited will indemnify the Shire of Laverton against any action arising out of the realignment of the White Cliffs Road**

**CARRIED 5/0**

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<b>OC0411</b>	<b>11.3.2</b>	<b>CLOSURE OF OLD LAVERTON ROAD FOR BLASTING PURPOSES</b>	<b>File Ref: 592</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Peter Crawford, Executive Manager Technical Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** Minute OC0326 of Ordinary Meeting of Council held Thursday, 22 March 2012.

**MATTER FOR CONSIDERATION:**

For Council to consider granting Crescent Gold Limited permission for short term road closures for blasting purposes.

**ATTACHMENTS:**

Appendix Attachment 11.3.2 “A” – Correspondence from Crescent Gold Limited

**APPLICANT’S SUBMISSION:**

Not applicable

**BACKGROUND:**

Crescent Gold Limited have requested permission to have various roads in the Laverton Shire closed for short term periods in order to carry out blasting operations at their respective mine sites.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.50(1a)- Provides that a local government may close a road for a period exceeding four weeks
- Section 3.50(4) – Provides the requirements for closing a road for a period of more than four weeks.

**POLICY IMPLICATIONS:**

Council has no Policies in relation to this matter.

**FINANCIAL IMPLICATIONS:**

None at present but some liability may be forthcoming at a later date depending on what long term agreement is reached between Crescent Gold and the Shire.



**STRATEGIC IMPLICATIONS:**

None

**CONSULTATION:**

Mr Pat Hogan, Mr Rod Owen & Mr Jeremy Taylor - Crescent Gold Limited  
Mr Matt Hayes - Department of Local Government  
Mr Greg Mohen & Mr Philip Mavor – Civic Legal  
Mr Steven Deckert – CEO Shire of Laverton

**COMMENT:**

The short term closures of a road for any purpose, regardless of over what period of time that closure takes place is classified as a one day event each time the road is closed. Under section 3.50 of the *Local government Act 1995*, certain conditions are to apply should this closure period exceed four weeks. As Crescent Gold Limited intend to blast at least three times per week, this four week envelope will quickly be breached.

At the Ordinary Meeting of Council held Thursday, 18 April 2012, Council Reviewed Delegation 029 – Thoroughfares - Temporary Closures to Vehicles to permit these short term closures. Council then Delegated the power to close roads to the Chief Executive Officer.

The local government must advertise the proposed closures and invite submissions from the public as well as each affected land owner. Any submissions received are to be then considered by Council. Each closure will be at locations between Slk 6.80 & 10.00 and will be for an average period of fifteen minutes for Crescent Gold Limited to conduct blasting operations.

A copy of the notice and any submissions must also be forwarded to the Commissioner of Main Roads Western Australia

Once the advertising period has concluded, the matter will be presented to Council to formally Resolve to close the road.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0411 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That Council:**

- 1. Agree to advertise their intent to close sections of the Old Laverton Road between Slk 6.80 and 10.00 for short term periods for the purpose of allowing Crescent Gold Limited to conduct blasting operations, and,**
- 2. Consider any objections received regarding the proposed closure at the Ordinary Meeting of Council on 24 May 2012 prior to making a final decision on the road closures.**

**CARRIED 5/0**

#### 11.4 COMMUNITY DEVELOPMENT BUSINESS

Nil

#### 11.5 MANAGEMENT AND POLICY BUSINESS

<b>OC0412 11.5.1 COUNCILLORS' INFORMATION BULLETIN 3/12</b>	<b>File Ref: 85</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven J Deckert, Chief Executive Officer

**SENIOR OFFICER:** N/A

**PREVIOUS MEETING REF:** N/A

**MATTER FOR CONSIDERATION:**

Receiving of the Information Bulletins for the period ended 31 March 2012 by Council.

**CONFIDENTIAL ATTACHMENTS:**

Shire of Laverton Councillors' Information Bulletin 3/12 circulated under separate cover and is deemed to be a "Confidential" document for Councillors information only.

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

Councillors' Information Bulletins 3/12 for period ending 31 March 2012 was completed and circulated to Councillors.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in respect to this matter.

**STRATEGIC IMPLICATIONS:**

Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

**CONSULTATION:** Nil

**COMMENT:**

The Councillors' Information Bulletin is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Bulletin was never intended to be a public document. Now with the inclusion of confidential information it is important that the Information Bulletin be circulated to Councillors and Senior Staff only and not released to the general public.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0412 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That the Councillors' Information Bulletins 3/12 for the period ended 31 March 2012, as previously circulated to Councillors, be received.**

**CARRIED 5/0**

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<b>OC0413 11.5.2 GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC) – MINUTES OF SPECIAL MEETING HELD 26 MARCH 2012</b>	<b>File Ref: 83</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not applicable

**PREVIOUS MEETING REFERENCE:** Not applicable

**MATTER FOR CONSIDERATION:**

The Council is requested to receive the minutes of the Special Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) on 26 March 2012 as a teleconference.

**ATTACHMENTS:**

Appendix Attachment 11.5.2 "A" - Copy of the Minutes of the Special Meeting of the GVROC held on 26 March 2012

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

The GVROC is a voluntary regional organisation established to enhance service delivery and infrastructure for the collective and individual communities and to achieve a sustainable, cost effective model for sharing of resources. The GVROC comprises the following local governments:

- Shire of Coolgardie
- Shire of Dundas
- City of Kalgoorlie-Boulder
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies
- Shire of Ngaanyatjarraku
- Shire of Wiluna
- Shire of Esperance
- Shire of Ravensthorpe

The objectives of the GVROC are to form a strategic alliance for the retention of infrastructure and community services, acquiring funding from government grants, economic development initiatives and private sector funding and establish and maintain effective communication and consultative mechanisms between the participating local governments on policy and processes using a management strategy.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**

Council's participation in and support of the GVROC is important in ensuring that Laverton has a regional voice and will be important as our preferred regional grouping of local governments in the structural reform process.

**CONSULTATION:** Nil

**COMMENT:**

The minutes of the Meeting of the GVROC held as a teleconference on Monday 26 March 2012 are enclosed for Council's information.

