

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

CONFIRMED MINUTES

FOR THE MEETING HELD

5 MARCH 2013

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MINUTES OF THE LEMC MEETING HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS ON 5 MARCH 2013, COMMENCING AT 10.00AM.

1. DECLARATION OF OPENING

Chairman, Cr Rob Wedge declared the meeting open at 10.05am and welcomed all those in attendance.

2. RECORD OF ATTENDANCE

2.1 PRESENT

Cr Rob Wedge(RW)	Chairman
Mrs Lynda Barnes(LB)	Executive Officer
Mr Glenn Bone(GB)	Project Officer, Shire of Laverton
Snr Sgt John Lehane(JL)	Senior Sergeant, Laverton Police
Mr Andrew Barnes(AB)	Safety Manager, Focus Minerals Ltd
Mr Travis Pringle(TP)	AngloGold Ashanti
Ms Tiffany Farlow(TF)	Laverton Volunteer Fire & Rescue Service (from 10.15am)
Mr Mac Johnston(MJ)	Department of Fire and Emergency Services (DFES)
Mr Pete Bleakley(PB)	Department of Fire and Emergency Services (DFES)
Ms Elissa Stout(ES)	Director of Nursing, Laverton Hospital
Ms Eleanor Hill(EH)	Laverton St John Ambulance Service
Ms Marcia Vaughan (MV)	St John Ambulance Service

2.2 APOLOGIES

Mr Dave McKinley	Deputy Chairman
Ms Inoka Edirisinghe	Dept Child Protection
Ms Amanda-Lee Lockyer	Chairperson, Laverton St John Ambulance Service

3. CONFIRMATION OF MINUTES

EM0301 3.1 CONFIRMATION OF MINUTES – 4 DECEMBER 2012 File Ref: 101

Moved Snr Sgt John Lehane, Seconded Mac Johnston

That the Minutes of the LEMC meeting held on 4 December 2012, be confirmed as a true and accurate record.

CARRIED

4. AGENDA ITEMS

4.1 Contact Details Update

- Contacts to be updated to reflect new and departing members.
- Representatives from AngloGold Ashanti and Focus Minerals Ltd provided details of amendments to be made to their respective LEMA contact details.

4.2 Post Incident Reports (if any)

- Snr Sgt John Lehane reported that a bus rollover occurred last week which lead to a missing person search (Sunrise Dam area). The person was found safe. John will submit a report in due course.
- Andrew Barnes reported that last week Focus Minerals Ltd formulated a preparedness plan in the event the heavy rainfall predicted for 27 & 28 February did indeed occur. Focus did not want a recurrence of the problems caused by the flood event in February 2011. Thankfully, the heavy rains did not eventuate.

4.3 Post Exercise Reports (if any)

Nil

4.4 Emergency Risk Management (ERM) process

- Glenn Bone recommended that Committee members review the ERM in the Local Emergency Management Arrangements (LEMA) to ascertain if the hazards/risks are all still pertinent.

4.5 Local Emergency Management Arrangements (any further modifications)

- Glenn Bone informed the Committee that the Laverton Aerodrome Emergency Plan (LAEP) is in the process of being reviewed and will be submitted to the next LEMC Meeting on 7 May 2013.
- Snr Sgt John Lehane enquired as to the frequency that Airport emergency exercises need to be conducted. Glenn Bone informed the meeting that it is a statutory requirement that a physical exercise is held every 2 years with a desktop exercise every other year.

4.6 Exercise Schedule

- Snr Sgt John Lehane spoke about the draft physical exercise “Laverton Downs – Beasley Creek Crash”. Glenn Dinsdale has been working on the exercise and it should be ready to go in the near future.
- Glenn Bone stated that the LEMC is required to submit an “Exercise Report” to the DEMC before 1 May 2013. This report should include the outcomes of the “Laverton Downs – Beasley Creek Crash”.

4.7 Agency Updates (members to advise of any issues that may have an impact on EM within the District from their agencies perspective)

Laverton Volunteer Fire & Rescue Service

The service has lost some members however new members have recently been signed up.

