



SHIRE OF LAVERTON

MINUTES

AUDIT COMMITTEE MEETING

HELD 22 NOVEMBER 2012

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5. CLOSURE OF MEETING

**MINUTES OF THE AUDIT COMMITTEE MEETING HELD IN COUNCIL CHAMBERS,
MACPHERSON PLACE, LAVERTON ON THURSDAY 22 NOVEMBER 2012,
COMMENCING AT 4.00PM.**

1. DECLARATION OF OPENING

Cr Rex Ryles declared the meeting open at 4.29pm.

2. RECORD OF ATTENDANCE

2.1 PRESENT

Cr R Ryles	Councillor
Cr P Hill	Councillor
Cr S Weldon	Councillor
Cr L Hawkins	Councillor

Mr S Deckert	Chief Executive Officer
Ms D Prior	Exec. Mgr Corp. & Comm. Services

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Cr R Wedge	Chairman
Ms B Fuamatu	Councillor

2.4 VISITORS

Nil

3. CONFIRMATION OF MINUTES

3.1	CONFIRMATION OF MINUTES – 22 MARCH 2012	File Ref: 81
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OFFICER RECOMMENDATION

Moved Cr P Hill, Seconded Cr L Hawkins

That the Minutes of the Audit Committee Meeting held on 22 March 2012 be confirmed as a true and accurate record.

CARRIED 4/0

4. REPORTS OF COMMITTEES AND OFFICERS

AC1101	4.1	AUDIT REPORTS FOR YEAR ENDED 30 JUNE 2012	File Ref: 573
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SUBMISSION TO: Audit Committee Meeting, 22 November 2012.

DISCLOSURE OF INTEREST: The author has no financial interest in this matter.

OWNER/APPLICANT: Not Applicable.

AUTHOR: Glenn Bone, Project Officer.

SENIOR OFFICER: Steven Deckert, Chief Executive Officer.

PREVIOUS MEETING REFERENCE: None

MATTER FOR CONSIDERATION:

For the Committee to consider the Audit Reports carried out by Auditor Gregory Froomes Wylie, for the year ended 30 June 2012.

ATTACHMENTS:

Attachment 4.1 "A" – Audit Report and Management Letters for the year ended 30 June 2012.

APPLICANT'S SUBMISSION:

Not applicable.

BACKGROUND:

In accordance with Section 7.9 of the *Local Government Act 1995*, Interim and End of Year Audits were conducted on 18, 19 & 20 April, 2012 and 26, 27 & 28 September, 2012, respectively by our appointed Auditor, Gregory Froomes Wylie.

Attachment 4.1 "A" are copies of the Audit Reports.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 7.9 – Provides that the local government is to have an annual audit conducted of their financial affairs and a report forwarded to the President, CEO and the Minister.

POLICY IMPLICATIONS:

Council has no specific policy on this matter.

FINANCIAL IMPLICATIONS:

Ensuring compliance with good financial management practices.

STRATEGIC IMPLICATIONS:

Not applicable.

CONSULTATION:

Mr Gregory Froomes Wyllie – Auditor
Mr Steven Deckert – Chief Executive Officer

COMMENT:

Mr Wyllie did not find it necessary this year to issue an Interim Management letter following his April 2012 visit.

The **Independent Auditor’s Report** and the **Management Letter for the End of Year Audit** are very pleasing and show that there were no outstanding issues with the financial management and reporting responsibilities of the Shire of Laverton.

While there were no issues to be reported, the audit was very thorough. Information requested by the Auditor throughout the process and questions raised by him were answered to the satisfaction of the auditor.

VOTING REQUIREMENTS:

Simple majority decision required.

AC1101 COUNCIL’S DECISION:

Moved Cr S Weldon, Seconded Cr L Hawkins

That it be recommended to Council that the Interim and Annual Management Letter and Independent Auditor’s Report for the year ended 30 June 2012, as prepared by Auditor, Gregory Froomes Wyllie, and appended as Attachment 4.1 “A”, be received.

CARRIED 4/0

5. CLOSURE OF MEETING

There being no further business, the Chairman declared the Meeting closed at 5.06pm.

6. CERTIFICATION BY CHAIRMAN

I _____ hereby certify that the minutes of the Audit Committee Meeting held 19 April 2012 are confirmed as a true and correct record.

Signed Dated.....2012