The minutes are presented as an agenda item in case Council is required to consider any matter within the minutes and make a decision. While Council's delegates to the GVROC meeting can make decisions at the GVROC meeting, the GVROC cannot make decisions binding on the individual member Councils.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0413 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr R Ryles**

**That Council:**

- 1. Receives the Minutes of the Special Meeting of the GVROC held as a teleconference on Monday 26 March 2012, and notes the decisions of the GVROC Council contained within the minutes;**
- 2. Endorses the decisions made at the meeting and as recorded in the Minutes of the Special Meeting held 26 March 2012.**

**CARRIED 5/0**

<b>OC0414 11.5.3 MINUTES OF AUDIT COMMITTEE MEETING – 19 APRIL 2012</b> <b>File Ref: 568</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter.

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Deanne Prior, Executive Manager Corporate & Community Services

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** Not Applicable

**MATTER FOR CONSIDERATION:**  
Minutes of the Audit Committee Meeting held on 19 April 2012.

**ATTACHMENTS:**  
Attachment 11.5.3 “A” - Minutes of the Audit Committee Meeting held 19 April 2012 – to be circulated at the Ordinary Meeting of Council.

**APPLICANT’S SUBMISSION:** Not Applicable

**BACKGROUND:**  
Council needs to receive the Minutes of the Audit Committee Held on 19 April 2012 and consider the Committee’s recommendations to Council.

The Minutes of the Audit Committee Meeting held on 19 April 2012 are now presented (Attachment 11.5.3 “A”) to Council for consideration.

**STATUTORY ENVIRONMENT:**  
Local Government Act 1995  
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and  
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**  
Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**  
None

**STRATEGIC IMPLICATIONS:**  
None

**CONSULTATION:**  
None

**COMMENT:**

It is anticipated the Audit Committee will agree to appoint Auditor Gregory Froomes Wyllie to Provide Audit Services for the 2012/13 financial year. Based on this outcome it is proposed the submission received by Greg Wyllie is presented to Council for adoption (along with any comments &/or amendments).

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0414 COUNCIL'S DECISION/STAFF RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr L Hawkins**

**That Council:**

- 1. Receive the Minutes of the Audit Committee Meeting held on 19 April 2012; and**
- 2. Appoint Gregory Wyllie as the Auditor for the 2012/13 Financial Year at a cost of \$10,400 plus GST, as outlined in his proposal. Any out of pocket expenses for travel, meals and accommodation will also be charged to Council. Additional audit services that may be required will be charged at an hourly rate of \$175.00 per hour.**

**CARRIED 5/0**

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**OC0415 11.5.4 PROPOSED FEES AND CHARGES 2012/13**

**File Ref: 46**

**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Glenn Bone, Project Officer

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** None

**MATTER FOR CONSIDERATION:**

Council to consider the proposed Schedule of Fees and Charges for the 2012/13 financial year.

**ATTACHMENTS:**

Appendix Attachment 11.5.4 "A" – 2012/13 Schedule of Fees and Charges

**APPLICANT'S SUBMISSION:** Nil

**BACKGROUND:**

Council's Policy 3.8 "Budget – Preparation", provides for the review, preparation and approval of the draft schedule of Fees and Charges prior to the budget meeting. Once this schedule has been approved (for the purpose of inclusion in the draft budget provisions), Council must adopt it, however this will not formally occur until the annual budget itself is adopted.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 6.2 – Requires that each year a local government prepare and adopt an annual budget.

Section 6.2(4)(c) – The annual budget is to incorporate a schedule of fees and charges.

**POLICY IMPLICATIONS:**

Policy 3.8 Budget – Preparation. The timetable in the policy requires approval of Fees and Charges by 30 April of each year.

**FINANCIAL IMPLICATIONS:**

The Fees and Charges when adopted will determine the amount of revenue to be received during the 2012/13 financial year for certain areas.

**STRATEGIC IMPLICATIONS:** Nil

**CONSULTATION:** Input from various staff members



**COMMENT:**

Last year alterations were made to the format of the Fees and Charges Schedule. This was principally to achieve clarity as to whether GST is applicable or not. Accordingly, it is now appropriate to continue with the same style of presentation as was used in 2011/12.

In the main, many fees and charges have been left unchanged. However, where fees have been increased or decreased, an explanation to these is now provided below.

Finally, several new items have been added to the Schedule.

Governance

Photocopying

Comment: These fees have been unchanged since 2001/02. However, they still adequately cover costs and it is not planned to increase them.

Rate Enquiries

Comment: It is proposed that these fees remain at the existing level.

Electoral Rolls

Comment: This was a new item added in 2011/12. No variation proposed.

Sale of Documents

Comment: These fees have not been altered since 2006/07. No variation proposed.

Payment Related Fees

Comment: This was a new item in 2011/12 and relates to the administrative and bank costs of dealing with returned cheques. No variation proposed.

Impounding and Other Fees – Dogs.

Comment: These fees are as set in the Dog Local Law. No variation proposed.

Law, Order and Public Safety

Energy Services Levy

The ESL was a late inclusion to the Schedule of Fees & Charges in 2011/12. The levy is prescribed by the Emergency Services Levy Act 2002 and is generally reviewed each year. So far there has been no notification of the levy amounts for 2012.13.

Dog Registration

Comment: These fees are set by Regulation and have remained unchanged since 1995.

Cat Fees

Comment: These fees are basically under scrutiny pending the Government's intention to introduce a *Cat Act*. No variation proposed.

Education and Welfare

Community Bus Hire

Comment: The cost of GST was added to the per kilometre rates in 2011/12. No variation proposed.

## Community Amenities

### Sanitation Charges

Comment: Prior to 2011/12, the Rubbish Removal Service was not listed as an item in the Schedule of Fees and Charges.

Standard practice across most local governments in Western Australia is that revenue income for rubbish services, should recover the cost of providing the service. In most cases this would also cover a substantial part of the tip maintenance costs.

However, Laverton is a small remote town and economy of scale simply does not readily enter our parameters. Nevertheless, a substantive rise in the rubbish collection charge was introduced in 2011/12 as a major effort towards cost recovery.

Currently the Shire is handling 498 services – down slightly from 506 last year. For the 2012/13 service, it is recommended it would be prudent to apply a CPI factor (2.9%) which rounded will translate to a service cost of \$196.00.

### Rubbish Bins

Comment: The cost of GST has been added to the total payable in 2011/12. Currently \$132 each and no variation proposed for 2012/13.

### Sewerage

Comment: These fees are set by Regulation and in accordance with State Government policy, have been indexed. Change of \$3 only to two fees.

### Liquid Waste Disposal

Comment: This fee was added to the Schedule in 2009/10. Last year the cost of GST was added. No further variation proposed.

