

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

MINUTES

FOR THE MEETING HELD

4 SEPTEMBER 2012

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MINUTES OF THE LEMC MEETING HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS ON 4 SEPTEMBER 2012, COMMENCING AT 10.00AM.

1. DECLARATION OF OPENING

Chairman, Cr Rob Wedge declared the meeting open at 10.05am and welcomed all those in attendance.

2. RECORD OF ATTENDANCE

2.1 PRESENT

Cr Rob Wedge	Shire of Laverton
Mr Dave McKinley	Shire of Laverton
Mr Bill Taiki	Shire of Laverton
Mrs Lynda Barnes	Shire of Laverton
Snr Sgt John Lehane	Laverton Police
Mr Alan Price	Crescent Gold Ltd
Mr Andrew Barnes	Crescent Gold Ltd
Ms Laurinda Hill	Laverton Volunteer Fire & Rescue Service
Ms Tiffany Farlow	Laverton Volunteer Fire & Rescue Service
Mr Karl Overing	Barrick Gold Ltd
Ms Amanda-Lee Lockyer	Laverton St John Ambulance
Ms Inoka Edirisinghe	Dept Child Protection (via Telephone)

2.2 APOLOGIES

Ms Elissa Stout	Laverton Hospital
Ms Jasmine Brown	Laverton Hospital
Mr Mac Johnston	FESA
Mr Mark Leach	Minara Resources
Mr Tony Grant	AngloGold Ashanti

3. CONFIRMATION OF MINUTES

EM0901 3.1 CONFIRMATION OF MINUTES – 12 June 2012 File Ref: 101

Moved John Lehane, Seconded Alan Price

That the Minutes of the LEMC meeting held on 12 June 2012 be confirmed as a true and accurate record.

CARRIED

4. AGENDA ITEMS

EM0902 4.1 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS- REVIEW
File Ref: 101

SUBMISSION TO: LEMC Committee, 4 September 2012

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Shire of Laverton

AUTHOR: Glenn Bone, Project Officer

SENIOR OFFICER: David McKinley, Executive Manager Technical Services

PREVIOUS MEETING REFERENCE: EM0302, 6 March 2012

MATTER FOR CONSIDERATION:

- Addition of Resources Lists to LEMA
- Update of Contact Lists

ATTACHMENTS:

Attachment 4.1“A” - Local Emergency Management Arrangements (updated to include Resource Lists).

APPLICANT’S SUBMISSION: See “Background” and “Comment”

BACKGROUND:

Essentially, the review of the Shire’s Local Emergency Management Arrangements (LEMA), was completed at the March meeting (Minute EM0302) when the documentation was recommended to Council for approval.

Council consequently endorsed (Minute OC0327, 22 March 2012) the re-write of the LEMA and forwarded these to DEMC for approval.

DEMC duly considered the new LEMA’s at its meeting on 1 May 2012 and formally advised on 18 June 2012 that the arrangements are considered by the Goldfields-Esperance District Emergency Management Committee to be compliant and effective. The arrangements are now to be tabled at the SEMC meeting for noting in early September as per policy requirements.

As a final comment in this sector it is pointed out that the LEMA Table of Contents identifies six different Appendices. The document contained all of the nominated Appendices, except Appendix 5 – Resource Lists, which were not available at the time.

Resource Lists have been received from:

- AngloGold Ashanti (Sunrise Dam)
- Barrick Gold Ltd (Granny Smith)
- Crescent Gold Ltd (Laverton Gold Project)
- Laverton Volunteer Fire & Rescue Service - 2010 version

- Lynas Corporation (Mt Weld)
- Minara Resources (Murrin Murrin)
- Shire of Laverton

Unfortunately, we have nothing on record from the Laverton Sub-Centre St John Ambulance.

Those to hand have now been collated and a final version (updated) of the Shire's LEMA's are now distributed.

STATUTORY ENVIRONMENT:

Emergency Management Act 2005

Section 42(1) – A local government is to ensure that its local Emergency Management Arrangements are reviewed in accordance with the procedure established by SEMC.

POLICY IMPLICATIONS: Council has no policies in regards to this matter.

FINANCIAL IMPLICATIONS: None at this stage.

STRATEGIC IMPLICATIONS: Broad ranging strategies are contained in the Shire's LEMA's.

CONSULTATION:

Involvement of the Shire's LEMC will be an essential component of the ongoing review of the LEMA's.

COMMENT:

Much of the foregoing merely reflects on the effort involved in the re-write of the LEMA. Now that this has been successfully completed, the main task ahead will be the regular update of contact lists and the like.

VOTING REQUIREMENTS:

Simple majority decision required.