Laverton Police Service

Laverton Station now has a full contingent of police officers. Their main area of concern now is to get to work on Emergency Management.

Laverton St John Ambulance Service

Presently, training is being conducted for six people. There are some problems with employers releasing staff to attend callouts but overall things are progressing well. More volunteers are still needed.

Laverton Hospital

There have been a number of resignations and temporary staff are filling these vacancies for the time being. A doctor will be in town from 18-28 March 2013.

AngloGold Ashanti

Travis Pringle has replaced Tony Grant. Travis' back-to-back is Paul Lindsey.

Shire of Laverton

The Committee were reminded of the item in General Business from the 4 December 2012 meeting, that the Welfare Emergency Services (WES) Plan had not as yet been brought to the LEMC. It was also noted that a representative from Department for Child Protection (DCP) was not at the meeting to provide an update on the progress of the WES plan.

5. GENERAL BUSINESS

Cr Rob Wedge

Tabled a letter from the District Emergency Management Committee (DEMC) which acknowledges that the Shire of Laverton's LEMA meets the minimum requirements. This letter marked the last formality in the process in the review of the Local Emergency Management Arrangements.

Cr Wedge informed the Committee he will be absent from the 7 May 2013 LEMC Meeting.

Tiffany Farlow

The Laverton Volunteer Fire & Rescue Service received a call out to a vehicle roll over near Warburton. The LVFRS did not attend as there are Appliances at Warburton, Blackstone and Warakurna that could respond quicker than Laverton. Mac Johnston stated that Warburton did attend the call out.

Discussion ensued regarding the upcoming exercise (as documented below):

TP: How much support is required from the mines?

- JL: EM support from mines is negotiated with the individual mines and will depend on where the incident is as to which mines are contacted by EM to support in a call out.
- MV: Conducting the exercise is very educational. To ensure the most number of volunteers attend can it be split into two parts? One part regarding the communications done during the week and the physical exercise during the weekend.
- JL: It is better to conduct the exercise as one activity however it could be done on a weekend.
- TF: If exercise conducted during week LVFRS and SJA volunteers may find it difficult to respond.

Andrew Barnes

Focus has moved their operations out to Burtville, 30kms southeast of Laverton. The major risk to Focus are road accidents (Merolia Road). The response time for the Focus ERT will now be around 30 minutes due to the relocation to Burtville.

Mac Johnston

Enquired if the exercise can be moved into town and if held mid-week, say at 4pm in order that volunteers do not lose too much time away from work.

TF: Suggested the exercise be moved from Beasley Creek to Skull Creek.

Elissa Stout

Asked that it be noted that the Laverton Hospital is very appreciative to have the support of the SJA Paramedic, Marcia Vaughan.

Cr Rob Wedge

Received an email from the Tjukayirla Roadhouse informing him that the RFDS had refused to land on the road/airstrip to pick up an accident victim requiring someone from the Roadhouse to drive the patient to Cosmo (400km round trip). The CEO, Steve Deckert is investigating the reason for the RFDS action..

JL: Suggested write to RFDS to ascertain if it is Policy not to land on the Tjukayirla airstrip unless it is for a life threatening injury or was it a one-off decision made by the pilot.

There will need to be a contingency plan put in place if there is an operational reason not to use the Tjukayirla airstrip.

Tiffany Farlow

Heavy rains were predicted early last week for late in the week. The Shire requested sand bags the day before the expected deluge. This was an unrealistic timeframe. Suggestions have been previously made to the Shire to keep a stock of sandbags for emergencies.

MJ: 200 sandbags were sent by courier and arrived on time. More can be provided to the Shire if and when required.

6. NEXT MEETING

Meetings will be held quarterly on the first Tuesday of that month.

The dates of the future meetings during the 2013 are:

Tuesday 7 May 2013

Tuesday 6 August 2013

Tuesday 5 November 2013

7. CLOSURE OF MEETING

The Chairman declared the meeting closed at 10.45am.