### Tipping Fees

Comment: These fees have been unchanged since 2001/02 and because the Tip is unmanned, rely on an honour system. No variation proposed.

### Town Planning

This was a new item in 2011/12. Town Planning Fees will come up from time to time and it is appropriate for the Shire to set fees in line with those described in Schedule 2 of the Planning and Land Development Regulations 2009. There has not been any change since May 2011.

### Cemetery Charges

Comment: Last year Council accepted the proposal that a rationalisation of Cemetery charges was warranted. Council also accepted that grave digging should be a “fee for service” approach and as the previous fee was way out of scope, the fee of many years standing was doubled from \$385 to \$770.

In 2011/12 we were aware that a standard grave cost somewhere between \$1000 and \$2000 to prepare, dependant on the amount of rock encountered. However, this year no graves have been dug!

Nevertheless, a further modest increase is proposed towards the effort of cost recovery.

Therefore, the following increases are proposed:

<u>Grave preparation and burial fee</u>	2011/12			2012/13		
	Fee	GST	Total	Fee	GST	Total
Standard burial	\$700.00	\$70.00	\$770.00	\$900.00	\$90.00	\$990.00
Infant/Still born	\$630.00	\$63.00	\$693.00	\$830.00	\$83.00	\$913.00

<u>Second Internment in existing grave</u>	2011/12			2012/13		
	Fee	GST	Total	Fee	GST	Total
Standard burial	\$470.00	\$47.00	\$517.00	\$600.00	\$60.00	\$660.00
Infant/Still born	\$315.00	\$31.50	\$346.50	\$415.00	\$41.50	\$456.50
Re-opening grave for exhumation	\$350.00	\$35.00	\$385.00	\$450.00	\$45.00	\$495.00
Re-internment in new grave after exhumation	\$700.00	\$70.00	\$770.00	\$900.00	\$90.00	\$990.00

All other cemetery fees should remain unchanged.

#### Recreation and Culture

##### Hall Hire Charges

Comment: Whilst there was some rationalisation to hall hire charges in 2011/12, there was little change to the actual charges themselves. No variation proposed.

##### Community Gymnasium

Comment: Following changes to the structure of these charges last year, no further variation is proposed.

##### Oval Hire

Comment: These fees have been unchanged since 2001/02. No variation proposed for existing charges. However, the current charging structure does not cater for "Rally" type events that may utilise the oval periodically for one or two days. These events bring significant numbers of people to town who may camp/caravan at the oval and place demands on rubbish facilities, sprinkler protection and power draw.

It is recommended that Council consider the introduction of a daily hire rate to recognise this periodic type of use.

##### Library Charges

Comment: In November 2010 Policy 3.19 was introduced to establish a process to assist staff with the recovery of unreturned books. No variation proposed.

##### Santa Suit Hire

Comment: The cost of GST has been added in 2011/12. No variation proposed.

### Swimming Pool Charges

Comment: These fees have been unchanged since 2001/02. As revenue from this source is quite minor, there is little point in considering an increase. Any increase would need to take into consideration the inconvenience of giving change.

### Airport Landing Fees

Comment: There has not been any variation to Airport Landing Fees since before July 2001.

In an ideal world airport income should be structured to cover operating costs as a minimum, plus applicable capital expenses. However, Laverton with its low passenger volume and restricted income cannot offer first class facilities like the regional airports of Geraldton and Kalgoorlie.

For the record, RPT landing fees per adult at the regional airports are:

- Geraldton \$21.00
- Kalgoorlie \$21.76

This compares to Laverton's long standing charge of \$9.90.

Our nearest comparison point is of course Leonora. Their current RPT rate is \$11.00 and it is their intent to increase the charge to \$12.00 for 2012/13.

Based on the 2011/12 budget, the Shire's landing fees were expected to generate an income of \$85,000. However, figures to date suggest income will actually be around \$130,000. This contrasts to operating budget of \$123,489.

With no increase since 2001, there is a strong case to propose that landing fees be increased to \$12.00 inclusive of GST. As mentioned, this would be comparable with the Shire of Leonora's intent for 2012/13.

Finally, an annual fee for Private Aircraft based at Laverton Airport, was introduced in 2011/12. This was set at \$550 however no variation is proposed for 2012/13.

### Crossovers

Comment: This was a new item in 2011/12, however merely reflects the Local Government Act requirement that the Shire bear 50% of the cost of the 1<sup>st</sup> Crossover.

### Community Resource Centre

Comment: Basically charges levied for the community Resource Centre have mostly remained unchanged since 2008/09. However, last year a rationalisation exercise was carried out to better reflect current usage and a fairer basis of fees.

Only four changes are proposed for 2012/13. These are:

- Document binding (up to 100 pages) – increased from \$2.00 to \$5.00 (does not include photocopy costs)
- "Sturt Pea" Postage - \$3.00 per issue
- "Sturt Pea" advertising – Full page (colour) – new charge of \$30.00
- "Sturt Pea" advertising – Half page (colour) – new charge of \$15.00

The “Sturt Pea” charge is a new one and reflects a cost recovery for the 30 odd copies of the Sturt Pea mailed each month.

All other CRC fees and charges are satisfactory.

#### Great Beyond

Comment: These fees have been unchanged since they first appeared in the Schedule of Fees and Charges in 2008/09. No variation proposed.

#### Old Police Complex

Comment: This fee has been previously listed as \$5.00 however in practice the asking price has been a “gold coin”. Recommend adjustment to \$2.00.

#### Private Works

Comment: Basically, these rates were increased by 10% in 2011/12 to reflect the impact of the Collective Agreement. This resulted in fees totalling odd amounts because of the GST factor. All figures have now been rounded for the sake of consistency.

#### Building Application Fees

Comment: This was another new heading in 2011/12 but of course is not a new charge for local government. Consequently, the fees listed merely reflect what is charged throughout the State via the new Building Act.

#### Miscellaneous

Comment: No variation proposed.

#### **VOTING REQUIREMENTS:**

Simple majority decision required

#### OFFICER RECOMMENDATION:

That Council approve the “Recommended 2012/13 Fees and Charges” as outlined in Appendix Attachment 11.5.4 “A” for inclusion in the 2012/13 Budget.