EM0902 COMMITTEE DECISION/STAFF RECOMMENDATION:

Moved Tiffany Farlow, Seconded Karl Overing

That LEMC:

- 1. Note the addition of the Resource Lists (Appendix 5) to the Shire of Laverton Local Emergency Management Arrangements.**
- 2. Provide details of any changes necessary to the Contact Lists.**

CARRIED

4.2 Post Incident Reports (if any)

Verbal reports were provided as detailed below:

- Snr Sgt John Lehane informed meeting about 2 incidents
 - 30 August 2012
Vehicle Rollover on Old Laverton Road
Attended by:
Laverton Volunteer Fire & Rescue Service
Laverton St John Ambulance
Laverton Police
Crescent Gold Limited (CGL) ERT
Murrin Murrin ERT
Snr Sgt Lehane praised all teams for their response to the incident.
 - 31 August 2012
Fatality on Great Central Highway
Attended by:
Laverton Volunteer Fire & Rescue Service
Laverton St John Ambulance
Laverton Police
Snr Sgt Lehane commended the Shire for their assistance in providing resources at the incident and the local communities for supporting the responders.
- Tiffany Farlow commented that at the incident on 30 August 2012 too many responders were called to the scene and questioned why CGL ERT was on site. Snr Sgt Lehane informed the meeting that the incident co-ordinator approved a request for extra assistance thereby calling in both CGL and Murrin Murrin's ERT.
- There was general discussion regarding who controlled the scene. Snr Sgt Lehane reiterated that at all times Legislation should be followed when implementing priority responders and in this instance the lead Agency was St John Ambulance. It was acknowledged that at times there may be more responders at an incident than required but it is better to have too many resources than not enough. Amanda-Lee Lockyer suggested a review of emergency procedures be carried out to ensure only the responders that were needed are activated to attend incidents.
- There was general discussion regarding communication at the incident 30 August 2012. Tiffany Farlow informed the meeting that FESA are using Channel 10. Snr Sgt Lehane advised that the police vehicles will be fitted with new radios and will be on Channel 10. It was suggested by Cr Rob Wedge that after the installation, all responders should meet to discuss the proposed change to Channel 10, with back up on Channel 40, and undertake training with the new system.

The Chairman Cr Rob Wedge requested that all members who have provided a verbal report to submit a written report which will be tabled at the next meeting.

- 4.3 Post Exercise Reports (Laverton Community – table top exercise 12 June 2012)**
- Snr Sgt Lehane informed the meeting that the only thing of note to mention regarding the tabletop exercise completed on 12 June 2012 was the issue of communication. As previously discussed, this is being addressed in due course.
 - Karl Overing reported to the meeting that Barrick had completed a successful mock airport exercise and thanked all Laverton responders involved.
- 4.4 Emergency Risk Management (ERM)**
- Nothing to report.
- 4.5 Local Emergency Management Arrangements (any further modifications)**
- Laverton St John Ambulance's Resources List has been received and will be added to Local Emergency Management Arrangements.
 - Laverton Volunteer Fire & Rescue Service will be providing an updated Resources List in the near future.
 - Contacts to be updated to reflect new and departing members.
- 4.6 Funding Applications (if any)**
- No funding applications received.
- 4.7 Emergency Management Exercise (identify date(s) and type)**
- A physical exercise has been proposed for early December. Snr Sgt John Lehane has volunteered to develop an appropriate scenario for this exercise.
- 4.8 Laverton LEMC Annual Report 2011/12 (Attachment 4.8 – for information)**
- 4.9 Laverton LEMC Annual Business Plan 2012/13 (Attachment 4.9 – for endorsement)**
- EM0903 COMMITTEE DECISION**
- Moved Alan Price, Seconded Laurinda Hill**
- That the Local Emergency Management Committee (LEMC) endorses the Laverton LEMC Annual Business Plan 2012/13 as appended (Attachment 4.9).**
- CARRIED**
- 4.10 Street Numbering Project Completed – for information**
- 4.11 Agency Updates (members to advise of any issues that may have an impact on EM within the District from their agencies perspective)**

6. GENERAL BUSINESS

- Andrew Barnes informed meeting that Crescent Gold Ltd will advise the LEMC as soon as practicable, when the company name changes to Focus Minerals Limited.
- Snr Sgt John Lehane expressed his appreciation for the support the community offered all responders to the incident on the Great Central Highway on 31 August 2012.
- Bill Taiki reported that Main Roads will be installing signage on either side of Beasley Creek warning motorists about stray cattle on the roads in the vicinity of the creek.
- Inoka Edirisinghe spoke about DCP's role in an emergency is as Emergency Welfare/Crisis Care and co-ordination of emergency accommodation, clothing financial assistance. However, those of the community who are in special needs groups need to have their own arrangements in place for emergency care as they cannot access the normal welfare centres in an emergency. Inoka will endeavour to attend the next meeting and will provide a written copy of this verbal report to be tabled at the next meeting.

7. NEXT MEETING

The date for the last meetings for 2012 is:

Tuesday 6 November 2012

8. CLOSURE OF MEETING

The Chairman declared the meeting closed at 10.55am