

UNCONFIRMED MINUTES

FRIENDS OF LAVERTON CEMETERY ADVISORY GROUP INAUGURAL MEETING

**Held at the Shire of Laverton Council Chambers,
Thursday 9 July 2015, 4:00pm**

1. DECLARATION OF OPENING

4.15pm The Shire of Laverton CEO, Steve Deckert, declared the meeting open.

The CEO noted that he would be the interim Chair for the meeting until Item 3, the election of the Advisory Group's Chair, was completed. Also it was noted that there had been an informal meeting the week before and that this meeting is the inaugural formal meeting of the Group.

2. RECORD OF ATTENDANCE

Present: Bert Davis
Cr Beatrice Fuamatu
Carol Hill
Rod Hill
Cr Geoff Walder
Rex Weldon
Steve Deckert, CEO
Joanna Seczkowski, Staff

Apologies: Gordon Briggs
Rob Wedge
Georgina Ashwin

3. APPOINTMENT OF CHAIRMAN AND DEPUTY CHAIR

Steve Deckert announced that Rob Wedge had already lodged a written nomination for the position of Chair and then called for further nominations.

No other nominations were received.

Steve Deckert declared Rob Wedge elected as Chair of the meeting.

Steve Deckert asked if there were any objections to him continuing as interim Chair for the election of the Deputy Chair's position, due to Rob Wedge's absence. There were no objections.

The CEO called for nominations for the position of Deputy Chair.

- Bert Davis nominated Geoff Walder, who declined.
- Rod Hill nominated Rex Weldon, who declined.
- Rex Weldon nominated Beatrice Fuamatu, who accepted. The nomination and acceptance was then put in writing, signed and handed to the CEO.

With no further nominations, Beatrice Fuamatu was elected unopposed to the Deputy Chair position.

Steve Deckert offered to hand over the chairing of the meeting to Beatrice Fuamatu, however Beatrice asked if Steve would continue in the role.

4. CONFIRMATION OF MINUTES

As this is the inaugural meeting, there are no previous minutes.

5. SITE VISIT

**Moved by Carol Hill, Seconded by Geoff Walder;
That the site visit be deferred until the next meeting.**

CARRIED 6/0

6. GENERAL DISCUSSION OF IDEAS FOR THE CEMETERY

Documents tabled were:

- Aerial photos of the cemetery.
- *Management Plan Guidelines for South Australian Cemeteries, 2005.*
- *Mitcham General Cemetery Draft Management Plan for Consultation.*

A summary of all ideas noted in general discussion:

- A granite rock for a memorial wall, would be unique to the local area.
- The water reticulation and capabilities needs to be clarified.
- A 'water wise' garden might be applicable in future plans.
- Capturing water from a shade shelter, into a rain water tank is an option.
- The checklist in the Guidelines will be useful to guide the Group's planning.

- Toilets need to be considered, for example the Windarra site has public toilets. Steve Deckert explained on behalf of the Shire that in the future the intention is to move the Windarra toilet to a better location as part of the same heritage trail. Steve Deckert also explained that with so few funerals at the Laverton cemetery consideration needs to be given about the cost for an asset that might get little use.
- Potential external grant funding.
- Location of the rock will also need to be clarified before final plans for infrastructure can be made.
- Leonora Cemetery is liked by two members; all the graves are tidied up, paths clearly marked and there are shady trees.
- Potential to start a new area for future burials. Steve Deckert explained that some people have already booked ahead for their burial plot however there is paperwork involved in making sure that pre-booking remains current.
- Is the cemetery consecrated land?

Basic history of the site: general discussion about some of the history reveals that a separate project could be to gather some historical information. For example, there are gaps in the burial registry but Steve Deckert explained that the intention is to deal with that concern internally within the Shire, not through the Advisory Group.

Funding: Steve Deckert said that his intention was that he was going to put aside \$30,000 in the draft 2015/16 budget that Councillors will consider as part of budget preparations.

Consultants are not expected to be used for the Master Plan, other than maybe having the final plans of the Advisory Group put into a professionally designed image reflecting the capital works.

Moved by Geoff Walder, Seconded by Beatrice Fuamatu;

That it be recommended to Council that a minimum of \$30,000 be allocated to cemetery projects in the 2015/16 Budget.

CARRIED 6/0

7. NEXT MEETING

Moved by Beatrice Fuamatu, Seconded by Rex Weldon;

That the next meeting be held on Thursday 30 July 2015 at 4.00pm.

CARRIED 6/0

8. CLOSURE OF MEETING

The meeting closed at 5.15pm.