#### **OC0415 COUNCIL’S DECISION:**

**Moved Cr R Ryles, Seconded Cr B Fuamatu**

**That Council approve the “Recommended 2012/13 Fees and Charges” with the following amendments to Appendix Attachment 11.5.4 “A” for inclusion in the 2012/13 Budget;**

- a. Removal of the following items;**
  - (i) Front End Loader**
  - (ii) Road Broom (Hire)**
  - (iii) 4WD Utilities (Hire)**
  - (iv) Light Vehicles**
- b. The Executive Manager Technical Services is to review the Private Works Hire Rates prior to the adoption of the 2012/13 Budget.**

**CARRIED 5/0**

**Reason for amendment**

***Council requested the amendment as the Shire no longer owns a front end loader and the other deleted items are not available for hire. In addition, requested the Executive Manager Technical Services is to review the Private Works Hire Rates prior to the adoption of the 2012/13 Budget.***

*The rest of this page has been left blank intentionally.*

**OC0416 11.5.5 DRAFT FENCING LOCAL LAW 2012**

**File Ref: 578**

**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Glenn Bone, Project Officer

**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer

**PREVIOUS MEETING REF:** Not Applicable

**MATTER FOR CONSIDERATION:**  
Council to consider the making of a Fencing Local Law.

**ATTACHMENTS:**  
Appendix Attachment 11.5.5 “A” – Draft Fencing Local Law 2012

**APPLICANT’S SUBMISSION:** Not Applicable

**BACKGROUND:**  
In the past the Shire has been able to function without the need for a Fencing Local Law.

However, over the years there have been several applications to Council for what could be regarded as variations to normal fencing standards. In 2004 Council saw fit to adopt a policy that to some degree would regulate fencing applications where occupants sought greater security or privacy to conventional fencing expectations.

Owners on a few occasions have also approached the Shire for permission to erect fences on the front boundary up to a height of 1.8m and therefore in excess of height of 1.5m as set down in Policy 9.6. Anecdotal evidence of these applications is that permission has generally been given and of course, there are a number of examples around town of over-height front boundary fences.

New housing construction in Laverton over the last 12 months has brought further issues into play and against this background it is believed desirable that the Shire now invoke a set of standards (i.e., a local law) appropriate for the Laverton town site.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

Section 3.5(1) – A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.

Section 3.12 (1) – The following sequence should be followed in making a local law:

- (2) The person presiding is to ensure that a summary of the purpose and effect of the proposed local law is to be given in the agenda and recorded in the minutes of the Council meeting.
- (3) (a) Give Statewide public notice stating that –

- (i) The local government proposes to make a local law the purpose and effect of which is summarised in the notice;
  - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
  - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
- (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
  - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) The notice mentioned above is also to be published and exhibited as a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law that is not significantly different from what was proposed.
- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice –
- (a) stating the title of the local law;
  - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation);  
and
  - (c) advising that copies of the local law may be inspected or obtained from the local government's office.

*\* Absolute majority required*

### **POLICY IMPLICATIONS:**

Council adopted Policy 9.6 – Property Boundary Fencing in June 2004. The context of the adopted policy is set out below:

Council Authorise the Environmental Health Officer to approve the building works which have taken place as they are in compliance with the Building Code of Australia, and they do improve the amenity of the surrounding area.

Also Council authorise that the Environmental Health Officer is to approve any subsequent applications subject to the following conditions:-

1. The proposal complies with the Building Code of Australia;
2. The proposal does not have a negative effect on the amenity of the surrounding area to the satisfaction of the Environmental Health Officer;
3. Side and rear boundary fences are to be a maximum height of 1800mm and the front boundary fence is not to exceed 1500mm.

In reality, the first paragraph of the policy is irrelevant and doesn't belong as it refers to a matter under consideration at the time. Consequently, the intent of the remainder of the



policy is to allow fencing constructed of appropriate materials, is subject to certain height restrictions and is aesthetic to the surrounding areas.

**FINANCIAL IMPLICATIONS:**

Should Council decide to proceed with the making of a Fencing Local Law, there will be advertising costs applicable to the “*West Australian*”, “*Kalgoorlie Miner*” and the “*Government Gazette*”.

**STRATEGIC IMPLICATIONS:** None

**CONSULTATION:** None at this stage, however formal public advertising is required.

**COMMENT:**

For Council to proceed down the path of making a Fencing Local Law there is a rigid set of procedures that must be followed.

A draft Fencing Local Law 2012 has been prepared and is attached for Council’s consideration. Whereas in non-pastoral areas a Fencing Local Law will no doubt apply to the whole district, the intent here is for the Fencing Local Law 2012 to apply only to the town site of Laverton.

By way of explanation, the context of the draft Local Law has been sourced from material used by the Shire of Dandaragan in 2001 (from the WALGA model) and later amended by the Shire of Yalgoo in 2006. For the Shire of Laverton’s purposes the Yalgoo format has been further modified by the deletion of provisions relating to rural fencing due to the town site only intent.

The draft has been formatted in the style recommended by WALGA and acceptable to The Joint Standing Committee on Delegated Legislation.

Purpose and Effect

- The person presiding is to ensure that a summary of the purpose and effect of the proposed Local Law is to be given in the agenda and recorded in the minutes of the Council meeting.

The ‘purpose and effect’ is about the objects of the proposed Local Law. This statement then forms part of the Statewide public notice advertisement that is required pursuant to s.3.12(3).

The purpose and effect statement is set out below:

Purpose:	To provide a sufficient fence within the Laverton Townsite for the purposes of the Dividing Fences Act 1961 and to state the materials to be used and safety measures to be taken for some types of fencing.
Effect:	These local laws enlarge the compliance requirements of the Local Government (Miscellaneous Provisions) Act 1960 in the erection and maintenance of fencing.

If Council is satisfied with the context of the draft Fencing Local Law 2012, it now needs to resolve that it proposes to make the Fencing Local Law 2012 and to give Statewide and local public notice stating that:

- It proposes to make a Local Law the purpose and effect of which is summarized in the notice;
- A copy of the proposed Local Law may be inspected or obtained at any place specified in the notice; and
- Submissions about the proposed Local Law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

As soon as the notice is given, a copy of the proposed Local Law and a copy of the notice is to be forwarded to the Minister for Local government. Copies of the proposed Local Law must also be made available to any person requesting it.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OFFICER RECOMMENDATION:**

That Council:

1. Resolve that it proposes to make the Fencing Local Law 2012 (as per Appendix Attachment 11.5.5 "A");
2. Commence the required Statewide and local public advertising of the proposed Local Law; and
3. Set the period during which submissions can be made, as being 6 weeks after the notice is given.

