

LAVERTON LEMC

MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING, HELD AT THE SHIRE OF LAVERTON COUNCIL CHAMBERS, ON THURSDAY 4 OCTOBER 2011, COMMENCING AT 10:09AM.

1. Declaration of Opening

Chairman, Mr. Peter Crawford declared the meeting open at 10.09am and welcomed all those in attendance.

2. Record of Attendance

<u>Present:</u>	Mr Peter Crawford	Shire of Laverton
	Ms Mette Spencer	Shire of Laverton
	Mr Ian Wray	Laverton Police
	Ms Laurinda Hill	LVFRS
	Ms Tiffany Farlow	LVFRS
	Mr Alan Price	Poseidon Nickel
	Mr Gareth Neczypor	Lynas Corporation
	Ms Inoka Edirisinghe	DCP
	Ms Mary Vekemans	DCP (via teleconference)

Apologies:

Ms Kristine Simpson	SJAA
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3. Confirmation of Minutes of Previous Meeting

Moved by Gareth Neczypor, seconded by Alan Price

That the Laverton LEMC accepts the minutes of the meeting held on Tuesday, 21 July 2011.

4. Business Arising from Previous Minutes

N/A

5. General Business

5.1 Emergency Management - Review

The Local Emergency Management Arrangement was reviewed by LEMC members and amendments done to the document.

5.2 Laverton Airport

While there were no issues to report in today's meeting, the Chairman advised the Committee that this would be a standing Agenda Item for all future LEMC meetings. The item would deal with any issues arising out of the day to day activities of the airport that would have a potential to impact on emergency operations in and around Laverton.

Any emergency service agencies in Laverton would have the opportunity to raise matters regarding the airport operations at this time. Future meetings will examine the roles of the various agencies that would be involved in any airport emergency in ensuring that the Airport Safety Management System and subsequent responsibilities was fully understood by all parties.

5.3 Presentation by DCP

Ms Inoka Edirisinghe, District Emergency Services Officer from the DCP Kalgoorlie gave a presentation on the role and responsibilities of the DCP in regards to an Emergency Response.

She also advised the LEMC that she is in the process of developing a Local Area Management Plan for Laverton. Furthermore, a Welfare Function Committee will be established which will consist of Community Agencies. They will meet once a quarter and give report back to the LEMC.

5.4 Refueling Facility

Peter Crawford advised that the equipment is on site and anticipated completion is around 30 October 2011.

Gareth Neczypor - Lynas Corporation

Lynas is having a community event on the 9 and 16 October to show case Laverton to Lynas families and will put on a community BBQ.

Inoka Edirisinghe - DCP Kalgoorlie

Thanked the Committee for being able to attend the meeting and do the presentation.

Tiffany Farlow - LVFRS

Advised the meeting that the 40th Birthday Party has been moved to the first part of next year.

6. Next Meeting

To be advised.

7. Closure of Meeting

The Chairman declared the meeting closed at 10.45am.