

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

UNCONFIRMED MINUTES

FOR THE MEETING HELD

4 DECEMBER 2012

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MINUTES OF THE LEMC MEETING HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS ON 4 DECEMBER 2012, COMMENCING AT 10.00AM.

1. DECLARATION OF OPENING

Deputy Chairman, David McKinley declared the meeting open at 10.05am and welcomed all those in attendance.

2. RECORD OF ATTENDANCE

2.1 PRESENT

Mr Dave McKinley	Deputy Chairman
Mrs Lynda Barnes	Executive Officer
Mr Sean Wells	Shire of Laverton
Snr Sgt John Lehane	Senior Sergeant, Laverton Police
Mr Andrew Barnes	Safety Manager, Focus Minerals Ltd
Ms Tiffany Farlow	Laverton Volunteer Fire & Rescue Service
Mr Michael Bandy	Safety Advisor, AngloGold Ashanti
Ms Laurinda Hill	Laverton Volunteer Fire & Rescue Service
Mr Mac Johnston	Department of Fire and Emergency Services (DFES)
Ms Elissa Stout	Director of Nursing, Laverton Hospital
Mr Gareth Neczypor	Lynas Corp (Mt Weld)
Ms Inoka Edirisinghe	Dept Child Protection from 10.20am

2.2 APOLOGIES

Cr Rob Wedge	Chairman
Mr Bill Taiki	Shire of Laverton
Ms Amanda-Lee Lockyer	Chairperson, Laverton St John Ambulance
Mr Matt Morgan	Lynas Corp (Mt Weld)
Ms Caroline James	AngloGold Ashanti
Mr Justin Colwill	Barrick (Granny Smith) Ltd

3. CONFIRMATION OF MINUTES

EM1201 3.1 CONFIRMATION OF MINUTES – 4 SEPTEMBER 2012 File Ref: 101

Moved Laurinda Hill, Seconded Tiffany Farlow

That the Minutes of the LEMC meeting held on 4 September 2012, be confirmed as a true and accurate record.

CARRIED

4. AGENDA ITEMS

EM1202 4.1 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS- REVIEW
File Ref: 101

SUBMISSION TO: LEMC Committee, 4 December 2012.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton.

AUTHOR: Lynda Barnes, Executive Officer.

SENIOR OFFICER: David McKinley, Executive Manager Technical Services

PREVIOUS MEETING REFERENCE: EM0802, 4 September 2012

MATTER FOR CONSIDERATION:

- Addition of Resources Lists to LEMA
- Update of Contact Lists

ATTACHMENTS:

Attachment 4.1“A” - Local Emergency Management Arrangements (updated to include Resource Lists).

APPLICANT’S SUBMISSION: See “Background” and “Comment”

BACKGROUND:

Essentially, the review of the Shire’s Local Emergency Management Arrangements (LEMA), was completed at the March meeting (Minute EM0302) when the documentation was recommended to Council for approval.

Council consequently endorsed (Minute OC0327, 22 March 2012) the re-write of the LEMA and forwarded these to DEMC for approval.

DEMC duly considered the new LEMA’s at its meeting on 1 May 2012 and formally advised on 18 June 2012 that the arrangements are considered by the Goldfields-Esperance District Emergency Management Committee to be compliant and effective. The arrangements were tabled at the SEMC meeting for noting in early September as per policy requirements.

STATUTORY ENVIRONMENT:

Emergency Management Act 2005

Section 42(1) – A local government is to ensure that its local Emergency Management Arrangements are reviewed in accordance with the procedure established by SEMC.

POLICY IMPLICATIONS:

Council has no policies in regards to this matter.

FINANCIAL IMPLICATIONS:

None at this stage.

STRATEGIC IMPLICATIONS:

Broad ranging strategies are contained in the Shire's LEMA's.

CONSULTATION:

Involvement of the Shire's LEMC will be an essential component of the ongoing review of the LEMA's.

COMMENT:

Much of the foregoing merely reflects on the effort involved in the re-write of the LEMA. Now that this has been successfully completed, the main task ahead will be the regular update of contact lists and the like.

VOTING REQUIREMENTS:

Simple majority decision required.

EM1202 COMMITTEE DECISION/STAFF RECOMMENDATION:

Moved Tiffany Farlow, Seconded Laurinda Hill.

That LEMC provide details of any changes necessary to the Contact Lists.

CARRIED

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4.2 Post Incident Reports (if any)

Nil

4.3 Post Exercise Reports (if any)

Nil

4.4 Emergency Risk Management (ERM)

- Laverton Volunteer Fire & Rescue Services are conducting a burn-off on the afternoon of 4 December 2012 in the area east of Skull Creek within the Laverton town site. Council has approved the suspension of the prohibited burning period for two (2) days to enable the burn-off to be completed. Mac Johnston discussed the reasons behind conducting the burn off and how it will be carried out.

- Tiffany Farlow commented that there were no formal arrangements in place for letting the Laverton community know of an emergency situation.

4.5 Local Emergency Management Arrangements (any further modifications)

- Contacts to be updated to reflect new and departing members.

4.6 Funding Applications (if any)

- No funding applications submitted or received.