**OC0416 COUNCIL'S DECISION:**

**Moved Cr L Hawkins, Seconded Cr B Fuamatu**

**That Council:**

1. **Resolve that it proposes to make the Fencing Local Law 2012 (as per Appendix Attachment 11.5.5 "A");**
2. **Commence the required Statewide and local public advertising of the proposed Local Law; and**
3. **Set the period during which submissions can be made, as being 8 weeks after the notice is given.**

**CARRIED 4/1**

***Cr R Ryles requested his name be recorded as voting against the motion.***

**Reason for amendment**

***Council extended the notice time from 6 weeks to 8 weeks to allow the public fair and reasonable time to respond to the proposed Fencing Local Law 2012.***

**12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions from Elected Members of which previous notice has been given.

*Cr L Hawkins left the meeting at 6.05pm.*

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**PROCEDURAL MOTION - COUNCIL DECISION**

**Moved Cr V Thomas, Seconded Cr R Ryles**

**That Council considers the following items of new business of an urgent nature introduced by decision of the meeting:**

**13.1 Shire of Laverton draft Strategic community Plan – community consultation outcomes (File Ref: 10)**

**13.2 Confirmed Minutes of Ordinary Meeting of council held 16 February 2012 - Correction (File Ref: 81)**

**13.3 Shire of Leonora – Proposed regional toll mill (File Ref: 245)**

**13.4 Minutes of the Annual Meeting of Electors held on 22 March 2012 (File Ref: 58)**

**14.1 CONFIDENTIAL - Mr G Elliott – Proposal to waive part rates owing on 17 and 18 Burt Street, Laverton (File Ref: 61)**

**CARRIED 4/0**

*Cr L Hawkins entered the meeting at 6.08pm.*

*The rest of this page has been left blank intentionally.*

<b>OC0417</b>	<b>13.1</b>	<b>SHIRE OF LAVERTON DRAFT STRATEGIC COMMUNITY PLAN – COMMUNITY CONSULTATION OUTCOMES</b>	<b>File Ref: 10</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Not Applicable

**MATTER FOR CONSIDERATION:**

To consider the first draft of the Shire of Laverton Strategic Community Plan 2012 to 2022 and to review the outcomes of the community consultation public forums held on 16 April 2012.

**ATTACHMENTS:**

Attachment 13.1“A” - Draft Strategic Community Plan (SCP) received 13 April 2012

Attachment 13.1“B” - Email from KPMG 13 April 2012 advising of recent feedback from the Department of Local Government on the draft Strategic Plan format.

Attachment 13.1“C” - CONFIDENTIAL - Three Feedback Forms

**APPLICANT’S SUBMISSION:** Not applicable

**BACKGROUND:**

The Shire of Laverton has commenced the process to comply with the new Integrated Planning and Reporting Framework legislation, by 1 July 2013. To assist the Shire, KPMG have been appointed through the Goldfields Esperance Regional Collaborative Group (GERCG) utilising grant funding provided to the GERCG from the Department of Local Government.

The first step in the process is to prepare a Strategic Community Plan providing a vision and goals for the next 10 years. There are a number of other subsidiary and informing plans required to be prepared and work on these has also commenced.

A draft SCP has now been prepared by KPMG following their visit to Laverton on 6 February 2012 to workshop the SCP with available Councillors and staff.

To progress the SCP, the community’s input is required in order to reflect their goals and vision in the final document. In order to engage and consult the community, three public forums were held on Monday 16 April 2012.

Council is now required to consider the draft SCP received on 13 April 2012 and the outcomes of the Public Forums on 16 April 2012 and then feedback comments and changes to KPMG as soon as practicable.

### **STATUTORY ENVIRONMENT:**

#### Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### Local Government (Administration) Regulations 1996

- Regulation 19C provides that a local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013 as well as other relevant procedural matters in preparing and reviewing strategic community plans.

### **POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

### **FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council. It should be noted that a majority of the cost of the consultants in achieving the Shire's compliance with the new framework will be covered by a grant made by the Department of Local Government to GERCG. There is likely to be some additional costs associated with the preparation of the Asset Management Plan, for which a provision of \$50,000 has been made in the Budget. Administration costs including staff time will be met by Council.

### **STRATEGIC IMPLICATIONS:**

The final Strategic Community Plan will provide guidance for Council's decision making over the next 10 years.

### **CONSULTATION:**

KPMG

Councillors

Laverton community members

### **COMMENT:**

The draft SCP as appended to this report is the first of what is likely to be a number of versions prior to it being finalised. The introductory sections of the SCP still require a significant amount of information to be inserted; however the main section of the SCP being the Key Themes and Strategies is where much of the focus has been and where the effort needs to go to provide a meaningful Strategic Community Plan. As such, Council direction is mainly required on the goals, strategies and actions and the preliminary sections being updated in due course.

The three public forums held on Monday 16 April 2012 have provided some valuable feedback for Council's consideration. One forum was held at the LLCCA and was attended by 15 people including Councillors and staff. The other two forums were held in the Shire Hall with one session commencing at 3.00pm and the second at 7.00pm. Both of these forums were attended by 15 people respectively.

Three "Feedback Forms" (attached for Council's reference) have also been received.

Following the consideration of the draft SCP, the outcomes from the public forums and comments made in the Feedback Forms the following changes to the draft SCP are suggested:

1. Include an action item in the appropriate area “to clean out and remove saplings and silt from the Skull Creek water course on an annual basis”;
2. Include an action item in the appropriate area “to prepare a project plan (high priority) for a new Youth Centre and progress development (med priority) of the new Youth Centre when funding becomes available”;
3. Include an action item in the appropriate area “to prepare a Flood Management Plan for the Skull creek Watercourse in the vicinity of the Townsite”;
4. Include an action item in the appropriate area “to seek collaboration of service providers when recruiting staff and to effectively coordinate the delivery of similar services into Laverton”;
5. Include an action item in the appropriate area “to lobby the State Government for the provision of a permanent quarantine station in Laverton”
6. Include an action item in the appropriate area “to prepare a project plan (high priority) for the establishment of a Children’s Playgroup and Day Care Centre in one building or location and progress development (med priority) of the new facility when funding becomes available”;
7. Include an action item in the appropriate area “to encourage the community to form a “Friends of Laverton Group” to provide comment, suggestions and feedback to the Shire”;
8. Include an action item in the appropriate area “to investigate the potential to introduce recycling initiatives into Town and encourage the community and other stakeholders to actively participate in recycling”;
9. Include an action item in the appropriate area “to seal at least 5 kilometres of all approach roads into Town to reduce dust and ensure appropriate designs undertaken to compliment the outcomes of the Flood Management Plan”;
10. Include an action item in the appropriate area “to investigate opportunities for alternative future uses of any short-term accommodation villages established in or adjacent to the Townsite”;
11. Include a Strategy in the Environmental Themes area “to ensure the retention and documentation of the Shire’s history, heritage and culture” and to include a corresponding action item “to facilitate the publication of a Laverton History Book and the cataloguing and safekeeping of historical items”;
12. Include an action item in the appropriate area “to investigate appropriate mechanisms to encourage property-owners to improve the visual amenity of their properties”;
13. Amend the action item listed against the Goal “Encourage a more active and engaged community” to read “Employ a Youth and Recreation Development Coordinator” as a matter of high priority then consider employing other support staff as funding becomes available”;
14. Consider relocating the action item “Encourage Department of Regional Development and Lands to release land for accommodation village as identified in Shires Feasibility study report” to a more appropriate Goal/Strategy” and amend the wording to read “Actively lobby the Department of Regional Development and Lands to release land for mine site accommodation type village development as identified in the Shires Feasibility study report”
15. Amend the Economic Themes Action Item from “Investigate the establishment of a local building company (training and employment opportunities and cheaper building costs) and utilise to implement Shire’s own building and maintenance program” to read “Investigate options for economically sustainable housing development and maintenance

- (training and employment opportunities and cheaper building costs) and utilise to implement Shire's own building construction and maintenance program";
16. Add an Action Item within the Environmental Themes area along the lines of "Encourage property owners to remove unsafe asbestos from public and private buildings and provide education on safe handling of asbestos";
  17. Remove the Action Item in Civic Leadership Themes that reads "Provide incentives to Grants Officer to meet grant targets";
  18. Include an action item in the appropriate area "to work collaboratively with mining companies to identify projects that are a win-win for community and mining companies alike, particularly but not limited to housing, land development energy generation, recycling and food production.

Council is invited to work through the documents and consider the foregoing changes along with any others that may be necessary.

#### **VOTING REQUIREMENTS:**

Simple majority decision required

#### **OC0417 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr R Ryles, Seconded Cr L Hawkins**

**That Council:**

- 1. Receives the draft Strategic Community Plan as provided by KPMG on 13 April 2012 for the purposes of commencing discussions to formulate a final Strategic Community Plan; acknowledging that the introductory sections of the draft plan (Sections 1 to 6) are incomplete and will be completed in due course;**
- 2. Endorses the draft Strategic Community Plan (subject to Sections 1 to 6 being completed) as presented for further consideration subject to the following changes:**
  - 1. Include an action item in the appropriate area "to clean out and remove saplings and silt from the Skull Creek water course on an annual basis";**
  - 2. Include an action item in the appropriate area "to prepare a project plan (high priority) for a new Youth Centre and progress development (med priority) of the new Youth Centre when funding becomes available";**
  - 3. Include an action item in the appropriate area "to prepare a Flood Management Plan for the Skull creek Watercourse in the vicinity of the Townsite";**
  - 4. Include an action item in the appropriate area "to seek collaboration of service providers when recruiting staff and to effectively coordinate the delivery of similar services into Laverton";**
  - 5. Include an action item in the appropriate area "to lobby the State Government for the provision of a permanent quarantine station in Laverton"**
  - 6. Include an action item in the appropriate area "to prepare a project plan (high priority) for the establishment of a Children's Playgroup and Day Care Centre in one building or location and**

- progress development (med priority) of the new facility when funding becomes available”;
7. Include an action item in the appropriate area “to encourage the community to form a “Friends of Laverton Group” to provide comment, suggestions and feedback to the Shire”;
  8. Include an action item in the appropriate area “to investigate the potential to introduce recycling initiatives into Town and encourage the community and other stakeholders to actively participate in recycling”;
  9. Include an action item in the appropriate area “to seal at least 5 kilometres of all approach roads into Town to reduce dust and ensure appropriate designs undertaken to compliment the outcomes of the Flood Management Plan”;
  10. Include an action item in the appropriate area “to investigate opportunities for alternative future uses of any short-term accommodation villages established in or adjacent to the Townsite”;
  11. Include a Strategy in the Environmental Themes area “to ensure the retention and documentation of the Shire’s history, heritage and culture” and to include a corresponding action item “to facilitate the publication of a Laverton History Book and the cataloguing and safekeeping of historical items”;
  12. Include an action item in the appropriate area “to investigate appropriate mechanisms to encourage property-owners to improve the visual amenity of their properties”;
  13. Amend the action item listed against the Goal “Encourage a more active and engaged community” to read “Employ a Youth and Recreation Development Coordinator” as a matter of high priority then consider employing other support staff as funding becomes available”;
  14. Consider relocating the action item “Encourage Department of Regional Development and Lands to release land for accommodation village as identified in Shires Feasibility study report” to a more appropriate Goal/Strategy” and amend the wording to read “Actively lobby the Department of Regional Development and Lands to release land for minesite accommodation type village development as identified in the Shires Feasibility study report”
  15. Amend the Economic Themes Action Item from “Investigate the establishment of a local building company (training and employment opportunities and cheaper building costs) and utilise to implement Shire’s own building and maintenance program” to read “Investigate options for economically sustainable housing development and maintenance (training and employment opportunities and cheaper building costs) and utilise to implement Shire’s own building construction and maintenance program”;
  16. Add an Action Item within the Environmental Themes area along the lines of “Encourage property owners to remove unsafe asbestos from public and private buildings and provide education on safe handling of asbestos”;



- 17. Remove the Action Item in Civic Leadership Themes that reads “Provide incentives to Grants Officer to meet grant targets”;**
- 18. Include an action item in the appropriate area “to work collaboratively with mining companies to identify projects that are a win-win for community and mining companies alike, particularly but not limited to housing, land development energy generation, recycling and food production.**

**CARRIED: 5/0**

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<b>OC0418</b>	<b>13.2</b>	<b>CONFIRMED MINUTES OF ORDINARY MEETING OF COUNCIL HELD 16 FEBRUARY 2012 - CORRECTION</b>	<b>File Ref: 81</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not Applicable

**PREVIOUS MEETING REF:** Minute OC0302 Item 8.1 Ordinary Meeting of Council held 22 March 2012

**MATTER FOR CONSIDERATION:**

It has been discovered that the Minutes of the Ordinary Meeting of Council held on 16 February 2012 and confirmed at the Ordinary Meeting on 22 March 2012 contained an error that requires a Council decision to correct.