- Laurinda Hill enquired about the progress of Community Awareness promotional material being developed. David McKinley informed that it is in the Shire budget and he will refer back to the Shire to find out the process for having these developed. Tiffany suggested forming a sub-committee to follow this through to which David suggested they should liaise with Joanna Seczkowski, Community Development Manager.

4.7 Emergency Management Exercise (identify date(s) and type)

- Snr Sgt John Lehane spoke about the draft physical exercise "Laverton Downs – Beasley Creek Crash". It will happen in the near future with the code word for activation of exercise being "Laverton Downs-Beasley Creek".

4.8 Agency Updates (members to advise of any issues that may have an impact on EM within the District from their agencies perspective)

- General discussion ensued regarding bush fires in the Shire of Laverton.

- David McKinley spoke about the Shire's recent call out to Cosmo Newberry and that the Shire employees have no Personal Protection Equipment (PPE).

- Tiffany Farlow mentioned that the Shire may be able to get funding from the ESL (Emergency Services Levy) to fund PPE for the Shire's Bush Fire Brigade. Mac Johnston informed the Committee that the Shire receives correspondence from DFES regarding the amount of ESL they receive. There are ways of increasing the ESL so it can be used to fund

PPE and that all DFES training is provided free of charge. Mac and David agreed to meet to discuss this further.

5. GENERAL BUSINESS

Snr Sgt John Lehane

- There was a bush fire call out to Cosmo Newberry and that with the Bush Fire Season now here the Laverton Police will be out keeping an eye out for arsonists.

Andrew Barnes

- Crescent Gold Ltd are now Focus Minerals Ltd.
- The successful mining contractor for the tender to mine Focus Minerals Laverton is Mining and Civil Australia (M.A.C.A.).
- New mine at Burtville with mining to begin next week. Burtville carried out its first blast on 3 December 2012.
- Focus ERT will be based at Burtville and will be available to respond when needed.
- Alan Price is now FIFO and will no longer be a rep on the LEMC.
- Pumping of ground water into the Gladiator pit on Old Laverton Road is continuing.

Tiffany Farlow

- On 29/11/2012 LVFRS were mobilised to attend a plane with a jammed front landing gear but were demobilised before they reached the airport. John Lehane and David McKinley asked for further details as neither was informed of the incident.
- Offered the Shire the use of LVFRS PPE until they are able to acquire their own gear.
- LVFRS to lose 4 members in the new year due to people leaving Laverton. This leaves the LVFRS with 4 existing members and 2 new recruits.
- The Santa run will happen on Christmas Eve.
- All fire alerts and notices are published on the LVFRS Facebook page and on town notice boards.
- Nationwide Emergency Alert SMS service is now automatic. Website is www.emergencyalert.gov.au

Mac Johnston

- DFES webpage has all information regarding current fires.
- To monitor lightning strikes use the following:
 - www.landgate.wa.gov.au
 - Click Products & Services; Imagery; Satellite Imagery; Fire Monitoring; Fire Watch; My Landgate. This will open up a new webpage. Click on FireWatch Map Service – Subscriber Access and enter the following details:
 - Username: fesa_gsd
 - Password: fires
- Michael Bandy mentioned that he used the following website to track lightning strikes at Sunrise Dam.
 - www.aus-emaps.com/fires.php

Elissa Stout

- Lack of SJAA coverage over the holiday period is of concern. Lynda Barnes commented that the Shire was assisting with obtaining a paramedic to cover the holiday period in Laverton. The Shire are hoping other accommodation providers will come on board to assist with housing the paramedic. Elissa offered the use of the nurse's quarters if needed.
- Discussion followed regarding the lack of St John coverage with general consensus being that it is *not* due to a lack of support or enthusiasm from the community as there were 22 volunteers in February 2012, but a seeming lack of commitment from St John. Inoka Edirisinghe suggested that the LEMC write to DEMC (District Emergency Management Committee) applying for funds to pay for a St John paramedic in Laverton.

EM1203 COMMITTEE DECISION

Moved Inoka Edirisinghe, Seconded Laurinda Hill.

That the Local Emergency Management Committee (LEMC) recommends Council writes to the District Emergency Management Committee (DEMC) to request funding for a paid paramedic in Laverton.

CARRIED

Garth Neczypor

- Lynas conducted over two days a site wide evacuation and a vehicle incident for their desktop exercise. Both of which ran well.
- The Malaysian plant is now operational and Lynas will be increasing the movement of their containers as the time progresses.

Inoka Edirisinghe

- There is a new team leader in Laverton – Joy Tate.
- Concerned that there are no services in Laverton to include in the Local Emergency Management Plan and in an emergency Laverton's population would have to be evacuated.
- The Welfare Emergency Services (WES) Plan should be completed by the end of next quarter and will be brought to the next LEMC meeting.
- There is Emergency Management training available and Inoka has suggested that the next block be run from either Leonora or Laverton. Inoka will forward an email to the Executive Officer detailing the training that may be available. This information will be distributed when it becomes available.

6. NEXT MEETING

Meetings will be held quarterly on the first Tuesday of that month.

The dates of the future meetings during the 2013 are:

Tuesday 5 March 2013

Tuesday 7 May 2013

Tuesday 6 August 2013

Tuesday 5 November 2013

7. CLOSURE OF MEETING

The Deputy Chairman declared the meeting closed at 11.25am.