**ATTACHMENTS:**

Attachment 13.2 "A" - Pages 76 to 79 of the Confirmed Minutes  
Attachment 13.2 "B" - Pages 76 to 79 as amended

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

When the minutes of the Ordinary Meeting of Council held 16 February 2012 were prepared, notation was made as to the delayed proximity interest declarations by Councillors Wedge and Hill. This notation was placed in the incorrect section of the minutes which has subsequently been confirmed.

The notation was inadvertently placed at the conclusion of item 11.5.10, whereas the declarations were actually made prior to any discussion on item 11.5.10.

Council is requested to resolve to correct this incorrect record in the minutes.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications in respect to this matter.

**CONSULTATION:** Nil

**COMMENT:**

Currently the confirmed minutes could give the impression that Cr Wedge was in attendance for the consideration of item 11.5.10, whereas in fact he was definitely not in the Council Chambers. Clearly an error has been made when recording the Proximity Interest declarations by Councillors Wedge and Hill in an earlier item.

To correct this error, it is proposed that the notation on Page 79 of the Confirmed Minutes be deleted and a new notation be inserted on page 76. Please refer to Attachment 13.2 “A” which shows pages 76 to 79 of the Confirmed Minutes and then refer to Attachment 13.2 “B” showing the revised wording for pages 76 to 79. It should be noted there is no change to the actual wording or Council decision of Agenda Item 11.5.10 in the minutes.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0418 COUNCIL DECISION/OFFICER RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That Council:**

- 1. Determines that pages 76 and 79 of the Confirmed Minutes of the Ordinary Meeting of Council held on 16 February 2012 do not accurately reflect what occurred at the meeting and as a consequence is misleading;**
- 2. Determines that pages 76 to 79 of the Confirmed Minutes of the Ordinary Meeting of Council held 16 February 2012 as per Attachment 13.2 “A” be replaced with pages 76 to 79 as per Attachment 13.2 “B” in order to accurately record what occurred at the meeting.**

**CARRIED 5/0**

*The rest of this page has been left blank intentionally.*

<b>OC0419</b>	<b>13.3</b>	<b>SHIRE OF LEONORA – PROPOSED REGIONAL TOLL MILL</b>	<b>File Ref: 245</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Steven Deckert, Chief Executive Officer

**SENIOR OFFICER:** Not applicable

**PREVIOUS MEETING REF:** Minute OC0917, Item 11.5.3 Ordinary Meeting of Council held 22 September 2012

**MATTER FOR CONSIDERATION:**

The Shire of Leonora has been championing a regional toll mill for the processing of gold ore as a potential regional project utilising Royalties for Regions funding. In progressing this matter, the Shire of Leonora has incurred some expenditure and is now seeking a commitment from this Shire and the Shire of Menzies towards the cost incurred to date.

**ATTACHMENTS:** Not applicable

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

At the Ordinary Meeting on 22 September 2011, Council resolved in respect to the Shire of Leonora's Regional Toll Mill proposal:

*That Council:*

- 1. Request the CEO to liaise with the Shire of Leonora to ascertain if there is a demand for a regional toll mill to process gold ore;***
- 2. If there is a demonstrated demand, then requests the CEO to bring the matter of contributing to a feasibility study/business case back to Council for consideration and if there is insufficient demand, then Council withdraw its in-principle support of the proposal;***
- 3. Advises the Laverton State Battery Preservation Group, that the Shire supports their endeavours and aims for the Laverton Battery and will consider financial and other assistance on a case by case basis as requested by the Group.***

This decision was conveyed to the Shire of Leonora at that time. Since then, there have been a couple of meetings and some email updates, however there has never been sufficient evidence of a demonstrated demand for this project in order for it to be referred back to Council as required in point 2 of the above resolution.

Councillors Wedge and Hill attended a meeting on this matter in Leonora in the latter part of 2011 and reported back that the concept had shifted from a mobile type operation that could be moved throughout the region to a much larger fixed operation in Leonora. This change of

idea obviously has an impact on the benefits to miners in our area. Hence the indicated support for the restoration of the Laverton Battery as indicated in point 3 of the resolution.

While the Shire of Leonora was aware of Council's September 2011 decision it still continued to investigate the proposal without confirming this Council's commitment or level of financial support before doing so, though they may have assumed our continued "in-principle" support as being sufficient.

Council now needs to determine whether it is appropriate to contribute financially to this project.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**POLICY IMPLICATIONS:**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS:**

The 2011/12 Budget has made no provision for any contribution to this project. Any contribution will need to be agreed to by absolute majority and a funding source identified.

**STRATEGIC IMPLICATIONS:**

The proposed Toll Mill is being considered by the GVROC as a regional project to which regional Country Local Government Funds (CLGF) could be directed. While this Council's regional CLGF is only being utilised in Laverton, the support of a regional project is warranted in line with the principles of the formation of the GVROC.

**CONSULTATION:**

CEO, Shire of Leonora

**COMMENT:**

Clearly, the Shire of Laverton has provided the Shire of Leonora with conditional in-principle support of their initial investigations into a mobile regional toll mill. In the interim, the proposal has changed but this has not been conveyed back to Council for consideration. Also, it should have been clear to the Shire of Leonora that they should have confirmed this Council's financial commitment before spending any money on the investigations.

It would seem a prudent good-will gesture to make some offer towards the cost of initial investigations however further contributions towards a fixed operation in Leonora only be considered if it can be demonstrated that there is some interest and benefit to miners in the Laverton Shire area.

**VOTING REQUIREMENTS:**

Absolute majority decision required

**OC0419 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr B Fuamatu, Seconded Cr L Hawkins**

**That Council:**

- 1. Agrees to make a one-off contribution to the Shire of Leonora of \$10,000 towards the costs they have incurred in carrying out investigations into a regional toll mill;**
- 2. Approves the cost of this contribution be met from the surplus as identified in the 2011/12 Budget Review.**
- 3. Advises the Shire of Leonora that this Shire, while supporting the concept of a mobile regional toll mill, has not seen any evidence that a fixed operation in Leonora would be utilised by miners in the Shire of Laverton, therefore declines to participate in contributing to any future investigations unless benefits to Laverton miners can be demonstrated.**
- 4. Wishes the Shire of Leonora all the best in their endeavours in progressing this project which will benefit their area significantly.**

**CARRIED 5/0**

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<b>OC0420 13.4</b>	<b>MINUTES OF THE ANNUAL MEETING OF ELECTORS HELD ON 22 MARCH 2012</b>	<b>File Ref: 58</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 19 April 2012

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Lynda Barnes, Executive Assistant

**SENIOR OFFICER:** Steven J Deckert, Chief Executive Officer

**PREVIOUS MEETING  
REFERENCE:** Not Applicable

**MATTER FOR CONSIDERATION:**

The Annual Electors Meeting for the year ended 30 June 2011 was held on Thursday 22 March 2012. The minutes of that meeting are now presented to Council for consideration.

**ATTACHMENTS:**

Attachment 13.4 "A" - Minutes of the Annual Electors Meeting held on 22 March 2012

**APPLICANT'S SUBMISSION:** Not applicable

**BACKGROUND:**

Council is required under Section 5.33 (1) of the Local Government Act 1995 to consider all decisions made at an elector's meeting at the first Ordinary Meeting after that meeting.

The minutes of that meeting are now presented to Council for consideration.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995

- Section 5.32 provides for the keeping of minutes of an Electors Meeting and for the presentation of those minutes to Council
- Section 5.33 details what Council must do in respect to decisions made at Electors Meetings.

**POLICY IMPLICATIONS:**

There are no policy implications in respect to this report.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in respect to this report.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications in respect to this report.

**CONSULTATION:** Nil

**COMMENT:**

A copy of the Minutes of the Annual Electors Meeting for the year ended 30 June 2011 held Thursday 22 March 2012 is attached for Council's consideration.

Provisions of the Local Government Act state that Council is not bound by decisions made at Electors Meetings. However, Council must give due consideration to any decisions made at Electors Meetings at the next available Ordinary Meeting of Council and then record its decision and reasoning in respect to the decisions of the Electors Meeting.

Following is a summary of the decisions made at the Electors Meeting and CEO's comments.

**4.1 Mr Jack Long – Flood Management Plan**

CEO's comment

Whilst this was not technically a decision of the Electors Meeting, the matter of flooding of Skull Creek as raised by Mr Long has been an ongoing issue for many years.

It is recommended that the preparation of a Flood Management Plan be considered when formulating the 2012/13 Budget.

**4.4 Close access from the dirt side road near Skull Creek onto the Laverton-Leonora Road.**

Electors Meeting Decision

Moved Cr P Hill, Seconded Cr S Weldon

That a resolution be taken to Council to close access from the dirt side road near Skull Creek onto the Laverton-Leonora Road.

CARRIED

CEO's comment

This would seem a reasonable request as the movement of vehicles from this track across the Laverton-Leonora Road is a safety issue. As the Laverton-Leonora Road reserve is the responsibility of MRWA, it is suggested that the Shire approach MRWA in the first instance seeking their assistance to block access.

**4.5 Clean out and remove trees, saplings and silt from the Skull Creek water course on an annual basis.**

Electors Meeting Decision

Moved Cr P Hill, Seconded Cr B Fuamatu

That a resolution be taken to Council to clean out and remove trees, saplings and silt from the Skull Creek water course on an annual basis.

CARRIED



CEO's comment

It is recommended that the annual clean out of Skull Creek be considered when formulating the 2012/13 Budget.

**VOTING REQUIREMENTS:**

Simple majority decision required

**OC0420 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

**Moved Cr V Thomas, Seconded Cr B Fuamatu**

**That Council:**

- 1. Receives the minutes of the Annual Meeting of Electors held on Thursday 22 March 2012 for the year ended 30 June 2011 and notes the contents of the minutes;**
- 2. In consideration of the decisions made by the Electors at the Annual Electors Meeting determines**
  - (i) That the preparation of a Flood Management Plan for Skull Creek be considered when formulating the 2012/13 Budget.**
  - (ii) That MRWA be approached, requesting that they undertake appropriate action to close the unauthorised side road access onto the Laverton-Leonora Road just to the south of the Skull Creek Bridge.**
  - (iii) That the annual clean out and removal of trees, saplings and silt from the Skull Creek water course be considered when formulating the 2012/13 Budget.**

**CARRIED: 5/0**

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**14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

**PROCEDURAL MOTION – COUNCIL DECISION**

Moved Cr R Ryles, Seconded Cr V Thomas

That this meeting be closed to members of the public and move behind closed doors to discuss:

**14.2 Mr G Elliott – Proposal to waive part rates owing on 17 and 18 Burt Street, Laverton (File Ref: 61)**

As this item has information that deals with the personal affairs of any person, pursuant to Section 5.23(2)(b) of the Local Government Act 1995.

**CARRIED 5/0**

*The Meeting went behind closed doors at 6.15pm*

<b>OC0421</b>	<b>14.1 MR G ELLIOTT – PROPOSAL TO WAIVE PART RATES OWING ON 17 AND 18 BURT STREET, LAVERTON</b>	<b>File Ref: 61</b>
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**OC0421 COUNCIL'S DECISION/OFFICER RECOMMENDATION:**

Moved Cr R Ryles, Seconded Cr B Fuamatu

That Council:

1. Does not agree to consider any proposal from Mr Elliott in respect to 17 Burt Street and the amount outstanding at the time of settlement is required to be paid in full;
2. Agrees in-principle to accepting a payment of \$7,000 from Mr Elliott in settlement of the rates and other charges and penalties outstanding in respect to 18 Burt Street, subject to his financial situation being verified;
3. Delegates authority to the Chief Executive Officer to undertake all necessary action to verify Mr Elliott's financial situation and if satisfied to accept the offer on behalf of Council and write-off any outstanding amounts at that time.

**CARRIED: 5/0**

**PROCEDURAL MOTION – COUNCIL DECISION**

Moved Cr L Hawkins, Seconded Cr V Thomas

That Council agrees to reopen the meeting to the public and come from behind closed doors at 6.17pm

**CARRIED 5/0**

On reopening the meeting, the President noted that there were no public present and did not read aloud the decisions made behind closed doors.

**15. NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday 24 May 2012 at the Shire of Laverton Council Chambers, commencing at 5:00pm.

**16. CLOSURE OF MEETING**

There being no further business, the President Cr R Wedge declared the meeting closed at 6.18pm.

**17. CERTIFICATION BY CHAIRMAN**

I, Robert M. Wedge hereby certify that the Minutes of the Ordinary Meeting of Council held 19 April 2012 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 24 May 2012.

Signed 

Dated: 24.5. 2012